3901 Jackson Street Monroe, LA 71202 off: :318-329-2430 fax: 318-329-2485

### MEMO

TO:

Monroe Planning Commission Members

FROM:

Mr. Hunt Neely, Chairman

DATE:

July 1, 2023

The Regular Meeting of the Monroe Planning Commission will be held on Monday, July 10, 2023, at 5:30 P.M. in the Council Chamber, First Floor, City Hall, Monroe, Louisiana.

The tentative agenda will include the following items:

## **MINUTES**

Review and Approval of the June 5, 2023 minutes

## **PLANNING**

XIII Lamyville – Final resubdivision of a 7.41-acre tract of land, more or less, from 3 to 2 lots (Lot 1 & Lot 2) – 1205 DeSiard Street – Resub of Lots 1, 2 & the west portion of lot 7 of the Subd of Tract 3 of Conner Realty Corp. Property – City of Monroe (Transit Terminal)

## **PUBLIC HEARING**

CUP 109-23:

(Major Conditional Use) Grotto Food Group - Off-Premises Alcohol Beverage Sales

1030 North 6th Street

## **ZONING**

None

## **PUBLIC HEARING**

MA 103-23: Chambless Enterprises - Zoning Map Amendment request to rezone a 10.02-acre tract

of land from the B-3 (General Business/Commercial) District to the R-4 (High Density

Multi-Family Residential) District

MA 104-23: City of Monroe - Zoning Map Amendment request to rezone a 2.871-acre tract of land

from the C (Campus) District to the B-3 (General Business/Commercial) District -

TAM 101-23: City of Monroe/Tower Self Storage

Text Amendment to Chapter 37, Zoning, Article III. Use Districts, Section 37-37 Commercial Districts Permitted and Non-Conforming Uses – Mini-warehouses as a

conditional use (minor) in the B-3 zone

### OTHER BUSINESS

None

## **CITIZEN PARTICIPATION**

Citizens will be recognized, in order, by the citizen sign-in sheet.

CASE NO.:

XIII LAMYVILLE (Conner Realty Corp Subdivision)

NAME OF APPLICANT:

City of Monroe

**COUNCIL DISTRICT:** 

3

REQUEST:

This is a request for a final subdivision plat of Lots 1, 2 & west portion of lot 7 of the subdivision of Tract 3 of Conner Realty Corp. Property.

**PURPOSE OF** 

THE REQUEST:

The applicant wishes to subdivide the property from three (3) to two (2) lots to separate the properties for business and storage purposes.

SIZE OF PROPERTY:

7.41-acres, more or less

PRESENT ZONING:

B-3 (General Business/Commercial) District & C (Campus)

District

MOST NEARLY BOUNDED

BY (STREETS):

The property is located north of Grammont Street, south of DeSiard Street, east of the Union Pacific Railroad tracks and west of the North 18<sup>th</sup> Street Overpass.

**SURROUNDING LAND USES:** 

The surrounding land use consists of single family residential to the west; the Ouachita Parish Health Unit to the south and James Machine Works to the north.

**ADVERSE** 

**INFLUENCES:** 

There are no adverse influences with this request.

**POSITIVE** 

**INFLUENCES:** 

The proposed use of the site will establish patron ridership and provide revenue for the City of Monroe.

COMMENTS/

RECOMMENDATIONS:

This is a final subdivision plat of Lots 1, 2 & 7 of the subdivision of Tract 3 of Conner Realty Corp. Property. Lots 1, 2 and west portion of lot 7 will be combined into Lot 1 (2.871 acres) while the east portion of Lot 7 will become Lot 2 (4.539 acres).

The lots in question are proposed to house a new the transit passenger terminal for the City of Monroe. The remainder of Lot 7 will be modified on the plat into the new Lot 2.

# XIII Lamyville/City of Monroe Conner Realty Corp Subdivision

By preparing the resubdivision plat, all of the conflicting building setbacks for the interior lots will be removed to provide a clean lot.

