

AGENDA
City of Monroe

LEGAL & REGULAR SESSION – JANUARY 9, 2018, 6:00PM
CITY COUNCIL CHAMBERS CITY HALL

I: ROLL CALL AND DECLARE QUORUM:

II: INVOCATION & PLEDGE OF ALLEGIANCE – MS. WOODS:

III: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

1. Mr. Echols
2. Mrs. Ezernack
3. Ms. Woods
4. Mr. Wilson
5. Mr. Clark
6. Mayor Mayo

IV: APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF DECEMBER 27, 2017:
(Public Comment)

V: PRESENTATIONS :
NONE.

VI: PUBLIC HEARINGS:
NONE.

PROPOSED CONDEMNATIONS:

Public Comment:

None.

VII: ACCEPTANCE OR REJECTION OF BIDS:

(Public Comment)

(a) Accept the bid of Matcon Contractors Inc. in the amount of \$30,600.00 for a structure located at **1303 Parkview Drive, East Parkview Neighborhood** under the **Community Development Block Grant (CDBG) Moderate Emergency Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$5,600.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bided on November 16, 2017 and further providing with respect thereto.

(b) Accept the bid of Matcon Contractors, Inc. in the amount of \$43,450.00 for a structure located at **1400 Parkview Drive, East Parkview Neighborhood** under the **Community Development Block Grant (CDBG) Moderate Emergency Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$18,450.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(c) Accept the bid of Matcon Contractors Inc. in the amount of \$37,350.00 for a structure located at **3702 Gayton Street, Booker T. Washington Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$12,350.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(d) Accept the bid of Matcon Contractors Inc. in the amount of \$30,500.00 for a structure located at **909 South 4th Street, Ouachita Cotton Mills Neighborhood** under the **Community Development Block Grant (CDBG) Senior Housing Rehabilitation Program** as recommended by the Planning & Urban Development Director as being the lowest and best bid meeting the specifications. The homeowner is responsible for \$5,500.00 Grant limits may be exceeded only when funding is available and a hardship can be documented. Hardships cases will be addressed on a case-by-case basis. This structure was bid on November 16, 2017 and further providing with respect thereto.

(e) Accept the bid of VSS, LLC of Madison, MS for Body Cam Server for the Police Department Ref# 2018-00000029 as recommended by the Director of Administration as being the lowest responsive bid. VSS, LLC complies with the specifications and requirements for this bid and has been cleared by the Tax and Revenue Division. Funds for this purchase will be derived from the Police Department Capital Account. The estimated cost is \$75,999.00.

(f) Accept the bid of Stop Stick of Harrison, OH for Portable Alert System for the Police Department Ref# 2018-00000028 as recommended by the Director of Administration as being the lowest responsive bid. Stop Stick complies with the specifications and requirements for this bid and has been cleared by the Tax and Revenue Division. Funds for this purchase will be derived from the Police Department Capital Account. The estimated cost is \$38,126.30.

(g) Accept the bid of WatchGuard of Allen, TX for Body Cameras for the Police Department Ref# 2018-00000027 as recommended by the Director of Administration as being the lowest responsive bid. WatchGuard complies with the specifications and requirements for this bid and has been cleared by the Tax and Revenue Division. Funds for this purchase will be derived from the Police Department Capital Account. The estimated cost is \$182,075.00.

(h) Accept the bid of Mobile Wireless of Plano, TX for Mobile VPN for the Police Department Ref# 2018-00000026 as recommended by the Director of Administration as being the lowest responsive bid. VSS, LLC complies with the specifications and requirements for this bid and has been cleared by the Tax and Revenue Division. Funds for this purchase will be derived from the Police Department Capital Account. The estimated cost is \$31,185.00.

(i) Accept the bid of VSS, LLC of Madison, MS for Laptops Device for the Police Department Ref# 2018-00000025 as recommended by the Director of Administration as being the lowest responsive bid. VSS, LLC complies with the specifications and requirements for this bid and has been cleared by the Tax and Revenue Division. Funds for this purchase will be derived from the Police Department Capital Account. The estimated cost is \$167,096.25.

(j) Accept the bid of Leica Geo of Narcross, GA for 3D Scanners for the Police Department Ref# 2018-00000024 as recommended by the Director of Administration as being the lowest responsive bid. Leica Geo complies with the specifications and requirements for this bid and has been cleared by the Tax and Revenue Division. Funds for this purchase will be derived from the Police Department Capital Account. The estimated cost is \$53,438.34.

VIII: RESOLUTIONS AND MINUTE ENTRIES:

1. Council:

Public Comment:

(a) Adopt a Resolution granting an exception to the Open Container Ordinance to the Twin Cities Krewe of Janus pursuant to Monroe City Code Sec. 12-231 D. (Open Container Ordinance), and further providing with respect thereto.

2. Department of Administration:

Public Comment:

(a) Consider one (1) Renewals Applications for a New 2018 Class B Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (Circle K)

(b) Consider request from the Purchasing Division of the Administration Department for authorization from the City Council to advertise for a one hundred eighty (180) day supply contract of petroleum products. Funds will be derived from the Inventory Account. The divisions will be billed accordingly.

3. Department of Planning & Urban Development:

Public Comment:

(a) Adopt a Resolution amending the Board of Adjustment By-Laws, Rules and Procedures by removing all instances of “Special Exceptions” and “Use Variances”.

