



CITY OF MONROE

MEMO

TO: Monroe Heritage Preservation Members
FROM: Alyeasha C. Clay
DATE: May 14, 2026
RE: Monroe Heritage Preservation Commission Meeting

Attention! Fellow board members, we have a very important regular meeting scheduled for **Thursday, May 21, 2026 @ 6:00 P.M.** The meeting will be held in the Monroe City Hall Building, 1ST Floor, in City Council Chambers.

MINUTES:

None

TENATIVE SCHEDULE:

- HIS 103-26: Anitra Kindrick – 1108 North 7th Street – Louis de Alexander Breard Historic District**
This is a request to allow the applicant to erect a 6' foot high wooden fence along the northern interior property, within the R-1 (Single Family Residence) District.
- HIS 104-26: Marilyn Milstead – 414 Stubbs Avenue – Louis de Alexander Breard Historic District**
This is a request to allow the applicant to place a 10' x 20' or 200 square foot storage building at the rear of a residence, within the B-2 (Neighborhood Business) District.
- HIS 105-26: James Davis – 704 Erin Avenue – Louis de Alexander Breard Historic District**
This is a request to extend an existing 6' foot high wooden fence along the rear property line, within the R-1 (Single Family Residence) District.
- HIS 106-26: Tuff Shed Inc. – 1704 North 2nd Street – Louis de Alexander Breard Historic District**
This is a request to place an 8' x 18' or 144 sq. ft. storage building in the rear yard of a residence, within the R-1 (Single Family Residence) District.

OTHER BUSINESS:

None

CITIZEN PARTICIPATION:

Citizens will be recognized, in order, by the citizen sign-in sheet.

***Please take a moment out of your busy schedules to call this office and confirm whether or not you will be able to attend this review meeting. Please call Alyeasha 329-2101. Again, we need a majority of the members in order to have a qualifying vote. ***It is imperative that we have a quorum. ***

Please bring your copy of the Monroe Heritage Preservation Commission by-laws, Rules and Procedures and the ordinance for future referencing throughout the meeting session.



