

AGENDA
City of Monroe

LEGAL & REGULAR SESSION – JULY 28, 2026, 6:00PM
CITY COUNCIL CHAMBERS CITY HALL

I: ROLL CALL AND DECLARE QUORUM:

II: INVOCATION & PLEDGE OF ALLEGIANCE – Pastor Fee Strickland, Senior Pastor
Mt. Pleasant MBC

III: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

1. Mayor Ellis
2. Mr. Harvey
3. Mrs. Ezernack
4. Ms. Woods
5. Mr. McFarland
6. Mr. Muhammad

IV: APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF JULY 14, 2026:
(PUBLIC COMMENTS)

V: PRESENTATIONS:
NONE.

VI: PUBLIC HEARINGS:
NONE.

PROPOSED CONDEMNATIONS:

(Public Comment)

1. 4200 GAYTON ST (D3) – Owner: Dorothy R. Jackson

VII: ACCEPTANCE OR REJECTION OF BIDS:
(Public Comment)
None.

VIII: RESOLUTIONS AND MINUTE ENTRIES:

1. Council:

Public Comment:

(a) Adopt a Resolution authorizing the City of Monroe to enter into a Cooperative Endeavor Agreement with Choices Mentoring for Families and Youth and further providing with respect thereto. Muhammad

(b) Adopt a Resolution granting an exception to the Open Container Ordinance to the Twin City Art Foundation for an Exhibition, Grounds for Departure: A Historic House, An Art Museum at the Masur Museum of Art pursuant to Monroe City Code Sec. 12-231 d. (Open Container Ordinance), and further providing with respect thereto.

(c) Adopt a Resolution granting an exception to the Open Container Ordinance for the Louisiana

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Municipal Association Block Party pursuant to Monroe City Code Section 12-231(d), authorizing associated street closures, and further providing with respect thereto.

2. Department of Administration:

Public Comment:

None.

3. Department of Planning & Urban Development:

Public Comment:

None.

4. Legal Department:

Public Comment:

(a) Adopt a Resolution authorizing the City retain Fishman Haygood, LLP for legal services relating to claims arising from the purchase of fire apparatus and further providing with respect thereto.

5. Mayor's office:

public comment:

None.

6. Department of Public Works:

Public Comment:

None.

7. Department of Community Affairs:

Public Comment:

None.

8. Police Department:

Public Comment:

None.

9. Fire Department:

Public Comment:

None.

10. Engineering Services:

Public Comment:

(a) Adopt a Resolution authorizing the City of Monroe to enter into a Master Professional Services Agreement with Lazenby & Associates, Inc. for engineering, surveying, and related professional services, and further providing with respect thereto.

(b) Adopt a Resolution authorizing the City of Monroe to enter into a Master Professional Services Agreement with S. E. Huey Co. for engineering, surveying, and related professional services, and further providing with respect thereto.

(c) Adopt a Resolution authorizing a Traffic Signal Maintenance Agreement with the Louisiana Department of Transportation and Development from July 1, 2026, to June 30, 2027.

(d) Adopt a Resolution approving Task Order 26sew002 between the City of Monroe and Waggoner Engineering, Inc. for the WPCC Influent Pumps No. 3 & 4 and Effluent Pumps No. 3 & 4 Replacement Project.

(e) Adopt a Resolution approving Task Order 26sew001 between the City of Monroe and Waggoner Engineering, Inc. for the WPCC Influent and Effluent Pump Station Valve Replacement Project.

BREAK IF NEEDED:

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IX: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Introduce an Ordinance adopting the Authorized Millage Rate(s) and providing for the Levying of Special and General Taxes for the City of Monroe for the year 2025 and further providing with respect thereto.

(b) Introduce an Ordinance amending the City of Monroe Operating Budget for the Fiscal Year 2026-2027 to appropriate funds for cancer screenings for fire service employees and further providing with respect thereto.

(c) Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Linda Faye Rucks all rights, title, and interest that the city may have acquired to Lot Six (6), Square fifty-five (55), Unit 10, Booker T. Washington Addition, 4010 Pippin St., Ouachita Parish, District 3, Monroe, La, by adjudication at tax sale dated July 25th 1996, and further providing with respect thereto.

(d) Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Erica Thomas and Horace Wilson all rights, title, and interest that the City may have acquired to south 70', Lot Seven (7) & south 70' of west 10' of Lot Eight (8), Square 7, Bryant's south Highland Addition (no municipal address) Marx St., Ouachita Parish, District 5, Monroe, La, by adjudication at tax sale dated July 13th 1999, and further providing with respect thereto.

X: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION AND SUBJECT TO PUBLIC HEARING:

Open Public Hearing/Public Comment/Close Hearing:

(a) Finally adopt an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Tez Washington all rights, title, and interest that the city may have acquired to lot twelve (12) of block six (6) of Renwick's Addition bearing municipal address 303 S 23rd St., Ouachita Parish, district 3, Monroe, La, by adjudication at tax sale dated June 8, 2005, and further providing with respect thereto.

XI: CITIZENS PARTICIPATION:

XII: ADJOURN.

City Hall, Monroe, Louisiana
July 14, 2026
6:00PM

There was a legal and regular session of the City Council of the City of Monroe, Louisiana held on this date at the Council's regular meeting place, the Council Chamber, City Hall Building, Monroe, Louisiana.

The Honorable Rodney McFarland I, Chairman called the meeting to order. He then asked the clerk to call roll.

There present: Ms. Woods, Mrs. Ezernack, Mr. McFarland, and Mr. Muhammad

There absent: Mr. Harvey

Chairman McFarland announced that the quorum was present, and that the Invocation and the Pledge of Allegiance led by Rev Angela Thomas – Assistance to the Bishop at the Greater Free Gift Baptist Church

Chairman McFarland announced in accordance with the City Charter, the Council would conduct its annual election for Chairman and Vice Chairman. He thanked the Council for the opportunity to serve as Chairman during the previous year.

Elect Chairman and Vice Chairman for the coming year 2026-27

Chairman McFarland opened nominations for Chairman. Mrs. Ezernack and Ms. Woods nominated Mr. Muhammad. Mr. McFarland asked if there were any other nominations, there being none, all unanimously voting in favor: Mr. Verbon Muhammad Sr. was declared Chairman for 2026-2027. (Mr. Harvey absent)

Mr. Muhammad opened nominations for Vice Chairman, Mr. McFarland, nominated Ms. Woods there being no additional nominations, all voting in favor: Ms. Juanita Woods was declared Vice Chairman for 2026-2027 (Mr. Harvey absent)

Chairman Muhammad thanked the Council for its vote of confidence and expressed his commitment to working collaboratively with the Mayor, Council, and administration. He identified priorities including infrastructure improvements, economic development, crime prevention, and affordable housing, emphasizing the importance of cooperation to move the City forward.

Ms. Woods expressed appreciation for her election as Vice Chairman and pledged to support the Chairman while working cooperatively with both the Council and administration. She stated that continued progress would require mutual cooperation and compromise.

Preliminary Agenda Matters:

Chairman Muhammad explained the meeting was intended to encourage citizen participation and stated he did not plan to impose a strict speaking limit as long as comments remained relevant to the agenda. However, he reserved the authority to ask speakers to conclude their remarks when appropriate and announced that citizen participation would generally allow up to four minutes per speaker.

Mr. Creekbaum stated it's enshrined. (3 minutes in Rules & Regulations Resolution)

Chairman Muhammad further clarified while the standard speaking time would generally remain three minutes, he may allow additional time when appropriate. He also asked everyone addressing the Council to direct their comments through the Chair rather than speaking directly to individual council members, emphasizing that doing so would promote a more orderly and respectful meeting.

Upon motion of Ms. Woods, seconded by Mr. McFarland, the minutes of the Legal and Regular Session of June 23, 2026, were approved. (Mrs. Ezernack abstained) (No comments from the public)

VI: Presentation:

Mr. Tank Smith thanked the Council for its continued support of the Massey Miracle Runners. He encouraged young athletes to remain disciplined, persevere through challenges, learn from mistakes, and continue striving for success while expressing appreciation to parents, coaches, and the community.

Mr. Detrick Massey thanked the City, Council, and staff for supporting the Massey Miracle Runners. She announced plans to pursue another championship event in 2027 and expressed appreciation to those who helped make the recent event successful.

Malcolm Gay, special recognition and appreciation, Representing USA Track & Field commended the City of Monroe, volunteers, and the Massey Miracle Runners organization for hosting a well-organized championship event. He praised the professionalism, hospitality, communication, security, and overall experience provided to athletes and spectators.

Ms. Massey stated the success of the Massey Miracle Runners benefits the entire City of Monroe and presented championship rings to Mayor Ellis and the Monroe City Council in appreciation of their support.

VII: Proposed Condemnations:

1. 110 Memorial Dr (D5)- Owners: Danny W. Robinson.

Upon motion of Chairman Muhammad, seconded by Mrs. Ezernack and unanimously approved, the building was condemned, and the property owner given 30 days to bring the structure into compliance with the Code or demolish the structure. (No comments from the public)

Mr. Tommy James (Code Enforcement) stated it's a dilapidated structure and it's becoming a nuisance and we're asking that you condemn it and give the property only 30 days to bring into compliance.

2. 602 Wilson St (D4)- Owner: Christine C. White & Pearlie Irby (Tax)

Upon motion of Mr. McFarland, seconded by Mrs. Ezernack and unanimously approved, the building was condemned, and the property owner given 30 days to bring the structure into compliance with the Code or demolish the structure.

Pearlie Irby requested additional time to contact the property owner and determine whether the property could be restored and returned to productive use before condemnation proceedings moved forward.

Chairman Muhammad asked Mr. James had he been in contact with the owner.

Mr. James stated he had been unable to contact the property owner and reiterated that the structure remained dilapidated and a nuisance. He recommended allowing 30 days for the property to be brought into compliance.

Mr. Creekbaum explained Ms. Irby brought at a tax sale interest in the property rather than full ownership. He stated that ownership rights could change over time in accordance with applicable tax sale laws.

Chairman Muhammad stated 30 days would be allowed for contact with the owner and for the property to be brought into compliance with City code. He further inquired about additional enforcement efforts to address illegal dumping around overgrown and vacant properties.

Mr. James advised that fines for illegal dumping and littering have increased to \$1,500 and stated Code Enforcement would begin issuing citations more proactively when violations are observed.

Chairman Muhammad encouraged residents to report illegal dumping and reminded the public that reporting violations is important to improving neighborhood conditions.

Mrs. Ezernack asked whether information regarding the increased fines could be shared through local media.

Mr. James stated efforts were underway to publicize the increased fines and educate residents about the updated enforcement measures.

VIII: Veto Override:

Chairman Muhammad open the Public Hearing

(a) Upon motion of Ms. Woods, seconded by Mr. McFarland, an Ordinance No. 12,300 annexing approximately ±26 acres; extending and enlarging the boundaries of the City of Monroe, Louisiana; providing for recordation of the revised boundary; establishing an effective date; and otherwise providing for related matters was denied, and veto upheld. (Mrs. Ezernack voted nay) (Mr. Harvey absent)

Patricia Turner, 315 Marshall Dr, requested clarification regarding the ordinance being considered under the veto override agenda item.

Mr. Creekbaum explained the veto override process, stating the ordinance had previously been adopted by the Council and later vetoed by the Mayor. He noted this meeting represents the Council's final opportunity to override the veto by the required supermajority vote.

Donnie Bright, 119 Anita Dr., expressed concerns about the proposed annexation, stating the residents had only recently received information and believed the project lacked sufficient clarity. He stated his opposition based on concerns regarding the proposed development.

Gloria Clark, 100 Anita Dr, stated she had recently learned of the project and expressed opposition to the proposed annexation, asking the Council to reconsider.

Daphne Hamilton, 104 Wesley St., stated she has lived in the Green Acres community for many years and voiced her opposition to the proposed project.

Sheridan Hamilton, 104 Wesley St., stated the plans for the property remained unclear and expressed opposition until additional information regarding the development is provided.

There were further opposition as follows; Ivori Washington Johnson, 5410 Jackson St., Eric Payne, 109 Wesley St., and Artis Wilson, 106 Freddie St.

Charles Theus, 503 Speed Ave, the developer, described the proposed residential development, explaining that it would provide quality housing designed to meet a community need while contributing positively to Monroe's housing inventory.

Chairman Muhammad acknowledged the concerns raised by residents and explained the proposal had completed the Planning and Zoning review process. He apologized to anyone who did not receive earlier notification.

Mr. Creekbaum stated the required Planning and Zoning notifications had been provided and explained City ordinances do not require additional notification before Council consideration.

Mr. McFarland thanked residents for attending and encouraged them not to rely on misinformation. He clarified the proposal involved single-family homes rather than apartments or rental housing and stated he would support the recommendation of the Council representative for the district.

Mrs. Ezernack stated additional information was needed regarding infrastructure responsibilities and developer commitments before she could support the proposal. She encouraged the developer to return with more detailed plans addressing those concerns.

Ms. Woods stated she believed the proposed development would increase surrounding property values, expand the City's tax base, and encourage future investment in South Monroe. She emphasized the proposal involved annexation of underutilized property and expressed support for responsible growth while acknowledging residents' concerns.

Mrs. Ezernack stated misinformation can spread quickly during proposed developments, particularly among nearby property owners. She encouraged open communication between residents, developers, and the city so everyone clearly understands the project's purpose, each party's responsibilities, and the overall development process before conclusions are reached.

Mr. McFarland stated inaccurate information had circulated regarding the proposed development. He noted the council had previously supported a similar annexation initiated by the mayor and expressed concern that the current project was being viewed differently despite having comparable circumstances. He emphasized the importance of supporting responsible development and continued investment on the south side of Monroe.