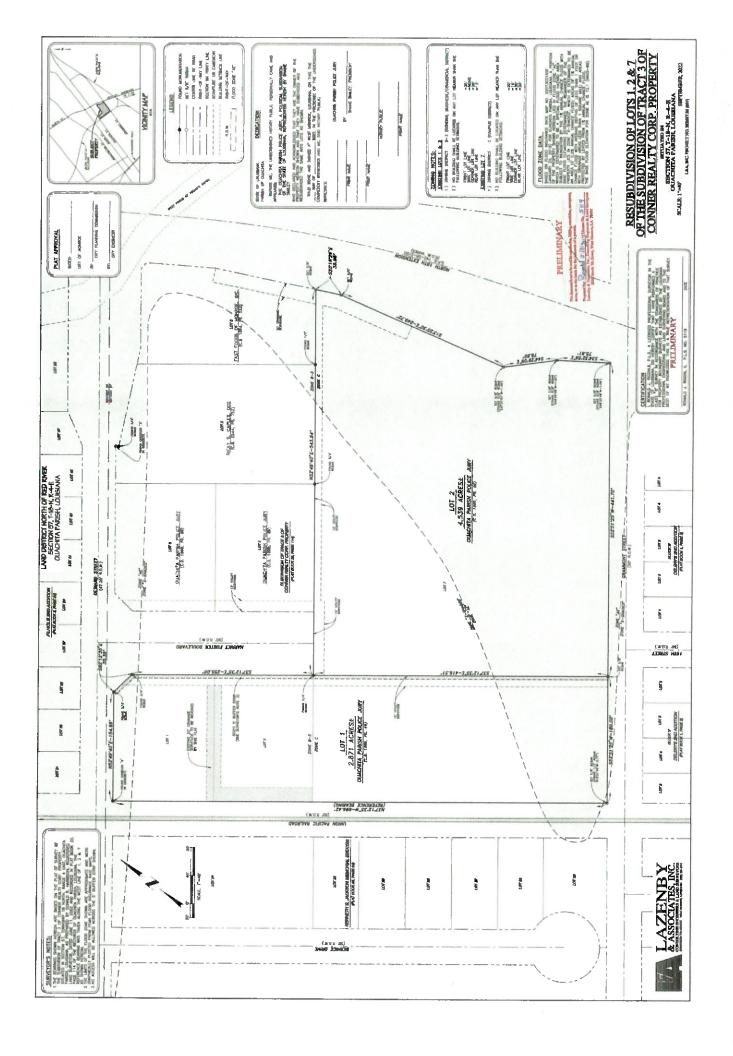
A subdivision plat is available for your viewing pleasure.

**OPTIONS:** 

Approve the applicant's request as presented

Approve the applicant's request with conditions.

Deny the applicant's request as presented.



Stephanie Smith, Assessor Assessor's Office



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**CASE NO.:** 

CUP 109-23

NAME OF APPLICANT: ADDRESS OF PROPERTY:

Grotto Food Group 1030 North 6<sup>th</sup> Street

COUNCIL DISTRICT:

3

**REQUEST:** 

A <u>Major</u> Conditional Use Permit (CUP) to allow the applicant to operate off-premises alcohol beverage sales, in the B-2 (Neighborhood Business) District. The property is located at 1030 North 6<sup>th</sup> Street.

**PURPOSE OF REQUEST:** 

The purpose of the request is to allow the applicant to sell high-end packaged liquor for a new neighborhood retail business.

SIZE OF PROPERTY:

0.202-acres (more or less)

PRESENT ZONING:

B-2 (Neighborhood Business) District

PRESENT USE:

Vacant building

MOST NEARLY BOUNDED

BY (STREETS):

North of Hudson Lane, south of Stubbs Avenue, east of

North 6<sup>th</sup> Street and west of North 7<sup>th</sup> Street

SURROUNDING LAND USES:

The surrounding land use consists of single and multifamily residential properties, with a law office and

commercial strip center to the west.

**ADVERSE INFLUENCES:** 

Increase in traffic for the area.

**POSITIVE INFLUENCES:** 

Retail sales will generate taxes for the City.

COMMENTS/

**RECOMMENDATIONS:** 

The applicant is requesting to sell high-end packaged liquor for alcohol beverage sales, off-premises for a new business.

Approximately fourteen (14) parking spaces can be

provided on-site for the proposed business.

The previous uses of the location have been a lounge,

private club, and office space.

There are no churches, schools, playgrounds, or library

within a 300' radius.

As per the Comprehensive Zoning Ordinance, this request does follow the guidelines for said request.