Google Maps

704
Rose lawn

702
Rose lawn

Stake

wood

fence

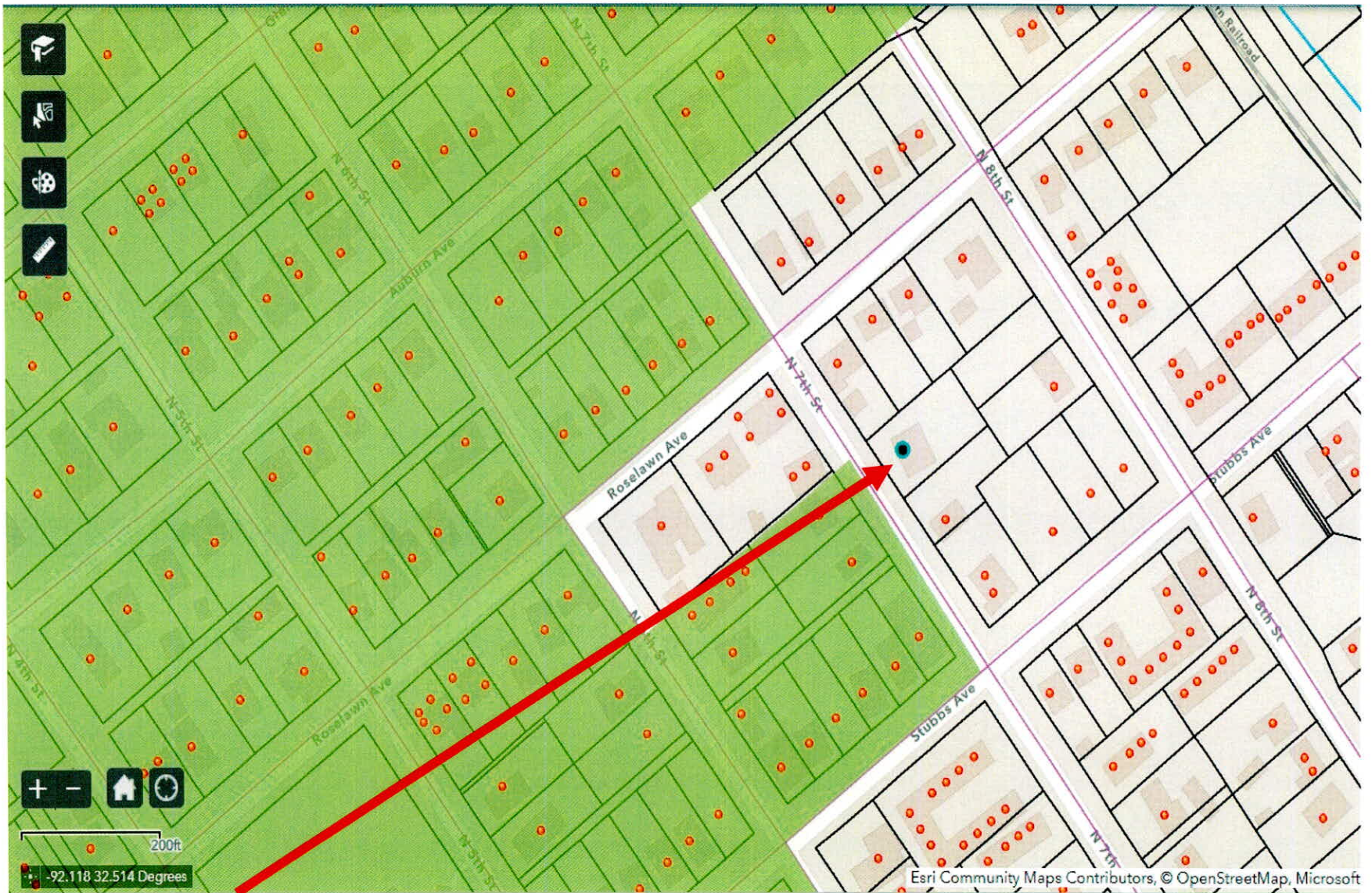
Property
line

1108
N. 7th Street
71207

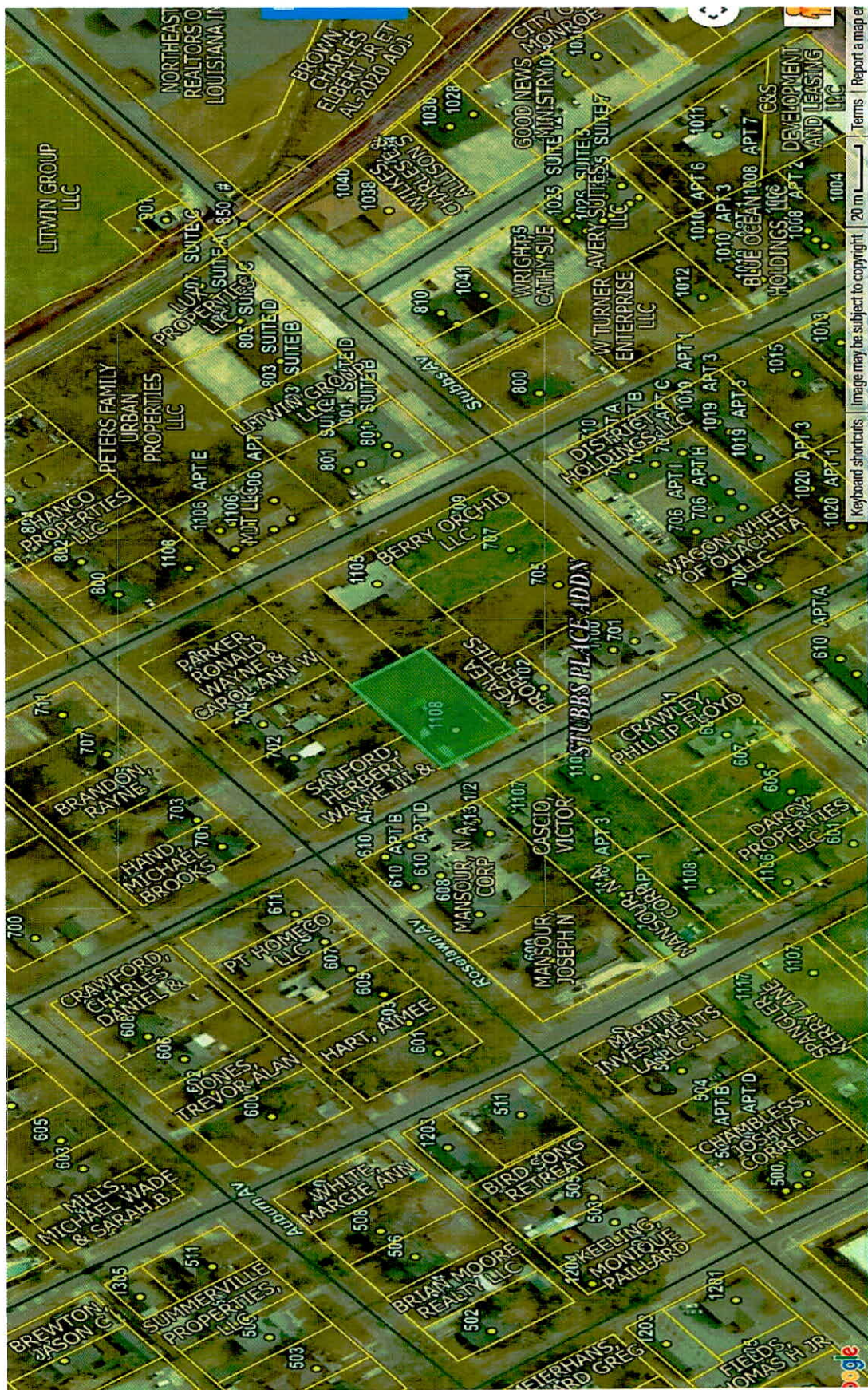








1108 North 7th Street

1108 North 7th Street

City of Monroe
Heritage Preservation Commission

CASE NO.:	HIS 104-26
NAME OF APPLICANT:	MARILYN MILSTEAD
ADDRESS OF PROPERTY:	414 STUBBS AVENUE
HISTORIC DISTRICT:	LOUIS DE ALEXANDER BREARD HISTORIC DISTRICT

REQUEST: The applicant is requesting to place a 10' x 20 or 200 square foot storage building in the rear yard of an existing residence, for storage purposes. The property is located at 414 Stubbs Avenue, within the Louis de Alexander Breard Historic District.

SIZE OF PROPERTY: 0.16 acres (more or less)

PRESENT ZONING: B-2 (Neighborhood Business) District

PRESENT USE: Residence

MOST NEARLY BOUNDED BY (STREETS): North of Hudson Lane, south of Stubbs Avenue, east of North 3rd Street and west of North 4th Street.

SURROUNDING LAND USES: Surrounding land use consists of residences to the north, east and west, with Georgia Tucker Nursing facility to the north.

**COMMENTS/
RECOMMENDATIONS:**