(b) Adopt a Resolution authorizing James E. Mayo, Mayor, to enter into and execute a contract by and between the City of Monroe and Christopher Youth Center formerly known as Our House, Inc. under the **State of Louisiana Housing Corporation Emergency Solutions Grant Program for the Homeless (ESGP) FFY 17'** in the amount of \$75,000.00 and further providing with respect thereto.

(c) Adopt a Resolution authorizing James E. Mayo, Mayor, to enter into and execute a contract by and between the City of Monroe and The Wellspring Alliance for Families under the **State of Louisiana Housing Corporation Emergency Solutions Grant Program for the Homeless (ESGP) FFY 17'** in the amount of \$75,000.00 and further providing with respect thereto.

4. Legal Department:

Public Comment:

None.

5. Mayor's Office:

Public Comment:

None.

6. Department of Public Works:

Public Comment:

(a) Consider request from the Water Treatment Division of the Public Works Department for authorization from the Council for Purchasing to advertise for a one (1) year supply contract of various water treatment chemicals with the option of two renewals. Funds will be derived from the Chemical Account.

7. Department of Community Affairs:

Public Comment:

None.

8. Police Department:

Public Comment:

None.

9. Fire Department:

Public Comment:

None.

10. Engineering Services:

Public Comment:

(a) Adopt a Resolution accepting as substantially complete work done by and between the City of Monroe and Womack & Sons Construction Group, Inc., for the Apple Street Pump Station Repairs Project, and further providing with respect thereto.

(b) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. One (1) to the WPCD Digester Roof Repairs XP-01f197 Contract, between the City of Monroe and Womack & Sons Construction Group, Inc., for an increase in the contract amount of \$14,673.95 and further providing with respect thereto.

(c) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. One (1) to the Riverside Hiking Trail Contract, between the City of Monroe and Womack & Sons Construction Group, Inc., for a decrease in the contract amount of \$140.21 and an increase in the contract time of 44 days and further providing with respect thereto.

(d) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. One (1) to the Apple Street Pump Station Repairs Contract, between the City of Monroe and Womack & Sons Construction Group, Inc., for an increase in the contract time of 22 days and further providing with respect thereto.

(e) Adopt a Resolution authorizing James E. Mayo, Mayor, to enter into and execute a contract with James M. Standard & Associates, Inc., to provide Professional Electrical Engineering Services for the generator testing specification and further providing with respect thereto.

BREAK IF NEEDED:

IX: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Introduce an Ordinance authorizing James E. Mayo, Mayor, to enter into a Utility Easement Agreement with Timothy Todd and further providing with respect thereto. (Legal)

(b) Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to James N. Detiege, all rights, title and interest that the City may have acquired to Lot 4, Block 5, Roosevelt Heights Addition, Ouachita Parish, District 5, Monroe, La, by Adjudication at Tax Sale Dated July 6, 2012, and further with respect thereto

(c) Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Leon Smith, Jr. all rights, title and interest that the City may have acquired to Lot 22, Sq. 41, Booker T. Washington Addition, Ouachita Parish, District 3, Monroe, La, by Adjudication at Tax Sale dated July 7, 2000, and further with respect thereto

(d) Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to tried Stone Baptist Church, all rights, title and interest that the City may have acquired to Lot 5, Block 5, Booker T. Washington Addition, Ouachita Parish, District 3, Monroe, La, by Adjudication at Tax Sale dated July 31, 2003, and further with respect thereto

(e) Introduce an Ordinance authorizing the City of Monroe to acquire full ownership interest of the property described as Lot 21, Sq 32-A Union Development Co. resub Ouachita Cotton Mills 2nd Addition, 1103 S 3rd St, Monroe, La, by Adjudication at Tax Sale dated July 6, 2012, and further with respect thereto

(f) Introduce an Ordinance authorizing the City of Monroe to acquire full ownership interest of the property described as Lot 12, Union Development Co. resub Ouachita Cotton Mills 2nd Addition, 1205 S 3rd St, Monroe, La, by Adjudication at Tax Sale dated July 1, 2013, and further with respect thereto

(g) Introduce an Ordinance authorizing the City of Monroe to acquire full ownership interest of the property described as Lot 6, Union Development Co. resub, Sq 49 Ouachita Cotton Mills 2nd Addition, 1300 S 4th St, Monroe, La, by Adjudication at Tax Sale dated July 1, 2013, and further with respect thereto

X: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION
SUBJECT TO PUBLIC HEARING:

Public Comment:

(a) Finally adopt an Ordinance amending adopted Ordinance No. 3,281 adopted on September 9, 1958, which annexed into the City five (5) separate areas for a total of approximately 72.0 acres to include a ±2.123 acre tract of land that was not contained in the original annexation. (P&Z)

XI: CITIZENS PARTICIPATION:

XII: ADJOURN.

*****NOTICE*****

TO ALL DEPARTMENTS:
CITIZENS/MEDIA

***** JANUARY 23RD *****

*****CITY OF MONROE COUNCIL MEETING**
RESCHEDULED***

THE LEGAL & REGULAR CITY COUNCIL
MEETING IS RESCHEDULED FOR
MONDAY, JANUARY 22, 2018, 6:00 P.M.,
CITY HALL COUNCIL CHAMBER

The City Officials will be attending the Washington
Lobbying Trip in Washington D.C, with the Monroe
Chamber of Commerce and State Legislators on the
regularly scheduled meeting date.