

AGENDA

City of Monroe

LEGAL & REGULAR SESSION – SEPTEMBER 8, 2020, 6:00PM
CITY COUNCIL CHAMBERS CITY HALL

- I: ROLL CALL AND DECLARE QUORUM:
- II: ELECT CHAIRMAN AND VICE-CHAIRMAN FOR THE COMING YEAR 2020/21:
- III: INVOCATION & PLEDGE OF ALLEGIANCE – MRS. DAWSON:
- IV: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:
 - 1. Mr. Harvey
 - 2. Mrs. Ezernack
 - 3. Ms. Woods
 - 4. Mr. Marshall
 - 5. Mrs. Dawson
 - 6. Mayor Ellis

V: APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF AUGUST 25, 2020:
(Public Comment)

VI: PRESENTATION:

NONE.

VII: PUBLIC HEARINGS:

NONE.

PROPOSED CONDEMNATIONS:

Public Comment:

NONE.

VIII: ACCEPTANCE OR REJECTION OF BIDS:

(Public Comment)

NONE.

IX: RESOLUTIONS AND MINUTE ENTRIES:

1. Council:

Public Comment:

(a) Adopt a Resolution authorizing Proworks Productions, LLC to provide Video and Television Professional Services for the Monroe City Council, and further providing with respect thereto. (Harvey)

(b) Adopt a Resolution authorizing the renaming of Forsythe Park Municipal Golf Course (Muny) in the City of Monroe, Louisiana, the Johnny Myers Golf Course, and further providing with respect thereto. (Ezernack)

2. Department of Administration:

Public Comment:

None.

3. Department of Planning & Urban Development:

Public Comment:

(a) Adopt a Resolution authorizing Friday Ellis, Mayor, to enter into and execute Sub-Recipient Agreements with small business owners and award grants up to \$15,000.00 from the U. S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Cares Act COVID-19 Program and further providing with respect thereto.

(b) Adopt a Resolution authorizing Friday Ellis, Mayor, to enter into and execute a decrease in change order from Housing Rehabilitation Contract by and between the City of Monroe and 4210 Owl Street (Bright Construction, LLC.) in the amount of \$3,400.00 from CDBG B-18-MC-22-0005-E-411, and further providing with respect thereto.

4. Legal Department:

Public Comment:

None.

5. Mayor's Office:

Public Comment:

None.

6. Department of Public Works:

Public Comment:

(a) Adopt a Resolution accepting the bid of Merrick LLC, in the amount of \$1,713,535.00 (Base Bid) and \$545,785.00 (Additive Alternate #1) and \$550,725.00 (Additive Alternate #2) to improve airport drainage/erosion control and further providing with respect thereto.

(b) Adopt a Resolution authorizing Mayor Friday Ellis to execute Task Order #1 between the City of Monroe and Kutchins and Groh L.L.C., for services related to the drainage improvement project at the Monroe Regional Airport, and further providing with respect thereto.

(c) Adopt a Resolution authorizing Mayor Friday Ellis to enter into and execute work authorization #10 between the City of Monroe and Garver, L.L.C., related to the Airport Drainage Project at the Monroe Regional Airport and further providing with respect thereto.

(d) Adopt a Resolution accepting the Request for Qualifications and authorizing Mayor Friday Ellis to enter into and execute an On-Call Training Services Agreement for FAA Certification and Compliance between the City of Monroe and Infrastructure Consulting & Engineering, PLLC. at the Monroe Regional Airport, and further providing with respect thereto.

(e) Adopt a Resolution authorizing Mayor Friday Ellis to enter into and execute a Cooperative Endeavor Agreement between the City of Monroe and the Ouachita Parish Police Jury and further providing with respect thereto.

7. Department of Community Affairs:

Public Comment:

None.

8. Police Department:

Public Comment:

None.

9. Fire Department:

Public Comment:

None.

10. Engineering Services:

Public Comment:

(a) Adopt a Resolution authorizing Friday Ellis, Mayor, to execute Change Order No. Two (2) to the Kansas Lane Extension Clearing & Grubbing Contract, between the City of Monroe and LaDotd for an increase in the contract time of 137 days and further providing with respect thereto.

(b) Adopt a Resolution authorizing Friday Ellis, Mayor, to execute Change Order No. Two (2) to the MTS Facility Bus Wash Replacement Contract, between the City of Monroe and Traxler Construction Company, for an increase in the contract amount of \$1,100.00 and further providing with respect thereto.

(c) Adopt a Resolution authorizing Friday Ellis, Mayor, to execute Change Order No. One (1) to the US 165 Turn Lanes at Venable and Venable Lane Reconstruction Contract, between the City of Monroe and Amethyst Construction, Inc., for various changes to the work with no net change in cost and an increase in the contract time of _____ days and further providing with respect thereto.

BREAK IF NEEDED:

X: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Introduce an Ordinance adopting and amending the Zoning Map for the City of Monroe, Louisiana and authorizing the Clerk to publish notice of a Public Hearing to rezone a ±14.7-acre tract of land presently located in Ouachita Parish from OS, Open Space and B-4, Heavy Commercial to R-4, High Density Multi Family Residential to construct a high density, multi-family development, and is more particularly described as follows: **Lot 1 of the Reserve City Center Resubdivision - APPLICANT: James Moore III (MA 104-20) 1700 Block of Bienville Drive – (P&Z)**

XI: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION AND SUBJECT TO PUBLIC HEARING:

Open Public Hearing/Public Comment/Close Hearing:

(a) Finally adopt an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Lavell Warren all rights, title and interest that the City may have acquired to lot in Lot 1, Sq 7, Unit 3 Booker T. Washington Addition, Ouachita Parish, no municipal address, District 3, Monroe, La, by Adjudication at Tax Sale dated July 10, 2015, and further with respect thereto. (Legal)

Open Public Hearing/Public Comment/Close Hearing:

(b) Finally adopt an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Belle Jones all rights, title and interest that the City may have acquired to lot in Lots 28, 29 & 30, Sq 1, Meadowbrook Addition, Ouachita Parish, 2901 Maddox, District 3, Monroe, La, by Adjudication at Tax Sale dated July 9, 2009, and further with respect thereto. (Legal)

Open Public Hearing/Public Comment/Close Hearing:

(c) Finally adopt an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Malcom M. Bosworth all rights, title and interest that the City may have acquired to Lot 17, Sq 19, Booker T. Washington Addition, Ouachita Parish, Columbia Ave., District 3, Monroe, La, by Adjudication at Tax Sale dated June 24, 2015, and further with respect thereto. (Legal)

(d) Finally Adopt an Ordinance rescinding the April 14, 2020 COVIE-19 Pandemic Emergency Ordinance necessitating the immediate waiver of bus fares and further providing with respect thereto. (Transit)

XII: CITIZENS PARTICIPATION:

XIII: ADJOURN.

Monroe City Council Legal and Regular Session
August 25, 2020
6:00 p.m.
City Council Chambers-City Hall
MINUTES

There was a legal and regular session of the City Council of the City of Monroe, Louisiana held this date, August 25, 2020 at the Council's regular meeting place, 400 Lea Joyner Memorial Expressway, City Council Chambers/City Hall Building, Monroe, Louisiana.

The Honorable Juanita G. Woods, Chairwoman, called the meeting to order.

The roll call was done by the Council Clerk, Ms. Carolus Riley.

Council members present for roll call: Mrs. Gretchen Ezernack, Ms. Juanita Woods, Mr. Douglas Harvey, Mr. Kenneth Wilson, Mrs. Kema Dawson.

Council member(s) absent: None.

Chairwoman Woods declared a quorum. She acknowledged newly elected Councilman District 4, Mr. Carday Marshall and acknowledged Judge Marcus Clark for administering the oath of office less than thirty minutes ago in the Council's conference room. She thanked Ms. Riley for putting the paperwork together and Ms. Sturdivant for offering her assistance. She thanked the Mayor for what he is doing, and she reminded everyone of the impending storm and asked that everyone would do their part to remove debris from yards and ditches and if they need assistance to call.

The Invocation and Pledge of Allegiance were led by designee, Rev. Tegitra Thomas, First Missionary Baptist Church Pastor, and Councilwoman Woods.

COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

1. Mr. Harvey welcomed each one present; thanked Pastor Thomas for the invocation, and welcomed newly elected Councilman Carday Marshall, District 4. He encouraged the citizens to volunteer in the upcoming cleanup organized by a Neville student on September 12th from 9am-11am. He reminded the citizens of the impending storm and if assistance is needed, he can be reached on his cell number at 318-243-3499.
2. Mrs. Ezernack, welcomed each one present and welcomed newly elected Councilman Carday Marshall, District 4.; she reminded everyone of the impending storm in our area and the Lake Charles area, and to pray for the State.
3. Mr. Marshall thanked everyone for their calls of encouragement and look forward to working with the Mayor, the Administration, and the Council. He reminded everyone of the storm and to look out for the elderly in the community; there will be a cleanup soon and there will be ULM students out filling sandbags at Emily P Robinson.
4. Mrs. Dawson welcomed newly elected Councilman Carday Marshall, District 4 and thanked him for representing them even before he was sworn in and it's a good thing to see that he is already working. She invited everyone out, weather permitting to come to the community volunteer workday Saturday at the La. Purchase Gardens and Zoo, beginning at 10am, it is being sponsored by her, the Zoological Society, and JPS; there are new people coming on board to assist, including Mr. Kevo Meredith with 2 Dudes, who has worked really hard behind the scenes. She thanked Public Works for their work in District 5; she asked that Monroe citizens clear the debris from the drainage, streets to help with the upcoming weather related conditions such as flooding. Ms. Dawson offered prayers for the safety of all citizens during the storm.
6. Mayor Ellis congratulated Councilman Marshall on running a great race; he said seeing him in the community, his enthusiasm and how he care about the community makes him proud of the team; the community voted each council member to be leaders of their community and look forward to working with each and the coordination of the council who are servant leaders. He asked Mr. Kevo Meredith to stand and recognized him as a servant leader, because he has a sense of community pride, as he had close to 100 volunteers working in downtown to pickup trash; he thanked him for his efforts of volunteerism. He thanked Public works employees for working hard and cleaning ditches, debris as they are clearing up from a former storm and now getting prepared for another storm. He commented in reference to the storm, there are sandbag locations including Emily P. Robinson, Saul Adler, and Marbles Recreation Center; the City has already been in contact with Homeland Security, Goseph, and Parish partners with the sister city West Monroe to ensure that all are on one page to communicate clearly to the citizens about resources; he asked that citizens would call 211 for any information, as they are the immediate point of contact and as the storm progresses, the immediate evacuation center is in Alexandria, LA and from there they are directing them to their current hotels because of Covid and as they fill up, they will then be moved to Baton Rouge,

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and Shreveport; this City have been proactive about it and the leadership is working really hard to serve the citizens and other residents as they come to Monroe and welcoming them into our neighborhoods which is our strength.

Ms. Woods echoed the sentiments of all comments made; she acknowledged the passing of Mrs. Elaine Clay, a community advocate, and asked for prayers for her family and friends of Mrs. Clay, which included Councilman Wilson who was like a sister to him. Her viewing is Friday, Smith Funeral, 10am-2pm and a private service on Saturday, 11am, Free Gift Baptist Church.

Upon a motion of Mr. Harvey and a second by Mrs. Dawson, the minutes of the Legal and Regular session of August 11, 2020 were unanimously approved. (There were no public comments).

PRESENTATION: NONE.

PUBLIC HEARINGS: NONE

PROPOSED CONDEMNATIONS: Public Comment: NONE.

ACCEPTANCE OR REJECTION OF BIDS: Public Comment NONE.

RESOLUTIONS AND MINUTE ENTRIES:

Council: Public Comment:

(a) Upon a motion by Mrs. Ezernack, second by Mr. Harvey and unanimously approved to Adopt Resolution No. 7783, confirming the appointment of William Sparks to the Interstate 20 Economic Development Corporation and further providing with respect thereto. (Dawson) (There were no public comments).

Department of Administration: Public Comment:

(a) Upon a motion by Mr. Harvey, second by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 7784, accepting and approving the System Survey and Compliance Questionnaire for the City of Monroe for the fiscal year ending April 30, 2020. (There were no public comments).

Department of Planning & Urban Development: Public Comment: None.

Legal Department: Public Comment: None.

Mayor's Office: Public Comment:

(a) Upon a motion by Mr. Harvey, second by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 7785, confirming the appointment of Douglas Seegers as Director of Community Affairs for the City of Monroe and further providing with respect thereto. (There were no public comments).

Comments: Ms. Woods asked Mr. Seegers to stand and excited to have him on board.

(b) Upon a motion by Mr. Harvey, second by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 7786, authorizing Mayor Friday Ellis to enter into and execute a Cooperative Endeavor Agreement between the City of Monroe and Northeast Louisiana Arts Council and further providing with respect thereto.

Comments: Mr. Barry Stevens, NELA Arts Council introduced himself and thanked the City for their continued support.

Department of Public Works: Public Comment:

(a) Upon a motion by Mrs. Dawson, second by Mr. Harvey and unanimously approved to Consider request from the Sewer Division of the Public Works Department for Council approval to purchase two (2) Service Body Trucks off the Louisiana State Contract. These trucks will be used to replace existing Lift Station Service Body Trucks which are worn out. The total cost of both these trucks will be \$65,970.38 plus \$300 or \$400 delivery.

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The purchase of these trucks is in the current budget and funding will come from the Sewer Division's Capital Account, which has a balance of \$485,000.00. (There were no public comments).

(b) Upon a motion by Mrs. Ezernack, second by Mr. Harvey and unanimously approved to Adopt Resolution No. 7787, authorizing the purchase of Cityworks Software off of Louisiana State Contract and further providing with respect thereto. (There were no public comments).

Comments: Mr. Harvey thanked Mr. Benton for the information; Mr. Benton explained the request for the software company and the software would assist with the mobile work orders. Ms. Dawson asked if the system would enable agencies to log in and pledge money to help citizens pay bills; he said it would not, as it is an internal city system, but there would be a community platform to request city services such as a water leak request; Ms. Woods asked if a citizen would be able to monitor their request and he said the first phase would only consist of the city being able to monitor a citizens request and the second phase would enable a citizen to request service and to monitor when the crew members are enroute, completion, and feedback from citizen. Mr. Marshall asked if this would be on the city's website and he said yes. There would be community awareness of the availability of the software when it becomes available.

Department of Community Affairs: Public Comment: None.

Police Department: Public Comment:

(a) Upon a motion by Mrs. Ezernack, second by Mr. Harvey and unanimously approved to remove from the agenda to Consider request from the Monroe Police Department for Council approval to purchase police units. The department wants to purchase twelve (12) vehicles (including equipment) for a total of \$335,358.52. The purchase would be made from the Capital Account, attached is a breakdown of the cost. (There were no public comments).

Fire Department: Public Comment: None.

Engineering Services: Public Comment:

(a) Upon a motion by Mr. Harvey, second by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 7788, accepting the Base Bid of Smith Machine Works, in the amount of \$278,800.00, Alternate No. 1 in the amount of \$4,500.00, Alternate No. 2 in the amount of \$5,400.00 and Alternate No. 3 in the amount of \$6,480.00 for the Hawes Pumping Station Diesel Drive Replacement Project, and further authorizing Friday Ellis, Mayor, to enter into and execute a contract for said work. (There were no public comments).

(b) Upon a motion by Mr. Harvey, second by Mrs. Dawson and unanimously approved to Adopt Resolution No. 7789, authorizing Friday Ellis, Mayor, to enter into and execute Supplemental Agreement No. 3 to a contract with Arcadis U.S., Inc, to provide Professional Engineering Services to determine sanitary sewer inflow & infiltration relative to operation of the WPCC Digester Cover Improvements Project and further providing with respect thereto. (There were no public comments).