**OPTIONS:** Approve the applicant's request as presented.

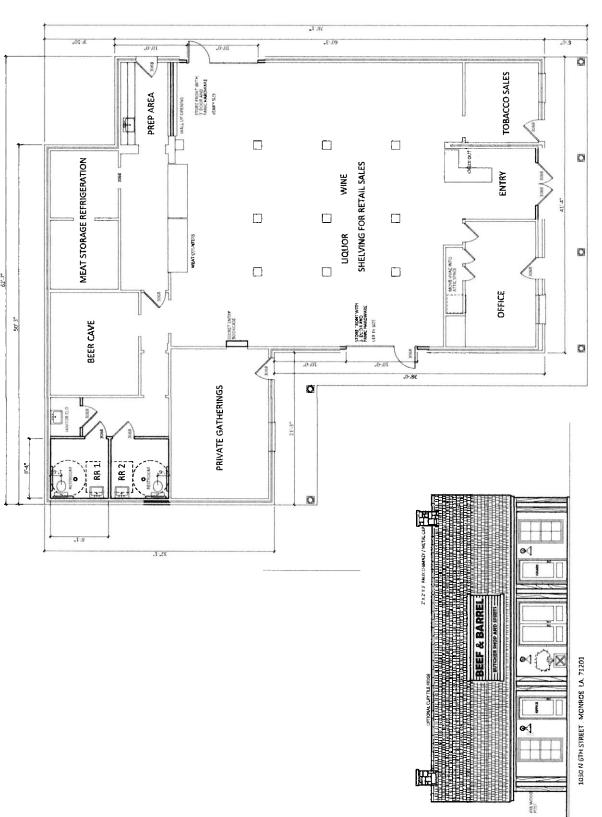
Approve the applicant's request with conditions.

Deny the applicant's request as presented.

# Major and Minor Conditional Use Criteria

These conditions may include, but are not limited to the following:

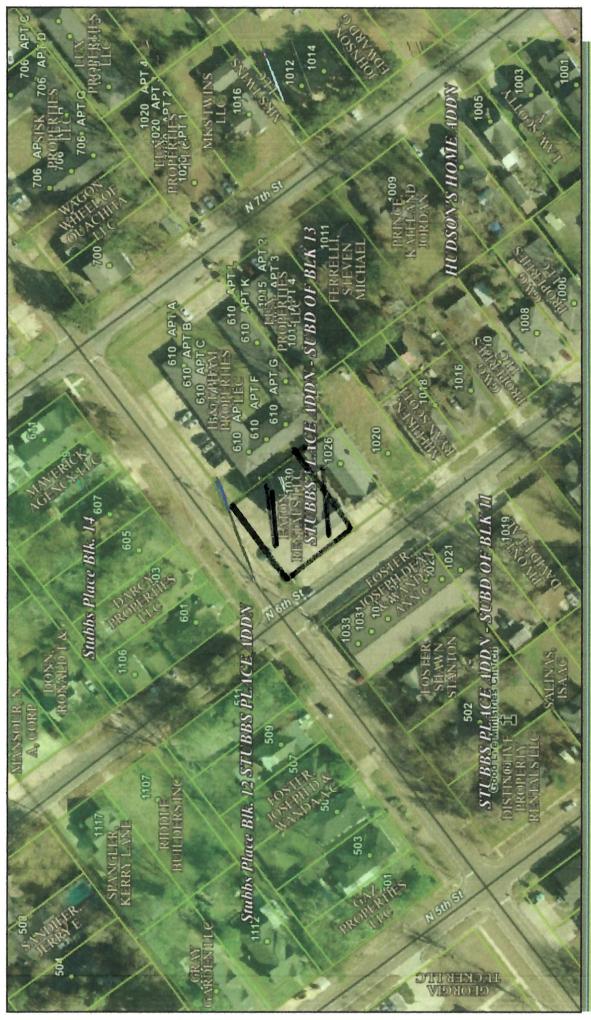
- Stipulate the exact location as a means of minimizing hazards to life, limb, property damage, erosion or traffic.
- 2) Increase the required lot size or yard dimension.
- 3) Limit the height, size or location of buildings, structures and facilities.
- 4) Control the location and number of vehicle access points.
- 5) Increase the number of required off-street parking spaces.
- 6) Limit the number, size, location or lighting of signs.
- 7) Require additional fencing, screening, landscaping or other facilities to protect adjacent or nearby property.
- 8) Designate sites for open space.
- 9) Provide ease of access to major roadways; or
- 10) Assure that the degree of compatibility to the surrounding land use shall be maintained with respect to the particular use on the site and in consideration of other existing and potential uses within the general area in which the use is proposed to be located.



