

The City of Monroe is now using My Government Online software for all Permits and Planning & Zoning Projects for Commercial & Residential development. How do I manage permits from anywhere?

The portal is available on-line at <a href="https://www.mgoconnect.org/cp?JID=263">https://www.mgoconnect.org/cp?JID=263</a>

# Creating a Free User Account in MGO

- 1. To get started, go to <a href="https://www.mgoconnect.org/cp?JID=263">https://www.mgoconnect.org/cp?JID=263</a>
- 2. Click on the New Account link at the top of the screen
- 3. Fill out the short questionnaire with your preferred email, first name, last name, and a working phone number and click Create Account
- 4. You will receive an automated phone number verification call immediately after creating your account. Phone numbers are how we connect you with your projects.

### PLEASE MAKE SURE YOU USE A WORKING NUMBER ON YOUR ACCOUNT.

If further assistance is needed, please contact the MGO support team by sending an email to support@mygovernmentonline.org or calling the MGO Help Desk at 985-851-0760. MyGovernmentOnline (MGO) representatives are available to assist with any software related questions.

MGO Connect can also be downloaded to your Android or iPhone





Google Play Store OR Apple App Store

#### **Inspections & Work Orders**

- Real-time inspections on the job site
- Automatic work order assignment and scheduling tools
- Real-Time dashboards
- Photo and file upload
- · Automatic phone, e-mail, and text notifications

#### **Customer Portal**

- Apply and pay online
- Track status of applications and permits
- Request inspections online
- Apply and renew contractor registrations
- Website and true mobile apps for public.

## **Project Completion and Automation**

- · Special tools to alert user to current task needing completion in the workflow
- Ability to automatically close the project once all criteria are met.
- Integration with GIS to automatically populate data on user forms and send customizable alerts
- · Integration with financial and general ledger software

<sup>\*</sup>Apple and the Apple logo are trademarks of Apple Inc. Android is a trademark of Google LLC.