



JOB TITLE: CARPENTER MAINTENANCE

DEPARTMENT: ADMINISTRATION

JOB CLASS NUMBER: 7220

DIVISION: FACILITIES MANAGEMENT

REVISION DATE: 3.12.2024


Acceptance – Department Head

DEFINITION/DISTINGUISHING CHARACTERISTICS OF JOB:

The Carpenter Maintenance worker is skilled in the construction, maintenance, installation, and repair of structures, equipment, and articles of wood. Performs related work as required.

EXAMPLES OF DUTIES:

- Lays out, cuts, fits, and joins lumber
- Assists other crews in manual labor
- Uses a variety of hand and power tools
- Assists with all types of repairs to buildings
- Performs minor electrical and plumbing repairs

TRAINING AND EXPERIENCE:

- Considerable experience in carpentry work
- Plumbing, painting, and electrical experience preferred

KNOWLEDGE, SKILLS, AND ABILITIES:

- Good knowledge of carpentry procedures and techniques
- Skilled in the use and care of hand and power tools
- Able to understand and follow oral and written plans and instructions

LICENSES AND CERTIFICATES:

- Valid Driver's License

INTERNAL POSTING PERIOD: 3/26 - 4/10/2024

Position posting goes public after 10th day.

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