FLOOR PLAN Heated Area=3,457 ft<sup>2</sup>

Assessor's Office

Stephanie Smith, Assessor



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1 inch = 102 feet

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Case No.:

MA 109-23

Name of Applicant: Address of Property: City of Monroe 1502 DeSiard Street

Size of Property:

 $\pm 1.70$ -acres

Present Zoning:

C (Campus) District

Proposed Zoning:

B-3 (General Business/Commercial) District

**Council District:** 

**Future Land Use:** 

Urban Mixed-Use

Consistent to the

Comprehensive Plan:

No

REQUEST:

This is a request to rezone 1502 DeSiard Street from the C (Campus) District

to the B-3 (General Business/Commercial) District.

PRESENT USE:

Vacant land

MOST NEARLY BOUNDED

BY (STREETS):

The property is located north of Grammont Street, south of DeSiard Street. east of the Union Pacific Railroad tracks and west of the North 18th Street

Overpass

SURROUNDING LAND USES: The surrounding land use consists of single family residential to the west; the

Ouachita Parish Health Unit to the south and James Machine Works to the

north.

**ADVERSE INFLUENCES:** 

Commercial development can increase traffic in the area.

**POSITIVE INFLUENCES:** 

The change in zoning will spur commercial development that will help

increase tax revenue.

COMMENTS/

**RECOMMENDATIONS:** 

The City of Monroe would like to rezone one (1) property from the C (Campus) District to the B-3 (General Business/Commercial) District. The purpose of the request will allow the applicant to be develop and utilize the properties for commercial purposes. The present C (Campus) District does not allow for transit passenger terminals to operate within the district.

The property included in this request are as follows: 1502 DeSiard Street, that is currently vacant. The B-3 (General Business/Commercial) District will be the most appropriate zoning classification for the proposed commercial use.

The Future Land Use Classification for this area is Urban Mixed-Use. These areas are typically accommodate residential uses and commercial uses and would include residential densities at 20 unit per acre. This land can lend its capabilities for development within the City. This request is consistent with the comprehensive plan.

The <u>Planning Commission</u> and the <u>City Council</u> shall consider the following criteria in approving or denying a map amendment:

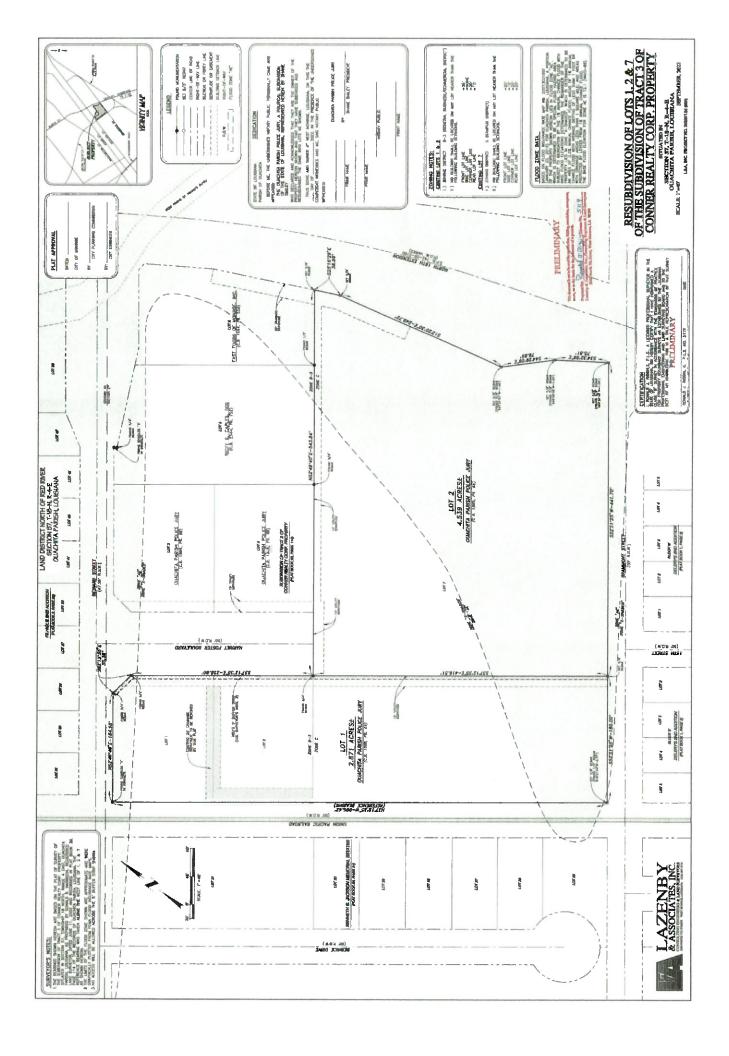
- a. The proposed map amendment is consistent with the pertinent elements of the <u>City of Monroe</u> <u>Comprehensive Plan</u> and any other adopted plans.
- b. The proposed map amendment is consistent with the adjacent zoning classifications and uses.
- c. The proposed map amendment will reinforce the existing or planned character of the neighborhood and the City.
- d. The site is appropriate for the development allowed in the proposed district.
- e. There are substantial reasons why the property cannot be used according to existing zoning.
- f. Public facilities and services including schools, roads, recreation facilities, wastewater treatment, water supply, storm water management, police and fire are adequate for the development allowed in the proposed district.
- g. The map amendment will not substantially or permanently injure the appropriate use of adjacent conforming properties.

