

AGENDA
City of Monroe

LEGAL & REGULAR SESSION – SEPTEMBER 22, 2026, 6:00PM
CITY COUNCIL CHAMBERS CITY HALL

I: ROLL CALL AND DECLARE QUORUM:

II: INVOCATION & PLEDGE OF ALLEGIANCE – Dr. Ruth Collins-Brown, Pastor
Saint Jude Baptist Church

III: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

1. Mayor Ellis
2. Mr. Harvey
3. Mrs. Ezernack
4. Ms. Woods
5. Mr. McFarland
6. Mr. Muhammad

IV: APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF SEPTEMBER 8, 2026:
(PUBLIC COMMENTS)

V: PRESENTATIONS:
NONE.

VI: PUBLIC HEARINGS:
NONE.

PROPOSED CONDEMNATIONS:
(Public Comment)
None.

VII: ACCEPTANCE OR REJECTION OF BIDS:
(Public Comment)
None.

VIII: RESOLUTIONS AND MINUTE ENTRIES:

1. Council:
Public Comment:
None.

2. Department of Administration:
Public Comment:

(a) Consider an Application by Edith Gonzalez, dba Gonzalez Mexican Restaurant, 1932 Louisville Ave., Monroe LA 71201 for a New 2026 Class A Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (Distance Report Cleared, Cert. of Occupy Cleared)

(b) Consider an Application by Edwin Perez dba Manila Resto Bar, LLC, 401 Bres Ave., Monroe LA 71201 for a New 2026 Class A Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (Distance Report Cleared, Cert. of Occupy Cleared)

(c) (b) Consider an Application by Kristina Crook & Kathleen Crook dba K&K's Giving Tree, 1623 N 18th St., Monroe LA 71201 for a Renewal 2026 Class B Alcoholic Beverage

PLEASE SILENCE YOUR CELL PHONE

Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (Distance Report Cleared, Cert. of Occupy Cleared)

3. Department of Planning & Urban Development:

Public Comment:

None.

4. Legal Department:

Public Comment:

None.

5. Mayor's office:

Public comment:

None.

6. Department of Public Works:

Public Comment:

(a) Adopt a Resolution authorizing a Mowing and Litter Maintenance Agreement with the Louisiana Department of Transportation and Development.

7. Department of Community Affairs:

Public Comment:

None.

8. Police Department:

Public Comment:

(a) Adopt a Resolution declaring certain ballistic vests and outer vest carriers surplus property and authorizing their donation to the Union Parish Sheriff's Office and further providing with respect thereto.

9. Fire Department:

Public Comment:

None.

10. Engineering Services:

Public Comment:

(a) Adopt a Resolution accepting the bid of Grindstone Construction LLC for the G.B. Cooley House Rehabilitation Project and further providing with respect thereto.

(b) Conduct a public hearing and consider the Planning Commission's recommendation regarding CUP 104-26, the request of Shaping Our Future Teenagers for a Major Conditional Use Permit to operate a residential home for youth at 2505 Renwick Street in the R-4 (High Density Multi-Family Residence) District, and accept, accept with conditions, or deny the Planning Commission's recommendation.

BREAK IF NEEDED:

IX: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

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(a) Introduce an Ordinance authorizing an amendment to lease agreement with Ingersoll Rand Inc. for certain property and improvements located at 4601 Central Avenue, Monroe, Louisiana and further providing with respect thereto.

(b) Introduce an Ordinance amending Section 37-130(a)(5) of the City of Monroe Code of Ordinances to provide for supplemental notice to certain persons when a matter considered by certain city board or commission is submitted to the city council for further consideration, final action, or review; and further providing with respect thereto.

(c) Introduce an Ordinance amending Section 32.5-42 (Definitions) of the City of Monroe Code to define wireline telecommunications facilities; adding Section 32.5-51 to provide regulations governing wireline telecommunications facilities; and further providing with respect thereto.

X: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION AND SUBJECT TO PUBLIC HEARING:

(a) Finally adopt an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Sandco Group, LLC, all rights, title, and interest in and to Lot 23, Square 55, Unit 10, BTW Addition, 4011 Barlow Street, Monroe, Louisiana, adjudicated to the City of Monroe for nonpayment of Ad Valorem Taxes, pursuant to La. R.S. 47:2238.1 et seq., and further providing with respect thereto.

(b) Finally adopt an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Sandco Group, LLC, all rights, title, and interest in and to Lots 14 and 15, Square 34, Unit 6, BTW Addition, 3912 White Street, Monroe, Louisiana, adjudicated to the City of Monroe for nonpayment of Ad Valorem Taxes, pursuant to La. R.S. 47:2238.1 et seq., and further providing with respect thereto.

(c) Finally adopt an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Sandco Group, LLC, all rights, title, and interest in and to Lot 13, Square 34, Unit 6, BTW Addition, 3908 White Street, Monroe, Louisiana, adjudicated to the City of Monroe for nonpayment of Ad Valorem Taxes, pursuant to La. R.S. 47:2238.1 et seq., and further providing with respect thereto.

(d) Finally adopt an Ordinance amending the City of Monroe Operating Budget for Fiscal Year 2026–2027 to appropriate additional funds for transit insurance premiums, and further providing with respect thereto.

(e) Finally adopt an Ordinance amending Section 32.5-42 (Definitions) of the City of Monroe Code to define wireline telecommunications facilities; adding section 32.5-51 to provide regulations governing wireline telecommunications facilities; and further providing with respect thereto.

XI: CITIZENS PARTICIPATION:

XII: ADJOURN.

City Hall, Monroe, Louisiana
September 8, 2026
6:00PM

There was a legal and regular session of the City Council of the City of Monroe, Louisiana held on this date at the Council's regular meeting place, the Council Chamber, City Hall Building, Monroe, Louisiana.

Chairman Muhammad called the meeting to order, he then asked the clerk to call roll.

There present: Ms. Woods, Mrs. Ezernack, Mr. McFarland, Mr. Harvey, and Mr. Muhammad

Chairman Muhammad announced a quorum was present, and the Invocation and the Pledge of Allegiance led by Rev. Dr. AB Davis-Johnson, Senior Pastor-Rose of Sharon Baptist Church

III. Communications & Special Announcements

Ms. Woods, Vice Chairman, welcomed everyone and expressed appreciation for the strong attendance. She stated that she looked forward to a productive meeting and noted that she would speak with attendees at another time due to the full agenda.

Mr. McFarland welcomed everyone and expressed concerns regarding the Northeast Louisiana Sickle Cell Anemia Foundation's banquet and its scheduled use of the Civic Center. Mr. McFarland stated he intended to continue seeking answers regarding the matter and emphasized that organizations and citizens should be treated respectfully. He also addressed a previous Council vote concerning a passover motion and expressed concern regarding subsequent statements about the vote.

Mr. Muhammad, Chairman, stated he shared concerns regarding sickle cell circulation and advised that individuals seeking assistance had been directed to the HUB on Washington Street. He noted that the Civic Center had previously assisted with the move. He also stated Chief Zordan would provide information to the Council and noted that he would continue tracking the details of the city's homicide statistics.

IV: Approve Minutes of the Legal and Regular Session of August 25, 2026:

Upon motion of Mr. McFarland, seconded by Mrs. Ezernack and unanimously approved the minutes of the Legal and Regular Session of August 25, 2026. (No comments from the public)

V. Presentations:

Rob Cleveland, Grow NELA, President, thanked the Council for the opportunity to provide an update and encouraged members to help share information about Grow NELA's work throughout the community. He reported approximately 50 active economic development projects were being pursued, representing more than \$25 billion in potential investment and over 10,000 jobs, and provided updates on the Candy Company project and the Faith Technologies project near Ouachita High School, which was announced as an approximately \$80 million investment with about 200 jobs.

Chief Zordan, Monroe Police Department thanked the Chairman Muhammad for the opportunity to address public safety and quality of life in Monroe. He reported significant progress in reducing violent crime and homicides over the past six and one-half years, noting a decline from 22 homicides in 2020 to four thus far in 2026. He emphasized that each homicide represents a victim, family, and community affected by loss and that the department's goal is zero homicides. He credited the progress to dedicated officers, investigators, proactive policing, intelligence-led strategies, partnerships with other law enforcement agencies, and cooperation from citizens and recognized Monroe Police Department personnel for their professionalism and dedication and thanked the Mayor and Council for continued investment in public safety.

VIII: Resolutions and Minute Entries:

Department of Administration:

(a) Upon motion of Mr. McFarland, seconded by Ms. Woods and unanimously approved to Consider an Application by Shaterica Whitfield, 215 Powell Ave., Monroe LA 71201 for a New 2026 Class A Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (Distance Report Cleared, Cert. of Occupy Cleared)

Ms. Woods thanked Ms. Whitfield for opening a business in the community and wished her success.

(b) Upon motion of Mr. McFarland, seconded by Ms. Woods and unanimously approved to Consider an Application by 2k Family Operating 103 LLC dba Circle K, 4200 Sterlington Rd., Monroe LA 71203 for a New 2026 Class A Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (Distance Report Cleared, Cert. of Occupy Cleared) (No comments from the public)

(c) Upon motion of Mr. Harvey, seconded by Mrs. Ezernack and unanimously approved Resolution No. 9182 authorizing the City of Monroe, State of Louisiana to incur debt and to issue, sell and deliver not to exceed One Hundred Ten Million Dollars (\$110,000,000) Aggregate Principal Amount of Sales Tax Revenue Bonds, in one or more series; making application to the Louisiana State Bond Commission; employing bond counsel and other professional; and otherwise providing with respect thereto.

Mr. Morgan McCallister, Engineering COO, began discussing the proposed \$110 million bond package. He stated the first proposed tranche would total \$110 million and include street, quality-of-life, water, sewer, and district projects. Approximately \$4 million would be allocated to each council district for projects identified through public input and district needs. If approved, the City hopes to move forward with the first tranche as early as November, followed by a second tranche of approximately \$50 million.

Tony Little, 1315 Forsythe Ave., expressed concern about the wording of the resolution, stating Louisiana law requires Bond Commission consent before the City incurs debt. He noted the resolution's title authorizes the City to incur debt and questioned whether the action should be considered more than a preliminary step.

Bill Boles, Boles Law Firm, Mr. Boles agreed the current action is limited to seeking approval from the Bond Commission and does not itself issue debt. He explained that the Council would later consider an ordinance identifying specific projects, allowing the public to see what work is proposed. He emphasized that no debt or financial obligation exists until bonds are issued following approval of an ordinance.

Ms. Woods expressed concern that the language of the document appeared inconsistent with its title. She stated she understood the Council's current action to be a request to appear before the Bond Commission.

Mr. Boles explained the heading is a general description and does not control the substance of the resolution. He stated the resolution provides preliminary approval to seek Bond Commission authorization and does not authorize the issuance of debt. He added an ordinance would be required before the City could issue bonds.

Ms. Woods asked for confirmation that the City would not incur debt until the bonds were sold.

Mr. Boles confirmed the City would not incur debt through the current resolution. He explained an ordinance would have to be introduced and considered at a public hearing before the Council decides whether to approve the bond issuance.

Nnamdi Thompson, Government Consultants, explained the timing and specific borrowing amounts would not be written into the resolution because those decisions remain with the Council. He stated the resolution only seeks permission from the State Bond Commission for the City. After approval, the Council will determine the projects, amount, and timing of each borrowing and will make those decisions through an ordinance.

Mr. McFarland asked Mr. Richard Moore how many bonds the City currently has outstanding.

Richard Moore, Director of Administration, stated that he would need to verify the information to provide an accurate number.

Mr. Thompson stated the City currently has six sales tax bonds and indicated that the corresponding dates could be provided.

Mr. McFarland asked whether this was the proper protocol and requested information regarding the interest rates on the bonds.

Mr. Thompson stated he did not have the exact interest-rate information available.

Chairman Muhammad asked whether the Council could reject the financing if the rate returned at 8%.

Mr. Thompson explained the authorization would limit the interest rate to no more than 6%.

Chairman Muhammad asked whether the bonds could later be refinanced at a lower interest rate.

Mr. Thompson confirmed refinancing would be possible.

Chairman Muhammad asked Ms. Washington about the status of closing the 2025-2026 budget and whether a problem would arise if the budget were not completed before proceeding to the Bond Commission.

Yoland Washington, Internal Auditor, stated that the 2025-2026 fiscal-year budget amendment did not pass, leaving the fiscal year unclosed, and noted that the deadline had technically been missed.

Chairman Muhammad asked if that would be a problem

Mr. Thompson stated the matter could be addressed.

