Memo

Date: July 3, 2017
To: All Departments
From: Roshonda James, Sanitation Superintendent
RE: Job Opening

There is a job opening in the Maintenance and Construction department for an Electrician Maintenance. If this position is not filled with in 10 working days it will be open to the public on July 17, 2017.

DEFINITION

Under general supervision, is responsible for electrical work of average difficulty; performs related work as required.

EXAMPLE OF DUTIES

Installs, repairs, and maintains a variety of electrical equipment and systems for the city such as traffic signals, air conditioning, heating equipment, telephone equipment, lighting circuits, timers, dimmer, pumps and motors, and various electrical equipment; uses various hand and power tools, may supervise mechanical repair workers; keeps various records; reads blueprints and wiring diagrams.

MINIMUM QUALIFICATIONS

Skills, Knowledge, and Abilities

Skill in the use and care of hand tools, power equipment, and test instruments. Good knowledge of machines and equipment used in electrical construction and maintenance work; good knowledge of the electrical code; good knowledge of materials used and of the occupational hazards and safety precautions. Ability to understand and follow oral and written plan instructions.

Training and Experience

Considerable experience in electrical work.
WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

Works inside and outside in all kinds of weather; is exposed to the hazards of shocks, cuts, bruises, and broken bones from falls; requires standing, stooping, bending and climbing; frequently lifts heavy objects.

Must be a licensed electrician in good standing.