

AGENDA  
City of Monroe

LEGAL & REGULAR SESSION – JULY 14, 2015, 6:00PM  
CITY COUNCIL CHAMBERS CITY HALL

I: ROLL CALL AND DECLARE QUORUM:

II: INVOCATION & PLEDGE OF ALLEGIANCE – MRS. EZERNACK:

III: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

1. Dr. Armstrong
2. Mrs. Ezernack
3. Ms. Blakes
4. Mr. Wilson
5. Mr. Clark
6. Mayor Mayo

IV: ELECT CHAIRMAN AND VICE-CHAIRMAN FOR THE COMING YEAR 2015/16:

V: APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF JUNE 23, 2015:  
(Public Comment)

VI: PRESENTATION:

NONE.

VII: PUBLIC HEARINGS:

NONE.

PROPOSED CONDEMNATIONS:

Public Comment:

1. 3913 Halsell Street (D3) (Owner - Joe West)

VIII: ACCEPTANCE OR REJECTION OF BIDS:

(Public Comment)

NONE.

IX: RESOLUTIONS AND MINUTE ENTRIES:

1. Council:

Public Comment:

(a) Adopt a Resolution granting an exception to the Open Container Ordinance to the Downtown Monroe Alliance (Downtown River Jams) pursuant to Monroe City Code Sec. 12-231 D. (Open Container Ordinance), and further providing with respect thereto.

2. Department of Administration:

Public Comment:

(a) Consider an Application by Carol Ann Tubbs dba The Fat Pelican, 1810 Tower Drive, Monroe, LA 71201 for a New 2015 Class A Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (Distance Report Cleared, Cert. of Occupy Cleared)

(b) Consider request from the Purchasing Division of the Administration Department for authorization from the City Council to advertise for a one (1) year supply contract of Office Supplies. Funds for these purchases will be derived from the Inventory Account, which has a balance of \$117,740.00. The divisions will be billed according to purchased.

3. Department of Planning & Urban Development:

Public Comment:

(a) Adopt a Resolution authorizing the acceptance of the bid from Matcon Contractors for Sewer Infrastructure Improvements on South First Street and further providing with respect thereto.

4. Legal Department:

Public Comment:

NONE.

5. Mayor's Office:

Public Comment:

(a) Adopt a Resolution re-appointing Alfred Rayford to the Monroe Fire and Police Civil Service Board and further providing with respect thereto:

(b) Adopt a Resolution authorizing an Agreement for Services by and between the City of Monroe and the Monroe Chamber of Commerce for the period May 1, 2015 through April 30, 2016 and further providing with respect thereto. (Local)

(c) Adopt a Resolution authorizing an Agreement for Services by and between the City of Monroe and the Monroe Chamber of Commerce for the period May 1, 2015 through April 30, 2016 and further providing with respect thereto. (Federal)

6. Department of Public Works:

Public Comment:

(a) Consider a request from the Water Pollution Control Division (WPCC) of the Public Work Department for authorization to advertise for repair to the # 3 Final Clarifier. The estimated cost of these repairs is \$70,000.00. Funds for these repairs will be derived from the Water Pollution Control Division repairs Account.

(b) Consider a request from the Sewer Division of the Public Work Department for authorization to Purchase off State Contract one Case 580 N Loader Backhoe. The estimated cost of this purchase is \$58,750.00.00. Funds for this purchase will be derived from the Sewer Division and WPCC Capital Accounts.

(c) A Resolution authorizing the Mayor to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the Monroe Regional Airport. (South Ramp Rehab.)

(d) A Resolution authorizing the Mayor to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the Monroe Regional Airport. (Wildlife Hazard Mitigation)

7. Department of Community Affairs:

Public Comment:

NONE.

8. Police Department:

Public Comment:

NONE.

9. Fire Department:

Public Comment:

(a) Consider request from the Monroe Fire Department for authorization to advertise for bids for the purchase of Rescue Equipment. The total cost of the purchase is estimated at \$40,000. The Funds will be deducted from the Monroe Fire Department's Two Percent Insurance Account. Attached is a list of the specified equipment.

10. Engineering Services:

Public Comment:

(a) Consider request to authorize the Purchasing Manager to advertise for bids on the MLU Perimeter Road Phase II Project. The estimated cost of this project is \$1,220,727.62. The DBE goal is 8.89% & the source of funds is FAA.

(b) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. One (1) to Repair & Repaint Water Storage Tanks Contract, between the City of Monroe and D&M Tank, LLC, for an increase in the contract amount of \$2,015.00 and further providing with respect thereto.

(c) Adopt a Resolution accepting as substantially complete work done by and between the City of Monroe and D&M Tank, LLC, for Repair and Repaint of the Water Storage Tank at Selman Field Project, and further providing with respect thereto.