Ms. Woods asked about language in the resolution identifying the Council as the City's 'governing authority.'

Brandon Creekbaum, City Attorney, confirmed that 'governing authority' is a defined term used in the resolution and explained state law generally identifies municipal legislative bodies as governing authorities, while the City's charter provides additional specific requirements. He stated under the charter, authorization to borrow money or incur debt must ultimately be accomplished through an ordinance passed by the Council.

(d) Upon motion of Mr. Harvey, seconded by Mrs. Ezernack and unanimously approved Resolution No. 9183 authorizing an agreement with the Travelers Indemnity Company of Connecticut for insurance for the Monroe Transit System. (No comments from the public)

Mayor's Office

(a) Upon motion of Mr. McFarland, seconded by Mr. Harvey and unanimously approved Resolution No. 9184 authorizing a Cooperative Endeavor Agreement with the State of Louisiana, Department of Treasury, for the receipt and expenditure of a \$77,000 line-item appropriation for the acquisition of a lawn mower for the Public Works Department, and further providing with respect thereto. (No comments from the public)

(b) Upon motion of Mr. Harvey, seconded by Mrs. Ezernack and unanimously approved Resolution No. 9185 authorizing a Cooperative Endeavor Agreement with the State of Louisiana, Department of the Treasury, for the receipt and administration of a \$50,000 line-item appropriation for United Way of Northeast Louisiana, Inc.; authorizing any necessary cooperative endeavor agreements or subagreements with United Way of Northeast, Inc., for the provision and administration of such funds; and further providing with respect thereto.

Ms. Woods asked Mr. Creekbaum to clarify the source of the \$50,000 appropriation and whether the City was merely serving as a pass-through entity.

Mr. Creekbaum explained the city serves as a pass-through for line-item appropriations awarded by the State Legislature to non-governmental organizations.

(c) Upon motion of Mr. McFarland, seconded by Mr. Harvey and unanimously approved Resolution No. 9186 authorizing a Cooperative Endeavor Agreement with the State of Louisiana, Department of Treasury, for the receipt and administration of a \$100,000 line-item appropriation for a roof at the Strauss Youth Academy for the Arts; authorizing any necessary cooperative endeavor agreement or subagreements for the provision and administration of such funds; and further providing with respect thereto. (No comments from the public)

(d) Upon motion of Ms. Woods, seconded by Mr. Harvey and unanimously approved Resolution No. 9187 authorizing a Cooperative Endeavor Agreement with the State of Louisiana, Department of the Treasury, for the receipt and administration of a \$1,500,000 line-item appropriation for the Northeast Louisiana Children's Museum, Inc., for renovations, construction, and furnishing; authorizing any necessary cooperative endeavor agreements or subagreements with the Northeast Louisiana Children's Museum, Inc., for the provision and administration of such funds, and further providing with respect thereto. (No comments from the public)

Fire Department

(a) Upon motion of Mr. McFarland, seconded by Mr. Harvey and unanimously approved Resolution No. 9188 authorizing a Cooperative Endeavor Agreement with the State of Louisiana, Department of Public Safety and Corrections, and Office of State Fire Marshal, for funding of Louisiana Urban Search and Rescue Task Force 4 Operations.

Ken Maxey, Fire Chief, explained the State appropriate funding for four USAR teams, like the previous year. He stated the funding would help ensure each team has the necessary deployment equipment. This year's focus includes vehicles to pull trailers and additional trailers to house equipment.

IX: Introduction of Resolutions & Ordinances:

(a) Upon motion of Ms. Woods and seconded by Mr. McFarland and unanimously approved to remove the Ordinance approving a Collective Bargaining Agreement by and between the city of Monroe and the Amalgamate Transit Union Local No. 1160, AFL-CIO.

James Tatum, 69 Highway 139 APT 904, expressed concerns regarding the proposed Amalgamated Transit Union contract. He stated certain contract terms needed further discussion, including the proposed wage

increases. He referenced a request for 8% increases over three years and stated that the presented terms reflected 6% over five years.

Chairman Muhammad asked whether those contract terms had previously been discussed.

Mr. Creekbaum recommended the Council withdraw the item from consideration.

Horace Anthony, Local 1160 President, explained the proposal involved a five-year contract with a 6% increase over the five-year period. He stated 2026 was not included in the calculation because employees had already gone through most of that year while negotiations continued.

Chairman Muhammad asked who had been involved in discussions concerning the contracts.

Mr. Creekbaum stated negotiations were conducted with Mr. Anthony and the International Vice President, with Mr. Garland also participating. He explained the union's national organization could influence negotiations, and the proposals had been approved by the International Vice President for the local union.

Mr. Harvey withdrew his motion.

(b) Upon motion of Mr. McFarland, seconded by Ms. Woods and unanimously approved to introduce an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Sandco Group, LLC, all rights, title, and interest in and to Lot 23, Square 55 Unit 10, BTW Addition, 4011 Barlow Street, Monroe, Louisiana, adjudicated to the City of Monroe for nonpayment of Ad Valorem Taxes, pursuant to La. R.S. 47:2238.1 et seq., and further providing with respect thereto. (No comments from the public)

(c) Upon motion of Mr. McFarland, seconded by Mrs. Ezernack and unanimously approved to introduce an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Sandco Group, LLC, all rights, title, and interest in and to Lots 14 and 15, Square 34 Unit 6, BTW Addition, 3912 White Street, Monroe, Louisiana, adjudicated to the City of Monroe for nonpayment of Ad Valorem Taxes, pursuant to La. R.S. 47:2238.1 et seq., and further providing with respect thereto. (No comments from the public)

(d) Upon motion of Mrs. Ezernack, seconded by Mr. McFarland and unanimously approved to introduce an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Sandco Group, LLC all rights, title, and interest in and to Lot 13, square 34, Unit 6, BTW Addition, 3908 White Street, Monroe, Louisiana, adjudicated to the City of Monroe for nonpayment of Ad Valorem Taxes, pursuant to La. R.S. 47:2238.1 et seq., and further providing with respect thereto. (No comments from the public)

(e) Upon motion of Mrs. Ezernack, seconded by Mr. McFarland and unanimously approved amend and to introduce the Ordinance amending the City of Monroe Operating Budget for Fiscal Year 2026-2027 to appropriate additional funds for transit personnel costs and vehicle insurance premiums and further providing with respect thereto. (The Ordinance was amended to only include the insurance premiums)

Mr. McFarland asked who would address the proposed operating-budget amendment.

Mr. Moore explained the first amendment involved transit salaries and wages and had been calculated based on the anticipated introduction of the labor contract. He stated the second amendment would increase the transit insurance line item.

Mr. Creekbaum explained a portion of the proposed budget amendment was based on the union contract that had just been removed from consideration. Because the amendment included funding for raises contained in that contract, he stated part of the amendment might no longer be necessary.

Mr. McFarland expressed concern that another union had received raises while the current union's proposed raises were not moving forward.

Mr. Creekbaum explained union negotiations are generally confidential and are not normally discussed publicly. He stated the agreement placed on the agenda reflected terms previously discussed and approved by the International Vice President of the union, including the raises and length of the contract.

X: Resolutions and Ordinances for Second Reading and Final Adoption and Subject to Public Hearing:
The public hearing was opened, the hearing was closed and Ordinance read for finalization

(a) Upon motion of Mr. Harvey, seconded by Ms. Woods and unanimously approved Ordinance No. 12,310 approving the annexation of ±0.38 acres; extending and enlarging the boundaries of the City of Monroe, Louisiana; providing for recordation of the revised boundary; establishing an effective date; and otherwise providing for related matters. (No comments from the public)

The public hearing was opened, the hearing was closed and Ordinance read for finalization

(b) Upon motion of Ms. Woods, seconded by Mr. McFarland and unanimously approved Ordinance No. 12,311 amending Section 9-24 (Permit Fees) of the City of Monroe Code to provide relative to permits for the placement and transportation of mobile homes, manufactured homes, buildings, and other structures; to require applicable state licensure; to require a transport moving permit for the movement of certain structures over public streets, alleys, and rights-of-way; and further providing with respect thereto. (No comments from the public)

The public hearing was opened, the hearing was closed and Ordinance read for finalization

(c) Upon motion of Mrs. Ezernack, seconded by Ms. Woods and unanimously approved to passover Ordinance amending Section 32.5-42 (Definitions) of the City of Monroe Code to define wireline telecommunications facilities; adding Section 32.5-51 to provide regulations governing wireline telecommunications facilities; and further providing with respect thereto. (No comments from the public) (Passover until 9/22/2026)

The public hearing was opened, the hearing was closed and Ordinance read for finalization

(d) Upon motion of Mrs. Ezernack, seconded by Mr. Harvey and unanimously approved Ordinance No. 12,312 approving a Collective Bargaining Agreement by and between the City of Monroe and the International Union of Operating Engineers, AFL-CIO, Local 407.

Ms. Woods asked whether members of the local union participate in negotiations or whether representatives from outside the area are responsible for negotiating on their behalf.

Mr. Creekbaum stated union negotiating structures vary. Based on his experience, some unions negotiate entirely at the local level, while others use state or international representatives. He explained negotiating teams may have authority to reach an agreement subject to ratification by the local union.

XI: Citizens Participation:

Robert Johnson, 2608 Collidge St., President of Local 2388 Union, had been without a new contract since 2022 and continued working under the previous agreement. He expressed concern about the length of time the union had operated without a new agreement and asked when the terms would be completed so members could receive a new contract.

Quinton McFarland, 1204 Stone Ave, expressed concerns regarding delays and communication difficulties with the City's permitting and engineering process for placing a double-wide home on his property. He stated that he had submitted the required documents and fees and continued seeking clear guidance on the requirements. He placed his concerns on the record and stated that he would continue pursuing the matter.

Hebert Guillory 1801 Woodhaven Drive, Northeast Louisiana Sickle Cell Anemia Foundation, Vice President, stated that despite a human error that occurred, the event would still proceed as planned.

There being no further business to come before the council, Chairman Muhammad adjourned the meeting at 8:46PM.

Verbon Muhammad Sr.
Chairman

Carolus S. Riley
Council Clerk

Erica L. Moore
Staff Secretary

For extended details on the council meeting, please call the Council Clerk Monday-Friday at 318-329-2252 to schedule an appointment to listen to the minute recording.



CITY OF MONROE
TAXATION & REVENUE

City of Monroe, Louisiana
MAYOR- COUNCIL GOVERNMENT

MEMO

To: Carolus Riley
City Council

From: Charlotte Morrison
Director of Tax & Revenue

Re: New Alcohol Licenses (For September 22, 2026, Meeting)

Date: September 14, 2026

CLASS A - \$500 RESTAURANTS (LIQUOR)	CLASS E - \$500 PRIVATE CLUBS
CLASS B - \$500 CONVENIENT STORES (LIQUOR)	CLASS G - \$500 WHOLESALE (LIQUOR ONLY)
CLASS C - \$75 (BEER ONLY)	CLASS H - \$100 WHOLESALE (BEER ONLY)
CLASS D - \$60 (BEER -OFF PREMISES)	

NEW ALCOHOL LICENSES

Class A (NEW) (2)

1. Gonzalez Mexican Restaurant
1932 Louisville Avenue
Monroe, LA 71201

Owner: Edith Gonzalez

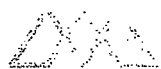
2. Manila Resto Bar, LLC
401 Bres Avenue
Monroe, LA 71201

Owner: Edwin Perez

CO -CLEARED

SALES TAX CLEARED

DISTANCE REPORT CLEARED



CITY OF MONROE
TAXATION & REVENUE

City of Monroe, Louisiana
MAYOR- COUNCIL GOVERNMENT

MEMO

To: *Carolus Riley*
City Council

From: *Charlotte Morrison*
Director of Tax & Revenue

Re: *Alcohol License Renewal (For September 22, 2026, Meeting)*

Date: *September 14, 2026*

CLASS A - \$500 RESTAURANTS (LIQUOR)

CLASS E - \$500 PRIVATE CLUBS

CLASS B - \$500 CONVENIENT STORES (LIQUOR)

CLASS G - \$500 WHOLESALE (LIQUOR ONLY)

CLASS C - \$75 (BEER ONLY)

CLASS H - \$100 WHOLESALE (BEER ONLY)

CLASS D - \$60 (BEER -OFF PREMISES)

RENEWAL ALCOHOL LICENSE

Class B (1)

- 1. K&K'S Giving Tree*
1623 N 18th Street
Monroe, LA 71201

Owner: Kristina Crook & Kathleen Crook

RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Resolution was offered by _____ who moved for its adoption and was seconded by _____:

A RESOLUTION AUTHORIZING A MOWING AND LITTER MAINTENANCE AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT.