The applicant is requesting approval to place a 10' x 20' or 200 square foot storage building in the rear yard of an existing residence. The building will not be visible from the street, due to a 6' foot tall wooden fence along North 5th Street. The building will meet all zoning setback requirements as per the Comprehensive Zoning Ordinance.

Photographs, site elevations and additional documents have been provided for your review.

DESIGN GUIDELINES:

Site Features:

Preserve and retain historic site features of residential buildings, including landscaping. Ensure that new site and landscape features are compatible with the historic context of the building and area. *Outbuildings:* Preserve and maintain outbuildings. Design and locate new outbuildings carefully.



Date Created: 5/1/2026
Created By: anonymous

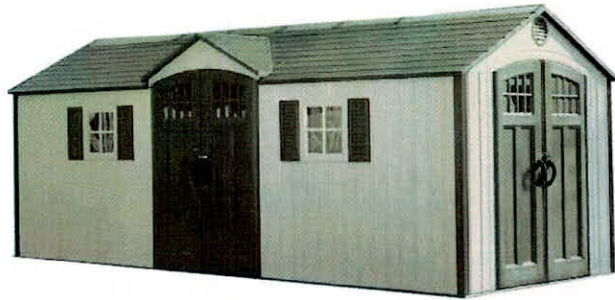
1 inch = 25 feet
|-----|

This map should be used for reference purposes only and should not be considered a legal document. While every effort has been made to ensure the accuracy of this product, the publisher accepts no responsibility for any errors or omissions nor for any loss or damage alleged to be suffered by anyone as a result of the publication of this map and the notations on it, or as a result of the use or misuse of the information provided herein.

