



**JOB TITLE: PARKS AND GROUNDS CARETAKER I**

**DEPARTMENT: COMMUNITY AFFAIRS**

**JOB CLASS NUMBER: 6129**

**DIVISION: PARKS & BEAUTIFICATION**

**REVISION DATE: 12.15.2021**

Acceptance  Department Head

**DEFINITION/DISTINGUISHING CHARACTERISTICS OF JOB:**

*Under supervision of a Crew Supervisor, is responsible for work of routine difficulty in performing manual labor; performs related work as required.*

**EXAMPLES OF DUTIES:**

- *Performs manual tasks involving the parks grounds maintenance and cleaning of grounds, flower beds, ditches, and other properties.*
- *Picks up litter, Mows grass, uses shovels, rakes, pitchforks, pruners, plant clippers, weed-eaters, backpack blowers, pole saws, and edgers; may also water trees and flower beds.*
- *May work in other parks throughout the City and helps assist other departments if needed.*
- *May drive a pickup truck and other vehicles that don't require CDL's; light vehicles such as trucks and pull trailers behind the trucks.*
- *May plant trees, flowers, and different plants.*
- *Completes any tasks as instructed by supervisors.*
- *Subject to after hour Call-Outs due to emergencies.*
- *Works overtime as needed due to different circumstances.*

**TRAINING AND EXPERIENCE:**

*Experience with operations of small equipment.*

**KNOWLEDGE, SKILLS AND ABILITIES:**

*Ability to follow oral instructions and perform heavy manual labor.*

**LICENSE AND CERTIFICATES:**

*Must have a valid LA driver's license.*

**INTERNAL POSTING PERIOD:** 6/24 - 7/5/2024

*Position posting goes public after 10<sup>th</sup> day.*