To: All City of Monroe Departments  
From: Zachary Simmons, Utility Operations Director  
Date: December 8, 2020  
RE: Job Opening – Container Maintenance Worker  

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A job opening exists within the Utility Operations Division for a Container Maintenance Worker. If this job is not filled internally within 10 working days, it will be open to the public on 12/29/2020.

**Notice to internal applicants:** All City work records, and attendance records will be researched. A current Application for Employment must be completed and submitted to Human Resources.

**Definition**

Under general supervision, the worker is responsible for picking up and delivering, washing, assembling, and repairing garbage containers. The maintenance worker also performs related work as required and directed by the Utility Field Supervisor and/or the Division Supervisor.

**Example of Duties**

Wash containers daily to maintain efficiency in the delivery schedule of the driver  
Repair and assemble containers daily or when necessary  
Maintain inventory of parts and keep the Supervisor informed of any problems or shortages in supplies  
Maintain a well kept and safe work area  
Must be able to deliver and pickup containers when instructed by the Supervisor  
Performs and completes utility customer pickup can, damaged can, stolen can, installation, and finalization work orders which must be legible and complete  
Must be able to relate and work well with others  
Must be able to work efficiently and follow orders  
Requires working in all kinds of weather  
Must maintain a sense of security, safety, and courteous service to the public
Must become knowledgeable of City of Monroe ordinances as they relate to Utility Operations Division

**EXPERIENCE REQUIRED**

Must possess and maintain a valid Louisiana Class C-D Chauffeur Driver’s License and practice safety

Must be familiar with the streets of the City of Monroe

Ability to work in a team situation

Proven communication skills

Ability and willingness to learn independently

Ability to follow procedures and policies both verbally and written

Ability and willingness to work with the public in a business and professional manner

Strong sense of responsibility which includes demonstrated and dependable attendance, knowledge, and work experience

**EDUCATION**

High school diploma or GED equivalent from an accredited institution