

AGENDA  
City of Monroe

LEGAL & REGULAR SESSION – DECEMBER 12, 2017, 6:00PM  
CITY COUNCIL CHAMBERS CITY HALL

I: ROLL CALL AND DECLARE QUORUM:

II: INVOCATION & PLEDGE OF ALLEGIANCE – MR. ECHOLS:

III: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

1. Mr. Echols
2. Mrs. Ezernack
3. Ms. Woods
4. Mr. Wilson
5. Mr. Clark
6. Mayor Mayo

IV: APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF NOVEMBER 14, 2017 and NOVEMBER 28, 2017:  
(Public Comment)

V: PRESENTATION :

None.

VI: PUBLIC HEARINGS:

None.

PROPOSED CONDEMNATIONS:

Public Comment:

None.

VII: ACCEPTANCE OR REJECTION OF BIDS:

(Public Comment)

(a) Accept the bid of Wilson Enterprise in the amount of \$54,040.00 for a structure located at **3903 Carver Street, Booker T. Washington Neighborhood** under the **Community Development Block Grant (CDBG) Moderate Emergency Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$29,040.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bided on November 16, 2017 and further providing with respect thereto.

(b) Accept the bid of Matcon Contractors Inc. in the amount of \$30,600.00 for a structure located at **1303 Parkview Drive, East Parkview Neighborhood** under the **Community Development Block Grant (CDBG) Moderate Emergency Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$5,600.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(c) Accept the bid of Bright Construction, LLC in the amount of \$34,500.00 for a structure located at **1803 Booth Street, Renwick Addition** under the **Community Development Block Grant (CDBG) Moderate Emergency Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$9,500.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(d) Accept the bid of Matcon Contractors, Inc. in the amount of \$43,450.00 for a structure located at **1400 Parkview Drive, East Parkview Neighborhood** under the **Community Development Block Grant (CDBG) Moderate Emergency Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$18,450.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(e) Accept the bid of Bright Construction, LLC in the amount of \$45,450.00 for a structure located at **806 South 10<sup>th</sup> Street, Ouachita Cotton Mills Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$20,450.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(f) Accept the bid of Bright Construction, LLC. in the amount of \$38,500.00 for a structure located at **4110 White Street, Booker Washington Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$13,500.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(g) Accept the bid of Matcon Contractors Inc. in the amount of \$37,350.00 for a structure located at **3702 Gayton Street, Booker T. Washington Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$12,350.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(h) Accept the bid of Wilson Enterprise in the amount of \$26,900.00 for a structure located at **3105 Richmond Street, Lee Avenue Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$1,900.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(i) Accept the bid of Bright Construction, LLC in the amount of \$34,400.00 for a structure located at **3015 Church Street, Booker T. Washington Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$9,400.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(j) Accept the bid of Bright Construction, LLC in the amount of \$58,850.00 for a structure located at **1511 Georgia Street, Terminal Heights Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$33,850.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(k) Accept the bid of Matcon Contractors Inc. in the amount of \$30,500.00 for a structure located at **909 South 4<sup>th</sup> Street, Ouachita Cotton Mills Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$5,500.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(l) Accept the bid of Wilson Enterprise in the amount of \$34,400.00 for a structure located at **2300 Georgia Street, Terminal Heights Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$9,200.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bided on November 16, 2017 and further providing with respect thereto.

VIII: RESOLUTIONS AND MINUTE ENTRIES:

1. Council:

Public Comment:

None.

2. Department of Administration:

Public Comment:

(a) Consider eight (8) Renewal Applications for a New 2018 Class A Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved.

(b) Consider four (4) Renewal Applications for a New 2018 Class B Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved.

(c) Consider two (2) Renewal Applications for a New 2018 Class C Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved.

(d) Consider two (2) Renewal Applications for a New 2018 Class G Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved.

(e) Consider an Application by Abdul Khaliq dba Quickway, 3019 Hwy165 Bypass, Monroe, LA 71201 for a New 2017 Class B Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been Cleared, CO-Cleared, Distance Report Cleared.

(f) Consider an Application by Dewey Weaver Jr. dba Townplace Suite By Marriott, 4919 Pecanland Mall, Monroe, LA 71203 for a New 2017 Class C Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been Cleared, CO-Cleared, Distance Report Cleared.

(g) Consider a request from the Purchasing Division of the Administration Department for Council approval to advertise for a one year supply contract of Janitorial Paper Products. Funds for these purchases will be derived from the Inventory Account and billed to the divisions according to purchased.

(h) Adopt a Resolution providing for Canvassing the Returns and declaring the results of the Special Election held in the City of Monroe, State of Louisiana, on Saturday, November 18, 2017 and to authorize the continuation of the Levy and Collection of Special Taxes therein.

3. Department of Planning & Urban Development:

Public Comment:

(a) Adopt a Resolution authorizing James E. Mayo, Mayor to enter into and execute a Memorandum of Understanding by and between the City of Monroe and Ouachita Council on Aging in the amount of \$15,000.00 from the **Community Development Block Grant Program (CDBG) B-17-MC-22-0005** and further providing with respect thereto.