Comments: Mr. Marshall asked for information on the project, as the south side of Monroe citizens experience a lot of sewer issues; Mr. Curt Kelley said this project would continue the study of the project that was done in North Monroe and it will continue to South Monroe and will be implemented into the plan to be submitted to DEQ by September 15. Mr. Marshall asked if he could be informed of the process and Mr. Kelley said Council would be informed. Mr. Harvey explained the procedure of what the project would do, pressurizing the lines to see where the leaks are to correct the issues such as storm water penetrating the sewer and to keep stormwater out of the sewer.

BREAK IF NEEDED:

IX: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Upon a motion by Mrs. Ezernack, second by Mrs. Dawson and unanimously approved to Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Lavell Warren all rights, title and interest that the City may have acquired to lot in Lot 1, Sq 7, Unit 3 Booker T. Washington Addition, Ouachita Parish, no municipal address, District 3, Monroe, La, by Adjudication at Tax Sale dated July 10, 2015, and further with respect thereto. (Legal)

Comments: Ms. Vevlyn Wright commented regarding the property not having a listed municipal address on the agenda item. Mr. Harvey said it could possibly be a plot of land between to houses and listed as a parcel. Ms. Woods said it is a parcel. Ms. Wright stated there was another agenda item property that had a street name, but no number. Harvey suggested that one would look at the parcel number and then use the Ouachita Parish Assessor's site, active count data search function to research by inputting the parcel number and it would show the address.

(b) Upon a motion by Mrs. Ezernack, second by Mr. Harvey and unanimously approved to Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Belle Jones all rights, title and interest that the City may have acquired to lot in Lots 28, 29 & 30, Sq 1, Meadowbrook Addition, Ouachita Parish, 2901 Maddox, District 3, Monroe, La, by Adjudication at Tax Sale dated July 9, 2009, and further with respect thereto. (Legal) (There were no public comments).

Comments: Ms. Woods commented there is an adjudicated listing of properties on the city's website. Ms. Sturdivant said for those who don't have internet access, they can pick up a paper copy of the listing from the Marshal's desk at City hall or can call the Legal Department for more information.

(c) Upon a motion by Mr. Harvey, second by Mr. Marshall and unanimously approved to Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of the property described below and sell to Malcom M. Bosworth all rights, title and interest that the City may have acquired to Lot 17, Sq 19, Booker T. Washington Addition, Ouachita Parish, Columbia Ave., District 3, Monroe, La, by Adjudication at Tax Sale dated June 24, 2015, and further with respect thereto. (Legal) (There were no public comments).

RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION AND SUBJECT TO PUBLIC HEARING:

Open Public Hearing/Public Comment/Close Hearing: Chairwoman Woods declared the public hearing open;

1. Mr. Ben Marshall, developer for the Miller Roy building project explained that the zoning being approved for project was for a multi-family housing project.

2. Ms. Vevlyn Wright commented regarding the use of space; Mr. Marshall said it would serve low to moderate income residents including 66 units for living space at one hundred percent of the space, offices, supportive services for residents.

Mayor Ellis encouraged the citizens to learn the history of the Miller Roy building, such a rich history, it was an endangered building in the state. The services that will be provided speak to the history of the building. Ms. Woods thanked the developer for his project plans. She encouraged others to develop areas that have been run down.

3. Mr. Damian Coleman asked if the unit was one total unit; Mr. Marshall explained there would be two buildings, first floor retail/offices, and upper two floor would be apartments.

4. Mrs. Vickie Krutzer commented that she was excited about the project; as she is serving on the quality of life transition team, asked if the building would have any green space for the residents and if there would be covered parking; Mr. Marshall said there would not be covered parking, but they have bought extra parking across the street for employees to park and there would be green space available for activities.

Seeing no one else come forward, the hearing was closed.

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(a) Upon a motion by Mrs. Ezernack, second by Mr. Harvey and unanimously approved to Finally adopt Ordinance No. 12,010, adopting and amending the Zoning Map for the City of Monroe, Louisiana to zone a ±1.83-acre tract of land presently located in Ouachita Parish from B-3, General Business/Commercial District to B-2, Neighborhood Business District to construct a multi-family residential structure with retail and offices, and is more particularly described as follows: **1001 DeSiard Street, 430 Adams Street and Lots 1-5, the west 10' of Lot 7, Lots 8 – 9 and the east 10' of Lot 10, Square 38, Filhiols 1 Addition – APPLICANT - Tenth Street Properties, LLC (P&Z)** (There were no public comments).

Comments: Mrs. Ezernack asked the timeline for the project; Mr. Marshall said they plan to close in November and begin construction in the early spring.

Open Public Hearing/Public Comment/Close Hearing: Chairwoman Woods declared the public hearing open; seeing no one come forward, the hearing was closed.

(b) Upon a motion by Mr. Harvey, second by Mr. Marshall and unanimously approved to finally adopt Ordinance No. 12,011, authorizing the City of Monroe to take corporeal possession of the property described below and sell to Sonya L. Muhammad all rights, title and interest that the City may have acquired to Lot 4, Sq 10, Booker T. Washington Addition, Ouachita Parish, 1006 Powell Ave., District 3, Monroe, La, by Adjudication at Tax Sale dated July 6, 2012, and further with respect thereto. (Legal) (There were no public comments).

Open Public Hearing/Public Comment/Close Hearing: Chairwoman Woods declared the public hearing open; seeing no one come forward, the hearing was closed.

(c) Upon a motion by Mr. Harvey, second by Mrs. Dawson and unanimously approved to finally adopt Ordinance No. 12,012, authorizing the City of Monroe to take corporeal possession of the property described below and sell to Sonya L. Muhammad all rights, title and interest that the City may have acquired to Lot 2, Sq 10, Booker T. Washington Addition, Ouachita Parish, 1002 Powell Ave., District 3, Monroe, La, by Adjudication at Tax Sale dated July 1, 2011, and further with respect thereto. (Legal) (There were no public comments).

Citizens Participation:

1. Shannon Gremillion, spoke to introduce himself for the upcoming La. Supreme Court election.
2. Damian Coleman, spoke regarding concerns for the citizens and said he has come before Council for two years with propositions and no one responds; he said the Parkview area is getting worse which escalates to violence and murder. Ms. Woods said she saw some of his proposals and asked what are the things that the people want and he said the people feel the city doesn't engage them enough, provide enough resources in their communities and he gave Parkview as an example of no activities for the children. He said to provide an emergency relief center in the Parkview area that would give the residents available access. Ms. Woods said the responsibility rests with the company that owns Parkview, which is Standard Enterprises and maybe the city can work with them. Ms. Dawson commented that a lot of things that are not able to happen in Parkview is due to the management not allowing it to happen; she stated that she has gone to each door in Parkview to seek the needs and they tell them that they can't get through to management and there is nothing else they can do; the agency that she works for has gone out to Parkview to assist with electric and gas help, mental health assistance. Mr. Coleman said he has spoken with management on several times. Ms. Dawson said she would be personally involved because it is in her district. Mr. Harvey commented about the issues and getting assistance through agencies. Ms. Dawson commented to Mr. Coleman that it was important to provide the services they say that they offer. Mr. Coleman said they are now in a position to provide better services. Ms. Woods asked him if they completed the CBDG block grant and he said they got the notification late and did go to a seminar and are pursuing other avenues.

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There being no further business to come before the Council, the meeting was adjourned at 7:23 p.m., upon a motion of Mr. Harvey and seconded by Mr. Marshall. (There were no public comments).

Ms. Juanita G. Woods
Council Chairwoman

Ms. Carolus S. Riley
Council Clerk

Ms. Jacqueline Benjamin
Council Secretary

***For extended details on the Council meeting please call the Council Clerk, Monday-Friday at 329-2252; also, a recording of the minutes can be sent via email to you.**

RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Resolution was introduced by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____:

A RESOLUTION AUTHORIZING PROWORKS PRODUCTIONS, LLC TO PROVIDE VIDEO AND TELEVISION PROFESSIONAL SERVICES FOR THE MONROE CITY COUNCIL, AND FURTHER PROVIDING WITH RESPECT THERETO:

WHEREAS, Proworks Productions, LLC will produce two 30-minute television segments per month to air on KMCT and said segments will also be submitted to Channel 75; and

WHEREAS, the television air time will be deducted from the \$1,500.00 monthly payments for a One (1) year service; and

WHEREAS, the City Council wishes to keep the public fully up to date and informed on all district matters and public concerns by approving the professional service agreement with Proworks Productions, LLC for the remainder of the current budget year April 30, 2021; and

BE IT FURTHER RESOLVED that the term of this Agreement will continue on September 8, 2020 and will remain in full force and effect for the remainder of the current budget year, subject to early termination as provided in the attached Agreement. The Agreement can be terminated prior to the contract date upon written notice to Proworks Productions, LLC under the following conditions:

1. If services are not being rendered, and
2. If the services are not satisfactory to the Council.

NOW, THEREFORE BE IT RESOLVED, that the Monroe City Council in legal and regular session convened, do hereby authorize the Council Chairman to execute the attached Professional Services Agreement with Proworks Productions, LLC.

This Resolution having been submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the _____ day of September 2020.

CITY CLERK

CHAIRMAN

PROFESSIONAL SERVICES AGREEMENT

BY AND BETWEEN

MONROE CITY COUNCIL AND PROWORKS PRODUCTIONS, LLC

This contract hereby authorizes **Proworks Productions, LLC** to provide video and television professional services for the Monroe City Council.

Services Provided

Proworks Productions, LLC will produce two 30-minute television segments per month to air on KMCT and said segments will also be submitted to Channel 75.

The total segments produced by Proworks Productions, LLC will be two video segments per month per councilperson.

The City Council wishes to keep the public fully up to date and informed on all district matters and public concerns by approving the professional services agreement with Proworks Productions, LLC.

Terms of Agreement

The term of this agreement will begin on September 8, 2020 and will remain in full force and effect for the remainder of the current budget year from this date. The Agreement is subject to early termination as provided hereinbelow.

The Agreement can be terminated prior to the contract date upon written notice to Proworks Production, LLC under the following conditions:

1. If services are not being rendered; or
2. If the services are not satisfactory to the Council.

Compensation

The television airtime will be deducted from the \$1,500.00 monthly payments for the remainder of the contract. A detailed invoice shall be submitted describing dates and times in which video segments aired prior to payment being remitted.

IN WITNESS WHEREOF the parties have duly affixed their signatures hereinbelow.

MONROE CITY COUNCIL

PROWORKS PRODUCTIONS, LLC

BY: Juanita G. Woods, Chairperson

BY: Kita Wright

RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

No. _____

The following Resolution was introduced by Mr./Mrs. _____ who moved for its adoption and was seconded by Mr./Mrs. _____:

A RESOLUTION AUTHORIZING THE RENAMING OF FORSYTHE PARK MUNICIPAL GOLF COURSE (MUNY) IN THE CITY OF MONROE, LOUISIANA, THE JOHNNY MYERS GOLF COURSE, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the late Johnny Myers was a long-time PGA Professional at Forsythe Park Municipal Golf Course, commonly known as the Muny Golf Course;

WHEREAS, Johnny Myers' life's work was dedicated to the game of golf and the teaching of young men and women how to enjoy and play the game. His passion of the game was evidenced by the free clinics he would have for children of all ages during the summer months;

WHEREAS, Johnny Myers was inducted into the Gulf States Section of the PGA Hall of Fame in 2006 and is 1 of 41 to have achieved such distinction;

WHEREAS, in 2005 he was named as one of the Top 400 Teachers by Golf Magazine and was featured in numerous golf magazines throughout his career,

WHEREAS, the exemplary conduct and sense of fairness during his time here on earth earned him the respect and admiration of many.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the Forsythe Park Municipal Golf Course (Muny) in the City of Monroe, Louisiana, be and is hereby renamed and dedicated as the Johnny Myers Golf Course.

BE IT FURTHER RESOLVED that Mayor Friday Ellis is hereby authorized to execute any necessary procedures to effect this resolution.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the _____ day of _____, 2020.

CITY CLERK

CHAIRMAN

RESOLUTION

STATE OF LOUISIANA

CITY OF MONROE

NO.: _____

The following Resolution was offered by Mr./Mrs. _____

who moved for its adoption and was seconded by Mr./Mrs. _____.

A RESOLUTION AUTHORIZING FRIDAY ELLIS, MAYOR, TO ENTER INTO AND EXECUTE SUB-RECIPIENT AGREEMENTS WITH SMALL BUSINESS OWNERS AND AWARD GRANTS UP TO \$15,000.00 FROM THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CARES ACT COVID-19 PROGRAM AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED, by the City Council of the City of Monroe, Louisiana, in a legal and regular session convened, that Friday Ellis, Mayor is hereby authorized to enter into and execute sub-recipient agreements with small business owners and award grants up to \$15,000.00 from the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant Program (CDBG) – CARES Act- COVID-19 Program.

This Resolution having been submitted in writing was then submitted to a final vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared ADOPTED on the _____ day of _____, 2020.

CHAIRMAN

CITY CLERK

City of Monroe (CDBG CARES Act COVID-19) Small Business Assistance Program

Business Name	Business Type	Owner Name	Grant Amount	Funds Proposed Use
Southern Mixing Pot	Restaurant	Trevelyan Brown	Up to \$15,000	Utilities, A/C Unit Repair, Inventory Restock, Deck/Ramp Restoration, Restaurant Supplies, Interior/Exterior Upgrades
Best Buy Restaurant	Restaurant	Cordell Blockson	Up to \$15,000	A/C Unit Installation, Mortgage, Utilities, Restaurant Supplies, Cleaning/PPE Supplies
Jean's Ultimate Touch Styling Salon	Hair Salon	Willie Jean Gipson	Up to \$15,000	Utilities, Cleaning/PPE Supplies, Salon Supplies/Inventory, Labor, Technology
Bakery Boutique	Bakery	Cody Breen	Up to \$15,000	Baking Supplies, Cleaning/PPE Supplies, Rent, Contactless Payment Options, Labor
Bonekrusher Youth Program	Youth Boxing Facility	Sammie Crawford	Up to \$9,000	Rent, Utilities, PPE Supplies, Technology, Boxing Equipment

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RESOLUTION

STATE OF LOUISIANA

CITY OF MONROE

NO.: _____

The following Resolution was offered by Mr./Mrs. _____
who moved for its adoption and was seconded by Mr./Mrs. _____.

A RESOLUTION AUTHORIZING FRIDAY ELLIS, MAYOR, TO ENTER INTO AND EXECUTE A DECREASE IN CHANGE ORDER FROM HOUSING REHABILITATION CONTRACT BY AND BETWEEN THE CITY OF MONROE AND 4210 Owl Street (BRIGHT CONSTRUCTION, LLC.) IN THE AMOUNT OF \$3,400.00 FROM CDBG B-18-MC-22-0005-E-411, AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED, by the City Council of the City of Monroe, Louisiana, in a legal and regular session convened authorized the execution of **Decrease in Change Order** of a Housing Rehabilitation Contract between the City of Monroe and 4210 Owl Street (Bright Construction, LLC.) to provide \$3,400.00 from B-18-MC-22-0005-E-411 CDBG Funds. Community Development Block Grant funds are to be used as specified under the terms and conditions of the Housing Rehabilitation Contract. Whereas this Change Order is required to address an unknown health and safety issue in homeowners resulting from mold remediation.

BE IT FURTHER RESOLVED, that Friday Ellis, Mayor, be and is hereby authorized to enter and execute said Housing Rehabilitation Contract on behalf of the City of Monroe.

This Resolution having been submitted in writing and adopted at a public meeting of the City Council of Monroe, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared ADOPTED on the _____ day of _____, 2020.