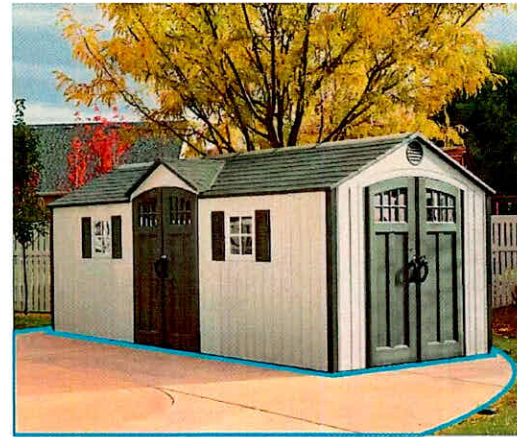


Google Maps



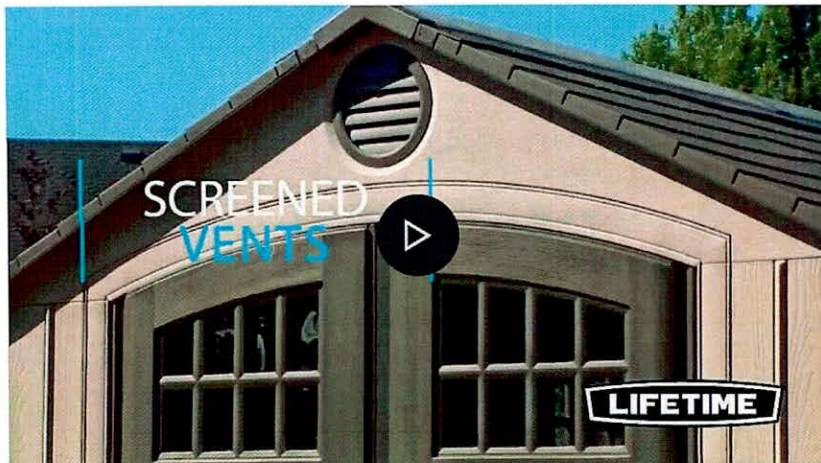


Hover Image to Zoom



**FOUNDATION REQUIRED
NOT INCLUDED**

Hover Image to Zoom



414 Stubbs Avenue

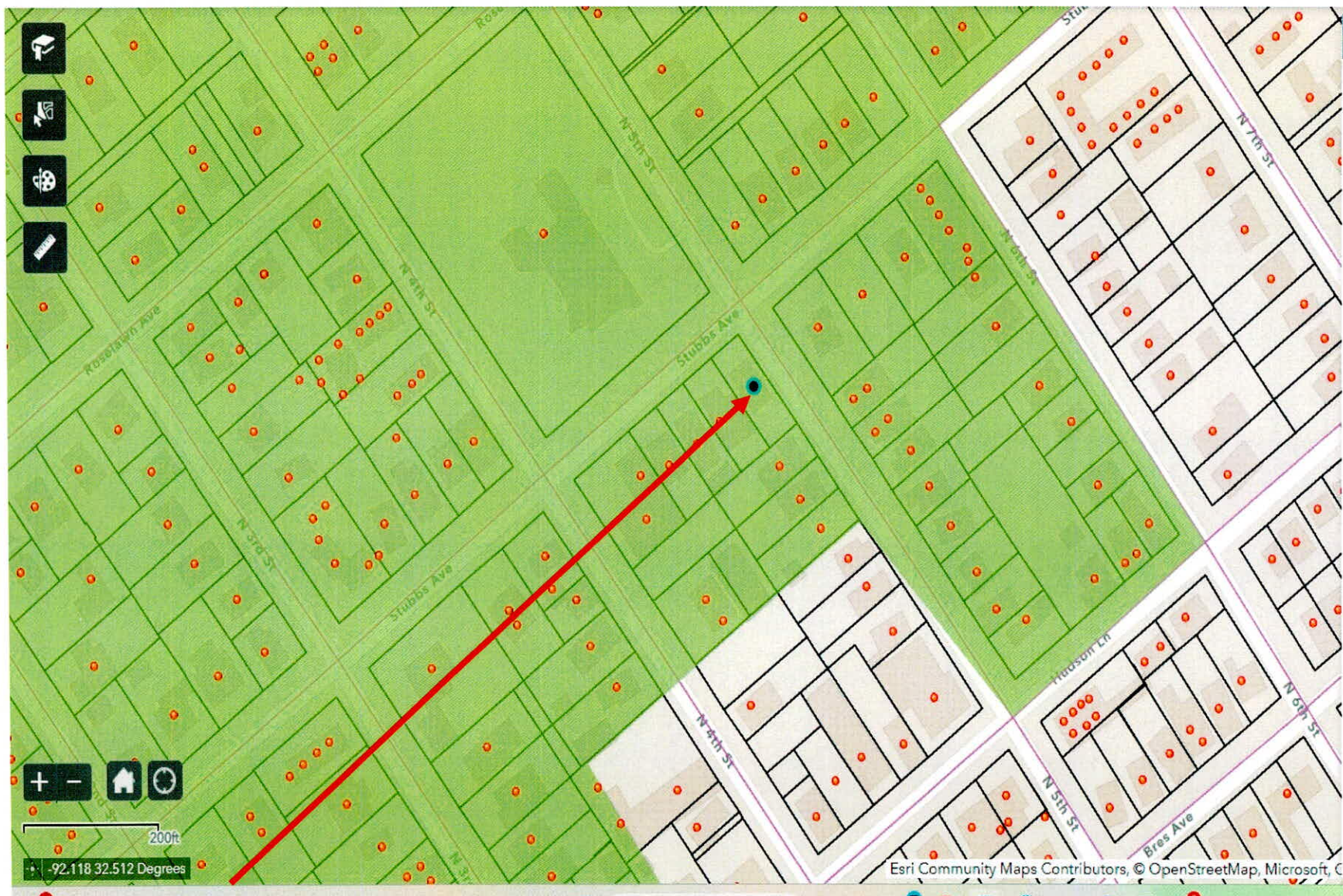


STEEL REINFORCED

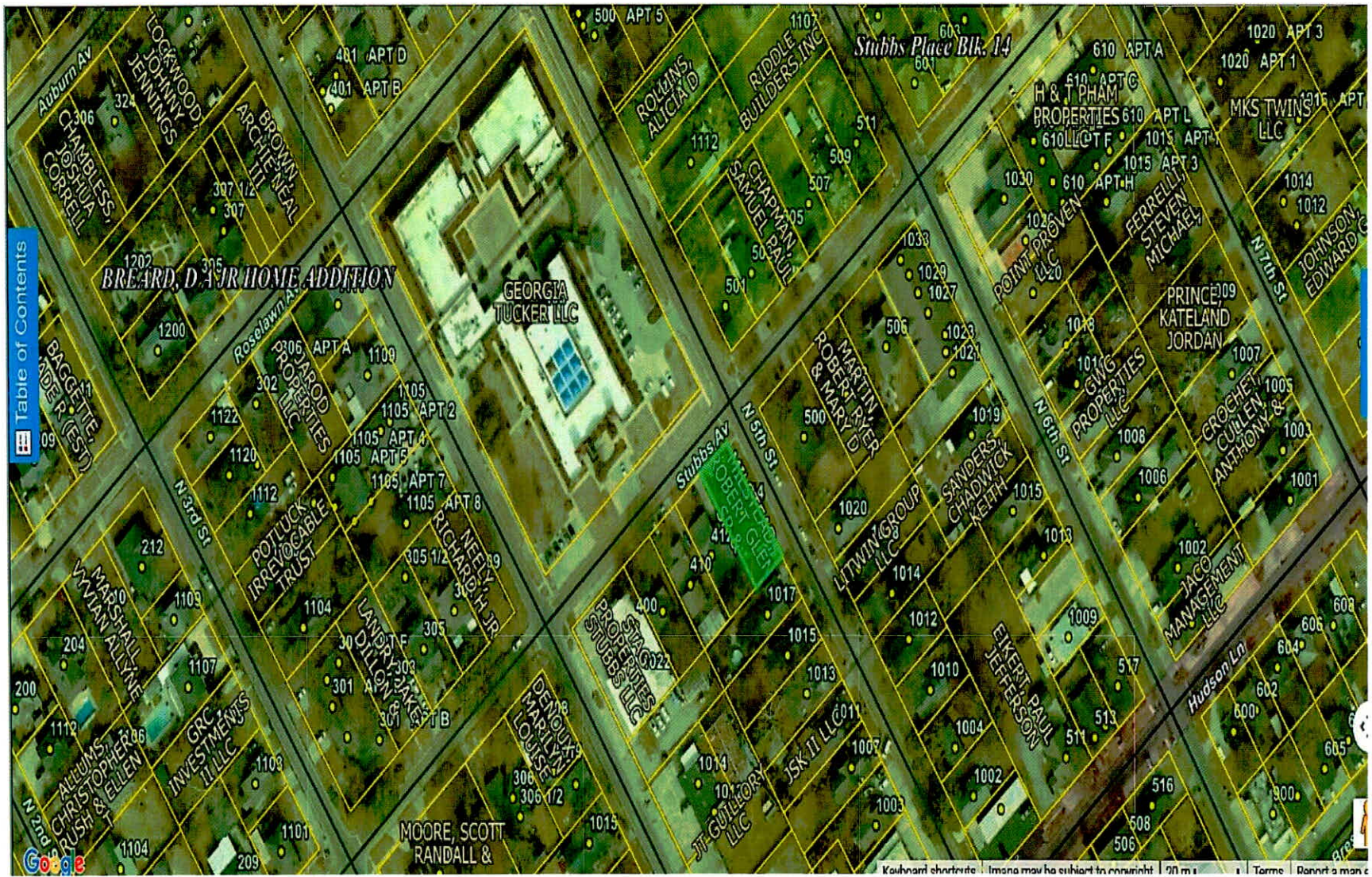
SHATTERPROOF
WINDOWS

SHELVING SYSTEM

Hover Image to Zoom



414 Stubbs Avenue



414 Stubbs Avenue

City of Monroe
Heritage Preservation Commission

CASE NO.:	HIS 105-26
NAME OF APPLICANT:	JAMES DAVIS
ADDRESS OF PROPERTY:	704 ERIN AVENUE
HISTORIC DISTRICT:	LOUIS DE ALEXANDER BREARD HISTORIC DISTRICT

REQUEST: The applicant is requesting to make exterior renovations to an existing residential structure, due to termite damage. The property is located at 800 Rochelle Avenue, within the Louis de Alexander Breard Historic District.

