To: All Departments  
From: Ray Wright, Jr., Director of Parks and Beautification  
Date: 11/29/2021  
Re: Job Opening

A job opening exists in the Community Affairs Department – Parks and Recreation Division – Maintenance for a Laborer. If this position is not filled by a current city employee within 10 working days of this notification, it will be open to the public on 12/2/2021.

**DEFINITION**

Under immediate supervision, is responsible for work of routine difficulty in performing manual labor, performs related work as required.

**EXAMPLES OF DUTIES**

Performs manual tasks involving the maintenance and cleaning of flower beds, ditches, alleys, vacant lots and other property. Picks up litter, uses shovels, rakes, pitchforks and weed eaters. May also water trees and flower beds, also may work in other departments if needed.

**MINIMUM QUALIFICATIONS**

**Skills, knowledge and Abilities**

Ability to follow oral instructions and to do heavy manual labor for extended periods.

**Working Conditions and Physical Requirements**

Works outside in all kinds of weather; exposed to noise, dust and dirt. Exposed to cuts and bruises, possible broke bones resulting from accidents. Requires walking, bending, standing and moderate physical effort in lifting heavy objects.