

**AGENDA**  
City of Monroe

**LEGAL & REGULAR SESSION – SEPTEMBER 13, 2016, 6:00PM**  
**CITY COUNCIL CHAMBERS CITY HALL**

I: **ROLL CALL AND DECLARE QUORUM:**

II: **INVOCATION & PLEDGE OF ALLEGIANCE – MAYOR MAYO:**

III: **COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:**

1. Mr. Echols
2. Mrs. Ezernack
3. Ms. Woods
4. Mr. Wilson
5. Mr. Clark
6. Mayor Mayo

IV: **APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF AUGUST 23, 2016:**  
(Public Comment)

V: **PRESENTATION:**

NONE.

VI: **PUBLIC HEARINGS:**

NONE.

**PROPOSED CONDEMNATIONS:**

**Public Comment:**

None.

VII: **ACCEPTANCE OR REJECTION OF BIDS:**

**(Public Comment)**

(a) Accept the bid of Smith Machine Works of Monroe LA for repairs to number 2 pump and motor at the Lamy Lane Pump Station as recommended by the Director of Administration as complying with the specifications of this bid. Smith Machine Works comply with the specification of this bid and has been cleared by the Tax & Revenue Division. Funds for this project will be derived from the Storm Water Account.

(b) Accept the bid of Smith Machine Works of Monroe LA for repairs to number 1 & 2 pumps and motor at the Marquette Pump Station as recommended by the Director of Administration as complying with the specifications of this bid. Smith Machine Works comply with the specification of this bid and has been cleared by the Tax & Revenue Division. Funds for this project will be derived from the Storm Water Account.

(c) Accept the bids of Central Nebraska, North Platte, Nebraska and Veterinary Specialty Products, Shawnee, KS, HMS Zoo Diet, Bluffton and McRoberts Sales, Ruskin, FL. for a one year supply contract of Animal Food Ref # 2017-0000008 for the Zoo as recommended by the Director of Administration as complying with the specifications of the bids. All of the vendors comply with the specifications of the bids and has been cleared by the Tax and Revenue Division. Funds will be derived from the Expense Account Animal food.

## VIII: RESOLUTIONS AND MINUTE ENTRIES:

### 1. Council:

#### Public Comment:

(a) Adopt a Resolution granting an exception to the Open Container Ordinance to the Northeast Louisiana Arts Council (North Delta Food and Wine Festival...) pursuant to Monroe City Code Sec. 12-231 D. (Open Container Ordinance), and further providing with respect thereto.

### 2. Department of Administration:

#### Public Comment:

None.

### 3. Department of Planning & Urban Development:

#### Public Comment:

(a) Consider a request from Joshua Chambless for Council approval of a Major Conditional Use Permit to authorize the conversion of an existing structure into a Mini-Warehouse Facility. A mini-warehouse is a structure that rents individual compartments or units for the purpose of storing personal property – Applicant – Joshau Chambless, 607 North 6th Street -

### 4. Legal Department:

#### Public Comment:

None.

5. Mayor's Office:

Public Comment:

(a) Adopt a Resolution authorizing James E. Mayo to enter into a Cooperative Endeavor Agreement between the City of Monroe and the Miss Monroe Organization as per the attached agreement and further providing with respect thereto.

6. Department of Public Works:

Public Comment:

(a) Adopt a Resolution offered by the Air Industrial Park Advisory Board authorizing Mayor Mayo to accept their recommendation to approve the purchase of a 4.30 acre tract located on Delta Drive in Monroe for Joe Banks Drywall and Acoustics, and further providing with respect thereto.

(b) Adopt a Resolution offered by the Air Industrial Park Advisory Board authorizing Mayor Mayo to accept their recommendation to approve the purchase of property located 4600 Central Avenue in Monroe, Louisiana for Strauss Interests, and further providing with respect thereto.

(c) Consider request from the City of Monroe Public Works Department for Council approval to advertise for Proposal, a City wide Towing Contract. This city wide Towing contract will cover all of Public works vehicles and equipment, All Monroe Transit vehicles and Buses and the City of Monroe Police Department vehicles. The proposal will be for one (1) year with the option to renew two (2) times with the terms and conditions remaining the same at the City option and the vendor option. The departments will be billed accordingly with service pickup.

7. Department of Community Affairs:

Public Comment:

None.

8. Police Department:

Public Comment:

None.