CHAIRMAN

CITY CLERK

RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Resolution was offered by Mr./Mrs. _____ who moved for its adoption and was seconded by Mr./Mrs. _____:

A RESOLUTION ACCEPTING THE BID OF MERRICK LLC, IN THE AMOUNT OF \$1,713,535.00 (BASE BID) AND \$545,785.00 (ADDITIVE ALTERNATE #1) AND \$550,725.00 (ADDITIVE ALTERNATE #2) TO IMPROVE AIRPORT DRAINAGE/EROSION CONTROL AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED, by the City Council of the City of Monroe, Louisiana in legal and regular session convened, that the bid of Merrick, LLC, in the amount of \$1,713,535 (Base Bid) and \$545,785.00 (Additive Alternate #1) and \$550,725 (Additive Alternate #2) to Improve Airport Drainage/Erosion Control and the same is hereby accepted as the lowest bidder with the FAA funding 90% and the State of Louisiana funding 10% of said project.

BE IT FURTHER RESOLVED that Mayor Friday Ellis is authorized and empowered to execute a contract with Merrick LLC, on behalf of the City of Monroe for said work.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the ____ day of _____, 2020.

CITY CLERK

CHAIRMAN

CITY OF MONROE
 MONROE REGIONAL AIRPORT
 DRAINAGE IMPROVEMENTS
 BID TABULATION
 BID OPENING: TUESDAY, JANUARY 21, 2020; 2:15PM

BID SUMMARY					
DESCRIPTION	ENGINEER'S ESTIMATE	MERRICK, LLC	WL BASS CONSTRUCTION	AMETHYST CONSTRUCTION	
BASE BID	\$1,724,470.00	\$1,713,535.00	\$1,912,115.00	\$2,363,840.00	
ADDITIVE ALTERNATE NO. 1	\$565,630.00	\$545,785.00	\$513,858.00	\$762,040.00	
ADDITIVE ALTERNATE NO. 2	\$562,020.00	\$550,725.00	\$627,224.11	\$775,600.00	
TOTAL BASE BID	\$1,724,470.00	\$1,713,535.00	\$1,912,115.00	\$2,363,840.00	
TOTAL BASE BID + ADD. ALT. 1	\$2,290,100.00	\$2,259,320.00	\$2,425,973.00	\$3,125,880.00	
TOTAL BASE BID + ADD. ALT. 1 + ADD. ALT. 2	\$2,852,120.00	\$2,810,045.00	\$3,053,197.11	\$3,901,480.00	

**DRAINAGE IMPROVEMENTS
 BID TABULATION - BASE BID
 BID OPENING: TUESDAY, JANUARY 21, 2020; 2:15PM**

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		MERRICK, LLC		WL BASS CONSTRUCTION	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	SS-120-3.1	Construction Safety and Security	LS	1	\$40,000.00	\$40,000.00	\$100,000.00	\$100,000.00	\$97,000.00	\$97,000.00
2	SS-130-4.1	Trench and Excavation Safety Systems	LS	1	\$15,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$68,000.00	\$68,000.00
3	SS-140-5.1	In-Ground Drainage Pipe Removal	LF	1,400	\$30.00	\$42,000.00	\$25.00	\$35,000.00	\$43.00	\$60,200.00
4	SS-140-5.2	Drainage Pipe Disposal	LS	1	\$50,000.00	\$50,000.00	\$38,000.00	\$38,000.00	\$40,000.00	\$40,000.00
5	SS-140-5.3	Inlet Removal	EA	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$1,200.00	\$1,200.00
6	SS-140-5.4	Existing 84" Pipe Clearing	LS	1	\$75,000.00	\$75,000.00	\$150,000.00	\$150,000.00	\$82,000.00	\$82,000.00
7	C-102-5.1a	Temporary Seeding	AC	3	\$1,000.00	\$3,000.00	\$425.00	\$1,275.00	\$675.00	\$2,025.00
9	C-102-5.1c	Temporary Inlet Silt Trap	EA	5	\$150.00	\$750.00	\$100.00	\$500.00	\$220.00	\$1,100.00
10	C-102-5.1d	Concrete Wash Out Area	LS	1	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
11	C-102-5.1e	Site Dewatering	LS	1	\$30,000.00	\$30,000.00	\$6,000.00	\$6,000.00	\$111,500.00	\$111,500.00
12	C-102-5.1f	Temporary Erosion Control	LS	1	\$10,000.00	\$10,000.00	\$8,000.00	\$8,000.00	\$20,000.00	\$20,000.00
13	C-105-6.1	Mobilization	LS	1	\$170,000.00	\$170,000.00	\$165,000.00	\$165,000.00	\$190,000.00	\$190,000.00
14	P-152-4.1	Unclassified Excavation	CY	24,740	\$13.00	\$321,620.00	\$15.50	\$383,470.00	\$9.00	\$222,660.00
15	P-152-4.2	Unsuitable Excavation	CY	500	\$18.00	\$9,000.00	\$30.00	\$15,000.00	\$17.00	\$8,500.00
16	P-152-4.3	Embankment in Place	CY	5,900	\$13.00	\$76,700.00	\$17.00	\$100,300.00	\$17.00	\$100,300.00
18	D-701-5.1b	60" Reinforced Concrete Pipe	LF	210	\$350.00	\$73,500.00	\$265.00	\$55,650.00	\$392.00	\$82,320.00
19	D-701-5.1c	72" Reinforced Concrete Pipe	LF	350	\$450.00	\$157,500.00	\$380.00	\$133,000.00	\$560.00	\$196,000.00
20	D-701-5.1d	84" Reinforced Concrete Pipe	LF	20	\$800.00	\$16,000.00	\$850.00	\$17,000.00	\$800.00	\$16,000.00
21	D-701-5.2a	Owner Furnished 60" Reinforced Concrete Pipe	LF	710	\$250.00	\$177,500.00	\$110.00	\$78,100.00	\$160.00	\$113,600.00
22	D-701-5.2b	Owner Furnished 72" Reinforced Concrete Pipe	LF	140	\$300.00	\$42,000.00	\$110.00	\$15,400.00	\$280.00	\$39,200.00
23	D-701-5.3	Class B Pipe Bedding	CY	1,930	\$110.00	\$212,300.00	\$98.00	\$189,140.00	\$92.00	\$177,560.00
25	D-751-5.1b	8'-6" x 5'-4" Type CB-02 Inlet	EA	2	\$10,000.00	\$20,000.00	\$14,000.00	\$28,000.00	\$10,000.00	\$20,000.00
26	D-751-5.2a	9'-6" x 5'-6" Type CB-SD02 Inlet	EA	1	\$12,000.00	\$12,000.00	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00
27	D-751-5.2b	10'-6" x 8'-8" Type CB-SD02 Inlet	EA	1	\$15,000.00	\$15,000.00	\$25,000.00	\$25,000.00	\$19,000.00	\$19,000.00
28	D-752-5.1a	60" Safety End Treatment, Type 3	EA	1	\$10,000.00	\$10,000.00	\$7,000.00	\$7,000.00	\$20,000.00	\$20,000.00
29	D-754-5.1a	3" Depth Concrete Ditch Paving	LF	1,350	\$80.00	\$108,000.00	\$70.00	\$94,500.00	\$130.00	\$175,500.00
30	D-754-5.1b	Concrete Ditch Crossing	LF	60	\$100.00	\$6,000.00	\$90.00	\$5,400.00	\$170.00	\$10,200.00
31	T-901-5.1	Seeding	AC	8	\$2,200.00	\$17,600.00	\$2,600.00	\$20,800.00	\$1,500.00	\$12,000.00
32	T-904-5.1	Sodding	SY	1,500	\$6.00	\$9,000.00	\$9.00	\$13,500.00	\$6.50	\$9,750.00
TOTALS						<u>\$1,724,470.00</u>		<u>\$1,713,535.00</u>		<u>\$1,912,115.00</u>

CERTIFIED CORRECT BY MARY FAIR, LA PE #43774



DRAINAGE IMPROVEMENTS
BID TABULATION - ADDITIVE ALTERNATE 1
BID OPENING: TUESDAY, JANUARY 21, 2020; 2:15PM

ENGINEER'S ESTIMATE

MERRICK, LLC

WL BASS CONSTRUCTION

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		MERRICK, LLC		WL BASS CONSTRUCTION	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
3	SS-140-5.1	In-Ground Drainage Pipe Removal	LF	380	\$30.00	\$11,400.00	\$25.00	\$9,500.00	\$43.60	\$16,568.00
5	SS-140-5.3	Inlet Removal	EA	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$1,600.00	\$1,600.00
7	C-102-5.1a	Temporary Seeding	AC	1	\$1,000.00	\$1,000.00	\$425.00	\$425.00	\$1,040.00	\$1,040.00
9	C-102-5.1c	Temporary Inlet Silt Trap	EA	1	\$150.00	\$150.00	\$100.00	\$100.00	\$300.00	\$300.00
11	C-102-5.1e	Site Dewatering	LS	1	\$10,000.00	\$10,000.00	\$8,000.00	\$8,000.00	\$30,790.00	\$30,790.00
12	C-102-5.1f	Temporary Erosion Control	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$9,570.00	\$9,570.00
13	C-105-6.1	Mobilization	LS	1	\$45,000.00	\$45,000.00	\$70,000.00	\$70,000.00	\$52,900.00	\$52,900.00
14	P-152-4.1	Unclassified Excavation	CY	6,960	\$13.00	\$90,480.00	\$15.50	\$107,880.00	\$8.75	\$60,900.00
15	P-152-4.2	Unsuitable Excavation	CY	250	\$18.00	\$4,500.00	\$30.00	\$7,500.00	\$17.70	\$4,425.00
16	P-152-4.3	Embankment in Place	CY	1,700	\$13.00	\$22,100.00	\$17.00	\$28,900.00	\$17.75	\$30,175.00
18	D-701-5.1b	60" Reinforced Concrete Pipe	LF	660	\$350.00	\$231,000.00	\$265.00	\$174,900.00	\$247.00	\$163,020.00
23	D-701-5.3	Class B Pipe Bedding	CY	710	\$110.00	\$78,100.00	\$98.00	\$69,580.00	\$83.00	\$58,930.00
25	D-751-5.1b	8'-6" x 5'-4" Type CB-02 Inlet	EA	1	\$10,000.00	\$10,000.00	\$14,000.00	\$14,000.00	\$8,325.00	\$8,325.00
28	D-752-5.1a	60" Safety End Treatment, Type 3	EA	(1)	\$10,000.00	-\$10,000.00	\$7,000.00	-\$7,000.00	\$19,000.00	-\$19,000.00
29	D-754-5.1a	3" Depth Concrete Ditch Paving	LF	640	\$80.00	\$51,200.00	\$70.00	\$44,800.00	\$130.00	\$83,200.00
30	D-754-5.1b	Concrete Ditch Crossing	LF	20	\$100.00	\$2,000.00	\$90.00	\$1,800.00	\$173.25	\$3,465.00
31	T-901-5.1	Seeding	AC	2	\$2,200.00	\$4,400.00	\$2,600.00	\$5,200.00	\$2,475.00	\$4,950.00
32	T-904-5.1	Sodding	SY	300	\$6.00	\$1,800.00	\$9.00	\$2,700.00	\$9.00	\$2,700.00

TOTALS

\$565,630.00

\$545,785.00

\$513,858.00

Corrected Prices

CERTIFIED CORRECT BY MARY FAIR, LA PE #43774



DRAINAGE IMPROVEMENTS
 BID TABULATION - ADDITIVE ALTERNATE 2
 BID OPENING: TUESDAY, JANUARY 21, 2020; 2:15PM

ENGINEER'S ESTIMATE

MERRICK, LLC

WL BASS CONSTRUCTION

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		MERRICK, LLC		WL BASS CONSTRUCTION	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
3	SS-140-5.1	In-Ground Drainage Pipe Removal	LF	1,020	\$30.00	\$30,600.00	\$30.00	\$30,600.00	\$30.00	\$30,600.00
5	SS-140-5.3	Inlet Removal	EA	3	\$2,500.00	\$7,500.00	\$2,500.00	\$7,500.00	\$1,175.00	\$3,525.00
7	C-102-5.1a	Temporary Seeding	AC	1	\$1,000.00	\$1,000.00	\$425.00	\$425.00	\$1,000.00	\$1,000.00
8	C-102-5.1b	Temporary Sediment Check Dam (Stone)	EA	1	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00
9	C-102-5.1c	Temporary Inlet Silt Trap	EA	2	\$150.00	\$300.00	\$100.00	\$200.00	\$225.00	\$450.00
11	C-102-5.1e	Site Dewatering	LS	1	\$10,000.00	\$10,000.00	\$8,000.00	\$8,000.00	\$165,420.81	\$165,420.81
12	C-102-5.1f	Temporary Erosion Control	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$17,650.00	\$17,650.00
13	C-105-6.1	Mobilization	LS	1	\$45,000.00	\$45,000.00	\$60,000.00	\$60,000.00	\$53,000.00	\$53,000.00
14	P-152-4.1	Unclassified Excavation	CY	9,200	\$13.00	\$119,600.00	\$15.50	\$142,600.00	\$8.75	\$80,500.00
15	P-152-4.2	Unsuitable Excavation	CY	250	\$18.00	\$4,500.00	\$30.00	\$7,500.00	\$17.75	\$4,437.50
16	P-152-4.3	Embankment in Place	CY	40	\$13.00	\$520.00	\$17.00	\$680.00	\$17.77	\$710.80
17	D-701-5.1a	24" Reinforced Concrete Pipe	LF	100	\$75.00	\$7,500.00	\$135.00	\$13,500.00	\$100.00	\$10,000.00
18	D-701-5.1b	60" Reinforced Concrete Pipe	LF	500	\$350.00	\$175,000.00	\$265.00	\$132,500.00	\$247.00	\$123,500.00
23	D-701-5.3	Class B Pipe Bedding	CY	790	\$110.00	\$86,900.00	\$98.00	\$77,420.00	\$83.00	\$65,570.00
24	D-751-5.1a	4'-4" x 4'-4" Type CB-02 Inlet	EA	1	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$6,500.00	\$6,500.00
25	D-751-5.1b	8'-6" x 5'-4" Type CB-02 Inlet	EA	1	\$10,000.00	\$10,000.00	\$14,000.00	\$14,000.00	\$9,400.00	\$9,400.00
29	D-754-5.1a	3" Depth Concrete Ditch Paving	LF	480	\$80.00	\$38,400.00	\$70.00	\$33,600.00	\$92.00	\$44,160.00
30	D-754-5.1b	Concrete Ditch Crossing	LF	20	\$100.00	\$2,000.00	\$90.00	\$1,800.00	\$170.00	\$3,400.00
31	T-901-5.1	Seeding	AC	2	\$2,200.00	\$4,400.00	\$2,600.00	\$5,200.00	\$2,250.00	\$4,500.00
32	T-904-5.1	Sodding	SY	300	\$6.00	\$1,800.00	\$9.00	\$2,700.00	\$8.00	\$2,400.00

TOTALS

\$562,020.00

\$550,725.00

\$627,224.11

CERTIFIED CORRECT BY MARY FAIR, LA PE #43774



RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Resolution was offered by Mr./Mrs. _____, who moved for its adoption and was seconded by Mr./Mrs. _____:

A RESOLUTION AUTHORIZING MAYOR FRIDAY ELLIS TO EXECUTE TASK ORDER #1 BETWEEN THE CITY OF MONROE AND KUTCHINS AND GROH L.L.C., FOR SERVICES RELATED TO THE DRAINAGE IMPROVEMENT PROJECT AT THE MONROE REGIONAL AIRPORT, AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED, by the City Council of the City of Monroe, Louisiana, in legal and regular session convened, that Mayor Friday Ellis, be and is hereby authorized to enter into and execute Task Order #1 between the City of Monroe and Kutchins and Groh L.L.C., for services related to the Drainage Improvement Project at the Monroe Regional Airport as outlined in the attached Task Order.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the ____ day of _____, 2020.

