



District One  
Douglas Harvey  
Chairman

District Two  
Gretchen H. Ezernack

District Three  
Juanita G. Woods

City Council  
CITY OF MONROE, LOUISIANA  
Post Office Box 123  
Monroe, Louisiana 71210-0123  
Phone (318) 329-2252  
Fax (318) 329-3416

District Four  
Carday Marshall, Sr.  
Vice Chairman

District Five  
Kema Dawson

**June 17, 2021  
posted @ 8am**

### NOTICE

**NOTICE IS HEREBY GIVEN** that the City Council of the City of Monroe, Louisiana will meet in Legal and Regular Session at its regular meeting place, the Council Chamber, City Hall Building, Monroe, Louisiana, Tuesday, June 22, 2021 beginning at 6:00 p.m., for the following purpose:

1. To consider and act on all items listed on the attached agenda.

**NOTICE IS FURTHER GIVEN** that the Council reserves the right to change, add to or delete, any item listed on the attached agenda.

All interested persons are urged to attend these meetings.

**Carolus S. Riley, CMC/MMC**  
Council Clerk

Please be advised that the City Council will embrace public participation to the maximum extent while still adhering to the occupancy limitation and social distancing guidance per executive order by the Governor and the Attorney General's Memo concerning the Open Meetings Law.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact City Council Office at (318) 329-2252 describing the assistance that is necessary.

AGENDA  
City of Monroe

LEGAL & REGULAR SESSION – JUNE 22, 2021, 6:00PM  
CITY COUNCIL CHAMBERS CITY HALL

I: ROLL CALL AND DECLARE QUORUM:

II: INVOCATION & PLEDGE OF ALLEGIANCE – MAYOR ELLIS:

III: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

1. Mr. Harvey
2. Mrs. Ezernack
3. Ms. Woods
4. Mr. Marshall
5. Mrs. Dawson
6. Mayor Ellis

IV: APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF JUNE 11, 2021:  
(Public Comment)

V: PRESENTATION:  
NONE.

VI: PUBLIC HEARINGS:  
NONE.

PROPOSED CONDEMNATIONS:

Public Comment:

1. 2308 Spencer Avenue (D1) (Owner - David Bankston)
2. 3914 Harvey Street (D3) (Owners - Crewlake Primitive Baptist Assn., Ralph Williams) (Non-curator - Brown & Sons Realty)

VII: ACCEPTANCE OR REJECTION OF BIDS:  
(Public Comment)

(a) Accept the bids of Economical Janitorial, Fuqua, Parker Wholesale Paper and Unipack Corp., for a one (1) year supply contract of Janitorial Paper Products Ref#2022-00000003 as recommended by the Director of Administration as meeting the specifications of this bid. The Vendors meet the specifications of the bid. The funds will be derived from the Inventory Account and billed to the Departments/Divisions accordingly. The Tax & Revenue Division has confirmed that these bidders are tax compliance.

(b) Accept the bids of Cabot Norit Americas and Harcros Chemicals for a one (1) year supply contract of water treatment chemicals Ref#2022-00000002 as recommended by the Director of Administration as meeting the specifications of this bid. The Vendors meet the specifications of the bid. The funds will be derived from the Chemical Account. The Tax & Revenue Division has confirmed that these bidders are tax compliance.

(c) Accept the bid of Veritiv for a one (1) year supply contract of computer paper and stock paper Ref#2022-00000004 as recommended by the Director of Administration as meeting the specifications of this bid. The Vendors meet the specifications of the bid. The funds will be derived from the Inventory Account and billed to the departments/divisions accordingly. The Tax & Revenue Division has confirmed that these bidders are tax compliance.

VIII: RESOLUTIONS AND MINUTE ENTRIES:

1. Council:

Public Comment:

(a) Adopt a Resolution establishing Purchasing and Bidding Procedures for the City of Monroe and further providing with respect thereto. (Harvey)

(b) Adopt a Resolution granting an exception to the Open Container Ordinance to the Deep South Racing Association (Boat Races) pursuant to Monroe City Code Sec. 12-231 D. (Open Container Ordinance), and further providing with respect thereto.

(c) Adopt a Resolution authorizing the temporary closure of Forsythe Boat Ramp, adjacent area, and surrounding levee to the general public from June 25th through June 27th, 2021 and further providing with respect thereto.

(d) Adopt a Resolution granting an exception to the Open Container Ordinance to the City of Monroe (Downtown Independence Day Celebration) pursuant to Monroe City Code Sec. 12-231 D. (Open Container Ordinance), and further providing with respect thereto.

2. Department of Administration:

Public Comment:

None.

3. Department of Planning & Urban Development:

Public Comment:

(a) Adopt a Resolution authorizing Friday Ellis, Mayor, to approve & submit the City of Monroe's FY 2021 Annual Action Plan to the U.S. Department of Housing and Urban Development, Community Development Block Grant Program (CDBG) Projects No. B-21-MC-22-0005 and the Home Investment Partnership Program (HOME) Programs Project No. M-21-MC-22-0206.

4. Legal Department:

Public Comment:

None.

5. Mayor's Office:

Public Comment:

None.

6. Department of Public Works:

Public Comment:

(a) Adopt a Resolution authorizing a city representative to execute Change Order Number 1, (MLU Drainage Improvements Project) between the City of Monroe and Merrick, LLC., for an increase of \$34,299.11 to the contract cost of said project and further providing with respect thereto.