WHEREAS, the Louisiana Department of Transportation and Development (“DOTD”) is obligated to repair and keep operating all highways, including municipal roads and streets that form a continuation of such highways, at its sole cost and expense, but may, at the request and approval of the local governing authority, contract with municipalities to perform such services at DOTD’s expense;

WHEREAS, the City has historically entered into a mowing and litter maintenance agreements with DOTD to provide for mowing and litter collection along the state highway system within the City limits, and the City desires to continue to perform said services; and

WHEREAS, a copy of the Maintenance Agreement, including mowing and litter pickup, between the City of Monroe and the State of Louisiana, through the Department of Transportation and Development, which is effective until June 30, 2027, is attached hereto and made part hereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that Mayor Friday Ellis, or his designee, be and is hereby authorized to enter into and execute the attached Maintenance Agreement between the City of Monroe and the State of Louisiana, through the Department of Transportation and Development.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on September 22, 2026.

CHAIRPERSON

CITY CLERK

**MAINTENANCE AGREEMENT
INCLUDING MOWING AND LITTER PICK UP**

FOR THE FISCAL YEAR ENDING JUNE 30, 2027

BETWEEN

CITY OF MONROE

AND

**STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
OFFICE OF OPERATIONS**

AGREEMENT

This **AGREEMENT**, ("Agreement") is made and entered into this _____ day of, _____, 2026, by and between the **STATE OF LOUISIANA**, through the Department of Transportation and Development, hereinafter referred to as ("**DOTD**"), represented herein by its Secretary or his duly authorized designee, and the **City of Monroe**, hereinafter referred to as ("**Municipality**"), appearing herein through its **Mayor, Friday Ellis**, duly authorized.

WITNESSETH:

WHEREAS, pursuant to the provisions of LSA-R.S. 48:193, **DOTD** is directed to repair and to keep in operating condition, at its sole cost and expense, all municipal roads and streets within the State Highway System as it is defined in LSA- R.S. 48:191, hereinafter sometimes referred to as the "State Highway System" or "State Roadway"; and

WHEREAS, further, LSA-R.S. 48:193 authorizes municipalities to request that the repair and maintenance of said State Roadways located within their respective municipalities be performed by the municipality, at the State's expense; and

WHEREAS, **DOTD** lacks sufficient personnel and equipment to perform mowing and litter collection on a routine and continuing basis and wishes to enter into an agreement with the **Municipality** to perform maintenance directly related to mowing and litter collection on the State Roadways located within the City of Monroe; and

NOW, THEREFORE, it is hereby agreed between **DOTD** and **Municipality**:

ARTICLE I: Covered Roadways:

This Agreement applies only to those State Roadways identified on the List of Routes for Maintenance Agreement shown on Exhibit "A", a copy of which is appended hereto and made a part hereof by reference. These State Roadways are collectively referred to as "State Roadways" and, for purposes of this Agreement, the term "State Roadway" shall include all rights of ways and roadway shoulders associated with the State Roadways.

ARTICLE II. Mowing Litter and Trash Collection

The **Municipality** shall conduct its operation in a manner such that the safety and convenience of the public shall be regarded as a priority. All equipment and traffic control devices shall be in accordance with the Manual on Uniform Traffic Control Devices. The **DOTD** reserves the right to stop the **Municipality** from working or order any piece of equipment removed from the roadway or right of way should it be determined that the minimum safety standards are not being met.

Prior to beginning a litter collection or mowing cycle the **Municipality** shall contact the **DOTD** District Office or the Parish Maintenance Office advising them of the starting date.

The Municipality will be required to report daily work activities on the form provided (Exhibit "B" attached) and shall include the work completed (mowing) and litter amount in cubic yards collected each day for the duration of the cycle or period of time that the work is being performed.

Completed Forms shall be maintained by the municipality and shall be submitted to the DOTD district contact with the semi-annual invoice for covered time period.

Failure to turn in the Completed Form with the semi-annual invoice will delay payment until the required Daily Work Reports are submitted.

The **Municipality** shall pick up and properly dispose of all trash and debris located on the State Roadways prior to conducting mowing operations. Litter and trash collection shall precede the mowing operation by no more than 24 hours. The **Municipality** shall perform litter and debris pick-up on all grass and vegetative areas, ditches, paved roadside shoulders and areas beneath overhead bridges and roadways. All litter, trash and debris uncovered by the mowing operation shall be picked up within 48 hours of the mowing operation. All litter, trash and debris shall be collected and piled or bagged off of the travel lanes and paved shoulders of the State Roadways and must be removed from the right-of-ways by the close of business the same workday that it is collected. **Municipality** shall provide, at its own expense, all equipment necessary to perform the duties provided for in this Agreement, including but not limited to, all trash bags, mowing and trimming equipment and herbicide applicators. **Municipality** shall record and document the amount of litter collected and report these amounts to the appropriate DOTD District Engineer at the time invoices are submitted for payment.

For purposes of this agreement litter, trash and debris shall mean all trash, debris, litter, junk, rubbish, paper, cardboard, glass, cans, discarded items, garbage, old tires, treads, dead trees, wood materials, concrete, etc. The Municipality will not be required to pick up every isolated cigarette butt, chip of glass or similar small objects.

The **Municipality** shall mow grass and cut or otherwise control mowable vegetation along ditches, around signs, guardrails and bridge ends, trim overhanging grass along curbs, and remove litter and debris within the designated, dedicated or apparent right of way. For purposes of this Agreement, Mowable vegetation is defined as any trees, vegetation, brush, etc., that is two inches in diameter or less measured five inches above the ground. Mowing and litter removal shall be accomplished a minimum of four (4) times per year. The dates of the mowing operations shall be set forth on the Mowing Plan submitted by Municipality to Roadside Development Coordinator assigned to the DOTD District where the mowing operations are to take place.

Natural stands or planted stands of wildflowers shall not be cut until after seed heads have formed unless, in the opinion of **DOTD** District Administrator, the flowers are causing a traffic hazard or have a very undesirable appearance.

If, during the term of this Agreement, **DOTD** alters or makes repairs to State Roadways covered by this Agreement, **DOTD** will initiate contact with the **Municipality** to revise mowing and litter pick-up practices for the applicable State Roadway.

The **Municipality** shall be responsible for payments to its employees and contractors who perform work pursuant to this Agreement and shall be responsible for payroll taxes and benefits due each employee who is assigned to work pursuant to this Agreement.

Nothing herein is intended to create a statutory employer relationship between **DOTD** and the employees or contractors of the **Municipality**.

ARTICLE III: Use of Herbicide/Chemicals in Mowing Operations

The **Municipality** may utilize Vegetation Management Plans involving the use of herbicides/chemicals by the **Municipality**, provided that the **Municipality** obtains written approval from the **DOTD** District Administrator. The Municipality may elect to enter into a contract with third parties to administer herbicides. The following conditions shall apply to all Vegetation Management Plans involving the use of herbicides/chemicals whether performed by the **Municipality** or its contractor:

All liability arising from the use or misuse herbicides/chemicals pursuant to this Agreement shall be the responsibility of the **Municipality** and, when applicable, the **Municipality's** contractor making said chemical applications.

Municipality shall notify **DOTD** of its intention to apply chemicals for growth retarding purposes. Said notification shall be in writing and shall be included in the Municipality's Roadside Management Plan. The Roadside Management Plan shall

include projected mowing and spraying schedules for the yearly contract. All herbicide applicators must possess a Category 6 Pesticide Applicators license obtained through the Louisiana Department of Agriculture and Forestry. A copy of licenses shall be included in the **Municipality's** Management Plan if the work is to be performed by **Municipality** employees. If herbicide/chemical application will be performed by **Municipality's** contractor, proof of insurance and required Louisiana licensing procedures shall be followed. The **DOTD** reserves the right to inspect and approve all forms of application equipment when making herbicide/chemical applications to **DOTD** Roadways and rights of ways.

All herbicide/chemical applications performed from the traveling roadway shall be performed in accordance with **DOTD's** "Safety Policy and Procedure Manual". This shall include, but is not limited to, the use of arrow boards and crash attenuators when applications are made from the inside lane or fast-moving lane on divided highways. The **DOTD** reserves the right to approve all herbicides/chemicals used in herbicide/chemical treatments to **DOTD** rights of ways. A list of herbicides/chemicals and the quantities to be used are contained in the **DOTD** Policy for Roadside Management. The **DOTD** reserves the right to disallow the use of Integrated Roadside Management practices in sensitive areas or sites or sites deemed by **DOTD** as unsuitable for such practices.

The **Municipality** or its contractor shall consult with the **DOTD** Roadside Development Coordinator, on an annual basis, to verify whether any of these conditions exist.

The maximum number of generalized herbicide applications, shall be limited to two (2) per growing season.

The maximum number of generalized seed-head suppression applications shall be limited to two (2) per growing season.

A combination of the above two types of spraying maybe allowed, but no more than two in any given growing season.

Further, there shall be a contract mowing cycle interspersed between any two herbicide applications.

Spot Treatments:

Spot treatments for weed control shall be allowed. Products used for spot treatments shall have no injurious effects to the predominant turf grass. Chemical control of grasses and weeds around signs, guardrails, light standards, revetments and bridge ends will be allowed. The Municipality shall obtain prior approval from the District

Roadside Development Coordinator for the chemicals used by the **Municipality** for spot treatments.

All concerns or questions relating to the use of herbicides shall be directed to the **DOTD** District Administrator.

ARTICLE IV: Reimbursement

DOTD will reimburse the **Municipality** on a semi-annual basis for work performed pursuant to this Agreement. The documentation required in Article II shall be submitted with each invoice. Payment will be withheld until the documentation is submitted and approved by **DOTD**.

ARTICLE V: Payments

Municipality shall be reimbursed by **DOTD** the amount of:

Eight Hundred Seventy Five and 00/100 Dollars, (\$875.00) per cycle, per mile for Interstate Roadways,

Five Hundred and 00/100 Dollars, (\$500.00) per cycle, per mile for divided State Roadways,

Two Hundred Fifty and 00/100 Dollars (\$250.00) per cycle, per mile for undivided State Roadways

All such payments shall be for work performed under the provisions of Article II - Litter and Trash Collection of this Agreement.

The total mileage to be maintained by the **Municipality** pursuant to this Agreement and for which the **Municipality** is entitled to reimbursement by **DOTD** is:

8.00 miles, Interstate Roadways,
9.82 miles, divided State Roadways,
24.15 miles, undivided State Roadways
41.97 miles total

The total maximum amount for which the **Municipality** may claim reimbursement is **SEVENTY ONE THOUSAND SEVEN HUNDRED NINETY AND 00/100 DOLLARS, (\$71,790.00).**

It is understood and agreed that the rates per cycle, per mile at which the **Municipality** is to be reimbursed are without regard to the type of wearing surface of

the traffic lanes or other features of the State and Interstate Roadways covered by this Agreement.

ARTICLE VI: Substandard Performance

If, in the opinion of the **DOTD** District Administrator, the **Municipality** has failed to properly fulfill its obligation with respect to any or all State Roadways covered by this Agreement, and after the **Municipality** has been notified in writing and given adequate opportunity to correct the condition, the **Municipality** has failed or refuses to correct said problem, the **DOTD's** District Administrator may order the **DOTD** maintenance forces to perform such work as, in his or her opinion, is necessary for the proper maintenance of the State Roadways and the **DOTD** may deduct the cost thereof from any monies due or that become due to **Municipality**.

ARTICLE VII: Indemnification

The **Municipality** shall defend, indemnify, save and hold harmless the State of Louisiana, through the Department of Transportation and Development, its offices, agents, servants and employees, including volunteers, from and against any and all claims, demands, suits, judgments of sums of money, attorneys' fees, court costs, expense and liability, to any party or third person, including, but not limited to, amounts for or arising out of injury or death to any person for loss of life, injury, damage, loss or destruction of any property, or damages for tort or breach of contract or any other basis of liability growing out of, resulting from, or by reason of any act, omission, operation or work of the **Municipality**, its agents, contractors, servants and employees, or on account of negligence in safeguarding the work or through use of unacceptable materials in maintaining the work, or because of any negligent act, omission or misconduct of the municipality, or because of claims or amount recovered from infringement of patent, trademark or copy right, or from claims or amounts arising or recovered under Worker's Compensation Act, or other law, ordinance, order or decree, or any and all costs, expense and/or attorneys' fees incurred by the municipality or **DOTD** as a result of any claims, demands, and/or causes of action while engaged upon or in connection with the performance of this Agreement by the **Municipality** or its contractors, employees, agents and assigns under this Agreement, except for those claims, demands, and/or causes of action arising out of the sole negligence of the Department or its agents, representatives and/or employees. The **Municipality** agrees to investigate, handle, respond to, provide defense for and defend, any such claims, demand or suit at its sole expense and agrees to bear all other costs and expenses related thereto, even if such claim, demand or suit is groundless, false or fraudulent.