(b) Adopt a Resolution authorizing James E. Mayo, Mayor to enter into and execute a Memorandum of Understanding by and between the City of Monroe and Opportunities Industrialization Center of Ouachita, Inc. in the amount of \$25,000.00 from the **Community Development Block Grant Program (CDBG) B-17-MC-22-0005** and further providing with respect thereto.

(c) Consider request from J & LLL, LLC, 1100 Pecanland Rd., for a Major Conditional Use Permit authorizing the use of the proposed business at this location to sell alcohol beverages with consumption off-premise as an accessory use to a retail business. The Comprehensive Zoning Ordinance allows liquor sales for consumption off-premise as a Major Conditional Use in the B-3, General Business/Commercial District. Major Conditional Uses are those uses that require another level of approval; therefore, this request comes before the City Council for their approval in addition to that of the Planning Commission. The Conditional Use does not take the place of a liquor license but approves the **use** of this location for the liquor sales. The applicant still needs to apply for a liquor license.

(d) Consider request from Abdullah Salem, 502 Winnsboro Rd., for a Major Conditional Use Permit authorizing the use of the proposed business at this location to sell alcohol beverages with consumption off-premise as an accessory use to a retail business. The Comprehensive Zoning Ordinance allows liquor sales for consumption off-premise as a Major Conditional Use in the B-3, General Business/Commercial District. Major Conditional Uses are those uses that require another level of approval; therefore, this request comes before the City Council for their approval in addition to that of the Planning Commission. The Conditional Use does not take the place of a liquor license but approves the **use** of this location for the liquor sales. The applicant still needs to apply for a liquor license.

4. Legal Department:

Public Comment:

None.

5. Mayor's Office:

Public Comment:

(a) Adopt a Resolution stating the City of Monroe's Endorsement of Georgia Tucker, LLC and their Project #20170018 to participate in the benefits of the Louisiana Restoration Tax Abatement Program.

6. Department of Public Works:

Public Comment:

None.

7. Department of Community Affairs:

Public Comment:

None.

8. Police Department:

Public Comment:

None.

9. Fire Department:

Public Comment:

None.

10. Engineering Services:

Public Comment:

(a) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. Three (3) to the MLU Perimeter Road Phase II Contract, between the City of Monroe and Amethyst Construction, Inc., for an increase in the contract amount of \$71,625.70 and an increase in the contract time of 45 days and further providing with respect thereto.

(b) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. Two (2) to the flood control improvements to the Rochelle Street, Roselawn Street, & 11<sup>th</sup> Street area of Monroe State Project No. H.010919 Contract, between the City of Monroe and Womack & Sons Construction Group, Inc., for an increase in the contract time of 45 days and further providing with respect thereto.

(c) Adopt a Resolution authorizing James E. Mayo, Mayor, to enter into and execute Supplemental Agreement No. 2 to a contract with Arcadis U.S., Inc, to provide professional services during construction for the WPCD Digester Roof Improvements Project and further providing with respect thereto.

BREAK IF NEEDED:

IX: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Introduce an Ordinance Amendment to Chapter 37, Zoning, of the Code of the City of Monroe, Article III, Use Districts, Section 37-39 Special Use Districts, Table 3.7 Special Districts Permitted and Conditional Uses. (P&Z)

(b) Introduce an Ordinance amending and adjusting the City of Monroe Operating Budget for the fiscal year 2017-2018. (Admin.) (Q2)

X: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION SUBJECT TO PUBLIC HEARING:

Public Comment:

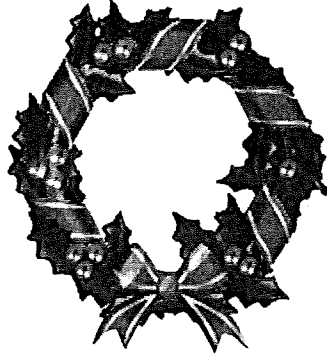
(a) Finally adopt an Ordinance accepting the donation of and dedication of an easement and water main from Century Village Partners, LLC into the City of Monroe water system and further providing with respect thereto. (Eng.) (This item was passed over at the last meeting.)

(b) Finally adopt an Ordinance authorizing Amendment #1 to the Cooperative Endeavor Agreement between the State of Louisiana, through the Louisiana Department of Revenue and the City of Monroe, State of Louisiana (Garrett Road Economic Development District) and further providing with respect thereto. (Legal)

(c) Finally adopt an Ordinance authorizing Amendment #1 to the Tower Drive Economic Development area Cooperative Endeavor Agreement between the State of Louisiana through the Department of Revenue and the City of Monroe, State of Louisiana and further providing with respect thereto. (Legal)

XI: CITIZENS PARTICIPATION:

XII: ADJOURN.



NOTICE

TO ALL DEPARTMENTS:  
CITIZENS/MEDIA

\*\*\* DECEMBER 26<sup>TH</sup> \*\*\*

\*\*\* CITY OF MONROE COUNCIL MEETING  
RESCHEDULED \*\*\*

THE

*LEGAL & REGULAR CITY COUNCIL MEETING*

IS RESCHEDULED FOR WEDNESDAY,  
DECEMBER 27, 2017, 6:00 P.M., CITY HALL  
COUNCIL CHAMBER

All City Offices will be open for business December  
26<sup>th</sup> only the council meeting date has been changed to  
the following Wednesday