9. Fire Department:

Public Comment:

(a) Consider request from the Monroe Fire Department for authorization to advertise for bids with a one year renewable option for self-contained breathing apparatus (SCBA's), to include spare cylinders for the Monroe Fire Department through the City of Monroe Purchasing Division. The department is in need of 100 spare cylinders at an estimated cost of \$97, 618.

(b) Consider request from the Monroe Fire Department for authorization for the Monroe Fire Department to purchase six (6) front line Emergency Response Vehicles (2017Chevy Tahoes) off state contract in the amount of \$201,070.74 and one Maintenance Truck with cargo box (2017Dodge Ram2500) off state contract in the amount of \$27,640.31. The funds for these purchases will come out of the departments 2% Insurance Fund which has a current balance of approximately \$1,047,787.

(c) Adopt a Resolution authorizing the purchase of one(1) Mobile Cascade Air Truck by the Monroe Fire Department and authorizing the trade of a 2004 Ferrara Heavy Rescue Truck toward the purchase of said mobile truck and further providing with respect thereto.

10. Engineering Services:

Public Comment:

(a) Adopt a Resolution accepting the base bid of \_\_\_\_\_ in the amount of \$ \_\_\_\_\_, for the Emergency Generators at Water Storage Tanks Project, and further authorizing James E. Mayo, Mayor, to enter into and execute a contract for said work.

(b) Adopt a Resolution accepting as substantially complete work done by and between the City of Monroe and J. Taylor Construction, LLC of Arkansas, for the Thomas Avenue Water & Storage Tank Site Drainage and Grading Improvements Project, and further providing with respect thereto.

(c) Adopt a Resolution authorizing the Purchasing Manager to advertise for bids on WPCP Sludge Digester Roof System Replacement Project. The estimated cost of this project is \$3,300,000.00. The DBE Goal is 13% and source of funds DEQ Loan Funds and EPA-SAAP Grants.

(d) Adopt a Resolution authorizing the Purchasing Manager to advertise for bids for Monroe Civic Center West End Site Lighting & Fair Power Sources Project. The estimated cost of this project is \$117,000.00. The DBE Goal is \_\_\_\_\_% and source of funds Civic Center Repairs & Maintenance Account.

(e) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. One (1) to the Barrington Drive Water Line Improvements Contract, between the City of Monroe and Womack & Sons Construction Group, Inc., for a decrease in the contract amount of \$2,110.00 and further providing with respect thereto.

(f) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. One (1) to the MLU Drainage Improvements Contract, between the City of Monroe and Amethyst Construction, Inc., for a decrease in the contract amount of \$210.00 and further providing with respect thereto.

(g) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. One (1) to the MLU Perimeter Road Phase II Contract, between the City of Monroe and Amethyst Construction, Inc., for an increase in the contract amount of \$\_\_\_\_\_ and an increase in the contract time of \_\_\_\_\_ days and further providing with respect thereto.

(h) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. Two (2) to the Point Drive Water Line Improvements Contract, between the City of Monroe and San-Tech, Inc., for a decrease in the contract amount of \$11,226.60 and further providing with respect thereto.

(i) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. Two (2) to the Various Bridge Replacement, between the City of Monroe and Womack and Sons Construction Group, Inc., for an increase in the contract amount of \$87,575.49 and an increase in the contract time of 30 working days and further providing with respect thereto.

(j) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. Five (5) to the DRU Gustav/Ike Stormwater Improvements Contract, between the City of Monroe and Womack & Sons Construction Group, Inc., for an increase of 155 days in the contract time and further providing with respect thereto.

(k) Adopt a Resolution authorizing James E. Mayo, Mayor, to enter into and execute Supplemental Agreement No. 1 to a contract with James M. Standard & Associates, Inc., Electrical Engineer, to provide Professional Services for the City of Monroe Civic Center West End Site Lighting & Fair Power Sources Project in the amount of \$2,000.00 and further providing with respect thereto.