CHAIRMAN

CITY CLERK

TASK ORDER ONE

WORK AUTHORIZATION

The Project/Task, Scope of Work and Compensation set forth in this Work Authorization is a part of that certain Agreement dated July 1, 2019) between the City of Monroe, Louisiana, and Kutchins & Groh, L.L.C. Unless otherwise specifically set forth herein, all other terms shall be as set forth in the Agreement.

1. Project/Task:

Provide Program Implementation Management Consulting Services

2. Scope of Work:

The Airport hereby engages Consultant to provide professional consulting services and other analyses, in connection with the capital planning and construction of various projects at the Monroe Regional Airport in accordance with the terms and conditions set forth in this Agreement. The basic services to be provided by the Consultant include, but are not limited to:

- Management and Administration of the Airport's Capital Program
- Coordination with Design Consultants, Contractors, and Governmental Organizations
- Management and Administration of the Airport's Disadvantaged Business Enterprise Program
- Management and Administration of the Airport's Passenger Facility Charge Program
- Provision of Program & Grant Implementation Services
- Provision of General Planning Services
- Preparation of Independent Fee Analyses



3. Compensation:

Compensation shall be based on time and material expenditures in accordance with the approved budgets for each assignment for the period of eighteen months from the date of execution. This budget shall be a not-to-exceed amount based on a cost plus a fixed fee calculation as defined in the attached spreadsheet. Invoices shall be submitted in accordance with the terms and conditions of the original base contract.

Dated as of _____, 2020.

CITY OF MONROE, LOUISIANA

By: _____
Friday Ellis

Title: _____
Mayor

KUTCHINS GROH, L.L.C.

By: _____

Bradley C. Kutchins

Title: _____
Managing Principal



ATTACHMENT A
Schedule of Billable Rates for 2020/21

Managing Principal	\$225.00
Senior Project Manager	\$190.00
PM/SR Planner	\$175.00
Planning Associate	\$160.00
Planner	\$135.00
Associate	\$125.00
Associate 2	\$110.00
Clerical Associate	\$100.00



Monroe Regional Airport
On-call Planning & Implementation Services

2020 AIP Drainage Improvement Program

1. Direct Salary Costs				
Title	Hours	Rate/Hr.	Cost	
Managing Principal	96	\$71.00	\$6,816.00	
Senior Project Manager	192	\$60.00	\$11,520.00	
PM/SR Planner	96	\$55.00	\$5,280.00	
Planning Associate	48	\$51.00	\$2,448.00	
Associate	0	\$42.50	\$0.00	
Admin Support	48	\$35.00	\$1,680.00	
	Total Direct Salary Costs		\$27,744.00	
2. Labor and General & Administrative Overhead				
	Percentage of Direct Salary Costs			175.00%
3. Direct Nonsalary Expenses				
	Travel Cost		\$10,000	
	Per Diem		\$7,500	
	Printing & misc.		\$2,500	
	Planning Support			
4. Subtotal of Items 1 and 2				
		TOTAL		\$20,000.00
5. Fixed Payment (15% of item 4)				
				\$76,296.00
6. Subcontract cost				
				\$11,444.40
				<u>\$0.00</u>
7. TOTAL COST (sum of items 3, 4, 5, and 6)				
				\$107,740.40

MLU AIP Drainage Repackage Project budget

RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Resolution was offered by Mr./Mrs. _____, who moved for its adoption and was seconded by Mr./Mrs. _____:

A RESOLUTION AUTHORIZING MAYOR FRIDAY ELLIS TO ENTER INTO AND EXECUTE WORK AUTHORIZATION #10 BETWEEN THE CITY OF MONROE AND GARVER, L.L.C., RELATED TO THE AIRPORT DRAINAGE PROJECT AT THE MONROE REGIONAL AIRPORT AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED, by the City Council of the City of Monroe, Louisiana, in legal and regular session convened, that Mayor Friday Ellis, is hereby authorized to enter into and execute Work Authorization #10 between the City of Monroe and Garver L.L.C. for services related to the Drainage Improvement Project at the Monroe Regional Airport as outlined in the attached Work Authorization.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the ____ day of _____, 2020.

CHAIRMAN

CITY CLERK

WORK AUTHORIZATION NO. 10

*The Project/Task, Scope of Work and Compensation set forth in this Work Authorization is a part of that certain Agreement dated February 20, 2017 between the City of Monroe, Louisiana, and - **Garver, L.L.C.** Unless otherwise specifically set forth herein, all other terms shall be as set forth in the Agreement.*

- 1. Project/Task:** Drainage Improvements – Construction Phase Services
- 2. Scope of Work:** See Attached Appendix A – Scope of Services
- 3. Compensation:** \$457,240 - See Attached Appendix B – Fee Summary

Dated as of _____, 2020.

CITY OF MONROE, LOUISIANA

By: _____
Friday Ellis

Title: _____
Mayor

Garver, LLC.

By:  _____
Michael J. Griffin

Title: _____
Sr. Vice President



APPENDIX A

SCOPE OF SERVICES CITY OF MONROE MONROE, LOUISIANA

2.1 General

Generally, the scope of services includes rebidding services, construction materials testing, construction administration, and construction observation for improvements to the **Monroe Regional Airport**. Improvements will consist primarily of Drainage Improvements.

2.2 Rebidding Services

Garver will repackage the previously prepared construction documents in preparation for rebidding. The construction documents will be repackaged to consist of a base bid and two additive alternates in order to match the available funding.

Garver will assist the Client in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, and attend pre-bid conferences. The Client will pay advertising costs outside of this contract. Garver will issue addenda as appropriate to interpret, clarify or expand the Bidding Documents. Garver will consult with and advise the Client as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents. Garver will consult with the Client concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents. Garver will attend the bid opening, prepare bid tabulation sheets and assist the Client in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services. Garver will assist the Client in the execution of all contract documents and furnish a sufficient number of executed documents for the Client, Contractor and FAA.

2.3 Construction Materials Testing

For construction materials testing, Garver will subcontract this item of work to a DBE materials testing/geotechnical subconsultant. This item of work will include quality assurance testing for the following items:

P-152	Excavation, Subgrade, and Embankment
P-610	Concrete for Miscellaneous Structures
D-701	Pipe for Storm Drains and Culverts
D-751	Manholes, Catch Basins, Inlets, and Inspection Holes
D-754	Concrete Gutters, Ditches, and Flumes

2.4 Construction Administration Services

During the construction phase of work, Garver will accomplish the following:

Appendix A – Scope of Services
Drainage Improvements



1. Prior to issuing the Notice to Proceed letter, Garver will prepare a "Construction Management Plan" to be submitted to the Federal Aviation Administration (FAA) for approval. At a minimum, the plan shall list key construction personnel, qualifications of construction management personnel, and materials quality assurance information. The plan will be reviewed by the FAA project manager and must be approved along with the final plans and specifications for construction.
2. Prepare a Storm Water Pollution Prevention Plan (SWPPP). The construction contract documents will require the Contractor to maintain and abide by the SWPPP approved by DEQ.
3. Issue a Notice to Proceed letter to the Contractor and attend preconstruction meeting.
4. Attend one construction progress meeting per month at the Airport. Garver will prepare and distribute meeting minutes for each meeting. (9 total)
5. Attend one construction progress meeting via teleconference per month. Garver will prepare and distribute meeting minutes for each meeting. (9 total)
6. Attend progress/coordination meetings with the Owner/Contractor.
7. Evaluate and respond to construction material submittals and shop drawings. Corrections or comments made by Garver on the shop drawings during this review will not relieve Contractor from compliance with requirements of the drawings and specifications. The check will only be for review of general conformance with the design concept of the project and general compliance with the information given in the contract documents. The Contractor will be responsible for confirming and correlating all quantities and dimensions, selecting fabrication processes and techniques of construction, coordinating his work with that of all other trades, and performing his work in a safe and satisfactory manner. Garver's review shall not constitute approval of safety precautions or constitute approval of construction means, methods, techniques, sequences, procedures, or assembly of various components. When certification of performance characteristics of materials, systems or equipment is required by the Contract Documents, either directly or implied for a complete and workable system, Garver shall be entitled to rely upon such submittal or implied certification to establish that the materials, systems or equipment will meet the performance criteria required by the Contract Documents.
8. Consult with and advise the Owner during the construction period. Garver will submit, when requested by the Owner, written reports to the Owner on the progress of the construction including any problem areas that have developed or are anticipated to develop. In addition, Garver shall supply to Owner such periodic reports and information as may be required by the FAA.
9. Issue instructions to the Contractor on behalf of the Owner and issue necessary clarifications (respond to RFIs) regarding the construction contract documents.
10. Review the Contractor's progress payment requests based on the actual quantities of contract items completed and accepted, and will make a recommendation to the Owner regarding payment. Garver's recommendation for payment shall not be a representation that Garver has made exhaustive or continuous inspections to (1) check the quality or exact quantities of the Work; (2) to review billings from Subcontractors and material suppliers to substantiate the Contractor's right to payment; or (3) to ascertain how the Contractor has used money previously paid to the Contractor.
11. Maintain a set of working drawings and prepare and furnish record drawings.
12. When authorized by the Owner, prepare change orders or supplemental agreements, as appropriate, for ordering changes in the work from that originally shown on the Plans and Specifications. If re-design or substantial engineering is required in the preparation of these documents, payment for extra services involved will be made in addition to the payment provided in basic engineering services.



13. Participate in final project inspection, prepare punch list, review final project closeout documents, and submit final pay request.
14. Submit FAA Form 5370-1, Construction Progress and Inspection Report, or equivalent form to the appropriate FAA field office. Reports will be submitted to the Owner on a weekly basis.
15. Submit daily construction reports prepared by the onsite construction observer.
16. Prepare monthly design and construction reports for the City. Reports will be submitted on the last Friday of the month.
17. Prepare and update weather logs for project.

As a minimum, Garver's project engineer or his qualified representative will visit the site of the work on the average of once during each fifteen (15) working days of the construction period. These visits should be scheduled to coincide with each new phase of construction, scheduled FAA inspections, and other times when his presence is desirable. Garver's project engineer or his qualified representative will be available at all times work is in progress for telephone contact by the construction observer. Garver's project engineer shall direct, supervise, advise, and counsel the construction observer in the accomplishment of his duties.

2.4 Construction Observation Services

Garver will provide full-time resident construction observation services for the 270-calendar-day construction contract performance time, plus an additional month for delays beyond the Contractor's control. The proposed fee is based on approximately 40 hours per week, during the construction contract performance time for one observer. If the construction time extends beyond the time established in this agreement or if the Owner wishes to increase the time or frequency of the observation, the Owner will pay Garver an additional fee agreed to by the Owner and Garver. Construction observation services will be provided by Garver's Resident Project Representative, who will provide or accomplish the following:

- Consult with and advise the Owner during the construction period.
- Coordinate with the firm providing construction materials quality assurance testing. Coordinate with this firm to insure that all material tests required for construction are scheduled and accomplished in a manner that will not delay the Contractor unnecessarily and will meet specification requirements as to location and frequency.
- Maintain a file of quantities incorporated into the work, test reports, certifications, shop drawings and submittals, and other appropriate information.
- Provide up to 20 hours of survey crew time for field checking quantities, contractor's layout, etc.
- Maintain a project diary which will contain information pertinent to each site visit.
- Prepare requests for monthly and final payments to the Contractor.
- Provide information for preparation of record drawings of the completed project.
- Administer the "Construction Management Plan" prepared by Garver.
- Prepare a Construction Materials Quality Control Summary to be submitted weekly/monthly to the FAA. At a minimum, the summary shall include a list of all tests performed showing the date, location, pass or fail, results of retests, and whether or not the test is eligible or ineligible under the A.I.P. program. The Summary will include a certification that all testing was completed in accordance with the "Construction Management Plan."
- Assist the Owner in the observation of Contractor's operations for proper classification of workers, and review of Contractor's payrolls as necessary to determine compliance with the prevailing wage rates.



In performing construction observation services, Garver will endeavor to protect the Owner against defects and deficiencies in the work of the Contractor(s); but Garver does not guarantee the performance of the Contractor(s), nor is Garver responsible for the actual supervision of construction operations. Garver does not guarantee the performance of the contracts by the Contractors nor assume any duty to supervise safety procedures followed by any Contractor or subcontractor or their respective employees or by any other person at the job site. However, if at any time during construction Garver observes that the Contractor's work does not comply with the construction contract documents, Garver will notify the Contractor of such non-compliance and instruct him to correct the deficiency and/or stop work, as appropriate for the situation. Garver will also record the observance, the discussion, and the actions taken. If the Contractor continues without satisfactory corrective action, Garver will notify the Client immediately, so that appropriate action under the Owner's contract with the Contractor can be taken.

2.5 Project Deliverables

The following will be submitted to the Owner, or others as indicated, by Garver:

1. Three copies of the *Plans and Specifications*.
2. Two copies of the Construction Management Plan.
3. SWPPP approved by DEQ
4. Construction Materials Testing Reports
5. As-Built Drawings upon completion of the project.
6. FAA Form 5370-1 to be submitted weekly
7. Daily Construction reports to be submitted weekly
8. Project Weather log to be submitted monthly
9. Electronic files as requested.

2.6 Extra Work

The following items are not included under this agreement but will be considered as extra work:

1. Redesign for the Owner's convenience or due to changed conditions after previous alternate direction and/or approval.
2. Submittals or deliverables in addition to those listed herein.
3. Environmental Handling and Documentation, including wetlands identification or mitigation plans or other work related to environmentally or historically (culturally) significant items.
4. Coordination with FEMA and preparation/submital of a CLOMR and/or LOMR.
5. Services after construction, such as warranty follow-up, operations support, etc.

Extra Work will be as directed by the Owner in writing for an additional fee as agreed upon by the Owner and Garver.

2.7 Schedule

Garver shall begin work under this Agreement upon execution and shall complete the work on a mutually agreeable schedule.



APPENDIX B

**Drainage Improvements - Construction Phase Services
Garver Hourly Rate Schedule: July 2020 to June 2021**

Classification	Rates
Engineers / Architects	
E-1.....	\$ 110.00
E-2.....	\$ 128.00
E-3.....	\$ 155.00
E-4.....	\$ 181.00
E-5.....	\$ 220.00
E-6.....	\$ 277.00
Planners / Environmental Specialist	
P-1.....	\$ 133.00
P-2.....	\$ 166.00
P-3.....	\$ 207.00
P-4.....	\$ 236.00
Designers	
D-1.....	\$ 103.00
D-2.....	\$ 120.00
D-3.....	\$ 143.00
Technicians	
T-1.....	\$ 80.00
T-2.....	\$ 101.00
T-3.....	\$ 124.00
Surveyors	
S-1.....	\$ 49.00
S-2.....	\$ 65.00
S-3.....	\$ 88.00
S-4.....	\$ 126.00
S-5.....	\$ 166.00
S-6.....	\$ 190.00
2-Man Crew (Survey).....	\$ 201.00
2-Man Crew (GPS Survey).....	\$ 222.00
Construction Observation	
C-1.....	\$ 97.00
C-2.....	\$ 124.00
C-3.....	\$ 153.00
Management/Administration	
X-1.....	\$ 63.00
X-2.....	\$ 86.00
X-3.....	\$ 119.00
X-4.....	\$ 152.00
X-5.....	\$ 186.00

APPENDIX B

**MONROE REGIONAL AIRPORT
DRAINAGE IMPROVEMENTS - CONSTRUCTION PHASE SERVICES**

FEE SUMMARY

Title II Services - Base Bid (150 Days)	Estimated Fees	LUMP SUM
Rebidding Services	\$26,700.00	COST
Construction Materials Testing	\$35,000.00	HOURLY
Construction Administration	\$78,240.00	HOURLY
Construction Observation Services	\$135,000.00	
Subtotal for Title II Services - Base Bid	\$274,940.00	
Title II Services - Alternate 1 (60 Days)		COST
Construction Materials Testing	\$17,500.00	HOURLY
Construction Administration	\$19,770.00	HOURLY
Construction Observation Services	\$53,880.00	
Subtotal for Title II Services - Alternates	\$91,150.00 *	
Title II Services - Alternate 2 (60 Days)		COST
Construction Materials Testing	\$17,500.00	HOURLY
Construction Administration	\$19,770.00	HOURLY
Construction Observation Services	\$53,880.00	
Subtotal for Title II Services - Alternates	\$91,150.00 *	
TOTAL TITLE II SERVICES BASE BID + ALTERNATES	\$457,240.00	

* Title II services for alternates will only be awarded if bid alternates are awarded to construction contractor.

RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Resolution was offered by Mr./Mrs. _____, who moved for its adoption and was seconded by Mr./Mrs. _____:

A RESOLUTION ACCEPTING THE REQUEST FOR QUALIFICATIONS AND AUTHORIZING MAYOR FRIDAY ELLIS TO ENTER INTO AND EXECUTE AN ON-CALL TRAINING SERVICES AGREEMENT FOR FAA CERTIFICATION AND COMPLIANCE BETWEEN THE CITY OF MONROE AND INFRASTRUCTURE CONSULTING & ENGINEERING, PLLC. AT THE MONROE REGIONAL AIRPORT, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the City went through an RFQ process and desires to enter into an On-Call Training Services agreement for FAA Certification and Compliance with Infrastructure Consulting & Engineering;

BE IT RESOLVED, by the City Council of the City of Monroe, Louisiana, in legal and regular session convened, that Mayor Friday Ellis is authorized to enter into and execute an On-Call Training Services agreement for FAA Certification and Compliance between the City of Monroe and Infrastructure Consulting & Engineering, PLLC at the Monroe Regional Airport.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the ____ day of _____, 2020.

CHAIRMAN

CITY CLERK

STATEMENT OF QUALIFICATIONS

REF#2021-00000011

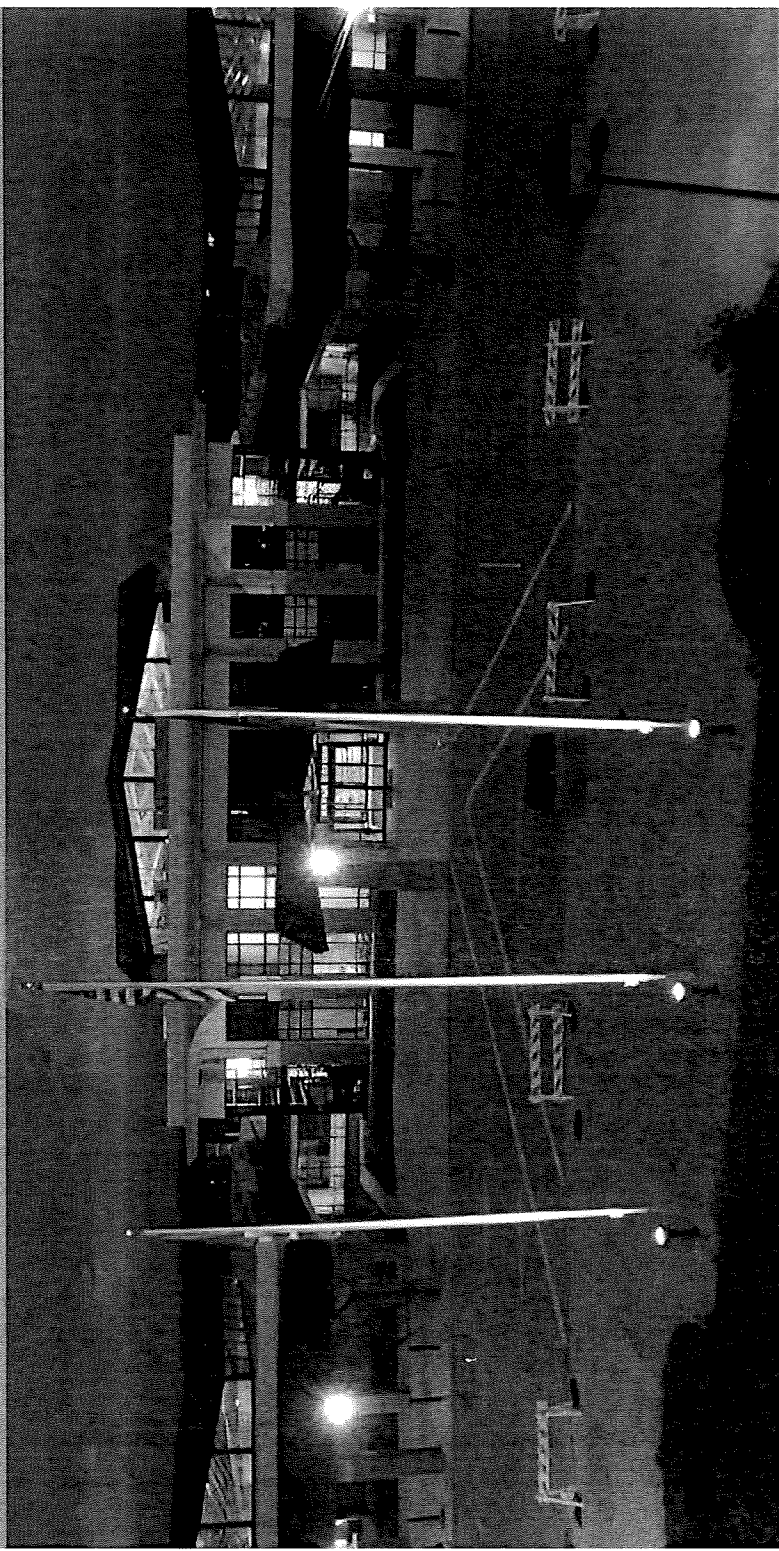
Professional Consulting and Training Services for On-Call FAA Certification and Compliance Representation & Implementation

for

MONROE REGIONAL AIRPORT



MONROE REGIONAL AIRPORT
flymonroe



Submitted on July 28, 2020 by:

IE INFRASTRUCTURE
CONSULTING & ENGINEERING

4000 S Sherwood Forest Blvd., Suite 301, Baton Rouge, LA 70816 | Primary Office
1603 Melrose Street, Pineville, LA 71360 | Local Office

July 28, 2020

Mrs. Ebony K. Morehead
Purchasing Division City of Monroe - Attn: Buyer
1014 Grammont Street
Monroe, LA 71201

RE: Professional Consulting and Training Services for On-Call FAA Certification and Compliance Representation & Implementation (REF# 2021-00000011)

Dear Mrs. Morehead:

Infrastructure Consulting & Engineering, PLLC (ICE) is pleased to submit our Standard Form 330 (SF 330) package to provide professional consulting and training services for this on-call contract for the Monroe Regional Airport. ICE is built around providing the overall best client service to all our airport clients. If awarded this contract, ICE is committed to providing the Monroe Regional Airport a team of professionals who will deliver results for professional consulting and training services. We understand your need for a responsive consulting Team, and with our highly qualified and dedicated key personnel, we strongly believe you will select the right compliance and certification firm to provide the services needed for the future growth at the Airport.

The following summarizes the Key Elements of our submittal that make the **ICE Team** exceptionally qualified to provide services on this Contract:



Our Experience – The **ICE Team** has extensive experience with all levels of the Federal Aviation Administration (FAA) requirements and expertise with FAA and the State of Louisiana grant programs. Our past performance includes many years of staff providing similar services as requested by the Airport, which are outlined in our SF 330 package. The **ICE Team** will be led by Program Manager, Daniel Eisea, AAE, who has over 10 years of providing airport management, compliance and consulting experience. Together, the **ICE Team** has over 100 years of specialized aviation experience.



Available Resources and Staff – Our Certification and Compliance Team is available to serve the Monroe Regional Airport up to 100% of their time, depending on your need for their time. Our Team's current workload will not affect our ability to provide services to the Monroe Regional Airport. The **ICE Team** is ready to begin work immediately upon notice-to-proceed to ensure timely and successful compliance and certification support for of the Airport's service needs.



Our Relationship with Clients – ICE is dedicated to providing quality service to each of our clients, who, in turn, can speak to the firm's successful performance. As for MLU, the **ICE Team** has developed a strong working relationship with the Monroe Regional Airport, through teaming on projects such as the Terminal Area Improvements for the Airport. The **ICE Team** is committed to delivering exceptional results that guarantee client satisfaction and FAA compliance.

On behalf of the ICE Team, we appreciate the opportunity to collaborate with the Monroe Regional Airport on this Contract and we submit this SF 330 package for your review and favorable consideration. Please feel free to contact our Program Manager, Daniel Eisea, AAE, at (337) 281-7993 or daniel.eisea@ice-eng.com if you have any questions.

Respectfully Submitted,
Infrastructure Consulting & Engineering, PLLC

Michael Hixson, PE | Vice President – Aviation Services (Gulf Coast Region)

STATE OF LOUISIANA

RESOLUTION

NO. _____

CITY OF MONROE

The following Resolution was introduced by _____ who moved for its adoption and was seconded by _____.

A RESOLUTION AUTHORIZING MAYOR FRIDAY ELLIS TO ENTER INTO AND EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF MONROE AND THE OUACHITA PARISH POLICE JURY AND FURTHER PROVIDING WITH RESPECT THERETO:

WHEREAS, the Ouachita Parish Police Jury is the parish governing authority of Ouachita Parish, Louisiana, and the City of Monroe is a municipality located entirely within said Parish;

WHEREAS, after a competitive procurement process, the OPPJ on June 15, 2020, accepted a proposal from Volkert, Inc. (“Volkert”) for “Debris Monitoring and Related Disaster Recovery Services” (“Debris Monitoring”) and on July 6, 2020, the OPPJ accepted a proposal from DRC Emergency Services, LLC, (“DRC”) for “Debris Removal and Site management for Debris Reduction and Emergency Roadway Debris Clearance Services” (“Debris Removal”)(said contracts being hereafter referred to collectively as “Pre-event Contracts”);

WHEREAS, Hurricane Laura struck Louisiana on August 27, 2020, causing significant wind-damage across Ouachita Parish, including in the City of Monroe, leaving many public roads blocked by downed trees; numerous structures damaged; and creating widespread storm debris in amounts not seen in recent memory;

WHEREAS, it is in the public interest to provide effective management of storm debris and the expedient removal and disposal of storm debris promotes the health and safety of all citizens;

WHEREAS, the amount of storm debris left in the aftermath of Hurricane Laura exceeds the City’s ability to effectively manage such debris using only its own forces and assistance through OPPJ’s Pre-event Contracts would expedite the removal of this storm debris and thereby benefit those citizens of Ouachita Parish who live and work in the City; and,

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that “*for a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual.*”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONROE, LOUISIANA:

That Mayor Friday Ellis is hereby authorized to enter into and sign the attached Cooperative Endeavor Agreement between the Ouachita Parish Police Jury and the City of Monroe as per the attached agreement.

This Resolution having been submitted in writing, introduced and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

This Resolution was declared **ADOPTED** on the _____ day of _____, 2020.

CITY CLERK

CHAIRMAN

STATE OF LOUISIANA
PARISH OF OUACHITA

COOPERATIVE ENDEAVOR AGREEMENT
FOR
INTERLOCAL DISASTER DEBRIS SERVICES

BE IT KNOWN, that on the dates hereinafter set forth and in the presence of the undersigned legal and competent witnesses, came and appeared:

THE PARISH OF OUACHITA through the OUACHITA PARISH POLICE JURY (“OPPJ”), a political subdivision of the State of Louisiana, represented herein by its duly authorized President, Shane Smiley; and,

THE CITY OF MONROE (“CITY”), represented herein by its duly authorized Mayor, Friday Ellis;

who covenanted and agreed as follows:

WHEREAS, the Ouachita Parish Police Jury is the parish governing authority of Ouachita Parish, Louisiana, and the City of Monroe is a municipality located entirely within said Parish;

WHEREAS, after a competitive procurement process, the OPPJ on June 15, 2020, accepted a proposal from Volkert, Inc. (“Volkert”) for “Debris Monitoring and Related Disaster Recovery Services” (“Debris Monitoring”) and on July 6, 2020, the OPPJ accepted a proposal from DRC Emergency Services, LLC, (“DRC”) for “Debris Removal and Site management for Debris Reduction and Emergency Roadway Debris Clearance Services” (“Debris Removal”)(said contracts being hereafter referred to collectively as “Pre-event Contracts”);

WHEREAS, Hurricane Laura struck Louisiana on August 27, 2020, causing significant wind-damage across Ouachita Parish, leaving many public roads blocked by downed trees; numerous structures damaged; and creating widespread storm debris in amounts not seen in recent memory;

WHEREAS, it is in the public interest to provide effective management of storm debris and the expedient removal and disposal of storm debris promotes the health and safety of all citizens;

WHEREAS, the amount of storm debris left in the aftermath of Hurricane Laura exceeds the City’s ability to effectively manage such debris using only its own forces and assistance through OPPJ’s Pre-event Contracts would expedite the removal of this storm debris and thereby benefit those citizens of Ouachita Parish who live and work in the City; and,

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that *“for a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual.”*

NOW, THEREFORE, the OPPJ and City, each through their authorized representative/official, agree as follows:

The City hereby requests the OPPJ to assist the City in its response to Hurricane Laura by providing Debris Monitoring and Debris Removal services within the City’s corporate limits; and, the OPPJ agrees to provide such assistance through the OPPJ’s Pre-event Contracts identified above. OPPJ and City further agree as follows:

1. OPPJ agrees to keep records of all disaster debris removal activities, including but not limited to those activities conducted within the City’s corporate limits, and the expenses related thereto and to make such records available to the City for inspection and review;
2. OPPJ will pay the Contractors all charges properly due under the Pre-event Contracts, including such charges due for work performed within the City’s corporate limits and for debris removed from within said boundaries;

3. OPPJ will invoice the City for those amounts OPPJ pays the Contractors for work performed within the City's corporate limits and for debris removed from within said boundaries. Said billing will be on a "pass-through" basis, without mark-up. City will pay OPPJ's invoices within 15 days of receipt;
4. In accordance with the Pre-event contracts, OPPJ has authority to direct the Contractors' execution of the scope of services. With respect to such services rendered within the City boundaries and with respect to debris removed from within said boundaries, OPPJ agrees to exercise that authority in coordination with the City's designated project coordinator, who shall be Tom Janway, Public Works Director. The OPPJ's designated project coordinator shall be Jeremy Clack, Asst. Public Works Director;
5. In the event reimbursement for Debris Removal becomes available from federal and/or state authorities, OPPJ will provide City with any records or information needed for the City to seek reimbursement for the costs incurred by the City pursuant to section 3 above;
6. The City or OPPJ may terminate this Agreement at any time for any reason by notifying the designated project coordinator and attorney of the other entity in writing. Such termination shall not affect the application of this Agreement to services rendered or debris removed prior to such termination; and,
7. OPPJ and City agree to work cooperatively in carrying out this the purposes of this Agreement, but recognize that no alteration or modification of the terms hereof shall be effective unless reduced to a written act executed by an authorized representative of each party.

IN WITNESS WHEREOF, and as the duly authorized act of the governing bodies, the parties hereto have caused this instrument to be signed in their respective names by their proper officials in the presence of the undersigned witnesses on the date set forth below.

WITNESSES:

OUACHITA PARISH POLICE JURY

By: _____
Shane Smiley, President

Date: _____

WITNESSES:

CITY OF MONROE

By: _____
Friday Ellis, Mayor

Date: _____

RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was offered by Mr. /Ms. _____ who moved for its adoption and was seconded by Mr. /Ms. _____.