(d) Adopt a Resolution accepting as substantially complete work done by and between the City of Monroe and RDR Construction, LLC, for the new MFD Communication Center, and further providing with respect thereto.

(e) Consider request to reject all bids received on June 23, 2015 for the referenced project (Abdul Khaliq Hwy. 165 S. Dev.) because all bids exceed the amount of available funds.

(f) Consider request to reject all bids received on May 28, 2015 and authorize the purchasing manager to advertise for bids on the MLU Central Avenue Lighting Project. The estimated cost of this project inclusive of all alternates is \$405,425.00. The DBE goal is 5.00% & the source of funds is Capital Outlay.

(g) Consider request to authorize the Engineering Department to Request Proposals to satisfy the Wetland Mitigation Requirements of the referenced project (Rochelle Pump Station Improv. Proj.). The estimated cost is \$20,000.00 - \$40,000.00

(h) Adopt a Resolution authorizing James E. Mayo, Mayor, to enter into and execute a contract with Petroleum Automation Consultants Inc., to provide Environmental Assessment Services for the Water Treatment Plant, and further providing with respect thereto.

BREAK IF NEEDED:

X: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Introduce an Ordinance for professional services for a Certified Public Accountant to assist the Monroe City Council in reviewing financial “budget to actual” results each quarter, providing input for mid fiscal year public hearing for department compliance with spending as authorized in the adopted budget, providing assistance to the finance committee of the council with its responsibility of oversight on a monthly basis, and in reviewing and providing input to the quarterly budget amendments and the annual budget proposed by the administration. (Armstrong)

(b) Introduce an Ordinance amending Section 15-16 (1), (2) of Chapter 15, Entitled “Fire Prevention and Protection”, of the Monroe City Code and further providing with respect thereto. (Fire Dept.)

(c) Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Charles Gibson, all rights, title and interest that the City may have acquired to Lots 5, 6, & 7, sq. 1, Millers Addition, Ouachita Parish, 102 Cedar St., District 5, Monroe, La, by adjudication at tax sale dated June 20, 2010, and further with respect thereto. (Legal)

(d) Introduce an Ordinance revoking Edgewood Avenue a 60’ by 290’ (more or less) right-of-way located between Desiard Street and Commerce Avenue; South Stanley Avenue; and Powell Avenue; and further providing with respect thereto. (P&Z)

(e) Introduce an Ordinance contracting the boundaries of the City of Monroe, Louisiana, providing for the recordation of the entire boundary as amended: establishing the effective date thereof, and providing further with respect thereto – Applicant – Omar Savage. (P&Z)

(f) Introduce an Ordinance amending Chapter 37, Zoning, Article IX. Administration and Enforcement, Section 37-130 Procedures, (a)(3) application (a) initiation, table 9.1, (a)(5)(a) public notice requirements, (b) notice of public hearing, (c) written notice of public hearing, (d) posted notice of public hearing, (e) published notice of public hearing, (f) major conditional use permits (5) major conditional use decision by the planning commission and the city council (b) (g) zoning map amendment (5) public hearing and decision by the city council (a), (h) planned unit development (PUD) (7) public hearing and decision by the city council (a), (i) zoning text amendment (5) public hearing and decision by the City Council (a) of the Code of the City of Monroe of the Ordinance of the City of Monroe, Louisiana; repealing all ordinances in conflict herewith. (P&Z)

(g) Introduce an Ordinance amending Chapter 32, Subdivision Regulations, Article III. Administrative Procedures, Section 32-32, notice requirements of the Code of the City of Monroe of the Ordinance of the City of Monroe, Louisiana; repealing all ordinances in conflict herewith. (P&Z)

(h) Introduce an Ordinance Amending Chapter 37, Zoning, of the Code of the City of Monroe, Article II. Definitions and Rules of Interpretation, Section 37-21 Definitions, Article V, Site Development Standards, Section 37-76 Accessory Structures and Uses (f) Fences and Walls of the Code of the City of Monroe, Louisiana; repealing all ordinances in conflict herewith. (P&Z)

(i) Introduce an Ordinance amending Ordinance No. 11,566 authorizing the City of Monroe to acquire of a certain 0.009 acre tract from the Masonic Lodge and further providing with respect thereto. (Legal)

XI: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION  
SUBJECT TO PUBLIC HEARING:

Public Comment:

(a) Finally Adopt an Ordinance adopting a Franchise Permit for Telecommunications and other businesses using City of Monroe right of ways and further providing with respect thereto. (Legal)

(b) Finally Adopt an Ordinance authorizing the City of Monroe to acquire a certain 0.014 +/- acre tract of real property from the Lighthouse, Inc., situated in Ouachita Parish for the purpose of construction of a lift station in connection with the Basin MR 04/05/07 Sewer System Rehabilitation Project, and further providing with respect thereto. (Legal)

XII: CITIZENS PARTICIPATION:

XIII: ADJOURN.