(b) Adopt a Resolution authorizing the execution of a Non-Federal Preliminary Design Reimbursable Agreement by and between the City of Monroe, Monroe Regional Airport and the Department of Transportation Federal Aviation Administration, and further providing with respect thereto.

7. Department of Community Affairs:

Public Comment:

(a) Adopt a Resolution accepting as substantially complete work for the Masur Museum of Art Storm Damage Repairs by Grindstone Construction LLC and further providing with respect thereto.

(b) Adopt a Resolution authorizing the City of Monroe to enter into a Cooperative Endeavor Agreement with North Louisiana Growth and Development Foundation dba Louisiana Catalyst and further providing with respect thereto.

(c) Adopt a Resolution authorizing a designated city representative to enter into a Cooperative Endeavor Agreement between the City of Monroe and the Academy Fitness and Sports LLC d/b/a Monroe City Academy League (MCAL) and further providing with respect thereto.

8. Police Department:

Public Comment:

None.

9. Fire Department:

Public Comment:

(a) Consider request from the Monroe Fire Department for Council approval for the Purchasing Division to advertise for Uniforms. The total budget for these uniforms is \$93,575.00. The funds for these purchases will be derived from the Uniform Account.

10. Engineering Services:

Public Comment:

- (a) Adopt a Resolution authorizing an authorized city representative to advertise for bids on the pedestrian bridge at Renwick Improvements Project. The estimated cost of this project is \$400,000.00. The DBE Goal is 0% and source of funds Capital Infrastructure Sales Tax Revenue Funds.
- (b) Adopt a Resolution authorizing an authorized city representative, to execute Change Order No. Three (3) to the US 165 turn lanes at Venable and Venable Lane Reconstruction Contract, between the City of Monroe and Amethyst Construction, Inc., for an increase in the contract amount of \$9,840.00 and further providing with respect thereto.
- (c) Adopt a Resolution authorizing an authorized city representative, to execute Closeout Change Order No. Four (4) to the US 165 turn lanes at Venable and Venable Lane Reconstruction Contract, between the City of Monroe and Amethyst Construction, Inc., for an increase in the contract amount of \$2,088.97 and further providing with respect thereto.
- (d) Adopt a Resolution authorizing an authorized city representative, to execute Change Order No. One (1) to the North 18<sup>th</sup> Street Improvements Contract, between the City of Monroe and C W & W Contractors, Inc., for a decrease in the contract amount of \$7,096.80 and an increase in the contract time of \_\_\_\_\_ days and further providing with respect thereto.
- (e) Adopt a Resolution authorizing an authorized city representative, to enter into and execute a Professional Master Services Agreement with Lazenby & Associates, Inc., to provide engineering & other professional services and further providing with respect thereto.
- (f) Adopt a Resolution authorizing an authorized city representative, to enter into and execute a Professional Master Services Agreement with S. E. Huey Company, to provide engineering & surveying services and further providing with respect thereto.
- (g) Adopt a Resolution authorizing an authorized city representative, to enter into and execute a contract with MSA Professional Services, Inc., to provide professional engineering & planning services for the Marina Proposal Project and further providing with respect thereto.
- (h) Adopt a Resolution authorizing an authorized city representative, to enter into and execute a Professional Services Agreement with MESA, Inc., to provide architectural design & other professional services for the Louisiana Purchase Gardens & Zoo Master Plan Project and further providing with respect thereto.
- (i) Adopt a Resolution authorizing Mayor Friday Ellis to enter into and execute a grant application to the Louisiana Department of Transportation Safe Routes to Public Places Program the south Monroe Public Places Sidewalk Phase I Project in the East Street and Parkview Drive area and further providing with respect thereto.

(j) Adopt a Resolution authorizing Mayor Friday Ellis to enter into and execute a grant application in the amount of \$ \_\_\_\_\_ to the United States Department of Transportation Rebuilding American Infrastructure with Sustainability and Equity Program (Raise Grant) for the H.007289 Kansas Lane Extension also known as Kansas Lane Multi-Modal Connector and further providing with respect thereto.

BREAK IF NEEDED:

IX: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Nicole Oliver Properties, LLC all rights, title, and interest that the City may have acquired to the Lot 8, Block 17, Unit 4, Booker T. Washington Addition, Ouachita Parish, 3602 Pippin St., District 3, Monroe, La, by adjudication at Tax Sale dated July 1, 2010, and further with respect thereto. (Legal)

(b) Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Felicia Mosby all rights, title, and interest that the City may have acquired to the Lot 17, Block 27, Unit 5, Booker T. Washington Addition, Ouachita Parish, 1310 S. College Ave., Monroe, La, by adjudication at Tax Sale dated July 20, 2007, and further with respect thereto. (Legal)

(c) Introduce an Ordinance accepting the donation of real property into the City of Monroe from HarrellCo Properties, L.L.C., and further providing with respect thereto: (PUD)

X: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION AND SUBJECT TO PUBLIC HEARING:

NONE.

XI: ELECT CHAIRMAN AND VICE-CHAIRMAN FOR THE COMING YEAR 2021/22:

XII: CITIZENS PARTICIPATION:

XIII: ADJOURN.