



JOB TITLE: **TRAFFIC CONTROL MAINTENANCE
TECHNICIAN I**

DEPARTMENT: **ENGINEERING**

JOB CLASS NUMBER: **4352**

DIVISION: **TRAFFIC ENGINEERING**

REVISION DATE: **4.8.2024**

Acceptance - Department Head

DEFINITION/DISTINGUISHING CHARACTERISTICS OF JOB:

Under direct supervision of the Foreman - Traffic Control Maintenance and/or the Traffic Superintendent, this position requires the installation, maintenance and repair of traffic control devices including signs, barricades, barrels, and pavement markings. This is an entry level position for the purpose of traffic control maintenance in the Traffic Engineering Division.

EXAMPLES OF DUTIES:

- *Repairs, maintains, and installs traffic control devices and equipment throughout the City.*
- *Assists in the timely and safe installation, maintenance, and removal of traffic control devices such as barrels, and barricades.*
- *Assists in maintaining inventory of signs, posts, barricading devices, and pavement markings.*
- *Assists in vegetation control including trimming, cutting, and clearing brush, grass, trees, and limbs.*
- *Assists in the care and maintenance of work vehicles, trailers, and other equipment.*
- *Cross-trains to be knowledgeable about all parts of the Division.*
- *May be called upon to temporarily assist with operation and maintenance of the other Engineering Department crews.*
- *Must have and maintain a sincere desire to provide a safe, courteous, and effective service to the public we serve.*
- *Prepares weekly written reports of activities.*
- *Works well with all other departments and divisions of the City of Monroe.*
- *This position shall perform such other duties as may be assigned from time to time by the City Engineer or Traffic Superintendent.*

TRAINING AND EXPERIENCE:

- *High School diploma or GED*
- *May be required to attend, and satisfactorily complete work-related trainings and certification courses as assigned by the Traffic Superintendent*
- *Must have or be able to obtain within 1 year an IMSA Level I certification in Traffic Controls*

KNOWLEDGE, SKILLS, AND ABILITIES:

- *Must be able to prepare accurate written daily reports of activities.*
- *Must be able to operate post driver, post puller, and post straightener.*
- *Must be able to use hand tools, pop rivet gun, air compressor, jack hammer and ascending and descending ladder.*
- *Must be able to operate trimming shears, saws, and trimmer.*
- *Will be called on to assist loading and unloading of equipment and supplies and to assist in performing maintenance and repairs on said equipment.*

- Must be able to operate equipment including a pickup truck, winch, lift, jack, and other equipment for loading.
- Must be able to load flatbed and other trailers safely and effectively.
- Must be able to operate trucks and other equipment safely and effectively pull trailers of various sizes and configurations in loaded and empty conditions.
- Must have or be able to obtain a thorough working knowledge of the MUTCD (Manual of Uniform Traffic Control Devices), including up-to-date knowledge of current procedures relating to traffic control devices, barricading procedures, pavement markings, and equipment, paint striping equipment, and procedures used in pavement striping in streets, parking lots, handicap ramps, etc.
- Shall actively pursue relevant certifications for traffic control and training to increase knowledge in the application of the MUTCD to traffic control in the City of Monroe.
- Must be able to understand and follow oral and written instructions which reference the MUTCD.
- Maturity, good reasoning skill, and ability and willingness to follow instructions.
- Pleasant personality and ability to communicate with the public.
- Punctual and dependable with good attendance and work habits.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:

- Works mostly outside in various weather conditions.
- Exposed to noise, dust, dirt, unpleasant odors, gases.
- Requires standing, bending, crawling and moderately heavy lifting.

CALLOUTS AND OVERTIME:

- **THIS POSITION SHALL BE INCLUDED IN THE ROTATION FOR CALL-OUTS. THIS POSITION WILL BE PAID FOR ACTUAL CALL-OUTS AND OVERTIME WITH DOCUMENTATION.**
- The regular job duties of this position include being On-Call and available for Callouts.
- It is an essential duty of this position to be included in the On-Call rotation with 30-min response time to Callouts, 24/7.

LICENSES AND CERTIFICATES:

- A valid State of Louisiana Driver's License is required.
- **MUST HAVE** a three (3) year accident-free experience in operating or driving light equipment trucks, hauling trailers and have an overall good driving record.
- This position must receive an IMSA Traffic Control Technician I certification within one year of being hired.

INTERNAL POSTING PERIOD: 5/9 - 5/23/2024
 Position posting goes public after 10th day.