



JOB TITLE: **PARKS AND GROUNDS CARETAKER I**

DEPARTMENT: **COMMUNITY AFFAIRS**

JOB CLASS NUMBER: **6129**

DIVISION: **PARKS & BEAUTIFICATION**

REVISION DATE: **12.15.2021**

Acceptance – Department Head

DEFINITION/DISTINGUISHING CHARACTERISTICS OF JOB:

Under supervision of a Crew Supervisor, is responsible for work of routine difficulty in performing manual labor; performs related work as required.

EXAMPLES OF DUTIES:

- *Performs manual tasks involving the parks grounds maintenance and cleaning of grounds, flower beds, ditches, and other properties.*
- *Picks up litter, Mows grass, uses shovels, rakes, pitchforks, pruners, plant clippers, weed-eaters, backpack blowers, pole saws, and edgers; may also water trees and flower beds.*
- *May work in other parks throughout the City and helps assist other departments if needed.*
- *May drive a pickup truck and other vehicles that don't require CDL's; light vehicles such as trucks and pull trailers behind the trucks.*
- *May plant trees, flowers, and different plants.*
- *Completes any tasks as instructed by supervisors.*
- *Subject to after hour Call-Outs due to emergencies.*
- *Works overtime as needed due to different circumstances.*

TRAINING AND EXPERIENCE:

Experience with operations of small equipment.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to follow oral instructions and perform heavy manual labor.

LICENSE AND CERTIFICATES:

Must have a valid LA driver's license.

INTERNAL POSTING PERIOD: _____

10/29 - 11/8/2024

Position posting goes public after 10th day.