A RESOLUTION AUTHORIZING FRIDAY ELLIS, MAYOR, TO EXECUTE CHANGE ORDER NO. TWO (2) TO THE KANSAS LANE EXTENSION CLEARING & GRUBBING CONTRACT, BETWEEN THE CITY OF MONROE AND LADOTD FOR AN INCREASE IN THE CONTRACT TIME OF 137 DAYS AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened, that Friday Ellis, Mayor, be and he is hereby authorized to execute Change Order No. Two (2) between the City of Monroe and LADOTD, for an increase in the contract time of 137 days.

BE IT FURTHER RESOLVED that said Change Order is attached hereto and made a part hereof.

This resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the _____ day of _____, 2020.

CHAIRMAN

CITY CLERK

SMGR0005

Louisiana Department of Transportation and Development Change Order Report		NO.	002
H.013937.6		Date:	09/02/2020
S.P. NO.	F.A.P. NO. H013937		
Name:	Primary Parish: Ouachita		
US 80		Category 1 / 2F	
This change order requires an LADOTD authorizer			
This change order requires the Chief Engineer as an authorizer			

Scope:

This project (Kansas Ln. Extension Clearing & Grubbing) consists of clearing & grubbing, water line relocation, gravity sewer main relocation, sewer force main relocation, and related work in Ouachita Parish.

Purpose:

This change order adds the provision for adverse weather days that is normally attached to the construction proposal. As this is a calendar day project, the special provision detailing the allowance of adverse weather days for each month of work is required to fairly enforce the contract time on behalf of the owner and contractor.

Explanation:

It was discovered that the Special Provision for the Determination and extension of contract time was not originally included in the bidding documents. As this is a Calendar Day Contract, it was intended to include this Special Provision to allow for the adjustment of contract time due to excessive adverse weather days.

This Change Order adds 148 days to the contract. This is further explained below.

The project manager, as listed in the contract proposal, has been made aware of this Change Order.

The City of Monroe is aware of this change order.

Cost:

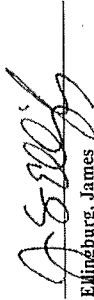
This change order is a zero-dollar change order.

Time Adjustment: 148 day(s) From February 3, 2020 through June 19, 2020, the contractor experienced adverse weather conditions on the project. In early February, 2020, the flood control gates on the Ouachita River for Chauvin Bayou were closed due to flood conditions and were opened in early June, 2020. During this time, Chauvin Bayou rose to a level that kept L-11 Canal elevated to a level that flooded a sizable portion of this project. This prevented work on the Clearing and Grubbing item from being performed in the area from approximately Sta. 148+00 to Sta. 211+00. A stream gauge graph is attached showing the level of Chauvin Bayou during this time period. According to the Special Provision for Determination and Extension of Contract Time, 32 days are accounted for adverse weather during these months. After applying the calendar day conversion factor of 1.45, the resulting time extension is 148 days.

It is mutually agreed by the parties represented to perform and accept the above revisions in accordance with the original contract and applicable specification, and that this change order represents final adjustments for any and all compensation and time due to the Contractor for changes to the project's work referred to herein.

No items on this change order.

Requested By:


E. J. Pyburg, James
Resident Engineer

Recommended By:

District Administrator

Date: 9/2/2020

Date: _____

http://s-pmmr-aashto1/SMRemoteReports/COReport_change.asp?projnum=H.013937.6&co... 9/2/2020

Accepted By:

CITY OF MONROE
Contractor

Date: _____

DOTD Chief Const. Engineer

Date: _____

By: _____

Approved:

Chief Engineer

Date: _____

State Project No. H.013937.6
 Plan Change #002
 Draft
 Original Contract Cost: \$2,086,815.07
 Total Approved Change Order to date: \$114,059.40
 % of Total Approved Cost: 5.466%

CHANGE ORDER CATEGORY WORKSHEET

State Project No. H.013937 Change Order No. 2
 Revised July 22, 2015

	Category 3	Category 2	Category 1
Establishes any new funding sources and/or adds any non-participating item			
Change in Amount of Contract			
up to \$50,000			
up to \$250,000			
+/- 25% of original project cost or over \$250,000			
up to 30			
over 30			
excess adverse weather days per contract up to 50			
excess adverse weather days per contract over 50			X
Added Days			
Increasing a MAJOR ITEM more than 25%			
Decreasing a MAJOR ITEM			
up to 25% or \$50,000 (whichever is less)			
over 25% or \$250,000			
Decreasing a MINOR ITEM (any amount)			
Changes in design / Written appr. by Design or Construction Division			
Changes in Traffic Control Plan (change in sequence)			
Change approved by Memo or Directive signed by Chief Engineer			
Work outside limits of project			
Change in structural design or geometrics			
Change in typical section			
Change in specifications			
Change in method of measurement			
Settlement of a claim or delay			
Administrative Change Order per Contractual Documents			
PAY ADJUSTMENTS			
50% Pay or Remove			
Pay adjustments as per Specifications			
up to \$50,000 'see footnote below			
Up to \$250,000			
over \$250,000			
Consultant Inspected Projects			
up to \$50,000			
up to \$250,000			
over \$250,000			
Force Account			
up to \$50,000			
up to \$250,000			
over \$250,000			
Other			

* All Change Orders initiated by a Consultant Project Engineer shall be approved by DOTD District Area Engineer or their designee

FHWA APPROVAL CHECKLIST

	Category 3	Category 2	Category 1
Projects of Division Interest / Projects of Corporate Interest (PoDI / PoCI)	No	Yes	Yes
NHS Routes: Claim Settlement/Contract Termination	Yes		
Waiver of Buy America on any Projects	Yes		

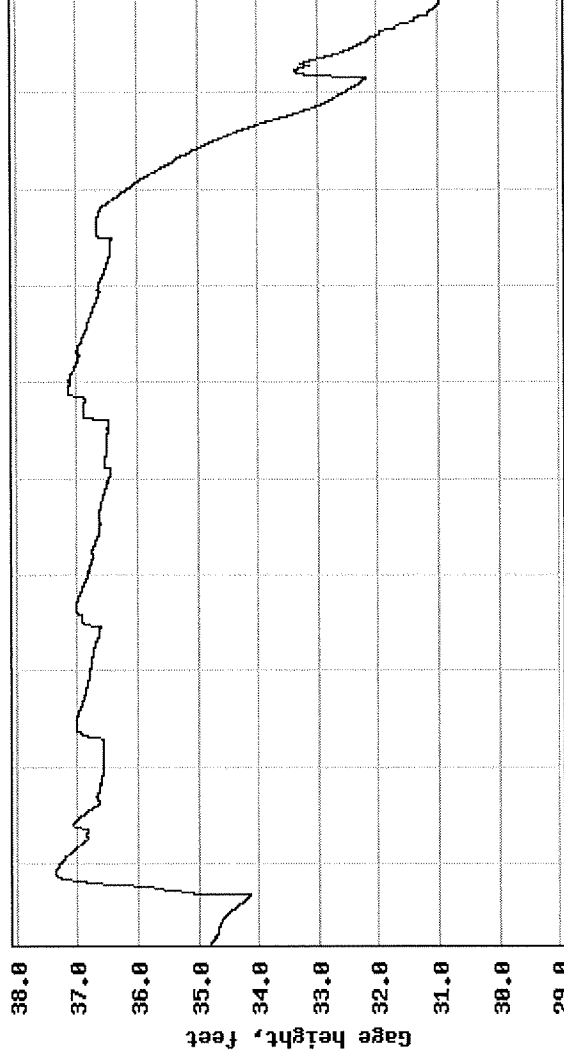
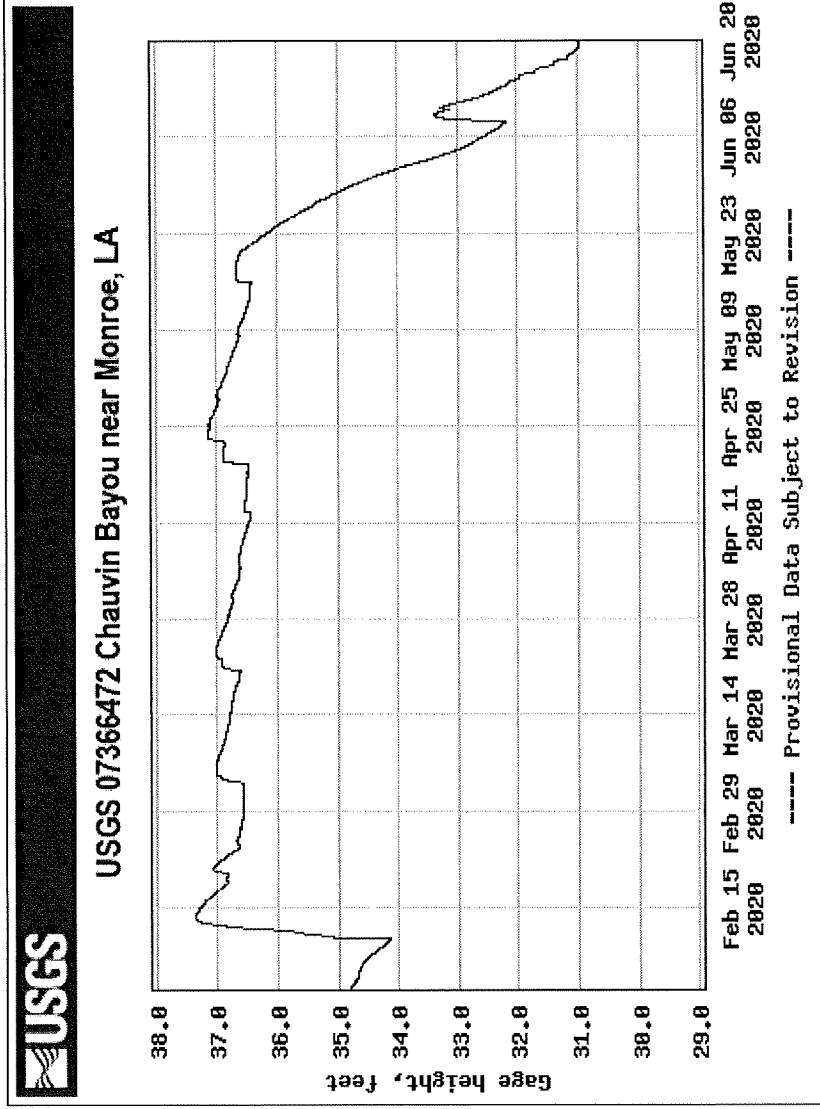
DETERMINATION AND EXTENSION OF CONTRACT TIME (11/16):

Subsection 108.07, Determination and Extension of Contract Time, is amended to include the following.

The contractor shall document for each month of scheduled construction, the occurrence of adverse weather conditions having an impact on controlling items of work. An adverse weather day is a previously scheduled or normally scheduled work day on which rainfall, wet conditions or cold weather will prevent construction operations on the controlling work activity from proceeding for at least 5 continuous hours of the day or 65 percent of the normal work day, whichever is greater, with the normal working force engaged in performing the controlling item of work. If the contractor submits a written request for additional contract time due to adverse weather conditions, the contractor's request will be considered only after the Department agrees with the days and then only for adverse weather days in excess of the allowable number of days per month stated below. Adverse weather days will be documented by the Engineer and agreed upon monthly. Adverse weather days will be prorated for partial months when a work order or final inspection is issued other than the first or last of the month and agreed to by the Department. If the contractor is being considered for disqualification by the Department, an equitable adjustment in contract time may be made at the end of the original contract period, including all days added by approved change orders. Contract time will be adjusted by comparing the actual number of adverse weather days to the statistical number of adverse weather days over the specific time period per the table below. The resulting number of adverse weather days will be multiplied by 1.45 to convert to calendar days. Adjustments for adverse weather cannot result in a contract time reduction. Once adjusted, a new adverse weather day accounting will begin using the adverse weather conditions having an impact on the controlling items of work, in excess of the allowable number of days per month stated below. A second and final contract time adjustment will then be done at the final acceptance of the project. An adjustment in the contract time due to adverse weather will not be cause for an adjustment in the contract amount. There will be no direct or indirect cost reimbursement for excess adverse weather days.

The following are anticipated adverse weather days that the contractor shall include in each month of his calendar day construction schedule.

January 10 days	May 5 days	September 4 days
February 9 days	June 6 days	October 3 days
March 8 days	July 6 days	November 7 days
April 7 days	August 5 days	December 7 days



Feb 15 Feb 29 Mar 14 Mar 28 Apr 11 Apr 25 May 09 May 23 Jun 06 Jun 20
2020 2020 2020 2020 2020 2020 2020 2020 2020 2020

----- Provisional Data Subject to Revision -----

RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was offered by Mr. /Ms. _____ who moved for its adoption and was seconded by Mr. /Ms. _____.

A RESOLUTION AUTHORIZING FRIDAY ELLIS, MAYOR, TO EXECUTE CHANGE ORDER NO. TWO (2) TO THE MTS FACILITY BUS WASH REPLACEMENT CONTRACT, BETWEEN THE CITY OF MONROE AND TRAXLER CONSTRUCTION COMPANY, FOR AN INCREASE IN THE CONTRACT AMOUNT OF \$1,100.00 AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened, that Friday Ellis, Mayor, be and he is hereby authorized to execute Change Order No. Two (2) between the City of Monroe and Traxler Construction Company, for an increase in the contract amount of \$1,100.00.

BE IT FURTHER RESOLVED that said Change Order is attached hereto and made a part hereof.

This resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the _____ day of _____, 2020.

CHAIRMAN

CITY CLERK

CHANGE ORDER

No. 2
Dated: September 2, 2020

OWNER'S Contract No.: _____ ENGINEER'S Project No.: 199456

Project: **MTS FACILITY BUS WASH REPLACEMENT**

CONTRACTOR: TRAXLER CONSTRUCTION CO.

Contract For: Public Works Contract Date: January 16, 2020

To: TRAXLER CONSTRUCTION CO.
Contractor

You are directed to make the changes noted below in the subject Contract.

CITY OF MONROE
Owner
By: Friday Ellis, Mayor
Dated: September 8, 2020

Nature of Changes: unforeseen field conditions encountered during installation of floor drain

Enclosures: see enclosures

These changes result in the following adjustments to the Contract Price and Contract Time:

Contract Price Prior to This Change Order:	\$ <u>500,164.13</u>
Net (Increase) Resulting from this Change Order:	\$ <u>1,100.00</u>
Current Contract Price Including this Change Order:	\$ <u>501,264.13</u>

Contract Time Prior to This Change Order:

180 Days

Net (Add) Resulting from This Change Order:

0 Days

Current Contract Time Including This Change Order:

180 Days

The Above Changes Are Recommended:

S. E. HUEY CO.

Project Engineer



By:

Don R. Arrington, P.E.

Date:

September 2, 2020

The above Changes Are Approved As Recommended:

CITY OF MONROE

Owner

By:

Friday Ellis, mayor

Date:

The above Changes Are Accepted:

TRAXLER CONSTRUCTION CO.

Contractor

By:

Steve Traxler, President

Date:

TRAXLER CONSTRUCTION CO., INC.
GENERAL CONTRACTOR

PHONE (318) 388-0616
FAX (318) 388-1031
srf@traxlerconstruction.com
3650 HADLEY STREET
MONROE, LOUISIANA 71202

7/23/2020

S.E. Huey Co.
1111 North 19th St
Monroe, Louisiana
Attn: Don Arrington, PE

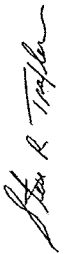
Re: MTS FACILITY BUS WASH REPLACEMENT
700 WASHINGTON STREET
MONROE, LOUISIANA

Don,

We submit the following pricing:

Disconnect and move holding tank to facilitate drain installation, reinstall tank
OH&P \$ 1,000.00
\$ 100.00
\$ 1,100.00

If you have any questions please call.

