Central Maintenance
MEMO

To: All Departments
From: Darrell Scott
Date:

Subj: (1) Job Posting: Vehicle & Equipment Service Worker

If this position has not been filled by a current employee of the City within ten (10) working days of this notice, it will be open to the public on


Definition

Under immediate supervision, is responsible for work of routine difficulty in servicing automotive vehicles with gasoline, oil, and lubrication; may perform tire and wheel service and related work as required.

Examples of Duties

Pumps gasoline into cars or buses, lubricates automotive parts and shop equipment; repairs flat tires in shop or in field, assists mechanic by carrying parts or tools and performing routine tasks; performs routine maintenance on equipment such as changing oil and filters and checking fluid levels; retrieves parts from parts distributors; washes and cleans trucks and buses; steam cleans engines; sweeps and cleans shop; may keep records of quantities of oil, gas or parts used.

Minimum Qualifications

Skills, Knowledge's and Abilities

May be required to have an appropriate driver's license, should have experience being in and around mechanical equipment and vehicles. Must have a command of the language used around vehicle and equipment components. May be required to have an appropriate driver's license.

Training and Experience

Should have at least one year experience around maintenance and repairing vehicles and equipment.