ARTICLE VIII: Funding Contingency

The continuation of this Agreement is contingent upon the appropriation of funds by the Louisiana State Legislature to the **DOTD** to fulfill the requirements of this Agreement. If the Legislature fails to appropriate sufficient monies to provide the continuation of this Agreement, or if such appropriation is reduced by veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of this Agreement, this Agreement shall be reduced or terminate on the date said funds are no longer available.

ARTICLE IX: Limitation On Use of State Funds

The **Municipality** agrees to use the funds provided by the State through **DOTD** only for the services authorized in this Agreement and in accordance with constitutional and statutory restrictions on the use of State funds for public purposes.

ARTICLE X: Term and Cancellation

This Agreement shall begin on **July 1, 2026**, and shall end on **June 30, 2027**, but may be terminated earlier under any or all of the following conditions:

By mutual agreement and consent of the parties hereto.

By the **DOTD** as a consequence of the failure of the **Municipality** to comply with the terms or quality of work in a satisfactory manner.

By either party upon failure of the other party to fulfill its obligations as set forth in this Agreement.

By either party giving thirty (30) days written notice to the other party.

By the **DOTD** upon withdrawal or reduction of funding by the Louisiana Legislature or by any other lawful manner.

By either party as the result of an Act of God that prohibits performance, by either party, of duties proscribed in this Agreement.

If termination is made under condition four (4), above, after work has begun, the **Municipality** will be paid for all services rendered to date of termination.

DOTD may, at its option, suspend the services performed pursuant to this Agreement, without penalty of any kind, and without terminating the Agreement. Should the **DOTD** desire to exercise this right of suspension, it may do so by providing the **Municipality** with prior written notice of its intent to suspend the Agreement, thirty (30) days in advance of the effective date of suspension. The Agreement may be reinstated and resumed in full force and effect by **DOTD** by providing the **Municipality** with sixty (60) days written notice to that effect.

ARTICLE XI: Claims for Liens

The **Municipality** shall hold the **DOTD** harmless from any and all claims for liens for labor, services or materials furnished to the **Municipality** in connection with the performance of his obligations under this Agreement.

ARTICLE XII: Compliance With Laws

The **Municipality** agrees to abide by the requirements of the following as applicable: Title VI and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and the **Municipality** agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

ARTICLE XIII: Agreement Modifications

Any changes or modifications to the terms of this Agreement must be made by a fully executed Supplemental Agreement.

ARTICLE XIV: Disputes

Any dispute concerning a question of fact in connection with the work not disposed of by this Agreement or by agreement of the parties shall be referred to the **DOTD's** Secretary or his duly authorized representative for determination, whose decision in the matter shall be final and conclusive on the parties to this Agreement.

ARTICLE XV: Record Keeping, Reporting and Audits

The **Municipality** shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred relative to this project and shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three years from the date of final payment under this

Agreement, for inspection by the **DOTD** Audit Control Section, the Legislative Auditor, and/or the Office of the Governor, Division of Administration Auditors under State and Federal Regulations effective as of the date of this Agreement and copies thereof shall be furnished if requested.

ARTICLE XVI: Covenant Against Contingent Fees

The **Municipality** warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the **Municipality** to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the **Municipality**, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this Agreement.

The **DOTD** shall have the right to annul this Agreement without liability or, in its discretion, deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee if the **Municipality** breaches or violates this warranty.

No member of or delegate to Congress or resident commissioner shall be entitled to any share or part of this Agreement or to any benefit that may arise therefrom, but this provision shall not be construed to extend to a contract if made with a corporation for its general benefit.

ARTICLE XVII: Subletting, Assignment or Transfer

The **Municipality** shall not subcontract any of his duties or responsibilities under this Agreement without the express written consent of DOTD.

The **Municipality** shall not assign any interest in this Agreement and shall not transfer any interest in same, whether by assignment or novation, without prior written consent of the DOTD, provided however, that claims for money due or to become due to the **Municipality** from DOTD may be assigned to a bank, trust company, or other financial institution without prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the DOTD.

ARTICLE XVIII: Successors and Assigns

This Agreement shall be binding upon the successors and assigns of the respective parties hereto.

WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective officers, thereunto duly authorized as of the day and year first above written.

THUS DONE AND SIGNED at _____, Louisiana, this ____ day of _____, 2026.

WITNESSES:

CITY OF MONROE

BY: _____
(Signed Name)

(Printed Name)

Tax ID. # _____

THUS DONE AND SIGNED at Monroe, Louisiana, this ____ day of _____, 2026.

WITNESSES:

STATE OF LOUISIANA - DOTD

BY: _____
DOTD SECRETARY

EXHIBIT "A"

**CITY OF MONROE
ROAD DESCRIPTION**

<u>ROUTE NAME</u>	<u>INTERSTATE ROUTE</u>
I-20 (From Western City Limits at Ouachita River to east end of elevated section)	0.87 Miles
I-20 (From east end of elevated section to Garrett Road)	2.93 Miles
I-20 (From Garrett Road to Bennett Bayou)	3.27 Miles
I-20 (From Bennett Bayou to east end of EB On-Ramp at Milhaven)	0.93 Miles

TOTAL INTERSTATE MILES: 8.00

<u>ROUTE NAME</u>	<u>DIVIDED ROUTE</u>
US 165 Bus. (From beg. Divided roadway to north end bridge over Union Pacific RR)	0.72 Miles
LA 15 (From beg. Divided roadway to end divided roadway – 15 Mi. West of JCT. US 165 Bypass)	0.27 Miles
LA 15 (From beg. Divided roadway at Orange Street to beg. One-Way Couplet at Texas Avenue)	0.28 Miles
US 165 (Southern City Limits 0.4 Mi. south of LA 15 to LA 553)	7.45 Miles
US 165 (From LA 553 to Centurytel Blvd.)	0.53 Miles
US 165 (From Centurytel Blvd. to Ouachita Christian School)	0.57 Miles

TOTAL DIVIDED MILES: 9.82

<u>ROUTE NAME</u>	<u>UNDIVIDED ROUTE</u>
US 80 (Western City Limits to Eastern City Limits)	4.10 Miles
US 165 Bus. (From South City Limits to begin divided roadway on Ouachita Ave.)	3.10 Miles
US 165 Bus, (North couplet from north end bridge over Union Pacific RR)	0.31 Miles
US 165 Bus. (South couplet from north end bridge over Union Pacific RR)	0.32 Miles
LA 15 (From South City Limits at Rose Street to divided roadway)	0.05 Miles
LA 15 (From end divided roadway to begin divided roadway at Orange Street)	1.55 Miles
LA 15 (North couplet from Texas Avenue to JCT. US 165 at Ouachita Avenue)	0.16 Miles
LA 15 (South couplet from Texas Avenue to JCT. US 165 at Ouachita Avenue)	0.13 Miles
LA 594 (From JCT. LA 15 eastward to Eastern City Limits)	3.62 Miles
LA 840-6 (From US 80 north to old Forsythe Avenue)	3.08 Miles
LA 840-6 (From old Forsythe Avenue to JCT. US 165)	0.85 Miles
LA 3275 (From JCT. US 165 south to JCT. US 80)	0.35 Miles
I-20 (Garrett Road Frontage Road)	2.20 Miles
US 165 (Frontage Roads)	4.33 Miles

TOTAL UNDIVIDED MILES: 24.15

TOTAL MILES: 41.97

EXHIBIT "B"

Municipality _____ Fiscal Year _____

SRM No.

Date from: _____ Date to: _____

The Municipality will be required to report daily work activities on the form provided (Exhibit 'B' attached). The completed work shall include the Mowing and Litter amounts in cubic yards, collected each day for the duration of the cycle or period of time that the work is being performed. Completed form shall be maintained by the municipality and shall be submitted to the DOTD district contact with the semi-annual reports.

[illegible]

Signed by: _____

Printed Name: _____

RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____:

A RESOLUTION DECLARING CERTAIN BALLISTIC VESTS AND OUTER VEST CARRIERS SURPLUS PROPERTY AND AUTHORIZING THEIR DONATION TO THE UNION PARISH SHERIFF'S OFFICE AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Monroe Police Department possesses certain ballistic vests and outer vest carriers that are no longer being issued to or required for use by its officers;

WHEREAS, the equipment proposed for donation consists of twenty (20) ballistic vests and ten (10) outer vest carriers, with the ballistic vests identified by serial number on the schedule attached hereto and made part hereof;

WHEREAS, the Union Parish Sheriff's Office has a public-safety function and can utilize the equipment in furtherance of its law-enforcement operations;

WHEREAS, Article VII, Section 14(E) of the Louisiana Constitution permits the donation or exchange of movable surplus property between or among political subdivisions whose functions include public safety;

WHEREAS, the City of Monroe desires to declare the identified equipment surplus and donate the equipment to the Union Parish Sheriff's Office; and

WHEREAS, the Union Parish Sheriff's Office shall accept the equipment in its present "AS IS" condition, and the City of Monroe makes no warranties, express or implied, concerning the condition, fitness, effectiveness, remaining service life, or usability of the donated equipment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened, that the twenty (20) ballistic vests and ten (10) outer vest carriers identified on the schedule attached hereto are hereby declared surplus movable property and are no longer necessary for the City of Monroe's public purposes;

BE IT FURTHER RESOLVED that the donation of the foregoing surplus property to the Union Parish Sheriff's Office pursuant to Article VII, Section 14(E) of the Louisiana Constitution is hereby approved;

BE IT FURTHER RESOLVED that the Director of Administration, or his duly authorized designee, is hereby authorized to execute any documents and take any other actions reasonably necessary to accomplish the transfer and donation of the equipment to the Union Parish Sheriff's Office.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on September 22, 2026.

CHAIRPERSON

CITY CLERK

SEPTEMBER 2, 2026

MONROE POLICE DEPARTMENT
1810 MLK JR., BLVD., SUITE B
MONROE, LOUISIANA 71202

TO WHOM IT MAY CONCERN:

The following Ballistic Vests and old Outer Vest Carriers that are no longer being issued to our Officers are being Donated to Union Parish Sheriff's Office.

This is a List of the Serial Numbers on the Front and Back of 20 Vests. There are 10 Outer Carriers.

	FRONT	BACK
1.	14040583	14040594
2.	20215927	19843580
3.	20215945	12262633
4.	2082545	2082583
5.	11048850	11048851
6.	11048800	11048889
7.	11048874	11048829
8.	2082594	2082594
9.	11048794	11048749
10.	2082535	2082572
11.	19843575	19843574
12.	19843565	19843564
13.	12262628	13222406
14.	19911868	19814249
15.	20286420	20458900
16.	14044885	19843570
17.	14040581	14040580
18.	14040577	20215944
19.	20436892	20436891
20.	20215935	20215934

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____.

A RESOLUTION ACCEPTING THE BID OF GRINDSTONE CONSTRUCTION LLC FOR THE G.B. COOLEY HOUSE REHABILITATION PROJECT AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the City of Monroe solicited bids in accordance with the Louisiana Public Bid Law for the G.B Cooley House Rehabilitation Project;

WHEREAS, Grindstone Construction LLC submitted the lowest responsible and responsive bid, consisting of a base bid of \$965,000.00 and Alternates Nos. 1, 2, and 3, for a total amount of \$1,013,750.00;

WHEREAS, the City of Monroe desires to accept the bid of Grindstone Construction LLC for the G.B. Cooley House Rehabilitation Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened, that the bid of Grindstone Construction LLC, including the base bid and Alternates Nos. 1, 2, and 3, in the total amount of \$1,013,750.00, for the G.B. Cooley House Rehabilitation Project be and the same is hereby accepted as the lowest responsible and responsive bid received;

BE IT FURTHER RESOLVED that the City of Monroe shall make designations in accordance with state law for sales tax-exempt purchases on this project; and

BE IT FURTHER RESOLVED that Mayor Friday Ellis, or his designee, is authorized to enter into and execute a contract with Grindstone Construction LLC on behalf of the City of Monroe for said work.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on September 22, 2026.]