Sincerely,

Steve R. Traxler

Steve Traxler

From: David Burdeaux <DBurdeaux@mechsys.net>
Sent: Wednesday, July 22, 2020 3:02 PM
To: Rob Turner
Cc: Steve Traxler; Rodney Simmons; Drew Holzmeier
Subject: RE: Quote for MTS

Rob,

Price of \$1000.00 to disconnect plumbing, move blue tank out of the way (GC to supply forklift), reconnect plumbing. GC shutoff and drain the tank prior to our arrival and refill the tank after it's reconnected.

Thanks,

David Burdeaux
Mechanical System & Services, LLC
464 Industrial Parkway
West Monroe, LA 71291
Office: 318-388-5801 Ext. 302
Cell: 318-914-0967

RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was offered by Mr. /Ms. _____ who moved for its adoption and was seconded by Mr. /Ms. _____.

A RESOLUTION AUTHORIZING FRIDAY ELLIS, MAYOR, TO EXECUTE CHANGE ORDER NO. ONE (1) TO THE US 165 TURN LANES AT VENABLE AND VENABLE LANE RECONSTRUCTION CONTRACT, BETWEEN THE CITY OF MONROE AND AMETHYST CONSTRUCTION, INC., FOR VARIOUS CHANGES TO THE WORK WITH NO NET CHANGE IN COST AND AN INCREASE IN THE CONTRACT TIME OF _____ DAYS AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened, that Friday Ellis, Mayor, be and he is hereby authorized to execute Change Order No. One (1) between the City of Monroe and Amethyst Construction, Inc., for various changes to the work with no net change in cost and an increase in the contract time of _____ days.

BE IT FURTHER RESOLVED that said Change Order is attached hereto and made a part hereof.

This resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the _____ day of _____, 2020.

CHAIRMAN

CITY CLERK

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was offered by Mr. _____:
who moved for its adoption and was seconded by Mr. _____:

**AN ORDINANCE ADOPTING AND AMENDING THE ZONING MAP FOR THE
CITY OF MONROE, LOUISIANA**

WHEREAS, the City Council of the City of Monroe has held its Public Hearing with respect to the following proposed Zoning Map Amendment, to-wit:

An amendment to the Zoning Map to rezone a ±14.7-acre tract of land presently located in Ouachita Parish from OS, Open Space and B-4, Heavy Commercial to R-4, High Density Multi Family Residential to construct a high density, multi-family development, and is more particularly described as follows:

Lot 1 of the Reserve City Center Resubdivision

**APPLICANT: James Moore III (MA 104-20)
1700 Block of Bienville Drive**

WHEREAS, the City Council has further considered the report of the Monroe Planning Commission recommending approval, on a 5-0-1 vote. The applicant wishes to develop this property as a high end, high density, multi-family development. The property was subdivided to create the appropriate lots but the existing B-4, Heavy Commercial District and OS, Open Space District does not allow for this type of use. The R-4, High Density, Multi-Family District is the appropriate zoning district for high density, multi-family housing.

NOW, THEREFORE:

BE IT ORDAINED by the City Council of the City of Monroe, Louisiana in legal session convened that the Zoning Map of the City of Monroe and the boundaries thereof which map is described in Section 37-34 of the City of Monroe Comprehensive Zoning Ordinance and which map shown the Zoning Districts and Boundaries thereof, be and the same are hereby amended to rezone the ±14.7 acres previously described to R-4, High Density, Multi-Family District, as shown on the map which is attached hereto and made a part thereof and which is adopted as the new Zoning Map of the City of Monroe.

This ordinance was INTRODUCED on the 8th day of September, 2020.
NOTICE PUBLISHED on the _____ day of _____ 2020.

This Ordinance having been submitted in writing, introduced and published was then submitted to a final vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared ADOPTED on the _____ day of _____, 2020.

CHAIRMAN

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

PUBLIC HEARING
CITY OF MONROE ZONING COMMISSION

August 31, 2020

City Hall

Monroe, Louisiana

RE: MA 104-20

APPLICANT: JAMES MOORE III

MOTIONED BY: Mr. Charles Scott

SECONDED BY: Mr. Jamin Hall

I move that the Monroe Planning Commission advise the City Council that after a Public Hearing The Commission finds that changing conditions in the area *are* sufficient to justify the above request to rezone a ±14.7 acre tract of land, fro OS, Open Space and B-4, Heavy Commercial to R-4, High Density Multi Family Residential District. The commission recommends this application be approved.

There was a majority vote for approval by the Planning Commission.

**City of Monroe
Planning Commission**

Case No.: MA 104-20
Name of Applicant: James Moore III
Address of Property: 1700 block of Oliver Road – 1700 of Bienville Drive
Size of Property: ±14.7 acres
Present Zoning: OS, Open Space and B-4, Neighborhood Mixed-Use District
Proposed Zoning: R-4, High Density Multi-Family District
Council District: 2
Future Land Use: Commercial Urban/Parks and Open Space
Consistent to the Comprehensive Plan: No

REQUEST: A request to rezone Lot 1 of the proposed Reserve City Center Resubdivision from OS, Open Space and B-4, Heavy Commercial to R-4, High Density Multi Family Residential.

PRESENT USE: Vacant land.

MOST NEARLY BOUNDED BY (STREETS): North of Toulouse Drive; south of Broadmoor Boulevard; west of Bienville Drive; and to the east of Oliver Road.

SURROUNDING LAND USES: The surrounding land use consists of residential to the west and south; commercial to the north and east.

ADVERSE INFLUENCES: High density residential in an area of single family residential.

POSITIVE INFLUENCES: Proposed use will utilize a vacant lot, provide housing choices, and additional property taxes.

**COMMENTS/
RECOMMENDATIONS:**

The proposed resubdivision comprising a ±12.04 acre tract of land that fronts on Oliver and a 60' wide strip (with access to Bienville Drive) subdivided from Lot 4 of the PKC Investments, LLC Resubdivision will be resubdivided to create Lot 1 of The Reserve City Center Resubdivision. This new lot will require rezoning to R-4, High Density, Multi-Family Residential to develop a high-end multi-family housing complex and amenities. The remainder of Lot 4 will be combined with Lot 3 of PKC Investments, LLC and become Lot 2 of the Reserve City Center Resubdivision which will remain B-4, Heavy Commercial,

The **Future Land Use Classification** for this area is **Commercial Urban and Parks and Open Space**. *Commercial Urban* is predominately commercial areas with access to arterial roads and highways that serve the City as well as surrounding area, and include large mixed-use developments, large retail and shopping centers, restaurants, and entertainment establishments. *Parks and Open Space* is predominately areas that include public and private recreational facilities and activities as well as environmental preservation needs.

The Planning Commission and the City Council shall consider the following criteria in approving or denying a map amendment:

- a. The proposed map amendment is consistent with the pertinent elements of the City of Monroe Comprehensive Plan and any other adopted plans.
- b. The proposed map amendment is consistent with the adjacent zoning classifications and uses.
- c. The proposed map amendment will reinforce the existing or planned character of the neighborhood and the City.
- d. The site is appropriate for the development allowed in the proposed district.
- e. There are substantial reasons why the property cannot be used according to existing zoning.
- f. Public facilities and services including schools, roads, recreation facilities, wastewater treatment, water supply, storm water management, police and fire are adequate for the development allowed in the proposed district.
- g. The map amendment will not substantially or permanently injure the appropriate use of adjacent conforming properties.

Effect of Denial

The denial of a map amendment application shall ban the subsequent application for the same or similar use at the same location for a period of twelve (12) months.

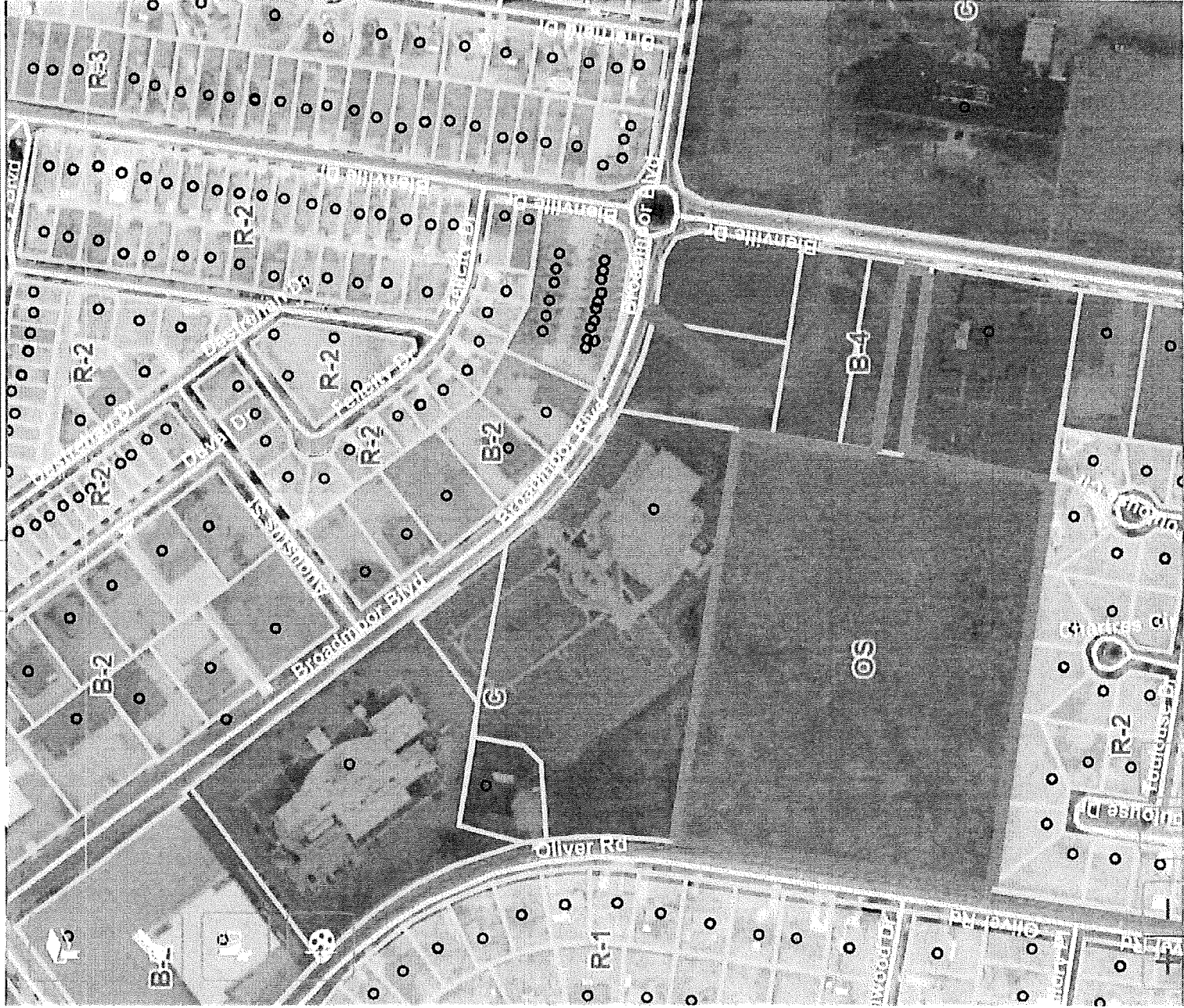
OPTIONS:

Approve the applicant's request as presented.

Deny the applicant's request as presented.

Planning and Zoning

MA 104-20 James Moore



400ft

3,403,003.062 741,513.930 Feet

LAND DISTRICT NORTH OF RED RIVER
SECTIONS 19 & 53, T18N-R4E
OUACHITA PARISH, LOUISIANA



SCALE 1" = 200'

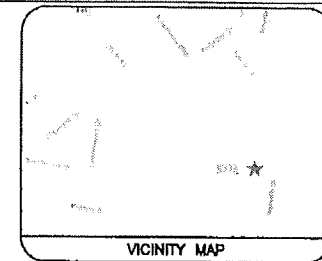
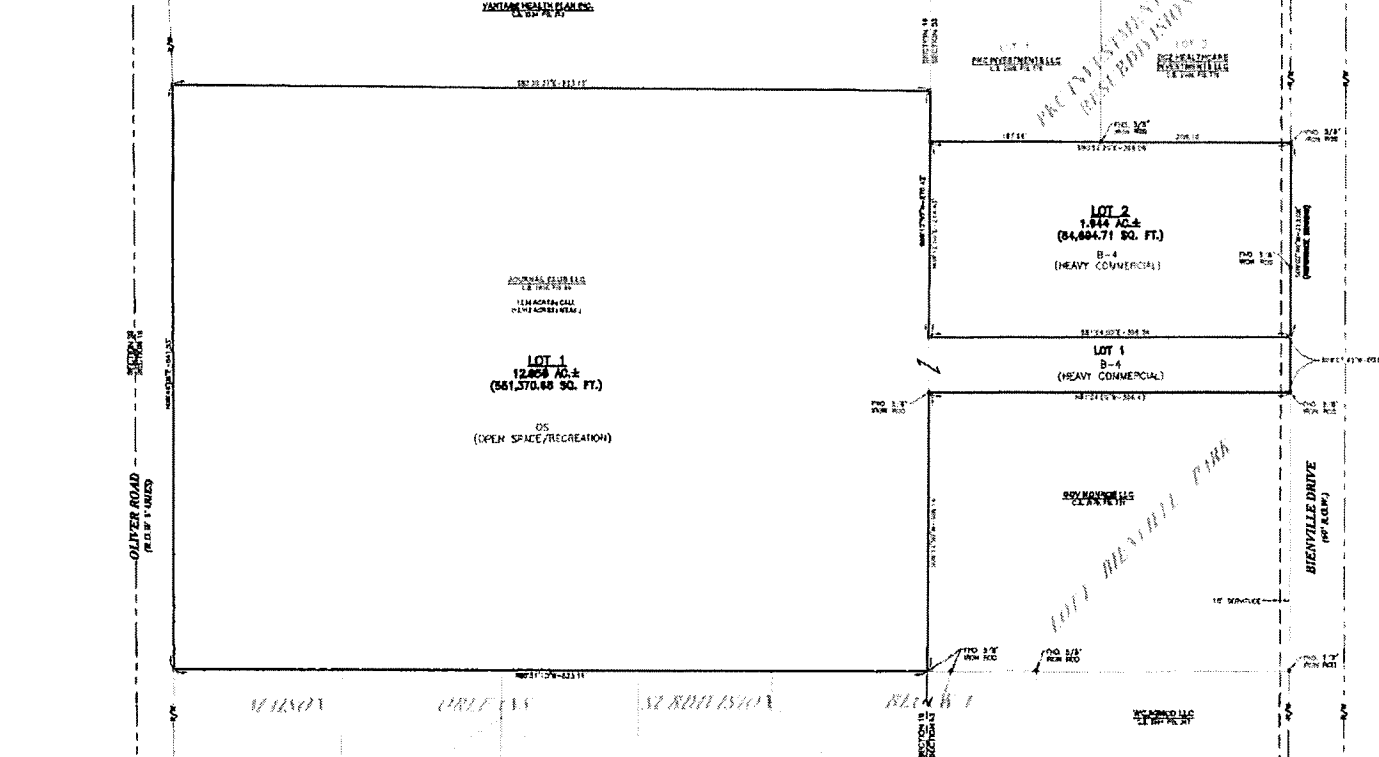


EXHIBIT
STATE OF LOUISIANA
PARISH OF OUACHITA

BEFORE ME, the undersigned Notary Public, Federally Chartered and Licensed, my commission expires on 12/31/2024.