## Effect of Denial

The denial of a map amendment application shall ban the subsequent application for the same or similar use at the same location for a period of twelve (12) months.

**OPTIONS:** Approve the applicant's request as presented.

Deny the applicant's request as presented.



Assessor's Office

Stephanie Smith, Assessor



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1 inch = 205 feet

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**Case No.:** MA 103-23

Name of Applicant: Chambless Enterprises

Address of Property: 2104 Louisville Avenue or 2401 Washington Street

**Size of Property:**  $\pm 10.02$ -acres

Present Zoning: B-3 (General Business/Commercial) District

Proposed Zoning: R-4 (High Density Multi-Family Residential) District

Council District:

Future Land Use: Urban Mixed Use

Consistent to the

Comprehensive Plan: Yes

**REQUEST:** This is a request to rezone 2104 Louisville Avenue & 2401 Washington

Street from the B-3 (General Business/Commercial) District to the R-4 (High

Density Multi-Family Residential) District.

PRESENT USE: Vacant land & existing single story apartment buildings

MOST NEARLY BOUNDED

BY (STREETS): North of Washington Street, south of Louisville Avenue, east of North 21st

Street and west of Newcombe Street

SURROUNDING LAND USES: The surrounding land use consists of commercial and retail properties in all

directions, with car dealerships to the north and east.

ADVERSE INFLUENCES: Multi-residential development can increase traffic in the area.

**POSITIVE INFLUENCES:** The change in zoning will increase the housing stock and commercial

development will help increase tax revenue.

**COMMENTS/** 

**RECOMMENDATIONS:** 

Chambless Enterprises would like to rezone two (2) properties from the B-3 (General Business/Commercial) District to the R-4 (High Density Multi-Family Residential) District. The purpose of the request will allow the applicant to develop and rent approximately forty (40) apartments. This will be a single-story building. The present B-3 (General Business/Commercial) District does not allow for multi-family dwelling units to operate within the district.

The properties included in this request are as follows: 2401 Washington Street and 2106 Louisville Avenue. These lots collectively secure approximately 10.02 acres, several buildings already occupy this lots. The proposed 40-unit building will be placed on the site, with adequate parking per unit. The R-4 (High Density Multi-Family Residence) District will be the most appropriate zoning classification for proposed housing development.

The **Future Land Use Classification** for this area is **Urban Mixed Use.** These areas are typically accommodate residential uses and commercial uses and would include residential densities at 20 unit per acre. This land can lend its capabilities for development within the City. This request is consistent with the comprehensive plan.

The <u>Planning Commission</u> and the <u>City Council</u> shall consider the following criteria in approving or denying a map amendment:

- a. The proposed map amendment is consistent with the pertinent elements of the <u>City of Monroe</u> <u>Comprehensive Plan</u> and any other adopted plans.
- b. The proposed map amendment is consistent with the adjacent zoning classifications and uses.
- c. The proposed map amendment will reinforce the existing or planned character of the neighborhood and the City.
- d. The site is appropriate for the development allowed in the proposed district.
- e. There are substantial reasons why the property cannot be used according to existing zoning.
- f. Public facilities and services including schools, roads, recreation facilities, wastewater treatment, water supply, storm water management, police and fire are adequate for the development allowed in the proposed district.
- g. The map amendment will not substantially or permanently injure the appropriate use of adjacent conforming properties.