CHAIRPERSON

CITY CLERK



Date: September 3, 2026
From: C. Morgan McCallister, P.E. *C. Morgan McCallister*
To: City of Monroe Council Members
Subject: 23ENG006 – G.B. Cooley House Rehabilitation

Project Description:

Full restoration of Cooley House: Salvage/protect historically noted components, roof/flashing repair, window glass replacement/sealing, new interior windows, new exterior doors, repair brick, repair/seal basement walls, repair fascia/soffit, concrete work, painting, new interior doors, kitchen counter top, new ceilings and ceiling insulation, new HVAC, electrical and plumbing systems, convert existing garage into heated area.

Council District(s) w/ Coordinates:

District 4
LAT/LONG: ±32.49255319866249, -92.11403195149606

Construction Cost Estimate:

\$825,000 (March 7, 2025)

Funding:

Save America's Treasures Grant: ±\$483,500
Historical Tax Credits: ±253,437
CIT: ±\$276,813 (note that the COM budgeted \$825K from CIT in FY26 and FY27)

Bid Amount:

\$1,013,750 (Base plus Add-Alts)

Contract time:

300 Calendar Days (Substantial Completion) & 345 Calendar Days (Final Completion)

Liquidated Damages:

\$600 per Calendar Day

August 31, 2026

Mr. C. Morgan McCallister
COO | Chief of Staff
City of Monroe
318.548.5430
morgan.mccallister@ci.monroe.la.us

RE: **Cooley House Rehabilitation**
1011 South Grand Street
Monroe, LA 71201
Proj No. 2027-00000010
Arch Proj No. 2404

Dear Mr. McCallister,

Bids were received on Thursday, August 20, 2026. The results are as follows:

Grindstone Construction LLC	<u>\$965,000</u> Alt #1 – \$12,000 Alt #2 – \$28,500 Alt #3 – \$8,250 \$1,013,750 (Bid + Alternates)
The Mahoney Group	<u>\$1,395,000</u> Alt #1 – \$8,500 Alt #2 – \$20,000 Alt #3 – \$9,000 \$1,432,500 (Bid + Alternates)

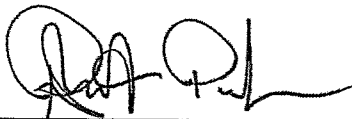
Campo Architecture contacted the apparent low bidder, Ben Cunningham at Grindstone Construction LLC, on August 31st, 2026 regarding their bid. They confirmed that their bid is complete, accurate, and in order, with no calculation errors or omissions.

Upon review of the bids, we recommend acceptance of the low bid and alternates in the amount of \$1,013,750 by Grindstone Construction LLC.

Should you have any questions concerning this matter, please do not hesitate to call.

Sincerely,

Campo Architecture & Interior Design



Rhett Parker, Architect, RA
Campo Architecture & Interior Design



Memorandum

Date: 09/01/2026
To: Morgan McCallister, Engineering Dept.
From: Alyeasha C. Adams, Sr. Planner
Subject: City Council Agenda

Please introduce the following item(s) for consideration by the Monroe City Council for the September 22, 2026, meeting.

Conditional Use Permit

(CUP 104-26)
Shaping Our Future Teenagers
2505 Renwick Street
Monroe, LA 71202

This is a major conditional use permit to allow the applicant to operate a residential home, within the R-4 (High Density Multi-Family Residence) District. The Comprehensive Zoning Ordinance allows this as a Major Conditional Use in the R-4 (High Density Multi-Family Residence) District. Major Conditional Uses are uses that require a second level of approval; therefore, this request comes before City Council for their approval in addition to that of Planning Commission.

Transitional housing: A type of supportive housing designed to facilitate the movement of homeless individuals and families to permanent housing. Shelter is provided for the homeless for an extended period of time, often as long as twenty-four (24) months, and is generally integrated with other social services and counseling programs to assist in the transition to self-sufficiently through the acquisition of stable income and permanent housing.

Planning Commission recommends *Denial* with a 2-3-1 majority vote.

REVIEW CRITERIA:

The Planning Commission and the City Council **shall consider** the following criteria in approving or denying a major or minor conditional use permit:

- a. The proposed major or minor conditional use permit is consistent with the pertinent elements of the City of Monroe Comprehensive Plan and any other adopted plans.
 - Commercial/Urban: These are areas where there are predominantly commercial areas with access to arterial roads and highways that serve the City of Monroe as well as the surrounding areas, and includes large mixed-use development, large retail and shopping centers, restaurants, and entertainment establishments.
- b. The proposed development meets the requirements of this Ordinance.
- c. The proposed development will reinforce the existing or planned character of the neighborhood and the City.
- d. The major or minor conditional use permit complies with any specific use standards or limitations in Section VI (Supplementary Use Standards) of this Ordinance.
- e. Any adverse impacts on adjacent properties attributable to the major or minor conditional use have minimized or mitigated.

Effect of Denial

The final denial of a major or minor conditional use permit application shall ban the Subsequent application for the same or similar use at the same location for a period of Twelve (12) months.

Appeal

A final decision by the City Council on a major conditional use permit may be appealed to the 4th Judicial District Court within thirty (30) days of the City Council's decision (See Section 37-130.B.4 Appeals).



CITY OF MONROE

PUBLIC HEARING

CITY OF MONROE ZONING COMMISSION

August 31, 2026

City Hall

Monroe, Louisiana

RE: CUP 104-26

APPLICANT: Shaping Our Future Teenagers

MOTIONED BY: Mr. Robert Riddle

SECONDED BY: Dr. Pamela Saulsberry

I move that the Monroe Planning Commission advise the City Council that after Public Hearing the Commission finds that changing conditions in the area **are not** sufficient to justify the request for a Conditional Use Permit (Major) to allow the applicant to operate a residential home for youth, ranging from the ages of 8-15 years old, within the R-4 (High Density Multi-Family Residence) District, at 2505 Renwick Street and recommends the application be Denied.

There was a majority vote for Denial by the Planning Commission. (2) Yay (3) Nay (1) Abstain

**City of Monroe
Planning Commission**

CASE NO.: CUP 104-26
NAME OF APPLICANT: Shaping Our Future Teenagers
ADDRESS OF PROPERTY: 2505 Renwick Street
COUNCIL DISTRICT: 3

REQUEST: A Major Conditional Use Permit (CUP) to allow the applicant to operate a residential home, in the R-4 (High Density Multiple Family Residence) District. The property is located at 2505 Renwick Street.

SIZE OF PROPERTY: 0.172-acres (more or less)

PRESENT ZONING: R-4 (High Density Multiple Family Residence) District

PRESENT USE: Vacant new construction single-family residence

MOST NEARLY BOUNDED BY (STREETS): North of South 26th Street, south of DeSiard Street, east of Renwick Street and west of Coolidge Street

SURROUNDING LAND USES: The surrounding land use consists of residential in all directions.

ADVERSE INFLUENCES: N/A

POSITIVE INFLUENCES: Providing a service to the community

**COMMENTS/
RECOMMENDATIONS:** The applicant is requesting to obtain permission to operate a supervised residential program for youth. The program is designed to provide a safe temporary housing and supportive services for youth referred by the LA Dept. of Childrens and Family Services (DCFS) and other authorized referral agencies, subject to all applicable licensing and regulatory requirements.

The facility will operate in a residential setting and is designed to be compatible with the surrounding neighborhood. The project will utilize existing public infrastructure, including municipal water, sewer, utilities and public road access. Transportation for residents will be coordinated by program staff and scheduled to minimize traffic and ensure safe access to and from the property. The program is not expected to generate excessive traffic,

parking demands, noise or other impacts beyond those typically associated with a residential property. Appropriate supervision, security measures, emergency procedures and operational policies will be implemented to protect the safety and well-being of residents, staff, neighbors and the community.

Shaping Our Future Teenagers is committed to being a responsible community partner by maintaining the property, operating the program in an orderly manner and providing services that address a critical community need while preserving the character of the surrounding neighborhood.

Residents will receive individualized support through life skills training, educational assistance, mentoring, workforce readiness, financial literacy, leadership development and connections to community resources. The program will operate under established policies and procedures with appropriate supervision to ensure a safe, respectful and well-managed residential environment.

Transitional housing: A type of supportive housing designed to facilitate the movement of homeless individuals and families to permanent housing. Shelter is provided for the homeless for an extended period of time, often as long as twenty-four (24) months, and is generally integrated with other social services and counseling programs to assist in the transition to self-sufficiency through the acquisition of stable income and permanent housing.

REVIEW CRITERIA:

The Planning Commission and the City Council **shall consider** the following criteria in approving or denying a major or minor conditional use permit:

- a. The proposed major or minor conditional use permit is **consistent with the pertinent elements of the City of Monroe Comprehensive Plan** and any other adopted plans.
- *High density residential.*
- b. The proposed development meets the requirements of this Ordinance.
- c. The proposed development will **reinforce the existing or planned character of the neighborhood and the City.**

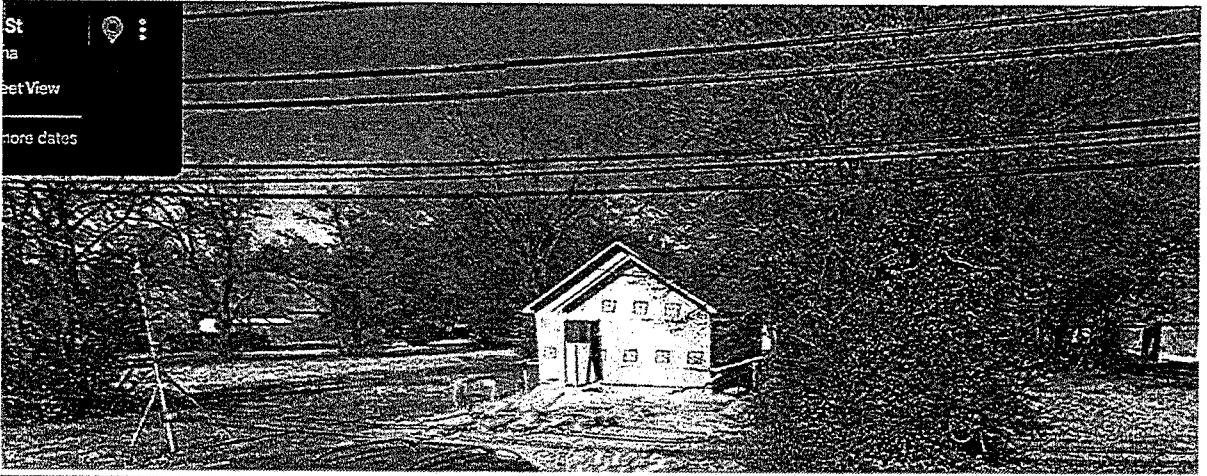
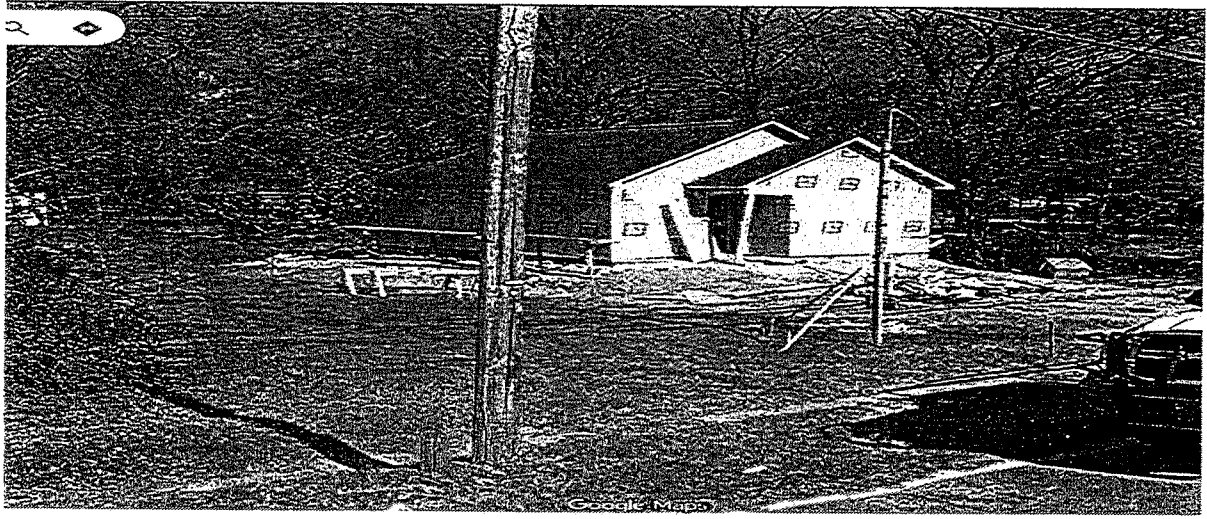
- d. The major or minor conditional use permit complies with any specific use standards or limitations in Section VI (Supplementary Use Standards) of this Ordinance.
- e. Any adverse impacts on adjacent properties attributable to the major or minor conditional use have been minimized or mitigated.