BREAK IF NEEDED:

IX: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Introduce an Ordinance amending adopted Ordinance #11,583 Entitled “an Ordinance adopting and amending the Zoning Map for the City of Monroe, Louisiana” (P&Z)

(b) Introduce an Ordinance adopting and amending the Zoning Map for the City of Monroe, Louisiana and authorize the Clerk to Publish Notice to rezone a .172 acre, more or less, tract of land in Lot 9, Block 2, Morningside Addition, from R-1, Single Family Residential to B-3, General Business/Commercial, presently located in Ouachita Parish and otherwise known as: 111 Masonic Avenue – Applicant - ALJJ1 – (P&Z)

(c) Introduce an Ordinance amending Chapter 37, Zoning, of the Code of the City of Monroe, Article IX, Administration and Enforcement, Section 37-130, Procedures, (a) Common Review Procedures (3) Application (a) Initiation. (P&Z)

(d) Introduce an Ordinance authorizing the City of Monroe to take Corporeal Possession of the property described below and sell to Kenneth Lavall all rights, title and interest that the City may have acquired to Lot 14, Sq 1, Parlor City Resub, Sq. 26, Terminal Heights Addition, Ouachita Parish, 901 Thomas St., District 4, Monroe, La, by adjudication at Tax Sale dated July 1, 2010, and further with respect thereto. (Legal)

(e) Introduce an Ordinance authorizing the Incurring of Debt and Issuance, Sale and Delivery of an amount not exceeding Seventeen Million Five Hundred Thousand and no/100 (\$17,500,000) dollars Louisiana Local Government Environmental Facilities and Community Development Authority Taxable Airport Revenue Refunding Bonds (Monroe Regional Airport Terminal Project) Series 2016 on behalf of the City of Monroe, State of Louisiana; prescribing the form, terms and conditions of said bonds; designating the date, denomination and place of payment of said bonds; providing for the payment thereof in principal and interest; and providing for other matters in connection therewith. (Admin.)

(f) Introduce an Ordinance amending and adjusting the City of Monroe Operating Budget for the fiscal year 2016-2017. (Admin.)

(g) Introduce an Ordinance authorizing James E. Mayo, Mayor to enter into a Lease Purchase Agreement with JP Morgan Chase Bank, N.A. for the purchase of ten Tahoes for the Monroe Police Department and further providing with respect thereto. (MPD)

(h) Introduce an Ordinance rescinding the current Chapter 24 of the Monroe City Code Entitled “Nuisances” and adopting a new Chapter 24 Entitled “Procedures for Abatement” of the Monroe City Code and further providing with respect thereto. (Mayor)

(i) Introduce an Ordinance rescinding the current Chapter 24.5 of the Monroe City Code Entitled “Nuisance and Nuisance Abatement” and adopting a new Chapter 24.5 Entitled “Nuisance/Blight and Nuisance/Blight Abatement” of the Monroe City Code and further providing with respect thereto. (Mayor)

X: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION  
SUBJECT TO PUBLIC HEARING:

Public Comment:

(a) Finally adopt an Ordinance adopting the authorized Millage Rate(s) and providing for the Levying of Special and General Taxes for the City of Monroe for the year 2016. (Admin.)

(b) Finally adopt an Ordinance authorizing James Mayo, Mayor, to enter into and execute a Lease Agreement between the City of Monroe and Airline Car Rental, Inc. d/b/a Avis Rent-a-Car System, d/b/a Budget Car Rental System at the Airport, for certain property located at the Monroe Regional Airport, and further providing with respect thereto. (Airport) (Tabled at last meeting until September 13th.)

(c) Finally adopt an Ordinance authorizing James Mayo, Mayor, to enter into and execute a Lease Agreement between the City of Monroe and Bill Hardy's Incorporated d/b/a Hertz Rent a Car at the Airport, for certain property located at the Monroe Regional Airport, and further providing with respect thereto. (Airport) (Tabled at last meeting until September 13th.)

(d) Finally adopt an Ordinance authorizing James Mayo, Mayor, to enter into and execute a Lease Agreement between the City of Monroe and Ean Holdings, LLC d/b/a National Car Rental and Enterprise Rent-a-Car at the Airport, for certain property located at the Monroe Regional Airport, and further providing with respect thereto. (Airport) (Tabled at last meeting until September 13th.)

(e) Finally adopt an Ordinance approving the assignment of that certain lease agreement at the Monroe Regional Airport originally by and between the City of Monroe and JPS Aviation, LLC. **to Monroe Avflight Corporation**, approving certain amendments thereto and further providing with respect thereto.

(f) Finally adopt an Ordinance approving a certain lease agreement at the Monroe Regional Airport by and between the City of Monroe and Avflight Monroe Corporation and further providing with respect thereto.

XI: CITIZENS PARTICIPATION:

XII: ADJOURN.