# Effect of Denial

The denial of a map amendment application shall ban the subsequent application for the same or similar use at the same location for a period of twelve (12) months.

**OPTIONS:** Approve the applicant's request as presented.

Deny the applicant's request as presented.

MONROE, LA.

APTS.

ST.

DA VID LANE BEAIRD

& ASSOCIATES, INC.

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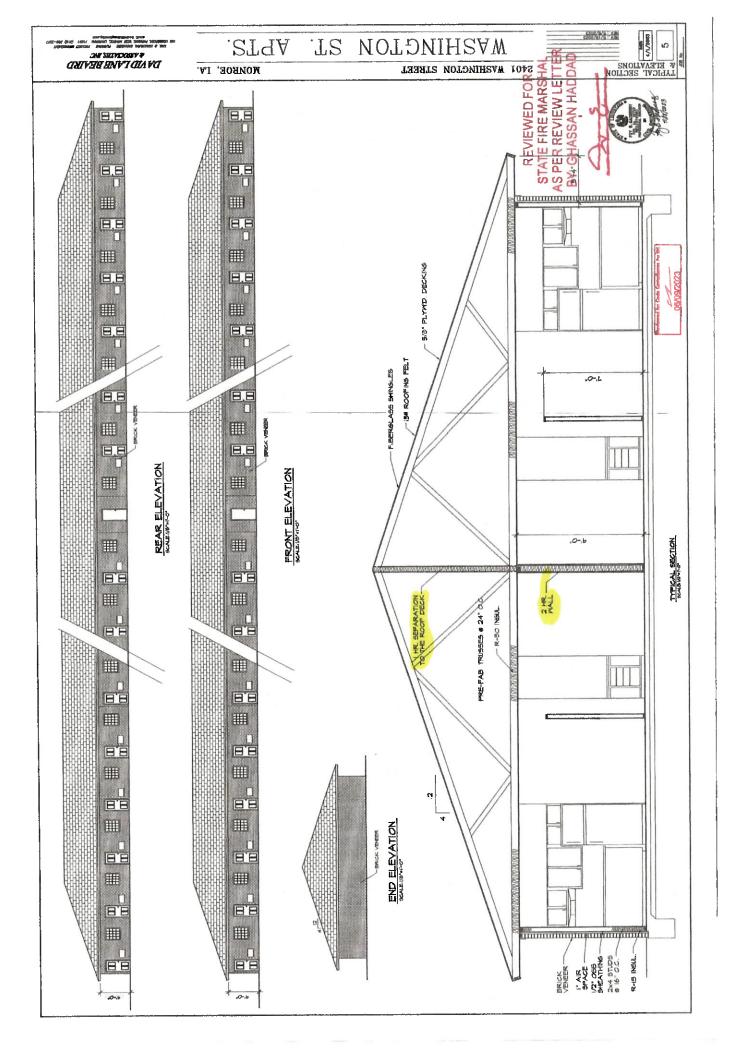
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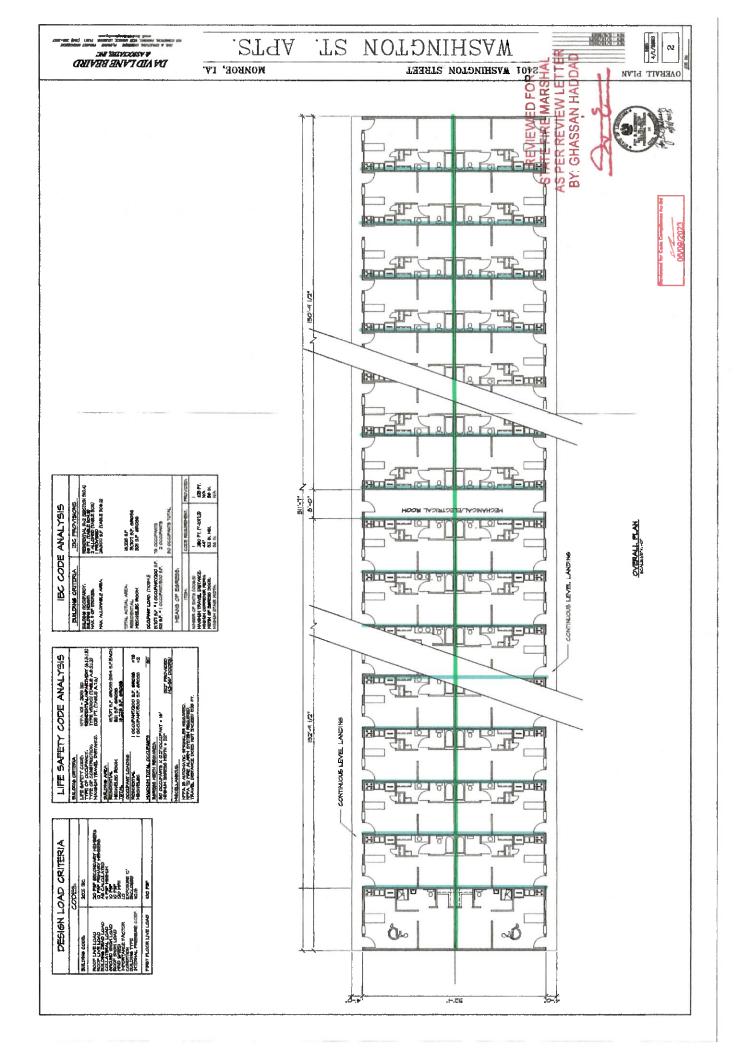
WASHINGTON

Louisville Avenue

ELEVATIONS

3 R 4 4







CASE NO.:

TAM 101-23

NAME OF APPLICANT:

CITY OF MONROE/TOWER SELF STORAGE

ADDRESS OF PROPERTY: COUNCIL DISTRICT:

N/A 2

## Request:

A request to amend Chapter 37, Zoning, a Request to amend Chapter 37, Zoning, Article III, Use Districts, Section 37-37. Commercial Use Districts. Table 3.3 Commercial Districts Permitted and Conditional Uses, to add mini-warehouses, as a Conditional Use in the B-3 (General Business/Commercial)

District.

**Positive Influences:** 

This will provide additional climate-controlled storage for area.

Adverse Influences:

Comments/

Recommendations:

This is a request to amend Chapter 37, Zoning, Article III, Use Districts, Section 37-37 Commercial Use District, Table 3.3 Commercial Districts Permitted and Conditional Uses, to add miniwarehouse as a minor Conditional Use in the B-3 (General Business/Commercial) District.

Tower Self Storage has requested a text amendment to add miniwarehouses to the B-3 (General Business/Commercial) District. The owner is proposing to construct new climate-controlled buildings at 605 & 609 North 31<sup>st</sup> Street. These units will be located within the vicinity of approximately five (5) existing miniwarehouse businesses.

If this use is added to this district, staff recommends that it is added as a minor Conditional Use, as this use may not be appropriate in all B-3 (General Business/Commercial) District areas. The owner is unable to rezone the property to the property due to acreage restrictions.

Mini-warehouses have not been allowed in the B-3 (General Business/Commercial) District, since the 2013 Comprehensive Zoning Ordinance update. However, mini-warehouses are typically found and located in the general business/commercial areas such as the B-3 district.

## AMEND:

Chapter 37 Zoning
Article III. Use Districts
Section 37-37

Mini warehouse: A structure that rents individual compartments for the purpose of storing personal property. Individual compartments shall not exceed three hundred fifty (350) square feet.

### ADD:

# ARTICLE III. USE DISTRICTS SECTION 37-37 COMMERCIAL USE DISTRICTS

USES	DISTRICTS					USE
	B-1	B-2	B-3	CBD	B-4	STANDARDS
KENNEL	I I	P	P		P	T
LABORATORY			P	P	P	
LIBRARY	P	P	P	P	P	
MAINTENANCE/REPAIR SERVICES		P	P	P	P	
MANUFACTURED HOUSING SALES LOT					P	
MANUFACTURING, LIGHT						
MEDICAL/DENTAL CLINIC	P	P	P	P	P	
MICROBREWERY		- Annual Control of the Control			С	
MINI-WAREHOUSE		С	Cm	Cm	P	
MUSEUM	P	P	P	P	P	
OFFICE	P	P	P	P	P	
OFF-PREMISE ADVERTISING SIGN		Cm	Cm	Cm	Cm	
PARK or PLAYGROUND	P	P	P	P	P	