Public hearing was closed and Ordinance was read for finalization

Roosevelt Wright, 2406 Oak St., Mr. Wright stated the council had previously approved a similar annexation despite incomplete infrastructure and questioned why different standards appeared to be applied to the current proposal. He requested consistency and transparency in the council's decision-making process.

Mrs. Ezernack clarified that her concern centered on ensuring the streets were brought up to city code and stated the developer would be responsible for completing the required improvements, on that note, the Chairman called for the vote.

IX: RESOLUTIONS AND ORDNIANCE FOR SECOND READING AND FINAL ADOPTION AND SUBJECT TO PUBLIC HEARING:

Chairman Muhammad open the Public Hearing

(a) Upon motion of Ms. Woods, seconded by Mr. McFarland, and approved Ordinance No. 12,302 proposing an amendment to the Home Rule Charter of the City of Monroe, Louisiana, to amend Section 2-13 (c) (Submission of Ordinance to the Mayor) so as to reduce the vote required for the council to override a mayoral veto from two-thirds of its authorized membership to a majority of its authorized membership; providing that the amendment shall become effective only upon ratification by a majority of the qualified electors voting thereon; directing submission of the proposed amendment to the electorate pursuant to section 7-04 of the Charter and Article VI, Section 5 of the Louisiana Constitution; and otherwise providing with respect thereto. (Mrs. Ezernack nay) (Mr. Harvey absent)

Brenda Joyce Williams, 502 Carlton Ave., opposed the charter amendment, stating that the existing balance of power between the mayor and council should remain in place. She expressed concern that reducing the votes required to override a veto would weaken governmental checks and balances.

Roosevelt Wright, 2406 Oak St, reviewed the intent of Monroe's charter, explaining it established a strong-mayor form of government while providing the council with significant legislative authority. He encouraged preserving that balance.

Charles Theus, 503 Speed Ave., supported the amendment, stating it would help remove obstacles to economic development and encourage investment, particularly in south Monroe.

Patricia Turner, 315 Marshall Dr., urged the council to keep the current charter provisions, stating the existing system promotes accountability, discussion, and balanced government.

Ms. Woods explained the amendment was intended to improve the council's ability to move important matters forward when governmental impasses occur while continuing to represent the interests of Monroe residents.

Public hearing was closed and Ordinance was read for finalization.

Mr. McFarland shared differing opinions regarding the charter amendment, with comments reflecting both support for the existing charter and support for modifying the veto process.

Mrs. Ezernack stated she supports maintaining the current system of checks and balances established by the City's governing structure. She expressed concerns that reducing the mayor's veto authority would weaken that balance and alter the responsibilities assigned to both the Council and the Mayor. She emphasized each branch has a distinct role, noting that the Council controls the legislative agenda while the Mayor has veto authority. Based on those principles, she stated she could not support the proposed ordinance.

Chairman Muhammad stated this is coming out of frustration because they get to an impasse where they sometimes can't get anything through. He really thinks administration, mayor and the council must work together. He does believe that must happen. They have a situation where they just had impasse and maybe they can remove the override veto so they can get some things through. These are some things you come up with when you become frustrated.

Chairman Muhammad opened the Public Hearing

(b) Upon motion Ms. Woods, seconded by Mr. McFarland and approved Ordinance No. 12,303 prohibiting discrimination, harassment, retaliation, race-based decision-making and the misuse of official position to knowingly or recklessly make materially false attributions of racial motive by persons exercising governmental authority on behalf of the city: preserving executive authority, civil service rights, confidentiality, and all remedies provided by law; and otherwise providing with respect thereto. (No comments from the public) (Mrs. Ezernack nay) (Mr. Harvey absent)

Public hearing was closed and Ordinance was read for finalization.

Mrs. Ezernack stated current city policies already prohibit discrimination and harassment and therefore she could not support the proposed ordinance.

Ms. Woods explained the ordinance would provide another level of oversight to help ensure employee and citizen concerns are reviewed fairly and addressed in a timely manner.

Mr. McFarland stated while city policies exist, they are not always consistently enforced. He explained the proposed ordinance would strengthen accountability by making compliance a legal requirement rather than relying solely on policy. Although he could not discuss specific personnel matters publicly, he stated concerns brought to his attention demonstrated the need for additional safeguards and greater transparency.

X: RESOLUTION AND MINUTE ENTRIES:

1. Council:

(a) Upon motion of Mr. McFarland, seconded by Ms. Woods and unanimously approved Resolution No. 9157 authorizing the City of Monroe to enter into a Cooperative Agreement with S.O.S Pets of Ouachita and further providing with respect thereto. (No comments from the public)

(b) Upon motion of Mr. McFarland, seconded by Ms. Woods and unanimously approved Resolution No. 9158 granting an exception to the Open Container Ordinance to Isaac King- Justa Cowboy Rodeo Association for the Bayou Black Open Rodeo and Tailgating pursuant to Monroe City Code Sec. 12-231 d (Open Container Ordinance), and further providing with respect there to. (No comments from the public)

(c) Upon motion of Mrs. Ezernack, seconded by Ms. Woods and unanimously approved Resolution No. 9159 granting an exception to the Open Container Ordinance to Zach Randall, Reaper Boat Works, LLC (Reaper Fest Musical Festival) pursuant to Monroe City Cod Sec 12-231 d (Open Container Ordinance), and further providing with respect thereto. (No comments from the public)

2. Mayor's Office:

(a) Upon motion of Mr. McFarland, seconded by Ms. Woods and unanimously approved Resolution No. 9160 authorizing a Cooperative Endeavor Agreement with Isaac King d/b/a Justa Cowboy Association and further providing with respect thereto. (No comments from the public)

(b) Upon motion of Mr. McFarland, seconded by Mrs. Ezernack and unanimously approved Resolution No. 9161 approving a Cooperative Endeavor Agreement with the General Claire L. Chennault Foundation, Inc for the Hot Air Balloon Festival. (No comments from the public)

Mr. Creekbaum informed the council that Ms. Calloway was unable to attend the meeting but wished to express her appreciation to the council for its continued support. He noted she conveyed her sincere gratitude on behalf of the organization.

(c) Upon motion of Mr. McFarland, seconded by Mrs. Ezernack and unanimously approved Resolution No 9162 authorizing the City of Monroe to enter into a Cooperative Endeavor Agreement with Reaper Boats, LLC and further providing with respect thereto. (No comments from the public)

(d) Upon motion of Mr. McFarland, seconded by Mrs. Ezernack, and unanimously approved to remove Resolution authorizing a Cooperative Endeavor Agreement with Ouachita Green and further providing with respect thereto. (No comments from the public)

Ms. Woods asked why the item was being removed.

Mr. Creekbaum stated Ouachita Green hasn't fully reviewed the agreement.

3. Department of Administration

(a) Upon motion by Mr. McFarland, seconded by Mrs. Ezernack, and unanimously approved to consider an Application by Walia, LLC dba Sip N Smoke, 1304 Sterlington Rd., Monroe LA 71203 for a New 2026 Class B Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (Distance Report Cleared, Cert. of Occupy Cleared) (No comments from the public)

4. Public Works Department:

(a) Upon motion by Mr. McFarland, seconded by Ms. Woods and unanimously approved Resolution No 9163 accepting the bid of Lemoine Company, LLC for the Wpcc Fine Bar Screens Replacement Project and further providing with respect thereto. (No comments from the public)

XI: INTRODUCTION OF RESOLUTION & ORDINANCES:

(a) Upon motion by Mr. McFarland, seconded by Ms. Woods and unanimously approved to Introduce an Ordinance declaring certain immovable property located at 911 Orange Street, Monroe, Louisiana, to be no longer needed for a public purpose or public use, authorizing the sale of said property to Eta Delta Lambda Chapter Alpha Phi Alpha Fraternity Educational Foundation, Inc. pursuant to Louisiana Revised Statute 33:4712, and otherwise providing with respect thereto.

Mr. Ernest Muhammad, 1013 Griffin St, on behalf of Alpha Phi Alpha Fraternity and the Alpha Eta Delta Lambda Chapter Foundation, thanked the City Council for supporting the transfer of the property. He

explained the organization has provided scholarships and educational opportunities for local youth for many years and intends to use the property as a permanent location to expand community programs and continue serving future generations.

Ms. Woods thanked Alpha Phi Alpha for investing in the property, noting that it had become an eyesore. She expressed appreciation for the organization's commitment to improving the community and supporting local youth, while also recognizing Dr. Rodney Welch for his contributions.

Mr. McFarland thanked the organization for its investment in the property located in his district. He expressed hope that the project would move forward successfully and stated the renovated building would provide lasting benefits for children, young people, and the surrounding community.

(b) Upon motion by Mr. McFarland, seconded by Ms. Ezernack and unanimously approved to Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Tez Washington all rights, title, and interest that the city may have acquired to lot twelve (12) of block six (6) of Renwick's Additional bearing municipal address 303 S 23rd St., Ouachita Parish, district 3 Monroe, La., by adjudication at tax sale dated June 8, 2005, and further providing with respect thereto.

XII: CITIZENS PARTICIPATION

Lester Paster, 301 S Pointe Dr, revisited concerns he had raised at a previous meeting regarding a Court of Appeal matter and directed those in attendance to his website, requesting that city officials address the issues he believes remain unresolved.

Brenda Joyce Williams, 502 Carlton Ave, urged the Council to prioritize revitalizing existing neighborhoods before pursuing new developments. She encouraged investment in vacant properties, infrastructure improvements, code enforcement, and partnerships to strengthen established communities, particularly in District 4.

Patricia Turner, 315 Marshall Dr., encouraged council members to demonstrate progress through visible neighborhood improvements and emphasized the importance of leadership, collaboration, planning, and consistent action to improve existing communities.

Mondrain Douglas, 2300 Jackson St., congratulated Chairman Muhammad on his election and stated she would continue supporting and following the work of the Council throughout the chairman's term.

JD Bennett, 607 Delouche St, shared concerns regarding a property tax issue, explaining that he had not received notice before ownership of his home changed through a tax sale.

XIII: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

Mrs. Ezernack welcomed attendees and thanked everyone for participating in the meeting.

Ms. Woods – **Vice Chairman** thanked the citizens for attending and participating, stating that their involvement demonstrates an interest in strengthening the community.

Mr. McFarland expressed appreciation to J.B. Bennett for the support and kindness he showed him early in his career, recalling that Mr. Bennett provided assistance during difficult times. He complimented Mr. Bennett on his health and appearance and asked him to share his age with those in attendance. After learning that Mr. Bennett was 91 years old, Mr. McFarland thanked him again for his years of service and support. Mr. McFarland then responded to public comments by explaining the Council must follow established legal procedures for code enforcement and demolitions. He emphasized department heads reports to the mayor, encouraged respectful dialogue, praised city staff for their work, requested written updates regarding ongoing concerns, and reaffirmed his commitment to supporting all council districts while working collaboratively with fellow officials.

Mayor Friday Ellis congratulated Chairman Verbon Muhammad on his election as Council Chairman and expressed his commitment to maintaining a productive working relationship with the Council. He stated many of the Council's priorities align with the administration's goals and that he looks forward to continued collaboration. Mayor Ellis thanked residents for their confidence and support while encouraging the community to continue supporting the Masur Museum, local artists, and cultural institutions. He recognized City employees, especially sanitation crews, for their dedication and discussed recent investments in improved equipment and uniforms to enhance efficiency and safety. He highlighted workforce and economic development opportunities associated with the Meta project, encouraging residents to pursue training, scholarships, and employment through state and local workforce partners. He noted that Meta investment is generating substantial opportunities for Louisiana contractors, local businesses, and Monroe residents seeking employment. Mayor Ellis discussed the administration's continued investment in infrastructure projects, including roads, water systems, and other capital improvements throughout the city.

He acknowledged that disagreements between the administration and Council may occur but emphasized that respectful communication and cooperation are necessary to continue moving Monroe forward. He concluded by reaffirming his commitment to serving the citizens of Monroe and working alongside the Council to improve the quality of life for the community.

Mr. Muhammad – **Chairman** encouraged each council member to identify projects for their districts so they can work together with the Mayor to move them forward. He emphasized fairness, equity, and collaboration while reminding residents to report missing stop signs, street signs, and malfunctioning streetlights so the City can address public safety concerns more efficiently.

There being no further business to come before the council, Chairman Muhammad adjourned the meeting at 8:28PM.

Verbon Muhammad Sr.
Chairman

Carolus S. Riley
Council Clerk

Erica L. Moore
Staff Secretary

For extended details on the council meeting, please call the Council Clerk Monday-Friday at 318-329-2252 to schedule an appointment to listen to the minute recording.



MEMO

DATE: JULY 22, 2026

TO: CAROLUS RILEY

FROM: LEAH ARNOLD

RE: CONDEMNATION FOR CITY COUNCIL ON JULY 28TH, 2026

Please place the following condemnation on the agenda for the City Council on July 28th, 2026.

- 1. 4200 GAYTON ST (D3) – Owner: Dorothy R. Jackson**

c: Ellen Hill
Stacy Newbill
Angelic Dorsey
Tommy James
Morgan McCallister
Brandon Creekbaum

RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____:

A RESOLUTION AUTHORIZING THE CITY OF MONROE TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CHOICES MENTORING FOR FAMILIES AND YOUTH AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual."