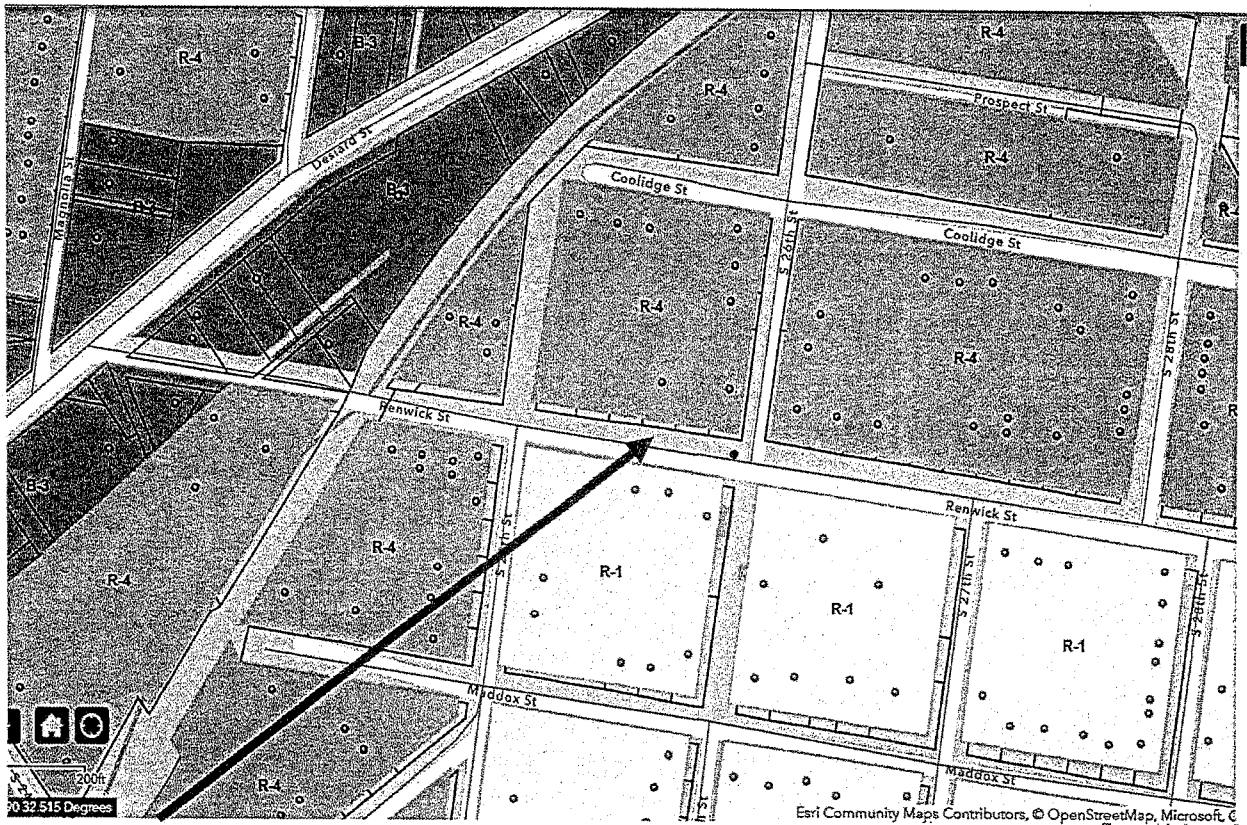
OPTIONS:

Approve the applicant's request as presented.

Approve the applicant's request with conditions.

Deny the applicant's request as presented.





2505 RENWICK STREET

ORDINANCE

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Ordinance was introduced by _____, who moved for its adoption and was seconded by _____:

AN ORDINANCE AUTHORIZING AN AMENDMENT TO LEASE AGREEMENT WITH INGERSOLL RAND INC. FOR CERTAIN PROPERTY AND IMPROVEMENTS LOCATED AT 4601 CENTRAL AVENUE, MONROE, LOUISIANA AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the City of Monroe entered into an Agreement of Lease dated December 9, 1966, covering approximately 40.3 acres, together with the improvements located thereon, within the Monroe Industrial Park and commonly known as 4601 Central Avenue, Monroe, Louisiana;

WHEREAS, the Lease has been amended and assigned from time to time, and Ingersoll Rand Inc. is the successor-in-interest to the lessee's interest and the current lessee under the Lease;

WHEREAS, the City of Monroe and Ingersoll Rand Inc. desire to amend the Lease to provide for the extension of the lease term, additional renewal options, rental adjustments, and certain matters relating to proposed capital improvements to the leased premises; and

WHEREAS, the City Council finds that the continued lease of the property upon the terms and conditions set forth in the Amendment to Lease Agreement is in the best interest of the City of Monroe.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Monroe, in legal and regular session convened, that the Amendment to Lease Agreement between the City of Monroe and Ingersoll Rand Inc. affecting the property and improvements located at 4601 Central Avenue, Monroe, Louisiana, is hereby approved.

BE IT FURTHER ORDAINED that Mayor Friday Ellis, or his duly authorized designee, is hereby authorized to enter into and execute the Amendment to Lease Agreement on behalf of the City of Monroe, substantially in the form presented to the City Council, and to execute such other documents and take such actions as may be reasonably necessary to carry out the purposes of this Ordinance.

BE IT FURTHER ORDAINED that nothing contained in this Ordinance or the Amendment to Lease Agreement shall constitute an appropriation of funds or approval of any particular construction contract associated with the proposed capital improvements to the leased premises, and any expenditure, procurement, or construction contract requiring separate approval of the City Council shall remain subject to such approval and all requirements of applicable law.

This Ordinance was introduced on September 22, 2026.

Notice published on _____, 2026.

This Ordinance having been submitted in writing, introduced, and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on October 13, 2026.

CHAIRPERSON

CITY CLERK

MAYOR’S APPROVAL

MAYOR’S VETO

**STATE OF LOUISIANA
PARISH OF OUACHITA**

AMENDMENT TO LEASE AGREEMENT

BE IT KNOWN, that the City of Monroe, Louisiana ("City" or "Lessor"), appearing herein through its duly authorized representative, and Ingersoll Rand Inc. ("Tenant" or "Lessee"), appearing herein through its duly authorized representative, do hereby amend that certain Lease Agreement affecting the property and improvements located at 4601 Central Avenue, Monroe, Louisiana, and in connection therewith declare as follows:

Recitals

WHEREAS, the City of Monroe, Louisiana ("Lessor") and International Telephone and Telegraph Corporation ("ITT") entered into that certain Agreement of Lease dated December 9, 1966, covering approximately 40.3 acres together with the improvements located thereon within the Monroe Industrial Park;

WHEREAS, the leased premises are commonly known as 4601 Central Avenue, Monroe, Louisiana;

WHEREAS, the Lease was amended on January 27, 1969, April 11, 1972, March 12, 1975, October 24, 1984, and November 29, 2010;

WHEREAS, the Lease was assigned by ITT to FL Industries, Inc. on June 29, 1985, and thereafter assigned to Thomas Industries, Inc., or a subsidiary thereof, on May 10, 1988;

WHEREAS, following the assignment of the Lease to Thomas Industries, Inc., the lessee's interest under the Lease was subsequently transferred through a series of mergers, acquisitions, name changes, and other corporate transactions, and Ingersoll Rand Inc. is the successor-in-interest to Thomas Industries, Inc. and the current lessee under the Lease;

WHEREAS, the parties desire to continue the long-standing landlord-tenant relationship established under the Lease and to amend certain provisions relating to the lease term, renewal options, and rental adjustments;

WHEREAS, the City intends to undertake certain capital improvements to the leased premises, including repairs and replacement of portions of the roof system, subject to approval by the Monroe City Council, the availability and appropriation of funds, and compliance with applicable law; and

WHEREAS, the parties desire to amend the Lease upon the terms and conditions set forth herein.

Amendment

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

I. Term; Renewal Options

Paragraph 10 of the Lease is hereby deleted in its entirety and replaced with the following:

Tenant hereby exercises its two (2) remaining renewal options under the Lease, thereby extending the Lease through November 13, 2036. The Lease shall remain in full force and effect through November 13, 2036.

Upon expiration of the then-current term, Tenant shall have the option to renew the Lease for two (2) additional periods of five (5) years each upon the same terms and conditions contained in the Lease, as amended herein, except as otherwise provided with respect to rental adjustments.

Tenant shall exercise any renewal option by providing written notice to the City not less than six (6) months prior to expiration of the then-current term. Failure to provide timely notice shall result in the expiration of the applicable renewal option.

II. Rent

Beginning November 14, 2026, and continuing throughout the remaining term of the Lease, the annual rental shall be Fifty Thousand and No/100 Dollars (\$50,000.00), payable in equal monthly installments in accordance with the Lease.

III. Rental Adjustments

Commencing on November 14, 2031, and each five-year (5) period thereafter, the annual rent shall be adjusted to reflect cost-of-living increases based upon the Consumer Price Index for All Urban Consumers (CPI-U), U.S. City Average, All Items, published by the United States Department of Labor, Bureau of Labor Statistics ("Index").

For purposes of calculating such adjustments, the annual rent commencing on November 14, 2026 shall be referred to as the "Base Rent." The CPI-U in effect immediately preceding November 14, 2026, shall be referred to as the "Base Index." The CPI-U in effect immediately preceding the applicable adjustment date shall be referred to as the "Adjusted Index."

The adjusted annual rent shall be computed by multiplying the Base Rent by a fraction, the numerator of which shall be the Adjusted Index and the denominator of which shall be the Base Index, as follows:

$$\text{Adjusted rent} = \frac{\text{Adjusted Index} * \text{Rent for Base Year}}{\text{Base Index}}$$

In no event shall the annual rent be decreased because of any adjustment. The annual rent established following each adjustment shall remain in effect until the next adjustment date. In no event shall any adjustment increase the annual rent otherwise payable immediately prior to such adjustment by more than five percent (5%).

IV. Capital Improvements

A. Project

The City is undertaking a capital improvement project for the leased premises (the "Project"), consisting generally of roof repairs, roof replacement, roof coating, and such related repairs, replacements, improvements, and appurtenant work as the City determines are necessary or appropriate to preserve and maintain the facility.

The parties acknowledge that planning, design, engineering, procurement, bidding, and other Project-related activities may occur before or after execution of this Amendment. The Project shall remain subject to approval by the Monroe City Council, the availability and appropriation of public funds, compliance with the Louisiana Public Bid Law and other applicable law, and the City's determination to proceed following receipt and evaluation of bids. Nothing contained in this Amendment shall obligate the City to award a particular construction contract, complete the Project within any particular timeframe, or expend public funds except as authorized or required by law.

B. Project Coordination

Throughout the Project, the City shall afford Tenant a reasonable opportunity to provide input regarding matters affecting Tenant's operations, including the scope of work to the extent practicable, construction sequencing, scheduling, access, and other operational considerations. The City shall give good-faith consideration to Tenant's input but shall retain sole discretion over the scope of the Project and all procurement decisions required by law.

The City shall keep Tenant reasonably informed regarding significant Project developments and anticipated construction activities affecting the leased premises. The City shall require, to the extent reasonably practicable, that construction activities be coordinated with Tenant's operations so as to minimize unnecessary disruption to Tenant's use and occupancy of the leased premises.

Tenant shall provide the City, its consultants, and contractors with reasonable access to the leased premises as necessary to perform the Project, and the parties shall cooperate in good faith throughout the Project to facilitate completion of the work while reasonably accommodating Tenant's ongoing operations.

V. Ratification

Except as expressly amended by this Amendment, the Lease dated December 9, 1966, together with all prior amendments, assignments, renewals, and modifications thereof, shall remain in full force and effect according to their respective terms and are hereby ratified and confirmed in all respects.

To the extent any provision of the Lease conflicts with this Amendment, the provisions of this Amendment shall govern and control.