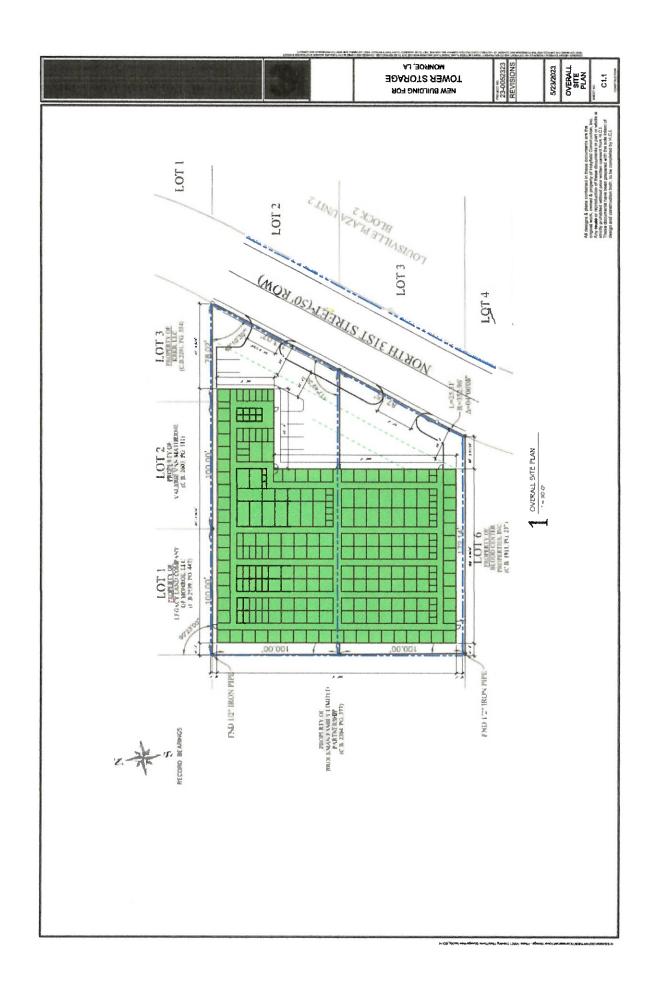
Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major; (blank) = Not Permitted

**Options:** 

Approve the text amendment as presented.

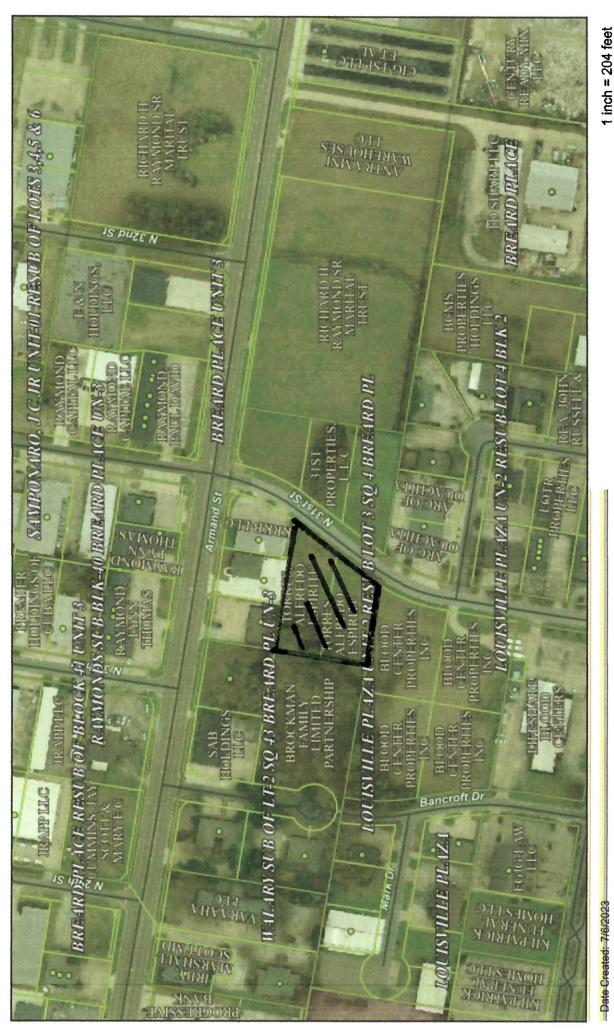
Approve and amend the text amendment.

Deny the text amendment as present.



Assessor's Office

Stephanie Smith, Assessor



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