SIZE OF PROPERTY: 0.47 acres (more or less)

PRESENT ZONING: R-1 (Single Family Residence) District

PRESENT USE: Residence

MOST NEARLY BOUNDED BY (STREETS): North of Glenmar Avenue, South of Erin Avenue, east of North 7th Street and west of North 8th Street.

SURROUNDING LAND USES: Surrounding land use consists of residences in all directions.

**COMMENTS/
RECOMMENDATIONS:**

The applicant is requesting approval to extend a 6' foot tall wooden fence along the rear property line. This would allow the occupants to better utilize unused yard for family and pets. The extension is in alignment with the existing property line from both, the street and alleyway. The applicant will have the property lines identified to ensure accuracy prior to erecting the fence. The proposed fence will meet the zoning setback requirements as per the Comprehensive Zoning Ordinance.

Photographs, site elevations and additional documents have been provided for your review.

DESIGN GUIDELINES:

Site Features:

Preserve and retain historic site features of residential buildings, including landscaping. Ensure that new site and landscape features are compatible with the historic context of the building and area. *Fences and Walls:* New fences and walls should complement the historic character of their surroundings. Install privacy fence of wood board or landscaping.

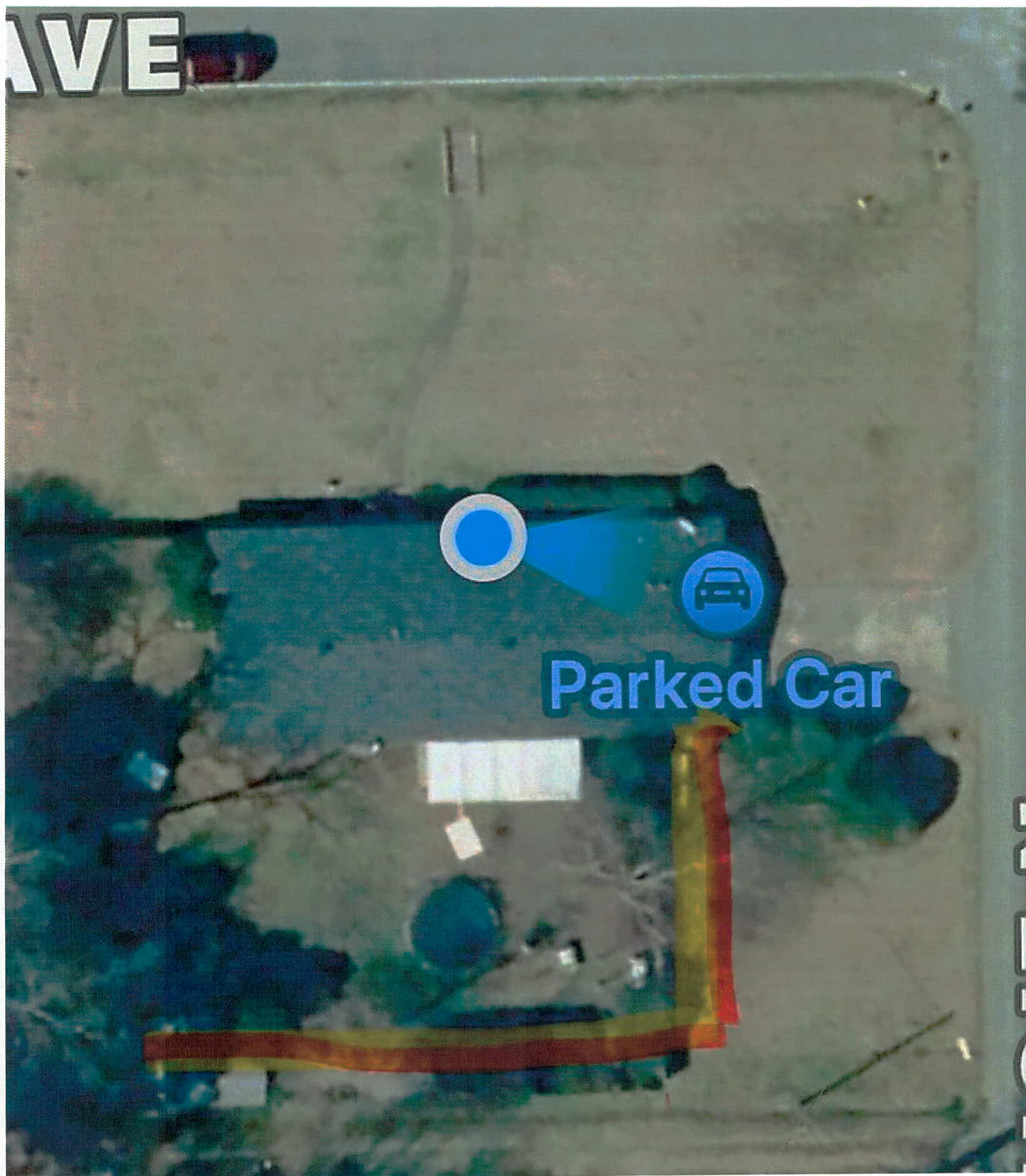


704 Erin Avenue

AVE



Parked Car





704 Erin Avenue



704 Erin Avenue

City of Monroe
Heritage Preservation Commission

CASE NO.:	HIS 106-26
NAME OF APPLICANT:	TUFF SHED INC.
ADDRESS OF PROPERTY:	1704 NORTH 2 ND STREET
HISTORIC DISTRICT:	LOUIS DE ALEXANDER BREARD HISTORIC DISTRICT

REQUEST: The applicant is requesting to place an 8' x 18' or 144 square foot storage building in the rear yard of an existing residence, for storage purposes. The property is located at 1704 North 2nd Avenue, within the Louis de Alexander Breard Historic District.