THUS DONE AND SIGNED in the presence of the undersigned witnesses and me, Notary Public, in the City of Monroe, Louisiana, on this _____ day of August, 2026.

WITNESSES:

CITY OF MONROE

BY: _____
FRIDAY ELLIS, MAYOR

THUS DONE AND SIGNED in the presence of the undersigned witnesses and me, Notary Public, in _____, on this _____ day of August, 2026.

WITNESSES:

INGERSOLL RAND, INC.

BY: _____

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was introduced by _____, who moved for its adoption and was seconded by _____:

AN ORDINANCE AMENDING SECTION 37-130(a)(5) OF THE CITY OF MONROE CODE OF ORDINANCES TO PROVIDE FOR SUPPLEMENTAL NOTICE TO CERTAIN PERSONS WHEN A MATTER CONSIDERED BY CERTAIN CITY BOARD OR COMMISSION IS SUBMITTED TO THE CITY COUNCIL FOR FURTHER CONSIDERATION, FINAL ACTION, OR REVIEW; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Section 37-130 of the City of Monroe Code establishes procedures for applications and matters considered by City boards and commissions, including requirements for public notice and public hearings;

WHEREAS, Section 37-130(a)(5) presently requires written notice of certain public hearings to the owner of record of the subject property and adjacent property owners;

WHEREAS, certain matters considered by the Planning Commission, Board of Adjustment, or Heritage Preservation Commission may thereafter be submitted to the City Council for further consideration, final action, or review;

WHEREAS, the City Council desires to provide supplemental notice to persons who received written notice of the hearing before the applicable board or commission that the matter will thereafter be considered by the City Council;

WHEREAS, because the date on which a matter will appear on a City Council agenda may not be known at the time the action or filing giving rise to City Council consideration occurs, the City Council desires that such supplemental notice not depend upon the availability of a specific City Council meeting date; and

WHEREAS, the City Council further desires that the supplemental notice requirements established herein not delay consideration of a matter or alter any period within which the City Council is otherwise required to act under this Code or applicable law.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Monroe, Louisiana, in legal and regular session convened, that Section 37-130(a)(5) of the Code of Ordinances of Monroe, Louisiana, is hereby amended by adding subsection f., to read as follows:

Sec. 37-130. Procedures

(a) Common review procedures.

(5) Public notice and hearings.

f. Supplemental notice of City Council consideration

1. Whenever a matter considered by a board or commission subject to the notice requirements of this subsection is required or permitted to be submitted to the city council for further consideration, final action, or review on appeal, the planning and zoning director or his/her designee shall, within five (5) business days after the action or filing that causes the matter to be submitted to the city council, cause written notice to be mailed to the applicant and the persons

to whom written notice of the hearing before the applicable board or commission was required to be mailed pursuant to this subsection.

2. The notice shall advise the recipient of the action taken by the applicable board or commission and that the matter has been or will be submitted to the city council for further consideration, final action, or review. If the date, time, and place of the city council meeting at which the matter will be considered are known at the time the notice is prepared, the notice shall include that information. If such information is not then known, the notice shall advise the recipient how information concerning the city council meeting may be obtained once the matter has been placed on a city council agenda.
3. The notice required by this subsection is supplemental to any public notice or public hearing notice otherwise required by this Code or applicable law. Failure to provide supplemental notice within the time provided by this subsection shall not require postponement of city council consideration or action, extend or modify any period within which the city council is required to act, or invalidate any action otherwise lawfully taken by the city council.

BE IT FURTHER ORDAINED that all other paragraphs, subsections, subparagraphs, clauses, phrases, and words of Section 37-130 not specifically amended by this Ordinance shall remain unchanged and in full force and effect.

BE IT FURTHER ORDAINED that if any provision of this Ordinance is found invalid, the remaining provisions shall remain in full force and effect.

This Ordinance was introduced on September 22, 2026.

Notice published on _____, 2026.

This Ordinance having been submitted in writing, introduced, and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on October 13, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was introduced by _____, who moved for its adoption and was seconded by _____:

AN ORDINANCE AMENDING SECTION 32.5-42 (DEFINITIONS) OF THE CITY OF MONROE CODE TO DEFINE WIRELINE TELECOMMUNICATIONS FACILITIES; ADDING SECTION 32.5-51 TO PROVIDE REGULATIONS GOVERNING WIRELINE TELECOMMUNICATIONS FACILITIES; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Article IV of Chapter 32.5 of the City of Monroe Code establishes regulations governing telecommunications facilities and related infrastructure within the City of Monroe;

WHEREAS, the City Council desires to provide for the regulation of unmanned wireline telecommunications facilities and associated equipment and infrastructure;

WHEREAS, the City Council desires to establish zoning, permitting, setback, screening, landscaping, and plan requirements applicable to wireline telecommunications facilities installations on private property;

WHEREAS, the City Council does not intend for the requirements of this Section to apply to ordinary telecommunications facilities and infrastructure located within the public right-of-way, which shall remain subject to otherwise applicable right-of-way permitting requirements and law; and

WHEREAS, the City Council further desires to provide additional review requirements for wireline telecommunications facilities located within residential zoning districts and designated historic districts;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Monroe, in legal and regular session convened, that Section 32.5-42 of the Code of Ordinances of Monroe, Louisiana, is hereby amended by adding the following definition:

Sec. 32.5-42. Definitions.

Wireline telecommunications facility (WTF) means any unmanned facility, equipment building, transmission shelter, equipment pad, cabinet, major telecommunications regional junction, or similar facility established or used to transfer or boost voice, data, fiber, or images, including facilities housing transmission equipment, coaxial cables, fiber-optic cables, or related telecommunications equipment.

BE IT FURTHER ORDAINED that Article IV of Chapter 32.5 of the Code of Ordinances of Monroe, Louisiana, is hereby amended by adding Section 32.5-51, to read as follows:

Sec. 32.5-51. Wireline telecommunications facility (WTF).

- (a) *Applicability.* This section shall apply only to wireline telecommunications facilities located or proposed to be located outside of the public right-of-way. Nothing in this section shall apply to telecommunications facilities, equipment, cabinets, pedestals, handholes, cables, or other telecommunications infrastructure located within the public right-of-way, which shall remain subject to applicable right-of-way permitting requirements and other applicable law.
- (b) *Right-of-way work.* Nothing in this section shall relieve any person of the requirement to obtain any permit otherwise required for work within a City of Monroe right-of-way.

- (c) *Zoning.* A wireline telecommunications facility subject to this section shall be permitted by right in all nonresidential use districts. A wireline telecommunications facility proposed within a residential zoning district shall require a Major Conditional Use permit pursuant to the procedure set forth in Section 37-130(f) of the City of Monroe Code.
- (d) *Historic districts.* A wireline telecommunications facility subject to this section and proposed within a historic district shall obtain a Certificate of Appropriateness pursuant to Section 18.5-3 of the City of Monroe Code.
- (e) *Setbacks.* A wireline telecommunications facility subject to this section shall comply with all zoning setback requirements applicable to commercial new construction within the zoning district in which the facility is located.
- (f) *Screening and landscaping.* All ground-mounted equipment pads, shelters, cabinets, and similar equipment associated with a wireline telecommunications facility subject to this section shall be fully screened from public view in accordance with the applicable requirements of Section 37-76 of the City of Monroe Code and shall be accompanied by a continuous evergreen landscape buffer designed and maintained to obscure the facility from adjacent properties and public rights-of-way.
- (g) *Permitting and plans.* A Commercial New Construction permit shall be required for each wireline telecommunications facility subject to this section. All applications for such permits shall include HVAC/mechanical plans, electrical plans, stormwater management plans, and generator plans, as applicable to the proposed facility.

BE IT FURTHER ORDAINED that all other paragraphs, subsections, subparagraphs, clauses, phrases, and words of Chapter 32.5 not specifically amended by this Ordinance shall remain unchanged and in full force and effect.

BE IT FURTHER ORDAINED that if any provision of this Ordinance is found invalid, the remaining provisions shall remain in full force and effect.

This Ordinance was introduced on September 22, 2026.

Notice published on _____, 2026.

This Ordinance having been submitted in writing, introduced, and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on October 13, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was offered by _____, who moved for its adoption, and was seconded by _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPOREAL POSSESSION OF AND SELL TO SANDCO GROUP, LLC, ALL RIGHTS, TITLE, AND INTEREST IN AND TO LOT 23, SQUARE 55, UNIT 10, BTW ADDITION, 4011 BARLOW STREET, MONROE, LOUISIANA, ADJUDICATED TO THE CITY OF MONROE FOR NONPAYMENT OF AD VALOREM TAXES, PURSUANT TO LA. R.S. 47:2238.1 ET SEQ., AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the following described property:

**Lot 23, Sq 55, Unit 10, BTW Addition
4011 Barlow St.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #50438**

was adjudicated to the City of Monroe, Louisiana, for nonpayment of 2018 ad valorem taxes by instrument dated and filed June 11, 2019, in Conveyance Book 2584, Page 770, of the records of Ouachita Parish, Louisiana;

WHEREAS, the 2018 ad valorem taxes forming the basis of the adjudication were assessed by the City of Monroe against Bernidein R. Phillips;

WHEREAS, more than five (5) years have elapsed since the filing of the instrument evidencing the adjudication in the conveyance records of the Ouachita Parish Clerk of Court;

WHEREAS, SANDCO GROUP, LLC, has applied to purchase the property from the City of Monroe pursuant to La. R.S. 47:2238.1 *et seq.*;

WHEREAS, SANDCO GROUP, LLC, has deposited with the City the amount determined by the Tax Collector pursuant to La. R.S. 47:2238.2 to be sufficient to cover the expenses of the sale, including advertising, taxes due, and other costs associated with the sale;

WHEREAS, the amount deposited by SANDCO GROUP, LLC, is One Thousand Six Hundred Forty and 42/100 Dollars (\$1,640.42), including Eight Hundred Sixty-Eight and 42/100 Dollars (\$868.42) in parish and municipal taxes, with the remainder consisting of legal fees, advertising costs, mailing costs, filing and recordation expenses, and other costs associated with the sale;

WHEREAS, the City of Monroe has provided notice to the tax debtor and all other interested parties as required by La. R.S. 47:2238.3, including notice by registered or certified mail and publication in the official journal of the City of Monroe of the City's intent to take actual corporeal possession of the property and transfer ownership thereof to SANDCO GROUP, LLC;

WHEREAS, the property remains unredeemed, and the City desires to proceed with the taking of actual corporeal possession of the property and transfer of ownership to SANDCO GROUP, LLC, in accordance with La. R.S. 47:2238.1 *et seq.*; and

WHEREAS, the sale and transfer of the property shall be completed only upon satisfaction of the remaining requirements of La. R.S. 47:2238.1 *et seq.*, including the issuance of an order of possession and transfer of ownership by a court of competent jurisdiction pursuant to La. R.S. 47:2238.5.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the City of Monroe is hereby authorized to take actual corporeal possession of and sell and transfer to SANDCO GROUP, LLC, pursuant to La. R.S. 47:2238.1 *et seq.*, all rights, title, and interest in and to the following described property:

**Lot 23, Sq 55, Unit 10, BTW Addition
4011 Barlow
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #50438**

BE IT FURTHER ORDAINED that the Tax Collector and other appropriate City officials are hereby authorized to execute the affidavit required by La. R.S. 47:2238.4 and to take all other actions necessary or appropriate to obtain an order of possession and transfer of ownership pursuant to La. R.S. 47:2238.5.

BE IT FURTHER ORDAINED that, upon issuance of the order of possession and transfer of ownership pursuant to La. R.S. 47:2238.5, the Mayor, or his designee, is hereby authorized to execute an act of sale and any and all other documents necessary or appropriate to perfect the sale and transfer of the property to SANDCO GROUP, LLC, in accordance with La. R.S. 47:2238.1 *et seq.*

This Ordinance was introduced on September 8, 2026.

Notice published on the _____ day of September 2026.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on the September 22, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was offered by _____, who moved for its adoption, and was seconded by _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPOREAL POSSESSION OF AND SELL TO SANDCO GROUP, LLC, ALL RIGHTS, TITLE, AND INTEREST IN AND TO LOTS 14 AND 15, SQUARE 34, UNIT 6, BTW ADDITION, 3912 WHITE STREET, MONROE, LOUISIANA, ADJUDICATED TO THE CITY OF MONROE FOR NONPAYMENT OF AD VALOREM TAXES, PURSUANT TO LA. R.S. 47:2238.1 ET SEQ., AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the following described property:

Lot 14 & 15, Sq 34, Unit 6, BTW Addition
3912 White St.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #51987

was adjudicated to the City of Monroe, Louisiana, for nonpayment of 2006 ad valorem taxes by instrument dated and filed July 20, 2007, in Conveyance Book 2097, Page 446, of the records of Ouachita Parish, Louisiana;

WHEREAS, the 2006 ad valorem taxes forming the basis of the adjudication were assessed by the City of Monroe against Elnor Mansfield;

WHEREAS, more than five (5) years have elapsed since the filing of the instrument evidencing the adjudication in the conveyance records of the Ouachita Parish Clerk of Court;

WHEREAS, SANDCO GROUP, LLC, has applied to purchase the property from the City of Monroe pursuant to La. R.S. 47:2238.1 *et seq.*;

WHEREAS, SANDCO GROUP, LLC, has deposited with the City the amount determined by the Tax Collector pursuant to La. R.S. 47:2238.2 to be sufficient to cover the expenses of the sale, including advertising, taxes due, and other costs associated with the sale;

WHEREAS, the amount deposited by SANDCO GROUP, LLC, is Four Thousand Three Hundred Forty-Five and 05/100 Dollars (\$4,345.05), including Three Thousand Five Hundred Seventy-Three and 05/100 Dollars (\$3,573.05) in parish and municipal taxes, with the remainder consisting of legal fees, advertising costs, mailing costs, filing and recordation expenses, and other costs associated with the sale;

WHEREAS, the City of Monroe has provided notice to the tax debtor and all other interested parties as required by La. R.S. 47:2238.3, including notice by registered or certified mail and publication in the official journal of the City of Monroe of the City's intent to take actual corporeal possession of the property and transfer ownership thereof to SANDCO GROUP, LLC;

WHEREAS, the property remains unredeemed, and the City desires to proceed with the taking of actual corporeal possession of the property and transfer of ownership to SANDCO GROUP, LLC, in accordance with La. R.S. 47:2238.1 *et seq.*; and

WHEREAS, the sale and transfer of the property shall be completed only upon satisfaction of the remaining requirements of La. R.S. 47:2238.1 *et seq.*, including the issuance of an order of possession and transfer of ownership by a court of competent jurisdiction pursuant to La. R.S. 47:2238.5.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the City of Monroe is hereby authorized to take actual corporeal possession of and sell and transfer to SANDCO GROUP, LLC, pursuant to La. R.S. 47:2238.1 *et seq.*, all rights, title, and interest in and to the following described property:

**Lot 14 & 15, Sq 34, Unit 6, BTW Addition
3912 White St.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #51987**

BE IT FURTHER ORDAINED that the Tax Collector and other appropriate City officials are hereby authorized to execute the affidavit required by La. R.S. 47:2238.4 and to take all other actions necessary or appropriate to obtain an order of possession and transfer of ownership pursuant to La. R.S. 47:2238.5.

BE IT FURTHER ORDAINED that, upon issuance of the order of possession and transfer of ownership pursuant to La. R.S. 47:2238.5, the Mayor, or his designee, is hereby authorized to execute an act of sale and any and all other documents necessary or appropriate to perfect the sale and transfer of the property to SANDCO GROUP, LLC, in accordance with La. R.S. 47:2238.1 *et seq.*

This Ordinance was introduced on September 8, 2026.

Notice published on the ____ day of September 2026.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on September 22, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was offered by _____, who moved for its adoption, and was seconded by _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPOREAL POSSESSION OF AND SELL TO SANDCO GROUP, LLC, ALL RIGHTS, TITLE, AND INTEREST IN AND TO LOT 13, SQUARE 34, UNIT 6, BTW ADDITION, 3908 WHITE STREET, MONROE, LOUISIANA, ADJUDICATED TO THE CITY OF MONROE FOR NONPAYMENT OF AD VALOREM TAXES, PURSUANT TO LA. R.S. 47:2238.1 ET SEQ., AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the following described property:

**Lot 13, Sq 34, Unit 6, BTW Addition
3908 White St.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #74714**

was adjudicated to the City of Monroe, Louisiana, for nonpayment of 2011 ad valorem taxes by instrument dated and filed July 6, 2012, in Conveyance Book 2295, Page 423, of the records of Ouachita Parish, Louisiana;

WHEREAS, the 2011 ad valorem taxes forming the basis of the adjudication were assessed by the City of Monroe against Eloise Emerson Wyatt;

WHEREAS, more than five (5) years have elapsed since the filing of the instrument evidencing the adjudication in the conveyance records of the Ouachita Parish Clerk of Court;
WHEREAS, SANDCO GROUP, LLC, has applied to purchase the property from the City of Monroe pursuant to La. R.S. 47:2238.1 *et seq.*;

WHEREAS, SANDCO GROUP, LLC, has deposited with the City the amount determined by the Tax Collector pursuant to La. R.S. 47:2238.2 to be sufficient to cover the expenses of the sale, including advertising, taxes due, and other costs associated with the sale;

WHEREAS, the amount deposited by SANDCO GROUP, LLC, is Two Thousand Three Hundred Ninety-Six and 64/100 Dollars (\$2,396.64), including One Thousand Six Hundred Twenty-Four and 64/100 Dollars (\$1,624.64) in parish and municipal taxes, with the remainder consisting of legal fees, advertising costs, mailing costs, filing and recordation expenses, and other costs associated with the sale;

WHEREAS, the City of Monroe has provided notice to the tax debtor and all other interested parties as required by La. R.S. 47:2238.3, including notice by registered or certified mail and publication in the official journal of the City of Monroe of the City's intent to take actual corporeal possession of the property and transfer ownership thereof to SANDCO GROUP, LLC;

WHEREAS, the property remains unredeemed, and the City desires to proceed with the taking of actual corporeal possession of the property and transfer of ownership to SANDCO GROUP, LLC, in accordance with La. R.S. 47:2238.1 *et seq.*; and

WHEREAS, the sale and transfer of the property shall be completed only upon satisfaction of the remaining requirements of La. R.S. 47:2238.1 *et seq.*, including the issuance of an order of possession and transfer of ownership by a court of competent jurisdiction pursuant to La. R.S. 47:2238.5.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the City of Monroe is hereby authorized to take actual corporeal possession of and sell and transfer to SANDCO GROUP, LLC, pursuant to La. R.S. 47:2238.1 *et seq.*, all rights, title, and interest in and to the following described property:

**Lot 13, Sq 34, Unit 6, BTW Addition
3908 White St.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #74714**

BE IT FURTHER ORDAINED that the Tax Collector and other appropriate City officials are hereby authorized to execute the affidavit required by La. R.S. 47:2238.4 and to take all other actions necessary or appropriate to obtain an order of possession and transfer of ownership pursuant to La. R.S. 47:2238.5.

BE IT FURTHER ORDAINED that, upon issuance of the order of possession and transfer of ownership pursuant to La. R.S. 47:2238.5, the Mayor, or his designee, is hereby authorized to execute an act of sale and any and all other documents necessary or appropriate to perfect the sale and transfer of the property to SANDCO GROUP, LLC, in accordance with La. R.S. 47:2238.1 *et seq.*

This Ordinance was introduced on September 8, 2026.

Notice published on the _____ day of September 2026.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on September 22, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was introduced by _____, who moved for its adoption, and was seconded by _____:

AN ORDINANCE AMENDING THE CITY OF MONROE OPERATING BUDGET FOR FISCAL YEAR 2026–2027 TO APPROPRIATE ADDITIONAL FUNDS FOR TRANSIT INSURANCE PREMIUMS, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Section 5-04 of the Monroe City Charter and La. R.S. 39:1310 authorize the amendment of the City’s operating budget following its adoption;

WHEREAS, the cost of insurance coverage attributable to the Monroe Transit System has increased beyond the amount included in the adopted Fiscal Year 2026–2027 Operating Budget, requiring an additional appropriation for insurance premiums; and

WHEREAS, the City must amend the Fiscal Year 2026–2027 Operating Budget for Fund 6001 – Transit to provide sufficient appropriations for such insurance expenses.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the Operating Budget for Fiscal Year 2026–2027 is hereby amended for Fund 6001 – Transit as follows:

- Account No. 6001-4000-2403 6520.001 – Insurance: increase by One Hundred Seventy Thousand Seven Hundred Eight and No/100 Dollars (\$170,708.00), from Six Hundred Sixty-Eight Thousand Nine Hundred Eighty and No/100 Dollars (\$668,980.00) to Eight Hundred Thirty-Nine Thousand Six Hundred Eighty-Eight and No/100 Dollars (\$839,688.00).

BE IT FURTHER ORDAINED that the foregoing amendment results in a total increase in Fund 6001 – Transit expenditures of One Hundred Seventy Thousand Seven Hundred Eight and No/100 Dollars (\$170,708.00).

BE IT FURTHER ORDAINED that the Mayor, Director of Administration, Budget Officer, and other appropriate City officials are hereby authorized to make all accounting entries and take all other actions necessary or appropriate to implement the budget amendment authorized herein.

This Ordinance was introduced on September 22, 2026.

Notice published on _____, 2026.

This Ordinance having been submitted in writing, introduced, and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on October 13, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO



Fund

6001

2

APPROVALS

Form BA-3

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was introduced by _____, who moved for its adoption and was seconded by _____:

AN ORDINANCE AMENDING SECTION 32.5-42 (DEFINITIONS) OF THE CITY OF MONROE CODE TO DEFINE WIRELINE TELECOMMUNICATIONS FACILITIES; ADDING SECTION 32.5-51 TO PROVIDE REGULATIONS GOVERNING WIRELINE TELECOMMUNICATIONS FACILITIES; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Article IV of Chapter 32.5 of the City of Monroe Code establishes regulations governing telecommunications facilities and related infrastructure within the City of Monroe;

WHEREAS, the City Council desires to provide for the regulation of unmanned wireline telecommunications facilities and associated equipment and infrastructure;

WHEREAS, the City Council desires to establish zoning, permitting, setback, screening, landscaping, and plan requirements applicable to wireline telecommunications facilities; and

WHEREAS, the City Council further desires to provide additional review requirements for wireline telecommunications facilities located within residential zoning districts and designated historic districts;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Monroe, in legal and regular session convened, that Section 32.5-42 of the Code of Ordinances of Monroe, Louisiana, is hereby amended by adding the following definition:

Sec. 32.5-42. Definitions.

Wireline telecommunications facility (WTF) means any unmanned facility, equipment building, transmission shelter, equipment pad, cabinet, major telecommunications regional junction, or similar facility established or used to transfer or boost voice, data, fiber, or images, including facilities housing transmission equipment, coaxial cables, fiber-optic cables, or related telecommunications equipment.

BE IT FURTHER ORDAINED that Article IV of Chapter 32.5 of the Code of Ordinances of Monroe, Louisiana, is hereby amended by adding Section 32.5-51, to read as follows:

Sec. 32.5-51. Wireline telecommunications facility (WTF).

- (a) Wireline telecommunications facilities shall be permitted by right in all nonresidential use districts. A wireline telecommunications facility proposed within a residential zoning district shall require a Major Conditional Use permit pursuant to the procedure set forth in Section 37-130(f) of the City of Monroe Code.
- (b) A wireline telecommunications facility proposed within a historic district shall obtain a Certificate of Appropriateness pursuant to Section 18.5-3 of the City of Monroe Code.
- (c) Wireline telecommunications facilities shall comply with all zoning setback requirements applicable to commercial new construction within the zoning district in which the facility is located.
- (d) All ground-mounted equipment pads, shelters, cabinets, and similar equipment associated with a wireline telecommunications facility shall be fully screened

from public view in accordance with the applicable requirements of Section 37-76 of the City of Monroe Code and shall be accompanied by a continuous evergreen landscape buffer designed and maintained to obscure the facility from adjacent properties and public rights-of-way.

- (e) A Commercial New Construction permit shall be required for each wireline telecommunications facility. All applications for such permits shall include HVAC/mechanical plans, electrical plans, stormwater management plans, and generator plans, as applicable to the proposed facility.

BE IT FURTHER ORDAINED that all other paragraphs, subsections, subparagraphs, clauses, phrases, and words of Chapter 32.5 not specifically amended by this Ordinance shall remain unchanged and in full force and effect.

BE IT FURTHER ORDAINED that if any provision of this Ordinance is found invalid, the remaining provisions shall remain in full force and effect.

This Ordinance was introduced on August 25, 2026.

Notice published on _____, 2026.

This Ordinance having been submitted in writing, introduced, and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on September 8, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO