



CITY OF MONROE

### Planning Commission Application

City of Monroe  
Planning & Zoning Division  
3901 Jackson Street  
Monroe, Louisiana 71202  
318-329-2430/318-329-4185 FAX

<b>Please Print</b>	Date:	
Owner's Name	Applicant's Name (if different from owner):	
Property Address:	Council District	E-mail address:
Mailing Address of Property Owner:	Mailing Address of Applicant (if different from owner)	
City, State, Zip:	City, State, Zip:	
Telephone: ( )	Telephone: ( )	
<b>PROPERTY INFORMATION:</b>		
Property Size (please give in acres or by dimension):		
Present Zoning Classification:		
Existing Land Use		
Property is bounded by what streets?		
North:	South	
East:	West	
<b>MEETING DATES, SIGNATURES, DEADLINES AND REQUIRED FEES</b>		
Application Deadline:	Required fee:	
Planning Commission Hearing Date:	<b>Time:</b> 5:30 p.m.	
City Council Preliminary Hearing Date:	<b>Time:</b> 6:00 p.m.	
City Council Public Hearing Date:	<b>Time:</b> 6:00 p.m.	

**Attachments:** A complete site plan of the property shall be submitted with the application. All measurements should be accurate. All setbacks need to be measured from the property line and not the paved edge of the street right-of-way. If possible, a survey in lieu of a site plan should be submitted.

**General Information:** **READ BEFORE EXECUTING.** Attendance by the applicant(s) at the public hearing is mandatory; however, the applicant may designate a representative to attend the public hearing on his/her behalf. **The applicant acknowledges that, in signing this application, all conditions and requirements regarding the application process have been fully explained and understood, including the timetable for processing of the application.** The completed application must be returned to the Planning and Zoning Office on the date listed above. Receipt of fee(s) does not constitute receipt of a completed application.

**Signature of Applicant:**

\_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_  
Print Signature

**Signature of Owner (if different)**

\_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_  
Print Signature

√	Requested Action by the Planning Commission (A separate supplement form is required for each)
	Preliminary/Final Subdivision Review
	Conditional Use <input type="checkbox"/> Major <input type="checkbox"/> Minor
	Text Amendment
	Map Amendment
	Preliminary/Final Planned Unit Development or Mobile Home Park
	Revocation/Dedication
	Annexation
	Appeal
	Gated Community <input type="checkbox"/> New <input type="checkbox"/> Conversion