WHEREAS, Choices Mentoring for Families and Youth is a nonprofit organization that provides mentoring, educational, leadership, and workforce development opportunities for youth within the City of Monroe;

WHEREAS, Choices Mentoring for Families and Youth proposes to undertake the Seeds of Change Community Garden Project by converting vacant property located at 614 Marx Street into a community garden and urban farming space through the development of garden plots, greenhouse improvements, landscaping, and the planting of flowers, trees, fruits, and vegetables;

WHEREAS, Councilman Verbon Muhammad desires to allocate Six Thousand Dollars (\$6,000.00) from his District Five Special Project Funds to support the Seeds of Change Community Garden Project;

WHEREAS, the Cooperative Endeavor Agreement will serve a public purpose by improving vacant property, promoting neighborhood revitalization, expanding access to community green space, supporting youth mentorship and workforce development, encouraging environmental stewardship, increasing access to healthy food, and enhancing the health, safety, and general welfare of the citizens of the City of Monroe;

WHEREAS, the City will receive commensurate value under the Agreement through the transformation of underutilized property into productive community assets, the provision of educational and workforce development opportunities for local youth, neighborhood beautification, increased opportunities for youth education and workforce development, and the creation of a lasting community asset benefiting the citizens of Monroe; and

WHEREAS, a copy of the Cooperative Endeavor Agreement between the City and Choices Mentoring for Families and Youth is attached hereto and made part hereof.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that Mayor Friday Ellis, or his designee, is hereby authorized to enter into and execute a cooperative endeavor agreement with Choices Mentoring for Families and Youth in substantially the form attached hereto.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on July 28, 2026.

CHAIRPERSON

CITY CLERK

**COOPERATIVE ENDEAVOR AGREEMENT
CHOICES MENTORING FOR FAMILIES AND YOUTH**

This Cooperative Endeavor Agreement ("CEA") is made, entered into and effective as of July __, 2026, by and between the City of Monroe ("City"), a municipality existing under the laws of the State of Louisiana, and Choices Mentoring for Families and Youth ("Choices Mentoring"), a Louisiana nonprofit corporation.

RECITALS

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual."

WHEREAS, the City desires to promote neighborhood revitalization, youth development, environmental stewardship, and community beautification within the City of Monroe;

WHEREAS, Choices Mentoring operates youth mentoring and workforce development programs designed to provide educational and practical training opportunities to youth throughout the community;

WHEREAS, the parties desire to partner on the Seed of Change community garden project, which will transform vacant property into productive community gardens and urban farming spaces while providing educational and workforce development opportunities for local youth;

WHEREAS, the project will start at 614 Marx Street (Council District 5) and will include preparation of vacant property, development of community garden plots, greenhouse improvements, and the planting of flowers, trees, fruits, and vegetables; and

WHEREAS, the City recognizes that this agreement serves a public purpose by eliminating blight, revitalizing vacant property, promoting youth mentorship and workforce development, improving neighborhood beautification, encouraging environmental stewardship, expanding access to healthy food, and enhancing the health, safety, and welfare of the citizens of Monroe.

AGREEMENT

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements herein contained, the City and Choices Mentoring hereby covenant and agree as follows:

I. City Shall

The City shall pay \$6,000.00 to support the Seeds of Change community garden project. These funds shall be payable from Special Project Funds appropriated to Council District 5.

II. Choices Mentoring Shall

Choices Mentoring shall:

1. Use the funds provided by the City solely for costs associated with the Seeds of Change community garden project, including greenhouse infrastructure, garden development, landscaping improvements, gardening materials, equipment, tools, greenhouse construction or installation, and other project-related expenses consistent with the purposes of this Agreement. The proposed project includes converting vacant property located at 614 Marx Street into a community garden and urban farming space.
2. Coordinate and administer youth programming associated with the project, including educational opportunities related to gardening, greenhouse development, urban farming, environmental stewardship, and workforce development.
3. Maintain the project site in a safe, clean, and orderly condition and work with community volunteers and neighborhood participants to support the ongoing success of the project.
4. Recognize the City of Monroe as a contributor to the project through reasonable means, including, if applicable, on project signage, social media, or other promotional materials relating to the project.
5. Maintain records sufficient to document the expenditure of the City's funds.

III. Term

The term of this Cooperative Endeavor Agreement shall begin upon execution and shall remain in effect until Choices Mentoring has fulfilled all obligations required herein.

IV. Cancellation

In the event Choices Mentoring shall default under any of its obligations under this Agreement, the City of Monroe shall have the right to terminate the agreement and seek repayment of all funds not accounted for in accordance herewith.

V. Auditor's Clause

The Louisiana Legislative Auditor and City auditors, both internal and external, shall have the option of auditing all accounts, expenditures, receipts, and invoices related to this CEA. Choices Mentoring shall promptly comply with all requests for information, accounts, expenditures, receipts, and invoices under this CEA.

THUS DONE, READ AND SIGNED in the presence of the undersigned legal and competent witnesses in the City of Monroe, Ouachita Parish, State of Louisiana, on this _____ day of July, 2026.

WITNESSES:

**CHOICES MENTORING FOR FAMILIES
AND YOUTH**

BY: _____

WITNESSES:

City of Monroe

BY: _____

SEEDS OF CHANGE

DISTRICT 5

Choices Mentoring For Families and Youth

SEEDS OF CHANGE

Dear Councilman Muhammad,

I am writing to present a \$17,500 materials budget for the Seeds of Change program, aligned with our outcomes of workforce development, leadership, and the creation of sustainable community assets. This investment prioritizes greenhouse efficiency and hands-on entrepreneurship by equipping participants with the tools and systems needed to grow, package, and sell products through community-based markets, ultimately building job readiness, business skills, and long-term community impact across District 5.

\$14,200 – Greenhouse Infrastructure & Automation: automated irrigation system, water regulation/filtration, electrical setup for shed/greenhouse, environmental monitoring tools, and repairs

\$800 – Raised Garden Beds & Soil Systems: soil, compost, mulch, weed barrier, and bed maintenance materials

\$600 – Tools & Equipment: hand tools, hoses, and safety gear

\$500 – Floral Production Supplies: vases, seeds, flowers, and fertilizers

\$900 – Packaging & Branding for Pop-Up Markets: wraps, labels, branded bags, and display materials

\$500 – Marketing materials

Total: \$17,500

Respectfully,

Chad Ali

Director of Programs

Choices Mentoring for Families and Youth



RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was introduced by _____ who moved for its adoption and was seconded by _____.

RESOLUTION GRANTING AN EXCEPTION TO THE OPEN CONTAINER ORDINANCE TO THE TWIN CITY ART FOUNDATION FOR AN EXHIBITION, GROUNDS FOR DEPARTURE: A HISTORIC HOUSE, AN ART MUSEUM AT THE MASUR MUSEUM OF ART PURSUANT TO MONROE CITY CODE SEC. 12-231 D. (OPEN CONTAINER ORDINANCE), AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, The Twin City Art Foundation applied to the Monroe City Council pursuant to Monroe City Code Sec. 12-231 D., for a permit for a special event, "An Exhibition, Grounds for Departure: A Historic House, and Art Museum" to be held at the Masur Museum and on the grounds as well, Thursday, August 20, 2026 from 5:30pm until 7:30p.m. There will be security for the purpose of obtaining an exception to the Open Container Ordinance for said event, and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the Twin City Art Foundation be and is hereby granted a permit for a special event, "An Exhibition, Grounds for Departure: A Historic House, and Art Museum" to be held at the Masur Museum and on the grounds as well, Thursday, August 20, 2026 from 5:30pm until 7:30p.m. This Resolution shall act as an exception only to the open container for said event pursuant to Monroe City Code Sec. 12-231 D.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared ADOPTED on the _____ day of _____, 2026.

CHAIRMAN

CITY CLERK

masurmuseum

Twin City Art Foundation

Board of Trustees

Tiffany Jackson
Chairman
Scott Higginbotham
President
Cliff Tresner
Vice President
Patrik Pyburn
Secretary-Treasurer

Douglas Breckenridge
Drék Davis
Gretchen Masur Dean
Sarah Hoffman
Chresancio Jackson
Sarah Jarrett
Kay La-France Knight
Rebekah Lawrence
Brooke Litwin
Kara Platt
Julie Simpson
Winnie Tomeny

TCAF is a 501© (3)
arts organization.

1400 South Grand Street
Monroe, LA 71202
www.masurmuseum.org
Phone: 318-329-2237

June 17, 2026

Carolus Riley
City Council Clerk
City of Monroe

Carolus,

The Twin City Art Foundation will be hosting a reception for our upcoming Exhibition, *Grounds for Departure: A Historic House, An Art Museum* at the Masur Museum of Art located at 1400 South Grand Street in Monroe, Louisiana, 71202. There will be alcohol served at this event. The reception is scheduled to be held on Thursday, August 20, 2026 from 5:30 pm until 7:30pm pm. We request an exception to the open container ordinance for this event. The event will be held inside the museum and on the grounds. Please let me know if you need any additional information and thank you.

Best Regards,



Evelyn Stewart, Director, Masur Museum of Art





TWINCITY01

JBYRD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Forth Insurance, LLC (2200) P.O. Box 2110 Monroe, LA 71207	CONTACT NAME: Jennifer Byrd PHONE (A/C, No, Ext): (318) 361-4722 FAX (A/C, No): E-MAIL ADDRESS: jbyrd@forthinsurance.com
INSURED Twin City Art Foundation 1400 South Grand Monroe, LA 71202	INSURER(S) AFFORDING COVERAGE INSURER A: Ohio Casualty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 24074

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X	BLO58348630	10/18/2025	10/18/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE ☐ OTHER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		BDO58348630	10/18/2025	10/18/2026	Per Occurrence \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Monroe Masur Museum
1400 South Grand
Monroe, LA 71202

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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FROM THE OFFICE OF
MAYOR FRIDAY ELLIS

July 22, 2026

To Whom It May Concern:

It is my understanding that the Twin City Art Foundation will be hosting an event, "Grounds for Departure" on Thursday, August 20, 2026. The event will be held at The Masur Museum, located at 1400 South Grand. Alcohol will be served at the event.

Twin City Art Foundation will apply for the required special event permit issued by the state. The City of Monroe has no objection to said activities.

Sincerely,

Friday Ellis
Mayor



POLICE DEPARTMENT
CHIEF VICTOR ZORDAN

P.O. Box 1581
700 Wood Street
Monroe, LA 71210-1581
office: 318-329-2600
fax: 318-329-2610

To: Chief Victor Zordan

From: Sgt. Kwasic Heckard

Re: Twin City Art Foundation

Sir,

The Twin City Art Foundation is hosting a reception for Exhibition "Grounds for Departure" on Thursday, August 20, 2026. It will be held at 1400 South Grand, The Masur Museum. The event will be held from 5:30 pm to 7:30 pm. They're expecting 100 attendees. A no objection letter will be needed for this event, and it will need to be placed on the city council's agenda for an open container exemption letter. Two off-duty officers will work this event.

Respectfully,
Sgt. Heckard

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____:

A RESOLUTION GRANTING AN EXCEPTION TO THE OPEN CONTAINER ORDINANCE FOR THE LOUISIANA MUNICIPAL ASSOCIATION BLOCK PARTY PURSUANT TO MONROE CITY CODE SECTION 12-231(D), AUTHORIZING ASSOCIATED STREET CLOSURES, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the City of Monroe is sponsoring the Louisiana Municipal Association Block Party and seeks, pursuant to Section 12-231(D) of the Monroe City Code, an exception to the Open Container Ordinance for the event to be held beginning at 3:30 p.m. on Wednesday, August 5, 2026, and concluding at 2:00 a.m. on Thursday, August 6, 2026;

WHEREAS, the event will include appropriate security and other measures necessary to ensure the health, safety, and welfare of the public; and

WHEREAS, the City desires to temporarily close designated public streets to vehicular traffic for the safe conduct of the event.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the City of Monroe is hereby granted an exception to the Open Container Ordinance pursuant to Section 12-231(D) of the Monroe City Code for the Louisiana Municipal Association Block Party to be held beginning at 3:30 p.m. on Wednesday, August 5, 2026, and concluding at 2:00 a.m. on Thursday, August 6, 2026, within the area bounded by Walnut Street, Pine Street, Third Street, and Desiard Street; and

BE IT FURTHER RESOLVED that the temporary closure of the public streets within and adjacent to the bounded area is hereby authorized at such locations and for such period as is reasonably necessary to safely conduct the Louisiana Municipal Association Block Party, subject to coordination with the Monroe Police Department, Monroe Fire Department, and the City's Engineering and Public Works Departments.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on July 28, 2026.

CHAIRPERSON

CITY CLERK

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____:

A RESOLUTION AUTHORIZING THE CITY RETAIN FISHMAN HAYGOOD, LLP FOR LEGAL SERVICES RELATING TO CLAIMS ARISING FROM THE PURCHASE OF FIRE APPARATUS AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Monroe City Charter requires City Council approval before the City may retain outside legal counsel;

WHEREAS, the City has identified potential legal claims arising from the purchase of fire apparatus and related equipment, including potential claims under Louisiana law relating to alleged anticompetitive conduct and other applicable causes of action;

WHEREAS, Fishman Haygood, LLP possesses substantial experience and expertise in complex commercial litigation, antitrust litigation, and contingency-fee representation of governmental entities in matters of this nature;

WHEREAS, Fishman Haygood, LLP has agreed to represent the City pursuant to the attached Contingency Fee Agreement and Authority to Represent on a contingency fee basis, such that the City will incur no attorney fees unless there is a recovery, subject to the terms of the Agreement; and

WHEREAS, all legal services provided by Fishman Haygood, LLP shall be coordinated with the City of Monroe Legal Department.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Monroe that Mayor Friday Ellis, or his designee, is hereby authorized to execute the attached Contingency Fee Agreement and Authority to Represent between the City of Monroe and Fishman Haygood, LLP, and to take such other actions as may be necessary to effectuate the retention of counsel for the representation described therein.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on July 28, 2026.

CHAIRPERSON

CITY CLERK

CONTINGENCY FEE AGREEMENT AND AUTHORITY TO REPRESENT

The **CITY OF MONROE**, undersigned Client (referred to hereafter as "Client"), does hereby retain and employ **FISHMAN HAYGOOD, LLP** ("FH" or "Attorneys") as Client's Attorneys to represent Client in connection with Client's claims for damages against **Fire Apparatus Manufacturers Associations, OshKosh Corporation, REV Group, Inc., Rosenbauer America, LLC, Ferrara Fire Apparatus, Inc., and related entities** for potential antitrust injuries resulting from inflated fire apparatus purchases ("Client's Claims"). Client acknowledges that the objective of the representation is to obtain monetary compensation for damages related to Client's Claims ("Objective").

Client warrants that it has the authority to enter into this Contingency Fee Agreement and Authority to Represent ("Agreement") and specifically authorizes Attorneys to undertake negotiations and/or file suit or institute legal proceedings necessary on Client's behalf. Client further authorizes Attorneys to retain and employ, at Client's expense, the services of any experts, as well as the services of other outside contractors, after consulting with Client, as Attorneys reasonably deem necessary or expedient in representing its interests. Client also authorizes Attorneys to retain and employ other attorneys not associated with Attorneys with its knowledge, and to share the fee with such other attorneys; provided however that the combined fee of all attorneys, including any additional attorneys employed after the date of this Agreement, shall be limited as set forth below.

Attorneys agree to diligently investigate, institute, and/or prosecute Client's Claims to determination in the appropriate court or other tribunal and make all reasonable and necessary efforts to collect any judgment that may be rendered therein in Client's favor. In the event of a judgment unfavorable to Client, Attorneys will, in consultation with Client, and if in Attorneys' sole opinion good ground exists, appeal said cause to the appropriate court of appeals and prosecute same to a final determination therein.

1. **ATTORNEYS' FEES.** As compensation for legal services, Client agrees to pay Attorneys a fee as follows:

CONTINGENCY FEE ("Fee" or "Attorneys' Fee")

- Attorneys shall receive thirty percent (30%) of any Gross recovery before the deduction of costs and expenses as set forth in Section 2 herein.

As used in this Agreement, "Gross recovery" means principal, interest, penalties, litigation costs and expenses and all other amounts recovered or to be recovered or obtained, including the value of any structured settlement, future payments, remediation, restoration, or non-pecuniary benefits, whether by suit, settlement, judgment, trial, or appeal, or otherwise, before the deduction of costs and expenses as set forth in Section 2 herein.

It is understood and agreed that this employment is based upon a contingency fee and, if no recovery is made, Client will not be indebted to Attorneys for any sum whatsoever as Attorneys' Fees or costs and expenses. Except as otherwise agreed below, in the event of a successful recovery

(defined as any settlement made with Defendants agreed to by Attorneys and Client or any final judgment of the Court which substantially grants the relief sought by the instituted proceedings), however, Client agrees to pay all costs and expenses as set forth in Section 2 herein, which shall be deducted from Client's pecuniary share of that recovery. Neither Attorneys nor Client shall have the right, without the written consent of the other, to settle, compromise, release, discontinue or otherwise dispose of Client's Claims. In the event of a settlement with one of several defendants, Attorneys will withhold a reasonable amount of the settlement funds to cover estimated future costs associated with prosecuting the claims against remaining defendants. All such funds shall be accounted for, in writing, to Client.

The amount owed by Client to Attorneys for the combined total of Attorneys' Fees and Costs and Expenses shall not exceed fifty percent (50%) of the cash component of Gross Recovery, except as provided for in Section 5 herein. If there is no cash recovery, then no Attorneys' Fees, Costs or Expenses shall be owed by Client to Attorneys, except as provided for in Section 5 herein.

2. COSTS AND EXPENSES.

In addition to paying Attorneys' Fees, in the event of a successful recovery, it is Client's obligation to pay all costs and expenses incurred by Attorneys in connection with Attorneys' handling of this matter. The payment of such costs and expenses shall be paid/reimbursed to Attorneys solely out of Client's net recovery after deduction of Attorneys' Fees. Attorneys shall have the right and authority to incur such litigation costs and expenses as may be necessary and/or advisable in furtherance of Client's Claims. In the event of a successful recovery, Client agrees to bear responsibility for those litigation costs and expenses as may be necessary and/or advisable in furtherance of Client's Claims, and Client hereby agrees to reimburse Attorneys immediately upon receipt of any settlement funds or collected judgment. Litigation costs and expenses may include (but are not limited to) the following: costs related to legal research, including fees charged by online research sites such as Westlaw or LexisNexis; filing fees; deposition costs; expert witness fees; transcript costs; witness fees; subpoena costs; sheriff's and service of process fees; trial consultant fees; mock trial costs; shadow jury fees; mediation fees; court costs; trial exhibit costs; copy costs; photographic, electronic or digital evidence production; investigation fees; reasonable travel expenses; and any other case-specific expenses directly related to the representation undertaken. Additionally, Client specifically authorizes Attorneys to charge as recoverable costs such items such as mileage and outside courier charges, all of which must be incurred solely for the purpose of the representation undertaken. Attorneys shall furnish to Client a detailed list of all costs and expenses as defined herein.

Finally, Client understands that it will not be charged costs and expenses for any overhead costs of Attorneys' practice, including office rent, utility costs, charges for local telephone service, office supplies, fixed asset expenses and ordinary secretarial and staff services. It is further understood that (a) Client's responsibility for costs and expenses under this section shall be limited to, and shall not exceed, Client's share of any Gross recovery and (b) Client's responsibility for costs and expenses under this section out of Client's net recovery shall be reduced by the amount of costs and expenses awarded to Client/Attorneys by the Court separately from the Gross recovery, if so awarded.

3. **SCOPE OF REPRESENTATION.** Client acknowledges that this representation is limited to achieving the stated Objective. Accordingly, consideration of matters unrelated to the Objective, such as ill-feelings toward, or the desire to burden, one or more defendants or third parties is not within the scope of representation. Therefore, while it is Client's decision whether to accept a settlement offer, matters beyond achieving the Objective, generally, must not be considered in making such a decision.

Accordingly, it is understood and agreed that in the event Attorneys recommend a settlement to Client for monetary compensation in an amount that is clearly consistent with the Objective, and which has been offered by any defendant before a verdict or judgment is reached, and Client rejects Attorneys' recommendation to settle and ultimately receives less than the offered and recommended compromise amount, Client agrees to pay all litigation costs and expenses incurred after the rejection of the offer despite the language in Section 1 above that says no costs will be owed unless there is a recovery. In addition, to the extent any costs are taxed against Client pursuant to a subsequent adverse verdict or judgment, Client agrees to pay said costs regardless of whether they are ordinary costs or costs assessed as a result of an offer of judgment.

4. **NO GUARANTEE.** Client acknowledges that Attorneys have made no promise or guarantee regarding the outcome of the representation. In fact, Attorneys have advised Client that litigation in general is risky, can take a long time, can be very costly, and can be very frustrating. Client further acknowledges that Attorneys shall have the right to cancel this agreement and withdraw from this representation after thirty (30) days written notice if, in Attorneys' professional opinion, the matter does not have merit, Client does not have a reasonably good possibility of recovery, Client persists in refusing to follow the recommendations of Attorneys, and/or Client fails to abide by the terms of this agreement. Attorneys may also withdraw from the representation if their continued representation would result in a violation of the Louisiana Rules of Professional Conduct, or at any other time as permitted under the Louisiana Rules of Professional Conduct. In the event of Attorneys' withdrawal from representation pursuant to this Agreement, Client shall have no obligation to reimburse Attorneys for costs and expenses, unless Client thereafter receives a pecuniary award by judgment, settlement, or otherwise, in which event Client shall reimburse Attorneys for Attorneys' costs and expenses incurred in the case, up to the time of Attorneys' withdrawal, provided, however, that such reimbursement shall not exceed Client's pecuniary award. No guarantee or representation has been made to Client as to what type or amount of recovery, if any, may be expected on Client's Claims.

Client understands that Attorneys are not tax, bankruptcy or estate legal experts, however, if these services are requested or required by or on behalf of Client, and Attorneys agree to provide said supplemental legal services, any resulting attorneys' fees and expenses will be discussed and charged separately and in addition to the Attorneys' Fees and costs/expenses set out hereinabove. Attorneys also are given the right to withdraw from this supplemental representation after giving reasonable notice.

5. **STATUTORY ATTORNEYS' FEES.** In the event of recovery under the provisions of any laws which specify attorney's fees to be paid by a Defendant, Attorneys are entitled to the whole of the statutory fee awarded regardless of whether there is an award of damages. Attorneys shall be entitled to receive this court awarded fee, or the contingency fee as defined above, whichever is greater. If a Defendant who pays an award of statutory attorney's fees later pays a judgment or monetary settlement amount, Client will receive a credit on any contingency fee.

6. **PRIVILEGE.** Client agrees and understands that this contract is intended to and does hereby assign, transfer, set over, and deliver unto Attorneys as their fee for representation of Client in this matter an interest in the Claims, the proceeds or any recovery therefrom under the terms and conditions aforesaid, in accordance with the provisions of Louisiana Revised Statute Section 37:218, and that Attorneys shall have the privilege afforded by Louisiana Revised Statute Section 9:5001.

7. **ALTERNATIVE DISPUTE RESOLUTION.** In the event of any dispute or disagreement concerning this Agreement, Client agrees to submit to arbitration.

NOTICE: By initialing in the space below, you are agreeing to have any dispute arising out of the matters included in the "Alternative Dispute Resolution" provision decided by neutral binding arbitration as provided by the Louisiana Binding Arbitration Law; and you are giving up your right to have the dispute decided in a court and/or by jury trial. By initialing in the space below, you are also giving up your rights to discovery and appeal. If you refuse to submit to arbitration after agreeing to this provision, you may be compelled to arbitrate under the authority of the Louisiana Binding Arbitration Law.

I have read and understand the foregoing and agree to submit to neutral binding arbitration in the event of any dispute or disagreement concerning this agreement.

Client's Initials _____

FH's Initials _____

8. **LOUISIANA LAW.** This contract shall be governed by Louisiana law. It contains the entire and complete understanding between the parties and can only be modified by a written amendment signed by all parties.

9. **TERMINATION OF REPRESENTATION.** Client understands that Client has the right to terminate the representation upon written notice to that effect. Client understands that he/she will be responsible for any fees or costs incurred prior to the discharge or termination, based on all of the facts and circumstances deemed relevant by applicable statutory law and/or jurisprudence,

4 of 6

including Attorneys' prevailing standard hourly rates and the risk taken by Attorneys in accepting Client's legal representation on a contingency fee basis.

Client agrees to cooperate with Attorneys at all times and to comply with all reasonable requests of Attorneys. Client agrees to keep Attorneys advised of Client's whereabouts at all times, and to provide Attorneys with all changes of address and/or phone numbers. Client warrants and represents to Attorneys that all information Client has provided and/or will provide to Attorneys in the future in connection with Client's Claim is true and correct to the best of Client's knowledge, information and belief. Client has entered into this agreement with the understanding that Attorneys will assume the cost of all initial studies and investigation to determine whether Client has a viable claim for damages. In the event it is determined that Client does not have such a viable claim for damages, no reimbursement for the initial studies and investigation will be made or due by Client to anyone. This agreement shall be binding on the heirs, successors, and assigns of the parties hereto.

10. FILE RETENTION POLICY. Client understands that Attorneys treat all materials related to Client's file as confidential. Client acknowledges that the Attorneys' practice is to destroy files related to a matter five (5) years after that matter is closed unless other arrangements are made. At the time that Client's case is closed, Client will have the right to have the file materials turned over to Client if Client so chooses. After the retention period is met (five (5) years after Client's case is closed), Attorneys will dispose of Client's files by confidential shredding. Attorneys may also choose to store Client's file in an electronic medium and destroy the hard version within the five (5) year period.

11. ENTIRE AGREEMENT. Client has read this agreement, a copy of which Client has received, in its entirety and Client agrees to and understands the terms and conditions set forth herein. Client acknowledges that there are no other terms or oral agreements existing between Attorneys and Client. This agreement may not be amended or modified in any way without the prior written consent of Attorneys and Client.

---The remainder of this page is intentionally blank with signatures following on the next page---

This agreement is executed by CITY OF MONROE, the undersigned Client, on this _____
day of _____, 202 ____.

CLIENT: _____
ON BEHALF OF THE CITY OF MONROE

WITNESSES:

Printed Name: _____

Printed Name: _____

The foregoing agreement is hereby accepted by Attorneys by a representative of
FISHMAN HAYGOOD, LLP on this ____ day of _____, 202 ____.

ATTORNEY: _____

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____:

A RESOLUTION AUTHORIZING THE CITY OF MONROE TO ENTER INTO A MASTER PROFESSIONAL SERVICES AGREEMENT WITH LAZENBY & ASSOCIATES, INC. FOR ENGINEERING, SURVEYING, AND RELATED PROFESSIONAL SERVICES, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the City of Monroe periodically requires professional engineering, surveying, planning, construction administration, and other related professional services beyond those available from its in-house staff;

WHEREAS, the City desires to retain Lazenby & Associates, Inc. to provide such professional services on an as-needed basis pursuant to a five (5) year Master Professional Services Agreement;

WHEREAS, the proposed Agreement does not obligate the City to purchase any minimum amount of services, and all services shall be performed only upon written authorization by the City in accordance with the Agreement; and

WHEREAS, the proposed Master Professional Services Agreement is attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the Professional Services Agreement between the City of Monroe and Lazenby & Associates, Inc. is hereby approved, and the Director of Administration, or such other authorized City representative, is hereby authorized to execute the Agreement and any ancillary documents necessary to carry out its purposes.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on July 28, 2026.

CHAIRPERSON

CITY CLERK

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF MONROE, LA
AND
LAZENBY & ASSOCIATES, INC.**

L&A Project No. _____

THIS CONTRACT, entered into this date by and between the CITY OF MONROE, OUACHITA PARISH, LOUISIANA, hereinafter referred to as the "OWNER"

And

LAZENBY & ASSOCIATES, INC. with principal offices located at 2000 North 7th Street, West Monroe, LA 71203, (hereinafter referred to as the "Engineer").

WHEREAS, the OWNER has need for engineering, surveying and related professional services from time to time, beyond that available from in house staff; and

WHEREAS, the OWNER desires to obtain professional engineering and/or surveying services for providing administration, engineering, design, planning, geotechnical, environmental, construction, superintendence, construction testing and other related professional services including but not limited to city overall street plan, street program, street survey & design, street striping and related construction engineering and inspection (CE&I) services and

WHEREAS, the ENGINEER is agreeable to furnishing such engineering or other related professional services on an "as needed" basis.

NOW, THEREFORE, it is mutually agreed as follows:

**ARTICLE 1
EMPLOYMENT OF ENGINEER**

The OWNER agrees to employ the ENGINEER and the ENGINEER agrees to perform professional services as requested by OWNER. This request shall be in writing.

The OWNER agrees to employ the ENGINEER and the ENGINEER agrees to perform professional services or to arrange specialty sub consultants to perform said services as shall be required by OWNER. It is the intent of this Contract for ENGINEER to provide professional personnel, and professional services to OWNER as specifically requested by OWNER to supplement Owner's professional staff.

ENGINEER shall only provide services in response to specific request in writing by OWNER and in accordance with rates established under Article 6 or lump sum fees, if the rate schedule does not cover the services to be provided, or if the OWNER determines that it is in its best interest to request a lump sum fee.

ARTICLE 2 PERIOD OF SERVICE

This Professional Services Agreement shall be effective upon execution by the OWNER and the ENGINEER, and shall remain in full force and effect for five (5) years after the execution date hereof or by notice to either party in accordance with Article 5.

ARTICLE 3 INSURANCE

The ENGINEER shall procure and maintain insurance, in accordance with the City of Monroe Insurance Requirements for Architects, Engineers and Other Consultants, for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or death of any and all employees, and from claims or damages because of injury to or destruction of property including loss of use resulting there from.

ARTICLE 4 RECORDS AND ACCESS TO RECORDS

The ENGINEER and its sub-consultants shall maintain all books, documents, papers, reports, test results, accounting records and other evidence pertaining to costs incurred relative to this Agreement in accordance with 48 CFR 31 of the Federal Acquisition Regulations and shall make such material available at its respective offices at all reasonable times during the Agreement period. The ENGINEER shall retain such records for a minimum of three (3) years from the date of release of all retainage under this Agreement, for inspection, audit examinations, excerpts and transcriptions by the OWNER and copies thereof shall be furnished if requested.

ARTICLE 5 TERMINATION OR SUSPENSION

The terms of this Agreement shall be binding upon the parties hereto until all payments required to be made to the ENGINEER have been made. This Agreement may be terminated under any or all of the following conditions:

- A. By mutual agreement and consent of the parties hereto.
- B. By the OWNER as a consequence of the failure of the ENGINEER to comply with the terms, progress or quality of work in a satisfactory manner, proper allowance being made from circumstances beyond the control of the ENGINEER.

- C. By either party upon failure of the other party to fulfill its obligation as set forth in this Agreement.
- D. By satisfactory completion of all services and obligations described herein.
- E. By the OWNER by giving thirty (30) days notice to the ENGINEER in writing and paying fees due for completed work.

Upon termination, the ENGINEER shall deliver to the OWNER all plans and records of the work compiled to the date of termination and the OWNER shall pay in full for all work accomplished up to the date of termination, including any retained percentage earned to date.

ARTICLE 6 COMPENSATION

OWNER shall compensate the ENGINEER for services satisfactorily rendered on the basis of the basis of the schedule of hourly rates (Attachment A).

ENGINEER shall submit documentation for each task on a monthly basis clearly showing which classification of personnel worked on that task and their hourly rate, leading to monthly charges for that task.

Or, in the alternate, if deemed in the best interest of the OWNER, it may request a written quote from the ENGINEER for any task and that quote will become a lump sum fee or, it may require a written estimate which will become a budget that the ENGINEER shall not exceed without approval of OWNER.

Upon receipt and approval of each invoice the OWNER shall pay the amount shown to be due and payable within thirty (30) days.

THUS, DONE, AGREE, ENTERED INTO AND SIGNED in the presence of witnesses, whose names are prescribed opposite each respective signature, on and as of this _____ day of _____, 2026.

STATE OF LOUISIANA
CITY OF MONROE

Richard Moore
Director of Administration

Witness for First Party

WITNESSES:

Lazenby & Associates, Inc.

Witness for Second Party

Witness for Second Party

Paul D. Fryer, P.E., P.L.S.
Typed or Printed Name

TITLE: SR. VICE-PRESIDENT

72-0929601
Federal Identification Number

Attachment A

Lazenby & Associates, Inc.
Schedule of Hourly Rates
July 1, 2026

<u>Classification</u>	<u>Hourly Rate</u>
Principal/Supervisor	\$ 190.00
Senior Project Engineer	\$ 165.00
Project Engineer	\$ 150.00
Engineer Intern	\$ 115.00
Surveyor	\$ 180.00
Survey Technician	\$ 115.00
CADD Technician	\$ 115.00
CADD Drafter	\$ 90.00
Survey Crew (3-Man):	\$ 200.00
Inspector	\$ 115.00

Rates include direct salary costs, indirect salary costs, overhead cost and profit. The quoted rates are effective as of July 1, 2026.

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____:

A RESOLUTION AUTHORIZING THE CITY OF MONROE TO ENTER INTO A MASTER PROFESSIONAL SERVICES AGREEMENT WITH S. E. HUEY CO. FOR ENGINEERING, SURVEYING, AND RELATED PROFESSIONAL SERVICES, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the City of Monroe periodically requires professional engineering, surveying, planning, construction administration, and other related professional services beyond those available from its in-house staff;

WHEREAS, the City desires to retain S.E. Huey, Co. to provide such professional services on an as-needed basis pursuant to a five (5) year Master Professional Services Agreement;

WHEREAS, the proposed Agreement does not obligate the City to purchase any minimum amount of services, and all services shall be performed only pursuant to individually authorized Task Orders executed in accordance with the Agreement; and

WHEREAS, the proposed Master Professional Services Agreement is attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the Master Professional Services Agreement between the City of Monroe and S. E. Huey Co. is hereby approved, and the Director of Administration, or such other authorized City representative, is hereby authorized to execute the Agreement and any ancillary documents necessary to carry out its purposes.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on July 28, 2026.

CHAIRPERSON

CITY CLERK

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
CITY OF MONROE
AND
S. E. HUEY CO.**

THIS CONTRACT, entered into this date by and between the CITY OF MONROE, LOUISIANA, (hereinafter referred to as the "OWNER")

And

S. E. HUEY CO., with principal offices located at 1111 North 19th Street, Monroe, Louisiana, (hereinafter referred to as the "ENGINEER").

WHEREAS, the OWNER has need for professional engineering, surveying, and related services from time to time, beyond that available from in house staff; and

WHEREAS, the OWNER desires to obtain professional engineering, surveying, and related services to contract services, and

WHEREAS, the ENGINEER is agreeable to furnishing such engineering or other related professional services on an "as needed" basis.

NOW, THEREFORE, it is mutually agreed as follows:

**ARTICLE 1
EMPLOYMENT OF ENGINEER**

The OWNER agrees to employ the ENGINEER, and ENGINEER agrees to perform professional services or to arrange specialty subconsultants to perform said services as requested by OWNER.

ENGINEER shall only provide services in response to specific requests in writing or email by OWNER and in accordance with the terms of Article 6, or under the agreed-upon terms of a specific Task Order. ENGINEER's services will be detailed in a duly executed Task Order for each Specific Project. Each Task Order will indicate the specific services to be performed and deliverables to be provided. ENGINEER shall not be obligated to perform any prospective Task Order unless and until OWNER and ENGINEER agree as to the particulars of the Specific Project, including the scope of ENGINEER's services, time for performance, ENGINEER's compensation, and all other appropriate matters.

**ARTICLE 2
PERIOD OF SERVICE**

This Professional Services Agreement shall be effective upon execution by the OWNER and the ENGINEER and shall remain in full force and effect for **five (5)** years after the execution date hereof unless termination or suspension occurs prior to this date, in accordance with the terms of Article 5.

The parties may extend or renew this Agreement, with or without changes, by written instrument establishing a new term.

If any approved Task Orders remain open when the period of service for this Agreement expires, these Task Orders shall remain active and shall be completed in their entirety under the terms of this Agreement and the Task Order in question.

ARTICLE 3 INSURANCE

The ENGINEER shall procure and maintain the following insurance coverages with the minimum stated applicable limits:

1. Commercial General Liability Insurance: Insurance must include premises/operations, products/completed operations, blanket contractual liability, broad-form property damage, and underground explosion, and collapse hazard coverages. \$1,000,000 per occurrence, \$1,000,000 in the aggregate.
2. Automobile Liability Insurance: Insurance must cover owned, non-owned, rented and leased vehicles. \$1,000,000 per occurrence.
3. Workers' Compensation and Employer's Liability Insurance: Insurance as required by Louisiana law. \$1,000,000 policy limit.
4. Professional Liability Insurance: Covering losses resulting from errors or omissions. \$1,000,000 per occurrence, \$1,000,000 annual aggregate.

ARTICLE 4 GENERAL CONSIDERATIONS

Standard of Care

1. The standard of care for all professional engineering and related services performed or furnished by the ENGINEER under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by the ENGINEER.

Subconsultants

2. ENGINEER may retain such Subconsultants as ENGINEER deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by OWNER.

Use of Documents

3. All Documents are instruments of service, and ENGINEER shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the ENGINEER) whether or not the Specific Project is completed.
4. If ENGINEER is required to prepare or furnish Drawings or Specifications under the specific Task Order, then ENGINEER shall deliver to OWNER at least one official record version of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations. The record documents may be delivered either electronically or on paper, at the direction of the OWNER.
5. OWNER may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Specific Project. Engineer grants OWNER a limited license to use the Documents on the Specific Project, extensions of the Specific Project, and for related uses of the OWNER, subject to receipt by ENGINEER of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations: (1) OWNER acknowledges that such Documents are not intended or represented to be suitable for use on the Specific Project unless signed and sealed by ENGINEER, or for use or reuse by OWNER or others on extensions of the Specific Project, on any other project, or for any other use or purpose, without

written verification or adaptation by ENGINEER; (2) any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by ENGINEER, as appropriate for the specific purpose intended, will be at OWNER's sole risk and without liability or legal exposure to ENGINEER or to its officers, directors, members, partners, agents, employees, and Consultants; (3) OWNER shall indemnify and hold harmless ENGINEER and its officers, directors, members, partners, agents, employees, and its Subconsultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by ENGINEER; and (4) such limited license to OWNER shall not create any rights in third parties.

6. If ENGINEER, at OWNER's request, verifies the suitability of the Documents, completes them, or adapts them for extensions of the Specific Project or for any other purpose and signs and seals them, then OWNER shall compensate ENGINEER in an amount to be agreed upon by OWNER and ENGINEER.

Electronic Transmittals

7. OWNER and ENGINEER may transmit, and shall accept, Specific Project-related correspondence, Documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Specific Project website or portal, in accordance with a mutually agreeable protocol.
8. If a Task Order does not establish protocols for electronic or digital transmittals, then OWNER and ENGINEER shall jointly develop such protocols.
9. When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

Records Retention

10. ENGINEER shall maintain on file in legible form, for a period of **five (5)** years following completion or termination of its services under each Task Order, all Documents, records (including cost records), and design calculations related to ENGINEER's services or pertinent to ENGINEER's performance under the Task Order. Upon OWNER's request, ENGINEER shall provide a copy of any such item to OWNER at cost.

ARTICLE 5 TERMINATION OR SUSPENSION

The terms of this Agreement shall be binding upon the parties hereto until all payments required herein have been made to the ENGINEER. However, This Agreement may be terminated under any or all the following conditions:

1. By mutual agreement and consent of the parties hereto.
2. By the OWNER as a consequence of the failure of the ENGINEER to comply with the terms, progress or quality of work in a satisfactory manner, with proper allowance being made for circumstances beyond the control of the ENGINEER. ENGINEER shall be given thirty (30) days after written notice from OWNER to cure deficiencies in quality or progress of work.
3. By either party upon failure of the other party to fulfill its obligation as set forth in this Agreement.

4. By satisfactory completion of all services and obligations described herein.
5. By the OWNER by giving thirty (30) days written notice to the ENGINEER.

In the event of any termination, ENGINEER will be entitled to invoice OWNER and to receive full payment for all services performed or furnished in accordance with all specific Task Orders and this Agreement, and for all expenses incurred through the effective date of termination.

ARTICLE 6 COMPENSATION

OWNER shall compensate the ENGINEER for services satisfactorily rendered on the basis of an amount equal to the cumulative hours charged to the project by each class of personnel times the applicable hourly invoicing rate, as provided in EXHIBIT A – SCHEDULE OF INVOICING RATES, plus all Other Costs, as identified in EXHIBIT A.

The rates provided in this Exhibit are for calendar year **2026**. EXHIBIT A – SCHEDULE OF INVOICING RATES will be updated annually by the ENGINEER to reflect current rates. ENGINEER to provide OWNER with updated EXHIBIT A in January of every calendar year that this Agreement is in effect.

Invoicing rates provided constitute full and complete compensation for ENGINEER's services, including direct labor costs, indirect labor costs, overhead, and profit. Invoicing rates do not include ENGINEER's subconsultant costs.

ENGINEER shall submit documentation for each requested service on a monthly basis clearly showing which personnel worked on that job, along with their invoicing rate, leading to monthly charges for that job.

Or, alternatively, OWNER may request a lump sum fee from the ENGINEER for any requested service.

The OWNER shall pay all submitted invoices by ENGINEER within thirty (30) days of receipt and approval of invoiced amount, after which the work may be stopped until payment is remitted.

THUS DONE, AGREED, ENTERED INTO AND SIGNED in the presence of witnesses,
whose names are prescribed opposite each respective signature, on and as of this ____
day of _____, 2026.

CITY OF MONROE

Witness for First Party:

Richard Moore
Director of Administration

Witness for First Party:

S. E. HUEY CO.

Witness for Second Party:

Brad Anzalone, P.E.
Treasurer

Witness for Second Party:

EXHIBIT "A"

SCHEDULE OF INVOICING RATES

January 2026

<u>CLASSIFICATION</u>	<u>RATE</u>
1. Engineering Services	
A. Senior Engineer	\$170.00
B. Design Engineer	\$155.00
C. Design Technician	\$115.00
D. Engineering Intern	\$105.00
E. Pre-Professional	\$ 75.00
F. Inspector	\$ 90.00
2. Designer Services	
A. Senior Designer	\$105.00
B. Drafter	\$ 90.00
3. Clerical	\$ 75.00
4. Survey Services	
A. Registered Land Surveyor	\$155.00
B. Survey Technician	\$115.00
C. 1-Man Survey Crew	\$155.00
D. 2-Man Survey Crew	\$170.00

5. Other Costs

Any authorized sub-consultant cost will be billed at 110% of invoiced cost to Engineer. Travel, living and out-of-pocket expenses for authorized out-of-town trips will be billed at actual cost.

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____:

A RESOLUTION AUTHORIZING A TRAFFIC SIGNAL MAINTENANCE AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FROM JULY 1, 2026, TO JUNE 30, 2027.

WHEREAS, the Louisiana Department of Transportation and Development (“DOTD”) is obligated to repair and keep operating all highways, including municipal roads and streets that form a continuation of such highways, at its sole cost and expense, but may, at the request and approval of the local governing authority, contract with municipalities to perform such services at DOTD’s expense;

WHEREAS, the City has historically entered into traffic signal maintenance agreements with DOTD to provide for the maintenance and operation of traffic signals or signal systems along the state highway system within the City limits, and the City desires to continue to perform said services; and

WHEREAS, a copy of the Traffic Signal Maintenance Agreement between the City of Monroe and the State of Louisiana, through the Department of Transportation and Development, which is effective from July 1, 2026, to June 30, 2027, is attached hereto and made part hereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal and regular session convened, that Mayor Friday Ellis, or his designee, be and is hereby authorized to enter into and execute the attached Traffic Signal Maintenance Agreement between the City of Monroe and the State of Louisiana, through the Department of Transportation and Development.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on July 28, 2026.

CHAIRPERSON

CITY CLERK

**FULL SIGNAL MAINTENANCE AGREEMENT
FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027**

BETWEEN

CITY OF MONROE

MUNICIPALITY

AND

**STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT**

State of Louisiana Department of Transportation

TRAFFIC SIGNAL MAINTENANCE AGREEMENT

THIS AGREEMENT made and entered into this 1st day of July, 2026, and between the Louisiana Department of Transportation, an agency of the State of Louisiana, herein called the "Department" and the City of Monroe, a political subdivision of the State of Louisiana, herein called the "Maintaining Agency".

WITNESSETH:

WHEREAS: by the provisions of Section 193 of Title 48 of the Louisiana Revised Statutes OF 1950 vest in the Department of Transportation and Development full control of all municipal streets which form a continuation of the State Highway System, designated in R.S. 48:191 as modified by action of the Secretary of Transportation and Development; and

WHEREAS, the provision of L.R.S. 48:193 permit the Department of Transportation and Development to contract with the Maintaining Agency for the performance of such repair maintenance functions as the Maintaining Agency is able to perform, and both the Department and the Maintaining Agency will provide certain services.

WHEREAS, the maintenance, and operation of traffic signals (controller, cabinet, heads, loops, and etc.) or signal systems (interconnect, modems, telecommunication drops, central computers, and etc.) are necessary for safe and efficient highway transportation along the State Highway System; and

WHEREAS, the Department proposes that the Maintaining Agency shall maintain and operate traffic signals and signal systems at certain locations along the State Highway System within the City Limits of Monroe, Louisiana, as shown on the attached list.

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein to be undertaken by the respective parties hereto, the parties mutually agree and covenant as follows:

1. When the District Administrator of the Department has submitted a Traffic Signal Maintenance Agreement to the Maintaining Agency, and designated officer of the Maintaining Agency has approved the Traffic Signal Maintenance Agreement, the Maintaining Agency shall undertake the responsibilities to maintain and operate existing signals, signals installed by permit or new traffic signals and signal systems as designed in the Traffic Signal Maintenance Agreement.
2. The Maintaining Agency shall perform all studies and investigations for new traffic

signal installations and modifications to existing traffic signals, when requested by the Department, and a proposed design and Traffic Signal Inventory (TSI) shall be provided if the Maintaining Agency recommends the new installation. The maintaining Agency shall also be required to perform studies and investigations to justify or deny the upgrading or modification of an existing traffic signal installation, when deemed necessary and when requested in writing by the Department and will provide a recommended design and TSI.

When deemed necessary, the Maintaining Agency may also do so on its own initiative. Should the Maintaining Agency recommend denial of a new traffic signal installation and the Department subsequently approves the new installation; the Maintaining Agency will not be responsible for the design of the new installation or for providing a TSI.

All studies and investigations performed as indicated above shall be under the direction and supervision of a qualified professional engineer experienced in Traffic Engineering and registered in the State of Louisiana. Engineering reports shall be signed and sealed in accordance with state law. All studies and investigations shall be coordinated with the District Traffic Operations Engineer of the Department before installation or modification of the traffic signal is authorized.

3. Regardless of whether the installation of new traffic signals and signal systems is performed by the Maintaining Agency, by permit or the Department, such installation shall not endanger highway travel and shall be conducted in accord with the Manual on Uniform Traffic Control Devices (MUTCD) and the Department's Signal Design Manual, and with all applicable Department standards, specifications and plans governing traffic control for street and highway construction and maintenance.
4. The Maintaining Agency shall be responsible for the maintenance and continuous operation of the traffic signals and signal systems, and the payment of electrical and communication charges incurred in connection with operation of such traffic signals and signal systems upon completion of their installation. The Maintaining Agency shall undertake the maintenance and continuous operation of said traffic signal and signal systems for new construction contracts upon final acceptance of the installation by the Department.
5. The Maintaining Agency shall maintain and operate the traffic signals and signal systems in a manner that agrees with maintenance practices recommended by the International Municipal Signal Association (IMSA) manual on "Preventative Maintenance of Traffic Signal Equipment" and operational requirements of the MUTCD, as amended. The Maintaining Agency's maintenance responsibilities shall include, but not be limited to, preventive maintenance (trouble shooting in the event of equipment malfunction, failure, or damage). The Maintaining Agency shall utilize qualified traffic signal technicians to maintain and operate the traffic signals and signals systems. The Maintaining Agency is urged and expected to work toward

IMSA certification of signal technicians.

The Maintaining Agency shall keep records of its maintenance activities in compliance with "Louisiana Public Records Law" on each traffic signal maintained.

6. The Maintaining Agency may remove any component of the installed equipment for repair; however, it shall not make any permanent modifications or major equipment changes without the prior written approval of the Department. Conversely, the Department shall not make any modifications and/or equipment replacements without prior written notice to the Maintaining Agency.

Where the Maintaining Agency correctly establishes that existing traffic signal equipment (controllers, cabinets, signal heads, mast arms and signal poles) provided by the Department can no longer be reasonably repaired or maintained due to the unavailability of parts, the Department will make arrangement with all due haste to rectify the situation so as to ensure that equipment can be adequately maintained in proper operating condition. Any nonstandard signal equipment, even if it has been approved by the Department (ornamental designs, large bolt patterns, emergency preemption, etc.), will be the sole responsibility of the Maintaining Agency.

7. The maintaining Agency shall maintain the timing and phasing circuitry of the traffic signals in accordance with the Department's timing and phasing plans, specifications, or special provisions. The Maintaining Agency will obtain written approval from the Department prior to rephasing any signal covered under the contract. The Department's approval will not be required for adjustment to signal timing. However, the Maintaining Agency will advise the District Traffic Operations Engineer of any changes.

The Maintaining Agency shall provide the Department with unrestricted access to all State owned traffic signal controllers through appropriate keys, telephone numbers, and software administrative rights and passwords necessary to monitor signal performance and modify signal timings. The Maintaining Agency shall provide remote access to any central control computers and software used to manage isolated and interconnected State owned traffic signals.

The Department reserves the right to examine equipment, timing and phasing at any time and, after consultation with the Maintaining Agency, may make modifications in the timing and phasing. If such changes require new or additional traffic signal control equipment, the Department will furnish and install such equipment to be maintained by the Maintaining Agency.

The Department will provide a minimum of one (1) week notice to the Maintaining Agency prior to completion of a new installation or a major modification of a traffic signal included in the existing agreement or to be added to the existing agreement.

Thirty (30) days after receipt of such notice the Maintaining Agency will assume maintenance responsibility providing that the new or modified equipment has operated properly for at least thirty (30) days.

The Department shall provide to the Maintaining Agency the appropriate plans, wiring diagrams, TSI, etc. necessary to maintain the signal. This information shall be provided to the Maintaining Agency prior to the municipality assuming maintenance responsibility.

8. The Maintaining Agency shall, insofar as practical, place a copy of the Department's letter approving any modification or replacement of equipment or any changes in phasing circuitry in the documentation container within the controller cabinet.
9. The Maintaining Agency may enter into agreements with other parties pertaining to traffic signals and signal systems including, but not limited to, agreements relating to costs and expenses incurred in connection with the operation of traffic signals and signal systems on the State Highway System, provided that such agreements are consistent with the mutual covenants contained in this agreement. The Maintaining Agency shall furnish a copy of such agreements to the Department.
10. When a major knockdown and/or damage to traffic signal equipment occurs, the Maintaining Agency may use available equipment to return the signal to operation and file a claim with the responsible party to recover damages. If the responsible party fails to settle the claim or is unable to settle the claim, the Department may furnish its current standard equipment defined as signal heads, controller, cabinets, mast arms, and poles for reinstallation by the Maintaining Agency. Upon notice, the Department may monetarily reimburse the Maintaining Agency when its current standard equipment is not available or it is more expedient to do so. The Maintaining Agency shall provide traffic controls at an intersection during a traffic signal malfunction or knockdown within a reasonable period of time. Portable traffic signals will not be used for temporary control unless approved in writing by the Department.
11. If, in the opinion of the Department's District Administration, the Maintaining Agency has failed to properly maintain any of the traffic signals under contract, and after the Maintaining Agency has been notified in writing and given adequate opportunity to correct the condition and the Maintaining Agency has refused to correct said condition, the Department's District Administrator may order the Department's maintenance forces to perform such work as, in his opinion, is necessary, and deduct the cost thereof from any monies due or to become due to the Maintaining Agency.
12. However, notwithstanding anything to the contrary herein, Municipality shall neither indemnify nor hold harmless the Department for any negligence of any party other than that which is directly attributable to the Maintaining Agency, its agent or

employees. Specifically, but without limitation, the Maintaining Agency shall not indemnify nor hold harmless the Department for the negligence of employees or agents of the Department, and shall not indemnify nor hold harmless the Department for the negligence of any parties, persons, or employees or agents of a third party over which the Maintaining Agency has no dominion or control.

13. This agreement may be terminated by either party upon thirty (30) days notice in writing to the other party, in which event the Department shall reimburse the Maintaining Agency the amount due up to the time of discontinuance.
14. As part of the maintenance of these traffic signals, the contracting agency shall perform annual preventative maintenance inspection for each location. The preventative maintenance inspection shall be documented with the attached "Traffic Signal Preventative Maintenance Report" form. The copies of the inspection reports shall be provided to the department no later than May 1 of each year. Failure to provide reports may result in cancellation of future agreements.
15. **For the maintenance obligations herein assumed by the Maintaining Agency, the Department will reimburse the Maintaining Agency on a semi-annual basis for each approved traffic signal installation (77), shown on the attached listing, at the rate of \$2,440.00 per signal/per year. For each traffic signal added or removed during the year by the Department, the maintenance costs shall be computed on a pro-rated basis of the yearly amount for the number of months remaining in the year.**

The agreement for said maintenance shall begin July 1, 2026 and end June 30, 2027, unless same shall be sooner terminated.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective officers, thereunto duly authorized as of the day and year first above written.

WITNESSES AS TO MUNICIPALITY:

CITY OF MONROE

BY: _____
MAYOR

WITNESSES AS TO OFFICE:

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION
AND DEVELOPMENT

APPROVED: _____
DOTD SECRETARY

CITY OF MONROE
TRAFFIC SIGNALS UNDER CONTRACT

<u>LOC NO.</u>	<u>LOCATION OF SIGNAL</u>
55.	Jackson St. & 1-20 On Ramp at Calypso St.
44	Catalpa St. @ Calypso (1-20 Ramp)
29	Hall St. @ Calypso St. (1-20 Ramp)
1	US 80, LA 15 (Louisville Ave.) @ Riverside Dr.
2	US 80, LA 15 (Louisville Ave.) @ Walnut St.
3	US 80, LA 15 (Louisville Ave.) @ N. 2nd St.
4	US 80, LA 15 (Louisville Ave.) @ N. 3rd St.
5	US 80, LA 15 (Louisville Ave.) @ N. 4th St.
6	US 80, LA 15 (Louisville Ave.) @ US 165 (Bus.), LA 15 (N. 5th St.)
7	US 80, LA 15 (Louisville Ave.) @ US 165 (Bus.), LA 15 (N. 6th St.)
10	US 80/165 (Bus.) (Louisville Ave.) @ LA 840-6 (N. 18th St.)
11	US 80/165 (Bus.) (Louisville Ave.) @ Oliver Rd.
12	US 80, (Louisville Ave.) @ Newcome (Twin City Plaza)
108	US 80/165 (Bus.) (Louisville Ave.) @ Lamy Lane & Washington
13	US 80/165 (Bus.) (Louisville Ave.) @ Breard St.
102	US 80, (Louisville Ave.) @ Ryan's Steakhouse
14	US 80/165 (Bus.) (Louisville Ave.) @ Betin St.
15	US 80/165 (Bus.) (Louisville Ave.) @ DeSiard St. & Powell
16	US 80 (DeSiard St.) @ US 165 SB
146	US 80 (DeSiard St.) @ US 165 NB
17	US 80 (DeSiard St.) @ S. University Ave.

CITY OF MONROE
TRAFFIC SIGNALS UNDER CONTRACT

<u>LOC. NO.</u>	<u>LOCATION OF SIGNAL</u>
92	US 80 (DeSiard St.) @ Sherrouse Ave.
103	US 80 (DeSiard St.) @ Stadium Drive
106	US 80 (DeSiard St.) @ Lowery St.
19	US 80 (DeSiard St.) @ Kansas Lane
144	US 80 (DeSiard St.) @ DeSiard Plaza & Sandel Drive
46	US 165 @ LA 15 (Winnsboro Rd.)
88	US 165 @ LA 553
139	US 165 @ Hadley St.
95	Us 165 @ East St.
47	US 165 @ Century Blvd.
129	US 165 @ Louberta St.
48	US 165 @ Renwick St.
49	US 165 (Sterlington Rd.) @ Breard
50	US 165 Southbound (Sterlington Rd.) @ Loop Rd.
96	US 165 (Sterlington Rd.) @ Old Sterlington Rd.
132	US 165 (Sterlington Rd.) @ W. Elmwood Dr.
123	US 165 (Sterlington Rd.) @ Hide-A-Way Rd.
20	US 165 Bus. (Jackson St.) @ Standifer Ave.

CITY OF MONROE
TRAFFIC SIGNALS UNDER CONTRACT

<u>LOC. NO.</u>	<u>LOCATION OF SIGNAL</u>
22	US 165 Bus. (Jackson St.) @ Plum St.
24	US 165 Bus. (Jackson St.) @ Texas Ave.
25	US 165 Bus. (Jackson St.) @ US 165 Bus., (Ouachita Ave.)
26	US 165 Bus., LA 15 (Ouachita Ave.) @ LA 15 (S. 2nd St.)
27	US 165 Bus., LA 15 (Ouachita Ave.) @ LA 15 (S. Third St.)
98	US 165 Bus., LA 15 (Lea Joyner Memorial Expy.) @ Wood St.
35	US 165 Bus., LA 15 (N 5th St.) @ Pine
36	US 165 Bus., LA 15 (N. 6th St.) @ Pine St.
160	US 165 Northbound @ Northeast Drive
165	US 165 @ Medical Park Dr./Garden Lane
101	LA 15 (Winnsboro Rd.) @ Berg Jones Lane
135	LA 15 (Winnsboro Rd.) @ South 6th St.
51	LA 15 (Winnsboro Rd.) @ LA 15 (S. 2nd St.)
52	LA 15 (S. 2nd St.) @ Plum St.
53	LA 15 (S.2nd St.) @ LA 594 (Texas Ave.)
107	LA 594 (Millhaven Rd.) @ Kansas Lane
57	LA 840-6 (N. 18th St.) @ Hudson Lane
105	LA 840-6 (N. 18th St.) @ Stubbs Ave.
58	LA 840-6 (N. 18th St.) @ Roselawn Ave.
137	LA 840-6 (N. 18th St.) @ Glenmar Ave.
100	LA 840-6 (N. 18th St.) @ Tower Drive

CITY OF MONROE
TRAFFIC SIGNALS UNDER CONTRACT

<u>LOC. NO.</u>	<u>LOCATION OF SIGNAL</u>
134	LA 840-6 (N. 18th St.) @ McKeen Place
59	LA 840-6 (N. 18th St.) @ Forsythe Ave.LA 840-6)
61	LA 840-6 (Forsythe Ave.) @ Oliver Road
62	LA 840-6 (Forsythe Ave.) @ Loop Road
124	LA 840-6 (Forsythe Ave.) @ Deborah Drive
172	US 165 @ LA 840-6 (Forsythe Ave.)
174	US 165 @ Ruffin Drive
173	Garrett Road @ 1-20 Service Rd./LOWE's Entrance
180	LA 594 (TEXAS AVE.) @ N. 18 TH ST.
182	US 165 @ Centurytel Drive
183	US 165 Business (Lea Joyner Expressway) @ Calypso St. & I-20 WB Off-Ramp
184	LA 594 (Millhaven) @ Powell Ave.
188	I-20 EB Ramp @ Garrett Road
192	US 165 SB Signal Arrow Beacon in Advance of Renwick St.
193	US 165 @ Technology Drive
194	LA 594 (Millhaven) @ Garrett Road
195	LA 594 (Millhaven) @ MLK (Railroad Crossing)

TOTAL NUMBER OF SIGNALS: 77

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____:

A RESOLUTION APPROVING TASK ORDER 26SEW002 BETWEEN THE CITY OF MONROE AND WAGGONER ENGINEERING, INC. FOR THE WPCC INFLUENT PUMPS NO. 3 & 4 AND EFFLUENT PUMPS NO. 3 & 4 REPLACEMENT PROJECT.

WHEREAS, the City of Monroe entered into a Master Engineering Services Agreement with Waggoner Engineering, Inc. (formerly Manchac Consulting Group) on January 22, 2024 (“MSA”), for engineering services;

WHEREAS, the City desires to retain Waggoner Engineering, Inc. under that MSA to provide professional engineering services for the WPCC Influent Pumps No. 3 & 4 and Effluent Pumps No. 3 & 4 Replacement Project, including tasks related to engineering, design, bidding, and construction phase services for the project; and

WHEREAS, Task Order 26SEW002, which is attached hereto and made part hereof, sets forth the terms, conditions, and compensation for such services for the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened, that the Director of Administration is hereby authorized to enter into and execute Task Order 26SEW002 between the City of Monroe and Waggoner Engineering, Inc. for the WPCC Influent Pumps No. 3 & 4 and Effluent Pumps No. 3 & 4 Replacement Project.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on July 28, 2026.

CHAIRPERSON

CITY CLERK



**CITY OF MONROE, LA
WAGGONER ENGINEERING, INC.
TASK ORDER 26SEW002**

Task Order

In accordance with the Master Engineering Services Agreement between the City of Monroe (COM) and Waggoner Engineering, Inc. (Waggoner), dated January 22, 2024 ("Agreement"), Owner and Engineer agree as follows:

I. Specific Project Data

Title: WPCC Inf. Pumps No. 3 & 4 and Eff. Pumps No. 3 & 4 Replacement Project

Background: Pump No. 3 & 4 at the Influent Pump Station and Pump No. 3 and 4 at the Effluent Pump Station are in disrepair and in need of replacement.

II. Services of Engineer

Waggoner will prepare construction plans and specifications for the pump replacement as presented above; assist the COM with bidding services and construction contract preparation; and provide general services during construction (i.e., RFI and shop drawing review, conduct onsite monthly meetings with COM and contractor, and review and provide recommendation of contractor monthly pay requests).

III. Owner's Responsibilities

N/A

IV. Times for Rendering Services

Will commence upon notification from the Owner and will continue without stopping until completion, per the attached proposed schedule.

V. Payments to Engineer

Shall be on an hourly basis, not to exceed \$90,060. Services will be invoiced to the Owner at the established MSA hourly rates as services are rendered throughout the duration of the project, and as further described in Article 6 Compensation of the Master Services Agreement and presented in the attached proposed fee schedule.

VI. Consultants:

None



CITY OF MONROE, LA
WAGGONER ENGINEERING, INC.
TASK ORDER 26SEW002

VII. Other Modifications to Master Agreement:

None

VIII. Attachments:

2026.06.30 WPCC IPS 3 & 4 and EPS 3 & 4 Replacement - Fee Schedule.

2026.06.30 WPCC IPS 3 & 4 and EPS 3 & 4 Replacement - Prelim OPCC.

2026.06.30 WPCC IPS 3 & 4 and EPS 3 & 4 Replacement - Project Schedule.

IX. Documents Incorporated by Reference:

MSA with Waggoner dated January 22, 2024.



CITY OF MONROE, LA
WAGGONER ENGINEERING, INC.
TASK ORDER 26SEW002

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

OWNER: City of Monroe, Louisiana

ENGINEER: Waggoner Engineering, Inc.

By:

Richard Moore Date
Director of Administration

By:

Ben Rauschenbach, P.E. Date
Vice President
Engineer Firm License No. 2553,
Louisiana

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: C. Morgan McCallister, P.E.

Name: Chris LaCroix, PE

Title: City Engineer

Title: Project Manager

Address: 1401 Stubbs Avenue
Monroe, LA 71201

Address: 10542 S. Glenstone Place
Baton Rouge, LA 70810

E-Mail morgan.mccallister@ci.monroe.la.us

E-Mail christopher.lacroix@waggonereng.com

Phone: 318.329.2210

Phone: 225.448.3972

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by _____, who moved for its adoption, and was seconded by _____:

A RESOLUTION APPROVING TASK ORDER 26SEW001 BETWEEN THE CITY OF MONROE AND WAGGONER ENGINEERING, INC. FOR THE WPCC INFLUENT AND EFFLUENT PUMP STATION VALVE REPLACEMENT PROJECT.

WHEREAS, the City of Monroe entered into a Master Engineering Services Agreement with Waggoner Engineering, Inc. (formerly Manchac Consulting Group) on January 22, 2024 (“MSA”), for engineering services;

WHEREAS, the City desires to retain Waggoner Engineering, Inc. under that MSA to provide professional engineering services for the WPCC Influent and Effluent Pump Station Valve Replacement Project, including tasks related to engineering, design, bidding, and construction phase services for the project; and

WHEREAS, Task Order 26SEW001, which is attached hereto and made part hereof, sets forth the terms, conditions, and compensation for such services for the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened, that the Director of Administration is hereby authorized to enter into and execute Task Order 26SEW001 between the City of Monroe and Waggoner Engineering, Inc. for the WPCC Influent and Effluent Pump Station Valve Replacement Project.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on July 28, 2026.

CHAIRPERSON

CITY CLERK



CITY OF MONROE, LA
WAGGONER ENGINEERING, INC.
TASK ORDER 26SEW001

Task Order

In accordance with the Master Engineering Services Agreement between the City of Monroe (COM) and Waggoner Engineering, Inc. (Waggoner), dated January 22, 2024 ("Agreement"), Owner and Engineer agree as follows:

I. Specific Project Data

Title: WPCC Inf. & Eff. Pump Sta. Valve Replacement Project

Background: the valves at the subject pump stations are in disrepair and in need of replacement. Valve replacement is as follows:

- Influent Pump Station – four 20" air cushioned check valves and four 20" plug valves.
- Effluent Pump Station – four 20" tilting disc check valves and four 20" butterfly valves.

II. Services of Engineer

Waggoner will prepare construction plans and specifications for the valve replacement as presented above; assist the COM with bidding services and construction contract preparation; and provide general services during construction (i.e., RFI and shop drawing review, conduct onsite monthly meetings with COM and contractor, and review and provide recommendation of contractor monthly pay requests).

III. Owner's Responsibilities

N/A

IV. Times for Rendering Services

Will commence upon notification from the Owner and will continue without stopping until completion, per the attached proposed schedule.

V. Payments to Engineer

Shall be on an hourly basis, not to exceed \$59,990. Services will be invoiced to the Owner at the established MSA hourly rates as services are rendered throughout the duration of the project, and as further described in Article 6 Compensation of the Master Services Agreement and presented in the attached proposed fee schedule.



CITY OF MONROE, LA
WAGGONER ENGINEERING, INC.
TASK ORDER 26SEW001

VI. Consultants:

Survey

VII. Other Modifications to Master Agreement:

None

VIII. Attachments:

2026.06.29 WPCC Inf and Eff PSs Valves Replacement - Fee Schedule.

2026.06.29 WPCC Inf and Eff PSs Valve Replacement - Prelim OPCC.

2026.06.29 WPCC Inf and Eff PSs Valves Replacement - Project Schedule.

IX. Documents Incorporated by Reference:

MSA with Waggoner dated January 22, 2024.