SIZE OF PROPERTY: 0.23 acres (more or less)

PRESENT ZONING: R-1 (Single Family Residence) District

PRESENT USE: Residence

MOST NEARLY BOUNDED BY (STREETS): North of Downey Lane, south of K Street, east of North 2nd Street and west of North 3rd Street.

SURROUNDING LAND USES: Surrounding land use consists of residences in all directions.

**COMMENTS/
RECOMMENDATIONS:**

The applicant is requesting approval to place an 8' x 18' or 144 square foot storage building in the rear yard of an existing residence. The building will not be visible from the street, due to an existing wooden fence surrounding the property. The building's location will meet all zoning setback requirements as per the Comprehensive Zoning Ordinance.

Photographs, site elevations and additional documents have been provided for your review.

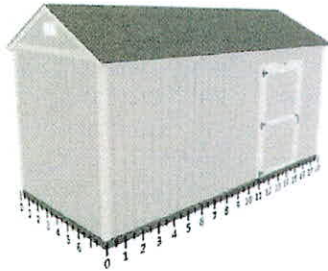
DESIGN GUIDELINES:

Site Features:

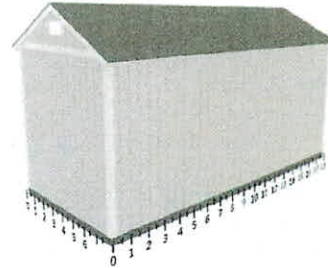
Preserve and retain historic site features of residential buildings, including landscaping. Ensure that new site and landscape features are compatible with the historic context of the building and area. *Outbuildings:* Preserve and maintain outbuildings. Design and locate new outbuildings carefully.



Archie Brown
1704 North 2nd Street , C/O Christopher Brown
Monroe LA 71201
Q12384912-12343015



Wall D



Wall C

Wall A



Wall B

GALVANIZED STEEL
RUNNERS
LP SMART SIDING
COMPOSITION SHINGLES

Base Details/Permit Details

Building Size & Style

TR-800 - 8' wide by 18' long

Door

4' x 6'7" Single Shed Door, Left Hinge
Placement

Paint Selection

Base: Waves of Grain, Trim: Delicate
White

Roof Selection

Weathered Wood Natural Shadow
Shingle

Drip Edge

White

Is a permit required for this job?

Yes

Who is pulling the permit?

Tuff Shed

Optional Details

Comments

Permit Paid for by client, Leveling within
4" TBD (TBD)

Roof

182 Sq Ft Roof - 6/12 Roof Pitch
Upgrade

Floor and Foundation

144 Sq Ft 3/4" Treated Floor Decking
Upgrade
144 Sq Ft 12" OC Joist Spacing

Interior

52 Lin Ft Shelving - 16" deep
8 Lin Ft 24" Workbench
36 Sq Ft Pegboard

Vents

2 Ea 16"x8" Wall Vent - White

Jobsite/Installer Details

**Do you plan to insulate this building after
Tuff Shed installs it?**

No

**Is there a power outlet within 100 feet of
installation location?**

Yes

**The building location must be level to
properly install the building. How level
is the install location?**
Within 4" of level

**Will there be 18" of unobstructed
workspace around the perimeter of all
four walls?**

Yes

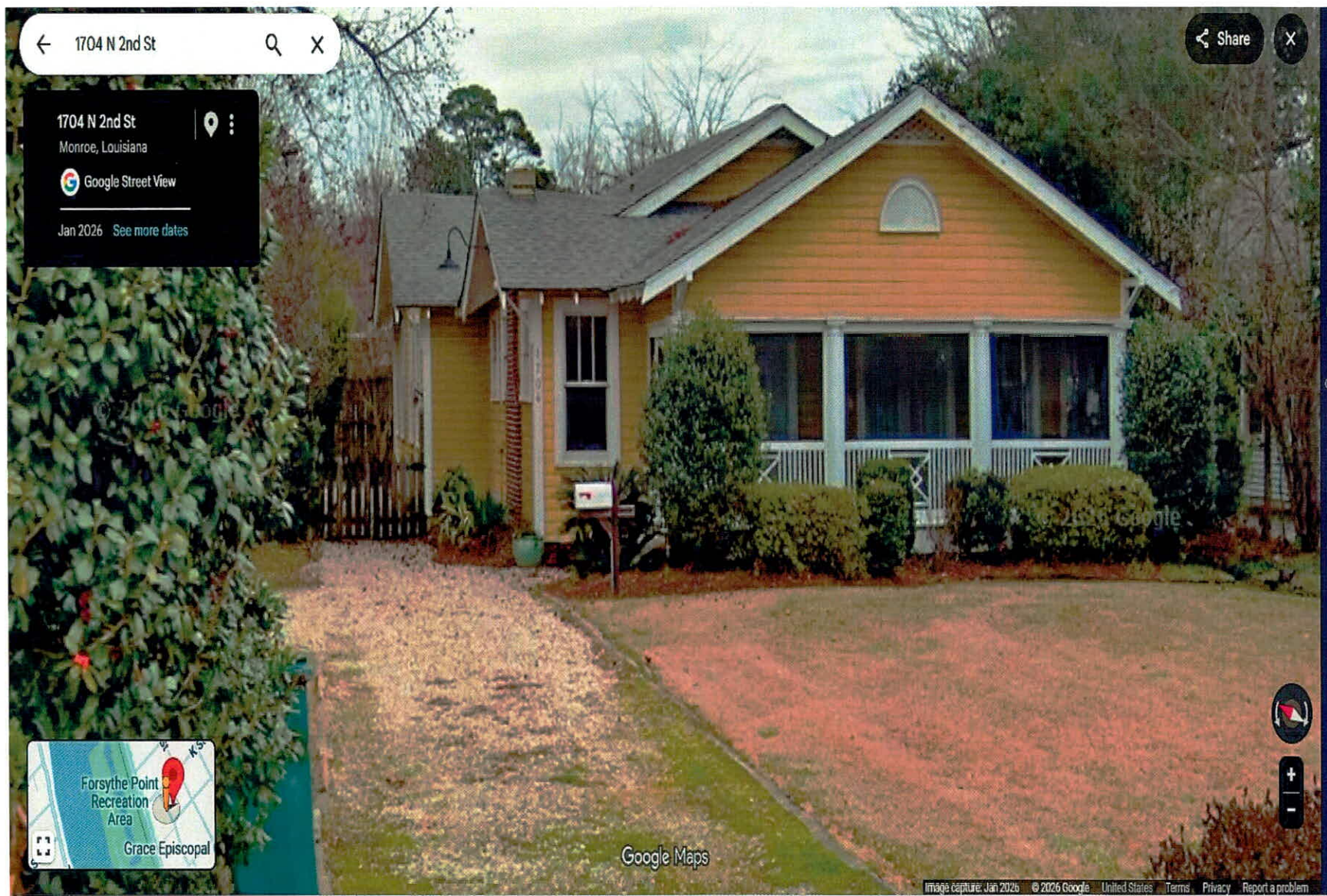
**Can the installers park their pickup truck &
trailer within approximately 200' of
your installation site?**

Yes

Substrate Shed will be installed on?

Dirt/Gravel

Customer Signature: _____ Date: _____



1704 North 2nd Street



1704 North 2nd Street











1704 North 2nd Street



1704 North 2nd Street