PRESENT TO ME FOR RECORDATION AND RECORDATION OF THE ABOVE AND SIGNED BY THE UNDERSIGNED, the following instrument, to-wit:

THE STATE OF LOUISIANA, PARISH OF OUACHITA, BEING A LIMITED LIABILITY COMPANY, DO hereby certify that the above and signed instrument is a true and correct copy of the original instrument as recorded in the public records of the Parish of Ouachita, Louisiana, and that the same is a true and correct copy of the original instrument as recorded in the public records of the Parish of Ouachita, Louisiana.

THIS DATE AND PLACE AT NEW ORLEANS, LOUISIANA, ON THIS 15th DAY OF 08, 2024, IN THE PRESENCE OF ME, THE UNDERSIGNED, the following witnesses:

WITNESSES: PNC INVESTMENTS, LLC
BY: PAUL E. BISHOP, III, MANAGING MEMBER

BY: BILLY T. GIBSON, MANAGING MEMBER

DCS HEALTHCARE INVESTMENTS, LLC
BY: STACEY M. BROWN, VICE PRESIDENT

OFFICIAL BLS, LLC
BY: KENNETH BISHOP, MANAGING MEMBER

NOTARY PUBLIC

CLIENT APPROVAL

DATE: _____

TYPE OF WORK: _____

BY: _____

LEGEND

— = SET BY FIELD

- - - = LINES OF PROPERTY LIMITED

--- = TYPICAL DIMENSIONAL AS SHOWN

--- = CENTERLINE

--- = RIGHT-OF-WAY

PRELIMINARY NOTES

1. THE BOUNDARY SURVEY HEREON WAS BASED ON THE PLAT OF SURVEY OF BENTONVILLE PARK, BEING A TRACT OF LAND IN SECTION 19, TOWNSHIP 18 NORTH, RANGE 4 EAST, PARISH OF OUACHITA, LOUISIANA, AS RECORDED IN PUBLIC RECORDS OF THE PARISH OF OUACHITA, LOUISIANA, AND THE SURVEY OF BENTONVILLE PARK, BEING A TRACT OF LAND IN SECTION 53, TOWNSHIP 18 NORTH, RANGE 4 EAST, PARISH OF OUACHITA, LOUISIANA, AS RECORDED IN PUBLIC RECORDS OF THE PARISH OF OUACHITA, LOUISIANA.

REFERENCE MAPS

1. PLAT OF SURVEY OF BENTONVILLE PARK, BEING A TRACT OF LAND IN SECTION 19, TOWNSHIP 18 NORTH, RANGE 4 EAST, PARISH OF OUACHITA, LOUISIANA, AS RECORDED IN PUBLIC RECORDS OF THE PARISH OF OUACHITA, LOUISIANA, AND THE SURVEY OF BENTONVILLE PARK, BEING A TRACT OF LAND IN SECTION 53, TOWNSHIP 18 NORTH, RANGE 4 EAST, PARISH OF OUACHITA, LOUISIANA, AS RECORDED IN PUBLIC RECORDS OF THE PARISH OF OUACHITA, LOUISIANA.

2. PNC INVESTMENTS, LLC, RECORDATION WITH BEING THE RECORDATION OF LOT 1 OF BENTONVILLE PARK, AS PROVIDED BY PARISH OF OUACHITA, LOUISIANA, AS RECORDED IN PUBLIC RECORDS OF THE PARISH OF OUACHITA, LOUISIANA, AND RECORDED IN PUBLIC RECORDS OF THE PARISH OF OUACHITA, LOUISIANA, PAGE 137 OF THE RECORDS OF OUACHITA PARISH, LOUISIANA.

PROVISIONAL RULES

1. THE BOUNDARY SURVEY HEREON WAS BASED ON THE PLAT OF SURVEY OF BENTONVILLE PARK, BEING A TRACT OF LAND IN SECTION 19, TOWNSHIP 18 NORTH, RANGE 4 EAST, PARISH OF OUACHITA, LOUISIANA, AS RECORDED IN PUBLIC RECORDS OF THE PARISH OF OUACHITA, LOUISIANA, AND THE SURVEY OF BENTONVILLE PARK, BEING A TRACT OF LAND IN SECTION 53, TOWNSHIP 18 NORTH, RANGE 4 EAST, PARISH OF OUACHITA, LOUISIANA, AS RECORDED IN PUBLIC RECORDS OF THE PARISH OF OUACHITA, LOUISIANA.

GENERAL NOTES

1. BOUNDARY SURVEY: B-4 (HEAVY COMMERCIAL)

2. MINIMUM BUILDING HEIGHT: 30'

NO BUILDING SHALL BE LOCATED ON ANY LOT NEARER THAN THE FOLLOWING BOUNDARY DISTANCES:

FRONT LOT LINE	= 10'
BACK LOT LINE	= 10'
SIDE LOT LINE	= 10'
INTERIOR LOT LINE	= 10'
BACK LOT LINE	= 10'

SETBACK NOTES

1. BOUNDARY SURVEY: OS (OPEN SPACE/RECREATION)

2. NO BUILDING SHALL BE LOCATED ON ANY LOT NEARER THAN THE FOLLOWING BOUNDARY DISTANCES:

FRONT LOT LINE	= 10'
BACK LOT LINE	= 10'
SIDE LOT LINE	= 10'
BACK LOT LINE	= 10'



LEGEND

This is to certify that the survey described herein is in accordance with the requirements of the Louisiana Professional Engineering and Surveying Act, Act No. 49 of the Acts of 1967, as amended, and the rules and regulations of the Board of Professional Engineering and Surveying, State of Louisiana, and that the same is a true and correct copy of the original instrument as recorded in the public records of the Parish of Ouachita, Louisiana.

PAUL E. BISHOP, III, Notary Public

HOLYFIELD CONSTRUCTION, INC.

THE RESERVE CITY CENTER
BEING A REVISION OF
LOTS 2 & 4 OF
PNC INVESTMENTS, LLC REVISION
BEING A REVISION OF
LOT 2 OF BENTONVILLE PARK
AND TRACT CERTAIN
12.112 AC± TRACT OF LAND
SITUATED IN
SECTIONS 19 & 53, T18N-R4E
OUACHITA PARISH, LOUISIANA

S. E. Huey Co.
Engineering & Architecture - Surveying
11111 LAKEVIEW BOULEVARD, SUITE 100, METairie, LA 70002

DATE: 8-15-24
DRAWN BY: DE
CHECKED BY: JMS
TRACES BY: JMS
APPROVED BY: JMS

DRAWING NO. 202405-1

ORDINANCE

NO. _____

The following Ordinance was offered by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPOREAL POSSESSION OF THE PROPERTY DESCRIBED BELOW AND SELL TO LAVELL WARREN ALL RIGHTS, TITLE AND INTEREST THAT THE CITY MAY HAVE ACQUIRED TO LOT IN LOT 1, SQ 7, UNIT 3 BOOKER I. WASHINGTON ADDITION, OUACHITA PARISH, NO MUNICIPAL ADDRESS, DISTRICT 3, MONROE, LA, BY ADJUDICATION AT TAX SALE DATED JULY 10, 2015, AND FURTHER WITH RESPECT THERETO

WHEREAS, the property described as follows, to-wit:

Lot in Lot 1, Sq. 7, Unit 3, BTW Addition
No Municipal Address
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #44630

was adjudicated to the City of Monroe, Louisiana for non-payment of 2014 Ad Valorem Taxes by Adjudication Deed dated and filed July 10, 2015 in Conveyance Book 2427 at page 749 of the Records of Ouachita Parish, Louisiana and adjudicated to the City of Monroe, Louisiana. The 2014 Ad Valorem Taxes forming the basis for the described adjudication was validly assessed by the City of Monroe against Cordoba Investments, LLC c/o Linda Konrad, and

WHEREAS, the City of Monroe has made efforts to contact Cordoba Investments, LLC c/o Linda Konrad by registered mail and notification published in the News Star with no response, and

WHEREAS, Lavell Warren wishes to purchase said property from the City of Monroe.

WHEREAS, pursuant to the provisions of La. R.S. 47:2238.1 et sec, property adjudicated to the City of Monroe for more than Five (5) years may be sold to a specific named individual who has paid all taxes and other cost associated with the transfer of the property by the City of Monroe to the named individual. Lavell Warren has paid One Thousand One Hundred forty-nine and 40/100 (\$1,149.40) which includes Five Hundred Forty-two and 65/100 (\$542.65) in City and Parish taxes. The remainder is legal fees for the City of Monroe and the Parish of Ouachita, advertising costs, mailing cost, and filing and recordation of all documents necessary to accomplish the acquisition of the property and then transfer from the City to the new owner.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the hereinafter described property is no longer needed for public purposes; the City of Monroe has made efforts to contact Cordoba Investments, LLC c/o Linda Konrad with no; the City of Monroe desires to sell to Lavell Warren the property described as follows:

Lot in Lot 1, Sq. 7, Unit 3, BTW Addition
No Municipal Address
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #44630

ORDINANCE INTRODUCED on the ___ day of August 2020.

NOTICE PUBLISHED on the ___ day of _____, 2020.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on the ____ day of _____, 2020.

CHAIRMAN

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

NO. _____

The following Ordinance was offered by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPoreal POSSESSION OF THE PROPERTY DESCRIBED BELOW AND SELL TO BELLE JONES ALL RIGHTS, TITLE AND INTEREST THAT THE CITY MAY HAVE ACQUIRED TO LOT IN LOTS 28, 29 & 30, SQ 1, MEADOWBROOK ADDITION, OUACHITA PARISH, 2901 MADDOX, DISTRICT 3, MONROE, LA, BY ADJUDICATION AT TAX SALE DATED JULY 9, 2009, AND FURTHER WITH RESPECT THERETO

WHEREAS, the property described as follows, to-wit:

Lots 28, 29 & 30, Sq. 1, Meadowbrook Addition
2901 Maddox St.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #55348

was adjudicated to the City of Monroe, Louisiana for non-payment of 2008 Ad Valorem Taxes by Adjudication Deed dated and filed July 9, 2009 in Conveyance Book 2179 at page 717 of the Records of Ouachita Parish, Louisiana and adjudicated to the City of Monroe, Louisiana. The 2008 Ad Valorem Taxes forming the basis for the described adjudication was validly assessed by the City of Monroe against James and Elizabeth Roach c/o Lynn Holland, and

WHEREAS, the City of Monroe has made efforts to contact James and Elizabeth Roach c/o Lynn Holland by registered mail and notification published in the News Star with no response, and

WHEREAS, Belle Jones wishes to purchase said property from the City of Monroe.

WHEREAS, pursuant to the provisions of La. R.S. 47:2238.1 et sec, property adjudicated to the City of Monroe for more than Five (5) years may be sold to a specific named individual who has paid all taxes and other cost associated with the transfer of the property by the City of Monroe to the named individual. Belle Jones has paid Five Thousand One Hundred Eighty-seven and 83/100 (\$5,187.83) which includes Four Thousand Five Hundred Eighty-one and 08/100 (\$4,581.08) in City and Parish taxes. The remainder is legal fees for the City of Monroe and the Parish of Ouachita, advertising costs, mailing cost, and filing and recordation of all documents necessary to accomplish the acquisition of the property and then transfer from the City to the new owner.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the hereinafter described property is no longer needed for public purposes; the City of Monroe has made efforts to contact James and Elizabeth Roach c/o Lynn Holland with no response; the City of Monroe desires to sell to Belle Jones the property described as follows:

Lots 28, 29 & 30, Sq. 1, Meadowbrook Addition
2901 Maddox St.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #55348

ORDINANCE INTRODUCED on the ___ day of August 2020.

NOTICE PUBLISHED on the ___ day of _____, 2020.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on the ____ day of _____, 2020.

CHAIRMAN

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

STATE OF LOUISIANA
CITY OF MONROE

ORDINANCE

NO. _____

The following Ordinance was offered by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPOREAL POSSESSION OF THE PROPERTY DESCRIBED BELOW AND SELL TO MALCOM M. BOSWORTH ALL RIGHTS, TITLE AND INTEREST THAT THE CITY MAY HAVE ACQUIRED TO LOT 17, SQ 19, BOOKER T. WASHINGTON ADDITION, OUACHITA PARISH, COLUMBIA AVE., DISTRICT 3, MONROE, LA, BY ADJUDICATION AT TAX SALE DATED JUNE 24, 2015, AND FURTHER WITH RESPECT THERETO

WHEREAS, the property described as follows, to-wit:

Lot 17, SQ. 19, BTW Addition
Columbia Ave.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #55248

was adjudicated to the City of Monroe, Louisiana for non-payment of 2014 Ad Valorem Taxes by Adjudication Deed dated and filed June 24, 2015 in Conveyance Book 2427 at page 441 of the Records of Ouachita Parish, Louisiana and adjudicated to the City of Monroe, Louisiana. The 2014 Ad Valorem Taxes forming the basis for the described adjudication was validly assessed by the City of Monroe against Solomon L. Riley, Jr. and

WHEREAS, the City of Monroe has made efforts to contact Solomon L. Riley, Jr. by registered mail and notification published in the News Star with no response, and

WHEREAS, Malcom M. Bosworth wishes to purchase said property from the City of Monroe.

WHEREAS, pursuant to the provisions of La. R.S. 47:2238.1 et sec, property adjudicated to the City of Monroe for more than Five (5) years may be sold to a specific named individual who has paid all taxes and other cost associated with the transfer of the property by the City of Monroe to the named individual. Malcom M. Bosworth has paid Two Thousand Three Hundred eleven and 54/100 (\$2,311.54) which includes One Thousand Seven Hundred Four and 79/100 (\$1,704.79) in City and Parish taxes. The remainder is legal fees for the City of Monroe and the Parish of Ouachita, advertising costs, mailing cost, and filing and recordation of all documents necessary to accomplish the acquisition of the property and then transfer from the City to the new owner.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the hereinafter described property is no longer needed for public purposes; the City of Monroe has made efforts to contact Solomon L. Riley Jr. with no response; the City of Monroe desires to sell to Malcom M. Bosworth the property described as follows:

Lot 17, SQ. 19, BTW Addition
Columbia Ave.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #55248

ORDINANCE INTRODUCED on the ____ day of August 2020.

NOTICE PUBLISHED on the ____ day of _____, 2020.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on the ____ day of _____, 2020.

CHAIRMAN

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

EMERGENCY ORDINANCE

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Ordinance was introduced by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____

AN ORDINANCE RESCINDING THE APRIL 14, 2020 COVID-19 PANDEMIC EMERGENCY ORDINANCE NECESSITATING THE IMMEDIATE WAIVER OF BUS FARES AND FURTHER PROVIDING WITH RESPECT THERETO:

WHEREAS, on March 16, 2020, the U.S. Department of Homeland Security, Cybersecurity and Infrastructure Security Agency (CISA) issued its Memorandum on Identification of "Essential Critical Infrastructure Workers during COVID-19 Response" identifying essential critical infrastructure industries, including the "Mass Transit" industry, for the purpose of the declared COVID-19 state of emergency period, which mandated the transit industry to continue operations; and

WHEREAS, Governor John Bel Edwards declared a state of emergency that required transit agencies to abide by the CISA mandate; and

WHEREAS, in order to protect the health and safety of our community and operators during the COVID-19 pandemic, the City temporarily waived bus fares on April 14, 2020 until Governor Edwards declared the existing state of emergency ended, upon which time the collection of normal bus fares would resume;

WHEREAS, the Governor has not declared the ending of the state of emergency; however, Monroe Transit has proactively installed several measures which allow for the resumption of normal operations and collection of fares, including installing driver barriers to protect both the driver and the riding public and the initiation of a mobil ticketing system;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana in legal session convened, that the April 14, 2020 Emergency Ordinance waiving bus fares is hereby rescinded and the collection of bus fares may now resume;

This Ordinance having been submitted in writing, introduced, and published, was then submitted to a final vote as a whole and the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on the _____ day of _____ 2020.

CHAIRMAN

CLERK OF THE COUNCIL

MAYOR'S APPROVAL

MAYOR'S VETO