CITY OF MONROE, LA
WAGGONER ENGINEERING, INC.
TASK ORDER 26SEW001

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

OWNER: City of Monroe, Louisiana

ENGINEER: Waggoner Engineering, Inc.

By:

Richard Moore Date
Director of Administration

By:

Ben Rauschenbach, P.E. Date
Vice President
Engineer Firm License No. 2553,
Louisiana

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: C. Morgan McCallister, P.E.

Name: Chris LaCroix, PE

Title: City Engineer

Title: Project Manager

Address: 1401 Stubbs Avenue
Monroe, LA 71201

Address: 10542 S. Glenstone Place
Baton Rouge, LA 70810

E-Mail morgan.mccallister@ci.monroe.la.us

E-Mail christopher.lacroix@waggonereng.com

Phone: 318.329.2210

Phone: 225.448.3972

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was introduced by _____ who moved for its adoption and was seconded by _____:

AN ORDINANCE ADOPTING THE AUTHORIZED MILLAGE RATE(S) AND PROVIDING FOR THE LEVYING OF SPECIAL AND GENERAL TAXES FOR THE CITY OF MONROE FOR THE YEAR 2025 AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, under Art. VII, §23 of the Constitution of Louisiana, Title 47, Subtitle III of the Louisiana Revised Statutes, and the City of Monroe Charter, the City of Monroe is required annually to adopt, by ordinance, and levy the tax rate to be applied to assessed values for ad valorem tax purposes;

WHEREAS, following a reappraisal and valuation by the Ouachita Parish Tax Assessor, the City of Monroe desires to levy the following millage(s) on the 2026 tax rolls for all property subject to taxation by the City of Monroe:

Category	Existing 2025 Millage	2026 Millage
General Alimony	10.180 mills	10.180 mills
Safety Services	1.070 mills	1.070 mills
Recreation Facilities	1.880 mills	1.880 mills
Police Department	1.460 mills	1.460 mills
Fire Department	1.460 mills	1.460 mills
LA Purchase Gardens & Zoo	2.430 mills	2.430 mills
Civic Center Complex	2.430 mills	2.430 mills
Drainage Facilities	1.310 mills	1.310 mills
Capital Improvements	3.170 mills	3.170 mills
Airport Improvements	.980 mills	.980 mills
TOTAL	26.370 mills	26.370 mills

NOW, THEREFORE, BE IT ORDAINED, by the City Council, in legal and regular session convened, that that the following millage(s) are hereby levied on the 2026 tax roll on all property subject to taxation by the City of Monroe:

<u>Category</u>	<u>MILLAGE</u>
General Alimony	10.180 mills
Safety Services	1.070 mills
Recreation Facilities	1.880 mills
Police Department	1.460 mills
Fire Department	1.460 mills
LA Purchase Gardens & Zoo	2.430 mills
Civic Center Complex	2.430 mills
Drainage Facilities	1.310 mills
Capital Improvements	3.170 mills
Airport Improvements	.980 mills
TOTAL	26.370 mills

BE IT FURTHER ORDAINED that the proper administrative officials of the Parish of Ouachita, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2026, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

This Ordinance was introduced on July 28, 2026.

Notice Published on _____, 2026.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on August 11, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Ordinance was introduced by _____, who moved for its adoption, and was seconded by _____:

AN ORDINANCE AMENDING THE CITY OF MONROE OPERATING BUDGET FOR THE FISCAL YEAR 2026-2027 TO APPROPRIATE FUNDS FOR CANCER SCREENINGS FOR FIRE SERVIC EMPLOYEES AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Section 5-04 of the Monroe City Charter and La. R.S. 39:1310 authorize the amendment of the City’s operating budget following its adoption;

WHEREAS, La. R.S. 33:2581.4 requires municipalities employing firefighters to provide periodic cancer screening examinations for eligible firefighters and fire service employees; and

WHEREAS the City of Monroe must appropriate additional funding to implement and comply with the requirements of La. R.S. 33:2581.4 during Fiscal Year 2026–2027.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the Operating Budget for Fiscal Year 2026–2027 is hereby amended by adding an expenditure line item entitled “Fire Cancer Screening – Professional Testing Services” in Fund: 2071 - City Expense - Benefits, Account No. 2071-3500 6263.001, and appropriating One Hundred Fifty Thousand and No/100 (\$150,000.00) Dollars to procure professional medical screening services, including the execution of one or more contracts with qualified providers, and to pay related expenses for cancer screening examinations required by La. R.S. 33:2581.4.

This Ordinance was introduced on July 28, 2026.

Notice published on _____, 2026.

This Ordinance having been submitted in writing, introduced, and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on August 11, 2026.

CHAIRPERSON

CITY CLERK

MAYOR’S APPROVAL

MAYOR’S VETO



City Expense

Benefits 2071

1

JUSTIFICATION:
State Mandated Cancer Screening for Fireman and Fire Personnel

ORDINANCE

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Ordinance was offered by _____, who moved for its adoption, and was seconded by _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPOREAL POSSESSION OF AND SELL TO LINDA FAYE RUCKS ALL RIGHTS, TITLE, AND INTEREST THAT THE CITY MAY HAVE ACQUIRED TO LOT SIX (6), SQUARE FIFTY-FIVE (55), UNIT 10, BOOK T. WASHINGTON ADDITION, 4010 PIPPIN ST., OUACHITA PARISH, DISTRICT 3, MONROE, LA, BY ADJUDICATION AT TAX SALE DATED JULY 25TH 1996, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS the property described as:

Lot 6, Sq. 55, Unit 10, Booker T. Washington Addition
4010 Pippin St.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #77895

was adjudicated to the City of Monroe, Louisiana for non-payment of 1995 Ad Valorem Taxes by Adjudication Deed dated and filed July 25, 1996, in Conveyance Book 1679 at page 257 of the Records of Ouachita Parish, Louisiana;

WHEREAS, the 1995 Ad Valorem Taxes forming the basis for the described adjudication were validly assessed by the City of Monroe against William H. Hartzfeldt and Carol Hartzfeldt;

WHEREAS, the City of Monroe has made efforts to contact William H. Hartzfeldt and Carol Hartzfeldt by registered mail and notification published in the News Star with response they do not wish to redeem the above described property;

WHEREAS, Linday Faye Rucks wishes to purchase said property from the City of Monroe;

WHEREAS, pursuant to the provisions of La. R.S. 47:2238.1 *et seq.*, property adjudicated to the City of Monroe for more than five (5) years may be sold to a specific named individual who has paid all taxes and other costs associated with the transfer of the property by the City of Monroe to the named individual;

WHEREAS, Linda Faye Rucks has paid Four Thousand Six Hundred Sixteen and 41/100 Dollars (\$4,616.41), which includes Three Thousand Eight Hundred Ninety-nine and 41/100 (\$3,899.41) in Parish and City taxes, the remainder being legal fees, advertising costs, mailing cost, and filing and recordation of all documents necessary to accomplish the acquisition of the property and then transfer from the City to the new owner.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the hereinafter described property is no longer needed for public purposes; the City of Monroe has made efforts to contact William H. Hartzfeldt and Carol Hartzfeldt by registered mail and publication in the News Star with response they do not wish to redeem; and the City of Monroe desires to take corporeal possession of and sell to Linda Faye Rucks, the property described as follows:

Lot 6, Sq. 55, Unit 10, Booker T. Washington Addition
4010 Pippin St.
District 3
Ouachita Parish, Monroe, Louisiana
Parcel #77895

BE IT FURTHER ORDAINED that a designated City representative is authorized to execute all documents necessary to effectuate said sale.

This Ordinance was introduced on July 28, 2026.

Notice published on _____.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on August 11, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Ordinance was offered by _____, who moved for its adoption, and was seconded by _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPOREAL POSSESSION OF AND SELL TO ERICA THOMAS AND HORACE WILSON ALL RIGHTS, TITLE, AND INTEREST THAT THE CITY MAY HAVE ACQUIRED TO SOUTH 70', LOT SEVEN (7) & SOUTH 70' OF WEST 10' OF LOT EIGHT (8), SQUARE 7, BRYANT'S SOUTH HIGHLAND ADDITION (NO MUNICIPAL ADDRESS) MARX ST., OUACHITA PARISH, DISTRICT 5, MONROE, LA, BY ADJUDICATION AT TAX SALE DATED JULY 13TH 1999, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS the property described as:

**South 70', Lot 7 & South 70' of West 10' of Lot 8, Sq. 7, Bryant's South Highland Addition
(No Situs) Marx St.
District 5
Ouachita Parish, Monroe, Louisiana
Parcel #56789**

was adjudicated to the City of Monroe, Louisiana for non-payment of 1998 Ad Valorem Taxes by Adjudication Deed dated and filed July 13, 1999, in Conveyance Book 1768 at page 408 of the Records of Ouachita Parish, Louisiana;

WHEREAS, the 1998 Ad Valorem Taxes forming the basis for the described adjudication were validly assessed by the City of Monroe against Annie St. John, Willie St. John, Lucille St. John, Alberta St. John and Retter St. John;

WHEREAS, the City of Monroe has made efforts to contact Annie St. John, Willie St. John, Lucille St. John, Alberta St. John and Retter St. John by registered mail and notification published in the News Star with no response;

WHEREAS, Erica Thomas and Horace Wilson wish to purchase said property from the City of Monroe;

WHEREAS, pursuant to the provisions of La. R.S. 47:2238.1 *et seq.*, property adjudicated to the City of Monroe for more than five (5) years may be sold to a specific named individual who has paid all taxes and other costs associated with the transfer of the property by the City of Monroe to the named individuals;

WHEREAS, Erica Thomas and Horace Wilson, have paid Two Thousand Five Hundred Thirty-three and 63/100 Dollars (\$2,533.63), which includes One Thousand Eight Hundred Sixteen and 63/100 (\$1,816.63) in Parish and City taxes, the remainder being legal fees, advertising costs, mailing cost, and filing and recordation of all documents necessary to accomplish the acquisition of the property and then transfer from the City to the new owner.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the hereinafter described property is no longer needed for public purposes; the City of Monroe has made efforts to contact Annie St. John, Willie St. John, Lucille St. John, Alberta St. John and Retter St. John by registered mail and publication in the News Star with no response; and the City of Monroe desires to take corporeal possession of and sell to Erica Thomas and Horace Wilson, the property described as follows:

**South 70', Lot 7 & South 70' of West 10' of Lot 8, Sq. 7, Bryant's South Highland Addition
(No Situs) Marx St. – District 5
Ouachita Parish, Monroe, Louisiana
Parcel #56789**

BE IT FURTHER ORDAINED that a designated City representative is authorized to execute all documents necessary to effectuate said sale.

This Ordinance was introduced on July 28, 2026

Notice published on _____.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on the August 11, 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was offered by _____, who moved for its adoption, and was seconded by _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPOREAL POSSESSION OF AND SELL TO TEZ WASHINGTON ALL RIGHTS, TITLE, AND INTEREST THAT THE CITY MAY HAVE ACQUIRED TO LOT TWELVE (12) OF BLOCK SIX (6) OF RENWICK'S ADDITION BEARING MUNICIPAL ADDRESS 303 S 23RD ST., OUACHITA PARISH, DISTRICT 3, MONROE, LA, BY ADJUDICATION AT TAX SALE DATED JUNE 8, 2005, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS the property described as:

**Lot 12 of Block 6 of Renwick's Addition
Frtg 50 ft on Wood St., depth 137 ½ ft on So Line 23rd St.
303 S. 23rd St.
Ouachita Parish, Monroe, Louisiana
Parcel #65520**

was adjudicated to the City of Monroe, Louisiana for non-payment of 2004 Ad Valorem Taxes by Adjudication Deed dated and filed June 15, 2005, in Conveyance Book 1991 at page 612 of the Records of Ouachita Parish, Louisiana;

WHEREAS, the 2004 Ad Valorem Taxes forming the basis for the described adjudication were validly assessed by the City of Monroe against James C. Brooks and Rancell G. Phillips;

WHEREAS, the City of Monroe has made efforts to contact James C. Brooks and Rancell G. Phillips by registered mail and notification published in the News Star with no response;

WHEREAS, TEZ WASHINGTON wishes to purchase said property from the City of Monroe;

WHEREAS, pursuant to the provisions of La. R.S. 47:2238.1 *et seq.*, property adjudicated to the City of Monroe for more than five (5) years may be sold to a specific named individual who has paid all taxes and other costs associated with the transfer of the property by the City of Monroe to the named entity;

WHEREAS, TEZ WASHINGTON, has paid One Thousand Eight Hundred Eighty-five and 23/100 Dollars (\$1,885.23), which includes One Thousand Fifty-eight and 23/100 (\$1,058.23) in City taxes, the remainder being legal fees for the City of Monroe and the Parish of Ouachita, advertising costs, mailing cost, and filing and recordation of all documents necessary to accomplish the acquisition of the property and then transfer from the City to the new owner.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the hereinafter described property is no longer needed for public purposes; the City of Monroe has made efforts to contact Edwin Larry Hilton by registered mail and publication in the News Star with no response; and the City of Monroe desires to sell to Tez Washington, the property described as follows:

**Lot 12 of Block 6 of Renwick's Addition
Frtg 50 ft on Wood St., depth 137 ½ ft on So Line 23rd St.
303 S. 23rd St.
Ouachita Parish, Monroe, Louisiana
Parcel #65520**

BE IT FURTHER ORDAINED that a designated City representative is authorized to execute all documents necessary to effectuate said sale.

This Ordinance was introduced on the _____ day of July 2026.

Notice published on the _____ day of July 2026.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on the _____ day of July 2026.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO