

AGENDA
City of Monroe

LEGAL & REGULAR SESSION – JANUARY 14, 2025, 6:00PM
CITY COUNCIL CHAMBERS CITY HALL

I: ROLL CALL AND DECLARE QUORUM:

II: INVOCATION & PLEDGE OF ALLEGIANCE – MR. HARVEY:

III: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

1. Mr. Harvey
2. Mrs. Ezernack
3. Ms. Woods
4. Mr. McFarland
5. Mr. Muhammad
6. Mayor Ellis

IV: APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF DECEMBER 23, 2024:
(PUBLIC COMMENTS)

V: PRESENTATIONS:
NONE.

VI: PUBLIC HEARINGS:
NONE.

PROPOSED CONDEMNATIONS:
(Public Comment)

1. 1005 S 5th St. (D4) – owner: Howard Horn
2. 918 Bethune St. (D5) – owner: Estate of Hazel Logan c/o Maxine Collins
Eddie Logan c/o Maxine Collins
3. 619 Wilson St. (D5) – owner: Lonnie and Janie Hayes
4. 4303 Barlow St. (D3) – owner: Khadijah and Jamal K. Davis
5. 1910 Olive St. (D3) – owner: Wiley C. Yearby c/o Karen Quinn
6. 404 N 25th St. (D3) – owner: Estate of Francis P. Reddix, et al
Estate of Raymond & Geralyn Pierce, et al
Sandira and Ibrania Amin

VII: ACCEPTANCE OR REJECTION OF BIDS:
(Public Comment)
None.

VIII: RESOLUTIONS AND MINUTE ENTRIES:

1. Council:

Public Comment:

(a) Adopt a Resolution appointing Carolyn Lewis to the Monroe Board of Adjustment.

(b) Adopt a Resolution granting an exception to the Open Container Ordinance to the Twin Cities Krewe of Janus (Mardi Gras Parade) pursuant to Monroe City Code Sec. 12-231 D. (Open Container Ordinance), and further providing with respect thereto.

(c) Adopt a Resolution granting an exception to the Open Container Ordinance to the Twin Cities Krewe of De Riviere (Mardi Gras Parade) pursuant to Monroe City Code Sec. 12-231 D. (Open Container Ordinance), and further providing with respect thereto.

2. Department of Administration:

Public Comment:

(a) Adopt a Resolution providing for canvassing the returns and declaring the results of the Special Election held by the City of Monroe, State of Louisiana, on Saturday, December 7, 2024 and to promulgate the results thereof.

(b) Consider nine (9) Renewal Applications for a New 2025 Class A Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved.

(c) Consider six (6) Renewal Applications for a New 2025 Class B Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved.

(d) Consider two (2) Renewal Applications for a New 2025 Class E Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved.

3. Department of Planning & Urban Development:

Public Comment:

None.

4. Legal Department:

Public Comment:

None.

5. Mayor's Office:

Public Comment:

None.

6. Department of Public Works:

Public Comment:

None.

7. Department of Community Affairs:

Public Comment:

None.

8. Police Department:

Public Comment:

None.

9. Fire Department:

Public Comment:

None.

10. Engineering Services:

Public Comment:

(a) Adopt a Resolution approving Close-out Change Order No. One (1) for the Lakeside Drive Water Improvements Project and further providing with respect thereto.

(b) Adopt a Resolution approving Close-out Change Order No. One (1) for the 1401 Stubbs Ave. Office Renovations Project and further providing with respect thereto.

BREAK IF NEEDED:

IX: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Introduce an Ordinance declaring a ± 0.146 acre tract of immovable property (north ½ of a revoked portion of Grammont Street) no longer necessary for public use and authorizing said property to be sold at private sale to Choice Brands, Inc. and further providing with respect thereto.

(b) Introduce an Ordinance authorizing the City of Monroe to take corporeal possession of and sell to Kevin Lee, all rights, title, and interest that the City may have acquired to lot 3, N2 of lot 4, square F, Lovers Lane Addition, Ouachita Parish, 2705 Lee Ave, District 4, Monroe, La, by Adjudication at Tax Sale dated May 29th & 30th, 2019, and further providing with respect thereto.

(c) Introduce an Ordinance amending Section 36-23(a) (Water Rates) of the City of Monroe Code and further providing with respect thereto.

X: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION AND SUBJECT TO PUBLIC HEARING:

Open Public Hearing/Public Comment/Close Hearing:

(a) Finally adopt an Ordinance Establishing Comprehensive Violent Crime Victims' Rights and a Notification System for the City of Monroe and further providing with respect thereto. (Muhammad)

Open Public Hearing/Public Comment/Close Hearing:

(b) Finally adopt an Ordinance renaming East Street to Coach Ray Gambino Way and further providing with respect thereto.

XI: CITIZENS PARTICIPATION:

XII: ADJOURN.

City Hall, Monroe, Louisiana
December 23, 2024
5:00p.m.

The Honorable Chairman Juanita G. Woods, called the meeting to order. She then asked the clerk to call roll.

There were present: Mrs. Ezernack, Ms. Woods, Mr. McFarland, & Mr. Muhammad

There was absent: Mr. Harvey

Chairman Woods announced that a quorum was present, and that the Invocation and the Pledge of Allegiance would be led by Mayor Ellis or his designee.

The Invocation was led by Bishop Rodney McFarland.

Ms. Woods thanked everyone for being at the City Council meeting. She said it is that time of the year where everybody has the hustle and bustle. She said Christmas is in the air and she thanked everyone for coming out for the last City Council meeting for 2024.

COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

(1) Mrs. Ezernack said good evening and thanked everyone for being at the Council meeting. She said she knows it is a busy time for everyone, and we always need to remember the reason for the season. She stated the sad event she attended last week for Sheriff Gary Gilley of Richland Parish who happen to be her husband's first cousin. She noted the respect at that particular event there were probably about 2000 people for the visitation and the service itself. She further noted he was an outstanding man, father, brother, and son. She said he will certainly be missed by Richland Parish and his family. She said for everyone to keep his family in their prayers, and she knows they need it at this particular time as well. She said there are others that are suffering right now in the hospital or having issues, so they need to remember them as well at this time of the year.

(2) Mr. McFarland echoed the sentiments of Mrs. Ezernack, and he said again they pray for the family. He said he has a business in Richland Parish and one of his employees is also a deputy sheriff there under him. He said this past week there were so many deaths within the City of those that have worked with them over the years, and they want to remember to keep those families in prayer. He noted last Monday he was able to unveil four book boxes, and it was well attended by the students of the schools. He said although some didn't quite understand the donation, or didn't want to emphasize that it is being sponsored by the Council. He said they always keep the children first. Lastly, he wished everybody a Merry Christmas and a Happy New Year. He said he pray and hope everyone be safe and always remember that Jesus is the reason for the season.

(3) Mr. Muhammad wished everyone a Happy Holiday season and prosperous New Year for 2025. He said he was blessed to go to two events, first event was the Black Chamber of Commerce, and he thanked Ms. Kenya Roberson for his award. He said the second event was on Saturday and the Town of Richwood celebrated 50 years as a township. He stated he attended a toy drive today put on by Mr. Tyrone Goodin at the Burg Jones Lanes Learning Center that was well attended by the children. He said Ms. Marie Brown also had a successful toy drive as well. He further stated as a community they all pulled together to make sure that the children at least get a toy.

(4) Mayor Friday Ellis said good evening to everyone and Merry Christmas. He shared his sentiments to Sheriff Gilley's family and Mr. Richard Moore and his family going through a time of lost in the City. He said today marks 16 years that his father passed and even though it is sad day for him it's a reminder every day is a gift and tomorrow is not promised. He thanked the first responders and crews that are working when we all get to be at home with our family. He noted there were some great events throughout the City and so many things happening for the community to come together. He announced City offices would be closed during the Holidays and dates would be on the City's website. He gave an update for Atakapa, and he further noted the water bill Congresswoman Julia Letlow put \$7 million into was signed and put into effect today. On another note, he announced the 46th Annual Martin Luther King Jr. Salute on January 15, 2025, at 10 am. He stated it has been a pleasure to be able to serve in this capacity as Mayor. He said he is proud of everyone, and he is looking forward to the great work ahead in 2025.

(5) Ms. Woods expressed her condolences to the Sheriff of Richland Parish and the many families who have lost loved ones. She said if you know someone definitely keep those families lifted in prayer because it is a hard time of the year to lose loved ones, not that it's not hard always. She thanked the food bank in collaboration with Ms. Gayle Benson, Owner of the Saints and the Pelicans. She noted Ms. Benson came to Monroe on last week to visit Shelling Elementary and blessed all the children with a gift card. She said the food bank gave them all bags of sweet potatoes and it was a marvelous event. She further noted Ms. Brown had over 600 children at Powell Street Recreation Center on Saturday for the toy drive. She thanked Ms. Brown for all that she does in the community and being a part of the Council staff. On another note, she said she had her meet and greet on Thursday of last week and it was phenomenal. She said it was an opportunity once again with the people in District three to hear them talk and know what was on their minds. She said there is breaking news that the Mayor of our city has been appointed by Governor Jeff Landry to the Southern Rail Commission. She said this is huge for the City to have a vote on the board and our Mayor be a part of it. She thanked Mayor Ellis, and she said she knows the Mayor will serve us well. She thanked the Northeast Black Chamber of Commerce who had their annual event on last week and they gave plaques to the Council that will be in the Council Chambers.

Upon motion of Mr. McFarland and seconded by Mr. Muhammad, and the minutes of the Legal and Regular session of December 10, 2024, were unanimously approved. (There were no public comments.)

PRESENTATIONS:

FISCAL YEAR AUDIT PRESENTATION:

Allen, Green, & Williams, LLP – Certified Public Accountants:

Mr. Tim Green, CPA Partner, stated he has met with each of the leadership and kind of went over the report and he would do a quick summary of it. He said the most important thing is the financial compliance audit in the City and they issued a clean opinion. He said the opinion issued on the financial statements are fairly stated and there's no adjustment needed. He said in the past year in the general fund the City had an increase in fund balance of \$111,000 and consistently had a little bit of increase in the fund balance in the last several years. He said he thinks the fund balance is in the \$15 million category which is a nice reserve for the City of Monroe. He further stated as far as federal programs they tested the last of the Coronavirus State and Local fiscal recovery funds. He said the Covid money is now kind of gone away and the City had a lot of good uses for that, and the infrastructure bill is there and hopefully the City will receive some funding. He said there were three Capital Project funds the Kansas Lane Connector, Kansas Lane extension, and the Texas/Standifer Trunk repair all ended the year with a negative fund balance which means they were overspent. He said it's all kind of in anticipation of getting some State and Federal grants and it is his understanding the City is still on track to receive that funding. He noted as soon as that funding comes in those balances will go back to the positive. He further noted the City has used a good bit of the Capital Infrastructure fund for various purposes and that showed a decrease this year. He said at one time the City was sitting at 17 or 18 million dollars in that fund and it has decreased down to \$7 million. He said the Capital Infrastructure money is to be used for Capital Infrastructure and for expenditures and spending the money from taxpayers perspective is a good thing.

Ms. Jennie Henry, CPA Audit Manager, stated they have to do a compliance testing for federal funds and the expenditures covered for the City by federal funds this year was a total of \$32.5 million. She said last year it was only \$22 million and the largest portion of that was the highway planning and construction which made up \$16.4 million and \$13.7 million of it was Kansas Lane Connector. She said the second biggest was the rescue plan money at \$10.5 million. She noted they tested the State Local fiscal recovery funds and there were no problems with the compliance with that federal program. She said the first finding this year was the internal control over fuel cards and it was a finding last year. She said there are many fuel cards that the City use for their vehicles, and they found last year there were a couple of names of people that were no longer employed with the City that were on the statements. She said it has improved this year, but they couldn't consider it cleared because when testing they found statements were not being reviewed by the supervisors in a timely manner. She said the second finding the internal controls over the Civic Center contracts, and she said they asked for twenty-five Civic Center contracts, and they only received nine that were signed and in place for the event. She said either sixteen could not be

presented to them or didn't have signatures at the time of the event. She further noted that it needs to be worked on to make sure it is being charged correctly and for legal requirements. She said the third one was compliance with the water revenue bond covenant and according to the water revenue bond covenant for the series 2018 there's a reserve ratio that has that has to be maintained. She said it is a reserved ratio of 125% and this year it only met 105%.

Mr. Green noted the last finding 202402 in reference to kind of the timekeeping records and time in the Police Department. He said there were 3 or 4 things they were concerned about and one being the time clock systems in the police department that were being used in the fall of last year. He said that system was changed by the City to new time clock system, but the time clocks didn't get replaced in the Police Department. He said he thinks they were looking at maybe doing something different. He said when the time clocks were in place during the first part of the fiscal year that they audited they determined that for the administrative staff are the only ones kind of on the time clock system. He said the policeman and so forth have a different method that they're using to kind of keep up with their time. He said they had situations where the time clocks were being punched and those hours were not reconciled to the hours that were being paid. He said a time clock from an auditor standpoint is very accurate information. He said even though the staff were punching the time clock they were not using that to be paid from and there needed to be justification as to why they weren't using the time clock. He said he thinks there is effort at this point to get the new time clock system in place in the Police Department so that it could be reestablished as far as them punching the time clocks. He stated thirdly the holidays per the union contract he think if they work a holiday in the Police Department you basically get three times your pay. He said they get paid double for working that day and an extra day they can take off later. He said the issue they had was it wouldn't be necessary for administrative staff to be working on a holiday.

Mr. McFarland wanted to know if that is in their contract to get paid like that and who wrote the contract.

Mr. Brandon Creekbaum, City Attorney, noted that it is the negotiated Union contract that is approved by the Council.

Mr. McFarland wanted to know when the contract comes back up.

Mr. Creekbaum stated 2028.

Mr. McFarland said to him that it doesn't make good sense to have a contract like that for somebody to get paid three times. He wanted to know if the former Council was aware of the language in the contract.

Mr. Creekbaum said that particular language has been in place he thinks for multiple contracts, and this is not something that was a new addition to the contract that was approved earlier this year. He said the audit findings are something that they are going to be reviewing for any contract negotiations anytime an issues arises, and it is on the list to be addressed.

Mr. McFarland wanted clarification that nobody caught that when this particular contract was written. He said there are people coming in just to come in to receive three day pay and he wanted to know if they are trying to put a stop to it. He said is the City just letting it flow because it was an oversight in the former City Council.

Mr. Creekbaum stated there have been Union contracts with the Police Department for a very long time and to be clear this is not three days' worth of payment. He said this a benefit that is tacked on to a small subset of people and there is an administrative staff as a whole of the Police Department is a smaller subset.

Mr. Muhammad wanted to know if they are classified.

Mr. Creekbaum noted some of them are and some are not but there are different rules. He said this is the problem when you have a union contract that applies globally to many different types of employees. He said some are classified as administrative staff and some staff not working on the street at police officer capacity.

Mr. Muhammad wanted to know if they had to wait until 2028 to do some amending.

Mr. Creekbaum stated if there would be amendments to the contract it would have to be mutually negotiated, and Police Department would have to be willing too.

Mr. McFarland wanted to know who wrote the contract.

Mr. Creekbaum said he doesn't know when it made into the contract and there have been multiple versions over the years and that was not one of the provisions that was negotiated in this contract.

Mr. McFarland wanted to know if this is the first year the auditor is finding this, and he wanted to know if they were the auditor's last year.

Mr. Green stated they rotate different things that they do, and they did not specifically look at the Police Department this past year. He said they looked at the Police Department probably three years ago and at that time there were no time clocks in the Police Department. He said three or four years when they were auditing they were concerned about it, and the Police Department agreed to put time clocks in their department as it relates to the administrative staff. He said they were pleased with that, and they thought it had been working fine but when they went in to test the hours that administrative staff were punching time clocks but were not using that to be paid by.

Mr. McFarland wanted to know if it was the entire staff.

Mr. Green said no, he said he thinks the administrative staff is about 30 people or so.

Mr. Muhammad wanted to know if the Police Department is slow at getting on board with the new time clock.

Mrs. Stacy Rowell, Director of Administration, said yes sir, and she believe at the time there is a little misunderstanding between the City ordering the time clocks. She said there is a mechanism where they can clock in from a computer, and it was her understanding that they were going to be doing that for this group. She said they also have a scheduling software designed for patrol and they felt like that was sufficient.

Mr. Muhammad stated he think it's important that the Police Department become in sync with what's required. He said for them not to have a finding such as this and his concern why it isn't in place.

Mrs. Rowell stated that is being addressed and she said working holidays as soon as that was brought to Chief Zordan attention he immediately quelled that basically he will only bring in absolutely essential staff.

Mr. McFarland wanted to know how long this has been going on those that need not be at work coming in work to get three days. He wanted to know if they went back to do research on that.

Mrs. Rowell said no sir.

Mr. McFarland wanted to know why not.

Mrs. Rowell stated as far as she is aware they were at that liberty of being able to choose whether they came to work or not.

Mr. McFarland said they are going to have better oversight, and this is problematic with him. He said he is floored about who wrote the contract, who didn't caught this, why is it being caught now, and how many years this has been going on.

Mr. Muhammad wanted to know if the City Attorney negotiate for the City contracts.

Mr. Creekbaum said he was involved with the most recent contract, and he wasn't involved in contracts before that. He said again that's not a provision that was looked at in this most recent contract he suspect. He said they will do whatever research they need to do to figure how long that provision has been in the contract. He said he suspect that there was a general policy adopted that was intended to apply to police officers as a unit and then it had a spillover effect to other types of staff that maybe weren't fully addressed. He said how it happen and when it happened are questions he doesn't know the answer too.

Mr. Muhammad wanted to know Mr. Green's recommendation to fix it.

Mr. Green said his recommendation is to maybe look at the policy of the City and see if that could be changed on the policy. He said sometimes the policies are set up for the department as a whole and then there may be situations where that kind is not applied properly. He noted, for example, the Police Department he thinks through State Statute that they can have up to 365 days of sick leave in a year.

Mr. Creekbaum stated that it is State law.

Mr. Green said it gives the Police Department an incentive not to take sick leave if during a quarter they don't take any sick leave they can get 12 extra hours of vacation leave. He said if they retire they can't get paid for any of that sick leave. He said the administrative staff in the Police Department kind of follow those same rules except that they are also eligible for the City's policy which says that at the end of their term they can be paid for sick leave. He said that it needs to be addressed in the employee manual.

Mr. Creekbaum stated there's no doubt there's favorable benefits to the administrative staff and the Police Department whether that came in through just focusing on getting officers on the streets and benefits that are available to them, and they had spillover effect that is his suspicion. He said these are all things through the bargaining process either in the next contract or during other circumstances that may come up between now and the expiration of this one, if there are other occasions to look at those issues are things he has in his list of items that should be addressed.

Mr. McFarland wanted to know how long this contract has been in place.

Mr. Creekbaum said he believes March of this year.

Mr. McFarland wanted clarification that it was approved by the former Council.

Mr. Creekbaum said that is correct.

Ms. Woods wanted to know if Chief is acting on just this being applicable to the essential employees and doing something different for the administrative staff.

Mrs. Rowell stated the ones from the administrative staff that had been coming in it is her understanding he will now only allow whatever is absolutely necessary.

Chief Mary Tellis, Assistant Chief of Police, said yes, the administrative staff no longer work on holidays and the only time they can work on a holidays is if the Chief approves it. She said the only people that do not take off are patrol, radio room, and booking.

Mr. McFarland wanted to know when was this brought to their attention.

Chief Tellis said she isn't sure when it was brought to their attention and whenever the report came out it was quickly addressed.

Chief Victor Zordan, Chief of Police, said he never heard of the contract either and some Police Department don't have Unions, but Monroe Police Department has a Union. He said Unions are governed by Union President and contracts. He said this is the second contract he is involved in, and he said they went through negotiating the contract with former City Attorney Angie Sturdivant and former Assistant Chief Don Bartley. He said they sat down with the Union President, Vice President, and the Treasurer and there where whole host of things. He noted in this contract they had incentives built and in essence it's triple pay, but they get overtime pay for that day and ability to take another day off. He said the administrative staff would be clerks, secretary, payroll, and there were about 15 people that took advantage of that and they already said they not doing that anymore since Mr. Green had the audit. He said everyone in the Police Department is in the Union and everybody under the collective bargaining agreement pretty much get the same benefits depending on what hours they work.

Mr. McFarland wanted to know if it was 30 employees that took advantage of this?

Chief Zordan said he thinks about 18 to 20.

Mr. Creekbaum said there are a lot of incentives provisions built in and other type of incentives that built into this contract. He said historically some of these incentives came about the City wasn't in a position to provide pay raises to officers or to provide other ways to entice people to

come or remain with the City of Monroe. He said some of the incentives that have made their way into this contract that have been longstanding were done in lieu of pay raises.

Mr. McFarland wanted to know if the issue with the time clock has been resolved.

Chief Zordan said the time clock were installed probably a week after the audit and everyone is using them like they suppose too.

Chief Tellis said 365 may seem like a lot, but she has been sick a lot this past year. She said when they are on sick log you have to call out and the supervisors go out and check the officers and personnels who are on sick leave. She said they say it's not 365, it's 364 because if you are not back by 365 your job is in jeopardy. She said if they are out for that long they have to do a fit for duty.

Chief Zordan noted the negotiations are a give and get. He said they had auxiliary he believe for people that have worked 10 to 15 years they set caps and limits on floating holidays. He said they had auxiliary time they could build up to 300 hours and if they didn't use it they could be paid for it when they retire. He said that was one of the things the City wanted to get rid of because it's a burden and the negotiation process they came up the floating holiday because they couldn't get paid for it. He said they would maybe get a little more from the auxiliary for money made as a corporal and retire as a major off the books. He said they make a base salary of 33,000 a year and they are trying to incentivize and be competitive with the Sheriff's office, Alexandria PD, and Morehouse and it's just one of the things they do to make it a good place to work.

Mrs. Ezernack said that they all need to remember it's a negotiation and they don't know what they gave up to get this, or agreed to get this, or whatever. She said it's not just sit down at a table and in one day they work it out and from her experience it's a long process. She said she knows some of the other departments as far as like on call hours call out minimums are in some of those other contracts as well. She said to clear it all up the Council is not involved in any of those negotiations whatsoever.

Mr. Creekbaum stated Council's involvement is to ratify the contract and they do have a role in process.

Mr. McFarland noted it is the responsibility of the Council to read.

Ms. Woods wanted clarification if Mr. Creekbaum said the City is not in a position to give the police a raise.

Mr. Creekbaum said no, he stated in previous years.

Ms. Woods stated when they couldn't they had other things in place to incentivize.

Mr. Creekbaum said that is correct, and if he remembers correctly in the 2011 contract one of those contracts around then he thinks the police wanted a pay raise and the City wasn't in a position to give an across the board pay raise. He said they negotiated some of the incentives.

Mr. McFarland wanted to know if the Police Department get a raise every year.

Chief Zordan noted they get a 2% raise every year off their base salary and they did get a raise in 2021 which got their base up to competitive. He said they get something called a 25th check which is a sales tax check.

Ms. Woods stated Mr. Green named several finding at the Police Department and she wanted him to explain the them punching the clock.

Mr. Green stated that it is where they are punching the clocks, and they need to reconcile that time with what they are actually getting paid during a period of time. He said there was no reconciliation, and they were using other methods to determine the amount of pay for those employees.

Mr. McFarland stated they wanted to go back to the Civic Center contract.

Mr. Muhammad wanted to know what was the reason they didn't get all the contracts.

Ms. Henry said some weren't on file and some weren't signed but she doesn't have a breakdown of the ones not signed as of now.

Mr. Muhammad wanted to know which internal controls what they would suggest they do at the Civic Center.

Ms. Henry said whoever is the new civic center manager need to review contracts before the event and review after the event to be sure whatever they charged equals the contract.

Mr. Muhammad wanted to know what is the danger of that.

Ms. Henry said for them not to be overcharged or undercharged. She said someone could get injured or something could go missing.

Mr. McFarland wanted to know why they didn't ask for more contracts to see if they could produce them.

Ms. Henry said they asked for contracts numerous times so if they're going to provide those then they don't increase their sample.

Mr. McFarland stated there are probably many more not signed and he wanted to know if they looked into the payment on these contracts.

Ms. Henry noted they looked at the payment on those contracts and there were no issue with the payment meeting the contract.

Mr. McFarland wanted to know about the unsigned contract.

Ms. Henry said if they had the contract then they paid that amount and if they didn't have a contract at all they couldn't verify.

Mr. McFarland wanted to know if they had issues of nonpayment.

Ms. Henry said there are some outstanding receivables.

Mr. McFarland wanted to know how long.

Ms. Henry said she isn't sure about the date.

Mr. Green stated management was looking at those and trying to get them collected but there were some unpaid.

Mr. McFarland wanted to know the dollar amount.

Mr. Green said he isn't sure they would need to look back at their records.

Mr. McFarland wanted to know how soon they can provide that information and if he can get it to the Council by next Monday.

Mr. Green said absolutely.

Mr. McFarland said he would love to know in the last 12 months how many unpaid contracts at the Civic Center.

Mrs. Rowell stated the report is showing 60,000, which she wouldn't consider a large amount.

Mr. Green said that would probably be a good indication of it. He said they think if you have a contract in place that can eliminate a lot of questions that may rise at a later date. He said if they don't have a contract in place he guess they just make up the invoice at the end saying here's what it is that can lead to a possibly to some disputes or whatever.

Mr. Muhammad wanted to know how many individuals do they deal with at the Civic Center about the contract.

Mr. Green said the person who was working with him isn't here tonight, but it seem she was working with a couple of people.

WATER FUND REPORT & RATE RECOMMENDATION:

Mrs. Stacy Rowell, Director of Administration, said according to the most recent ordinance the Council passed she is to provide a report on the conditions of the water fund, any outstanding debt, and any covenants that are tied to the water revenues. In the packet provided to the Council on the first page is the statement of revenues, expenses, and changes in the fund net position which is basically a balance sheet. She said the first is the cash equivalents for about 8.1 million and some restricted cash that the City can't touch because it has to do with bond reserves etc. She said the current assets sit at 15.1 million and the non-current assets, which is basically capital assets net of depreciation the City is looking at about 72 million. She said the current liabilities are at about 7 and half million those are the operating payables. She said then there are the non-current liabilities which include compensated absences leases with revenue bond of 32.6 million of an outstanding amount at this time. She said basically the net position at the end of the year is 42.4 million and of that 35.4 is tied basically to assets. She said moving on to the income statement the operating revenues for fiscal year ended April 30, 2024, is 13 million and operating expenses of about 12.3 million which leaves an operating income of \$710,000. She noted total non-operating revenues or expense of \$987,000 that includes the gain or loss on any sales of assets, interest income, and any interest expense they paid toward those bonds and debt. She said at the end of that is the income loss before capital contributions and transfers which gives a \$277,000 net loss. She said the capital contributions 17 and half million that have to do with any transfers of assets that were paid outside of the system. Lastly, she stated is the covenant for the bonds that was shared with Council in separate meetings. She said this part is about having to cover that debt basically 1.25 of each year's payment.

Ms. Woods stated the City were at 1.05.

On another note, moving on to the administration recommendation, Mrs. Rowell stated the last five years rate increases in 2020 the City had a 0.03% increase. She said that was the CPI and the increase that was implemented which was a 2 cent increase. She said the CPI in 2021 was 4% and the City used the 4% which was a 17 cent increase in 2022. She said in 2022 this was a CPI of 8.3% and it was capped according to the ordinance at 4% which was 17%. She said 2023 the actual CPI was 4.9% and they capped again according to the ordinance at 4% with an 18 cent increase. She noted the most recent 2024 was put in place in May and it was a 3.4% CPI with a 14 cent increase. She said for the last five years the cumulative effect has been a 68 cent increase to water. She said looking at the 2025 year they will always be looking to be a little bit behind being that they get their audit report in October, and they have gone through half a year rates already. She stated the CPI that is ran through November the unadjusted 12 month ended November 2024 it's sitting at 2.7% right now which is their recommendation at this time. She said that it is a 13 cent increase to water that equates to a new rate of \$4.79 per thousand gallons. She said her request is they form some type of working committee with herself, Mr. Sean Benton, Mr. Simmons, and whomever they choose from the Council and look at some possible rate structuring changes as opposed to just everyone paying that same rate across the board. She said high quotes have to do with their meter size and the required minimum that the City make them pay. She said there are some things she feels they can do that might take some or every increase off of the residents.

Ms. Woods wanted to know if Mrs. Rowell is recommending the Council consider the 13 cent increase for across the board.

Mrs. Rowell said yes ma'am, and this is something according to the ordinance the Council would have to be introduce. She said the Council doesn't act on it and it goes into effect in 30 days and the cap is at 4% even in the new ordinance.

Mr. McFarland wanted clarification that if the Council don't act on it will be automatic.

Mr. Creekbaum stated that it is what is in the most recent ordinance that Mrs. Rowell delivers the administration recommendation by December 31st. He said if the Council doesn't act on that recommendation within 30 days it becomes effective automatically.

Mr. McFarland stated the Council need to go on record if they are going to act on it but not today.

Mrs. Rowell wanted to know what if the Council don't want to do any rate increase.

Mr. Creekbaum stated it would be an ordinance rejecting the recommendation.

Mrs. Rowell stated by ordinance or resolution the Council can reject the recommendation and leave things the same.

Mr. Muhammad wanted to know how the City can get to 1.25 for the covenant.

Mrs. Rowell noted this is the first year the City dropped from 1.25 and they would have to go back and recalculate.

Mr. Muhammad wanted to clarify Mrs. Rowell wanted to put together a committee to explore some possibilities.

Mrs. Rowell said yes.

Ms. Woods said that it is something the Council can entertain after the holiday.

Mrs. Rowell said yes.

Ms. Woods noted there's no action required on the recommendation.

RESOLUTIONS AND MINUTE ENTRIES:

1. Council

(a) Upon motion of Mr. McFarland, seconded by Mr. Muhammad and unanimously approved Resolution No. 8863 approving a Cooperative Endeavor Agreement with Power Tools For At Risk Youth and further providing with respect thereto. (There were no public comments.)

Ms. Woods stated she has 2 book boxes in her district and the children are really benefiting from it. She thanked them for their response time, and she said one did get vandalized in Mr. Muhammad's district and they replaced and replenished it immediately.

Mr. Robert Jordan thanked the Council for partnering with them and he said they have gotten great reviews. He said he think this is beneficial and they have had several calls about saving an eleven year old's life who was suicidal. He said they received calls from principles saying students reading scores were starting to improve, and they do know this is an effective method.

2. Department of Administration

(a) Upon motion of Mr. McFarland, seconded by Mr. Mrs. Ezernack and unanimously approved to Consider eleven (11) Renewal Applications for a New 2025 Class A Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (There were public comments.)

(b) Upon motion of Mr. McFarland, seconded by Mr. Muhammad and unanimously approved to Consider four (4) Renewal Applications for a New 2025 Class B Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (There were public comments.)

(c) Upon motion of Mrs. Ezernack, seconded by Mr. Muhammad and unanimously approved to Consider four (4) Renewal Applications for a New 2025 Class B Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved. (There were public comments.)

(d) Upon motion of Mrs. Ezernack, seconded by McFarland and unanimously approved to Consider four (4) Renewal Applications for a New 2025 Class B Alcoholic Beverage Permit. The Monroe Police Department has no disqualifying records and Sales Tax has been approved.

Ms. Emily, Owner of the Trove, said they are looking to follow through with the last step of their license to be able to have a boutique, wine, and spirit shop at the Trove gift store.

(e) Upon motion of Mr. Muhammad, seconded by Mr. McFarland and unanimously approved Resolution No. 8864 authorizing the renewal purchase of Artic Wolf Managed Cybersecurity Licenses and Software and further providing with respect thereto. (There were no public comments.)

Department of Planning & Urban Development:

(a) Upon motion of Mr. Muhammad, seconded by Mrs. Ezernack and unanimously approved Resolution No. 8865 approving a Cooperative Endeavor Agreement with the Louisiana

Department of Health and further providing with respect thereto. (There were no public comments.)

Mayor's Office:

(a) Upon motion of Mr. Muhammad, seconded by Mrs. Ezernack and unanimously approved Resolution No. 8866 approving a Memorandum of Understanding by and between the City of Monroe and St. John the Baptist Parish and further providing with respect thereto. (There were no public comments.)

(b) Upon motion of Mr. Muhammad, seconded by Mr. McFarland and unanimously approved Resolution No. 8867 approving a Cooperative Endeavor Agreement to seek Raise Grant Program Funding for passenger rail terminals and further providing with respect thereto. (There were no public comments.)

Mr. Muhammad thanked the Mayor for being appointed to the commission and he hope to see Amtrack become a reality in Monroe.

Mr. McFarland noted he can't wait until they get some movement on this and he said he pray and hope they can get some serious movement during their tenure.

Mayor Ellis stated DOTD has moved 10 million into a bucket of funds and the federal Rail Administration has now deemed Atlanta to Dallas the long distance route which means it will be federally supported rather than State supported. He said as far as State goes it's good for the State they don't have to come out of the operating budget to help Amtrack stand the City up. He said the City is using the State dollars braided in with our dollars to draw down more federal dollars and this will help the City construct the stations. He said the State and Federal government will be giving the City the green light to build stations and he said hopefully the City will have some favorable outcomes on the application. He said with all things attached to federal now it's all about what the federal government does with the funding. He said the State as far as they're concerned are writing letters of support.

Police Department:

(a) Upon motion of Mr. McFarland, seconded by Mrs. Ezernack and unanimously approved Resolution No. 8868 approving a Subrecipient Agreement between the City of Monroe and the Ouachita Parish Police Jury for the Senior Citizen Initiative Unit and further providing with respect thereto. (There were no public comments.)

Chief Tellis thanked the City Council for everything they did during the time of the Senior Citizens Police Academy, and they couldn't have done it without the Council, the Mayor, and Chief Zordan. She thanked the Ouachita Parish Police Jury for giving them the money to continue with the program, but it would not have been done without Police Juror Lonnie Hudson.

Ms. Woods wanted to know how much many they are donating to the program.

Chief Tellis noted they are donating \$20,000 to the program.

Mr. McFarland thanked Mr. Lonnie Hudson and the Police Jury for helping and he said he is also one of his deacons.

Ms. Woods stated this is such a worthwhile program and she really appreciated them very much.

INTRODUCTION OF RESOLUTION & ORDINANCES:

(a) Upon motion of Mr. Muhammad, seconded by Mr. McFarland and unanimously approved to Introduce an Ordinance Establishing Comprehensive Violent Crime Victims' Rights and a Notification System for the City of Monroe and further providing with respect thereto. (There were no public comments.)

(b) Upon motion of Mr. Muhammad, seconded by Mr. McFarland and unanimously approved to Introduce an Ordinance renaming East Street to Coach Ray Gambino Way and further providing with respect thereto. (There were no public comments.)

Mr. Muhammad thanked Coach Ray Gambino, and he said he wasn't able to make it tonight. He said the alumni at Wossman High School are very supportive of this idea and they wanted to name a street after Coach Gambino. He said he thinks he will be appreciative of it.

Citizen's Participation:

(1) Ms. Kenya Roberson, Black Chamber of Commerce, thanked the Council for being in attendance at their first State of the Chamber of 2024. She said it was very well attended and thanked the City of Monroe workers that set up. She said they really were attentive and helpful.. She noted the theme for 2025 is collaborations and more partnerships. She said she is looking forward to more of that with the City as well as the Mayor and the Council. She said she thinks that with collaboration with everyone and to be inclusive is the way to go.

(2.) Ms. Terry Love, 2913 Barrington Drive, thanked the City for the Chat & Chew and she said it gave her an opportunity to learn something, but she also have some concerns. She said she lives in Foster Heights and there are too many shootings, drugs, and things going on. She said there are open sewage lines that are not being addressed and when she tried to address them they tried to evict her, so she got a lawyer. She said she is asking the Council to please help the residents of federal housing places because the people who are hired are not doing their job.

Ms. Woods thanked Ms. Love, and she stated for clarification purpose the Monroe City Council basically have no jurisdiction over the housing authority. She said Foster Heights is in her district, and she will start having a conversation with them regarding these issues. She said they would speak with the Mayor and Chief Zordan to see what other mechanisms can be put in place minimize some of the shooting in the area.

Ms. Love said they don't want her at the front office because she will address the issue and as a resident there they need help. She said she will call HUD, and she wanted the Council to know what is going on in her area. She said as a poll commissioner she does her part.

Ms. Woods thanked Ms. Love for coming to her Chat & Chew and she came to the meeting.

Mr. McFarland wanted to know if the open sewer falls under the City.

Mr. Creekbaum stated if it's the maintenance line it depends on if it's on private property or public right away. He said he is sure they let Mr. James know because he has been outside of other apartment complexes that have had open sewer issues. He said it becomes a little difficult because of Monroe Housing Authority is the owner of the property and there's a little less enforcement power over political subdivision for lack of a better term.

McFarland wanted to know if that problem has been addressed.

Ms. Love said no sir, she have pictures, and she will continue to take pictures. She said another issue is why are they evicting single moms. She said a lot of this stuff is mental health and they evicted her neighbor, and she needed help not to be evicted.

There being no objection from the Council Mr. Muhammad recognized the new NAACP President Cliff Thomas.

Ms. Woods wished everyone a Merry Christmas and a Happy New Year from the City Council. There being no further business to come before the council, the Chairman adjourned the meeting at 6:42 p.m.

Ms. Juanita G. Woods
Chairman

Ms. Carolus S. Riley
Council Clerk

Ms. Ileana Murray
Staff Secretary

For extended details on the council meeting please call the Council Clerk Monday-Friday at 318-329-2252 to schedule an appointment to listen to the minute recording.



MEMO

DATE: January 6, 2025

TO: CAROLUS RILEY

FROM: LEAH ARNOLD

RE: CONDEMNATION FOR CITY COUNCIL ON JANUARY 14, 2025

Please place the following condemnation on the agenda for the City Council on January 14, 2025.

1. 1005 S 5TH ST. (D4) – OWNER: HOWARD HORN
2. 918 BETHUNE ST. (D5) – OWNER: ESTATE OF HAZEL LOGAN C/O MAXINE COLLINS
EDDIE LOGAN C/O MAXINE COLLINS
3. 619 WILSON ST. (D5) – OWNER: LONNIE AND JANIE HAYES
4. 4303 BARLOW ST. (D3) – OWNER: KHADIJAH AND JAMAL K. DAVIS
5. 1910 OLIVE ST. (D3) – OWNER: WILEY C. YEARBY C/O KAREN QUINN
6. 404 N 25TH ST. (D3) – OWNER: ESTATE OF FRANCIS P. REDDIX, ET AL
ESTATE OF RAYMOND & GERALYN PIERCE, ET AL
SANDIRA AND IBRANIA AMIN

c: Ellen Hill
Stacy Newbill
Angelica Dorsey
Tommy James
Jimmie Bryant
Reginald Burrell
Brandon Creekbaum

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by Mr. /Ms. _____ who moved for its adoption and was seconded by Mr. /Ms. _____.

A RESOLUTION APPOINTING CAROLYN LEWIS TO THE MONROE BOARD OF ADJUSTMENT.

WHEREAS, City of Monroe Code Section 37-2 and La. R.S. 33:4727, *et seq*, permit the Monroe City Council to appoint the members of the Monroe Board of Adjustment;

WHEREAS, there is currently a vacancy on the Monroe Board of Adjustment due to the resignation of Michael D. Douglas, II, who was appointed to a five-year term ending September 28, 2026 (Res. 8075);

WHEREAS, the Monroe City Council desires to appoint Carolyn Lewis, a landowner and qualified voter within the City of Monroe, to fill the unexpired term of Michael D. Douglas, II ending September 28, 2026;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal and regular session convened, that Carolyn Lewis, be, and is hereby, appointed as a member of the Monroe Board of Adjustment to fill the unexpired term ending September 28, 2026.

This Resolution was submitted in writing and was then submitted to a vote as a whole. The vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on January 14, 2025.

CHAIRPERSON

CITY CLERK

RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was introduced by Mr. _____ who moved for its adoption and was seconded by Mr. _____.

RESOLUTION GRANTING AN EXCEPTION TO THE OPEN CONTAINER ORDINANCE TO THE TWIN CITIES KREWE OF JANUS (MARDI GRAS PARADE) PURSUANT TO MONROE CITY CODE SEC. 12-231 D. (OPEN CONTAINER ORDINANCE), AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, The Twin Cities Krewe of Janus has applied to the Monroe City Council pursuant to Monroe City Code Sec. 12-231 D., for a permit for a special event, "the Annual Mardi Gras Parade", to be held two blocks on each side of the parade route, beginning in Monroe at the Ouachita River on Louisville Avenue, continue on and turn right onto Walnut Street, then turn left onto Washington Street, then turn left onto 3rd Street, then turn right on to Louisville Avenue. The termination point is Louisville Avenue at Oliver Road. The parade is Saturday, February 15, 2025 at 6pm, the exception is from 10am until 11pm and is for the purpose of obtaining the exception to the Open Container Ordinance for said event, and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the Twin Cities Krewe of Janus, be and is hereby granted a permit for a special event, "the Annual Mardi Gras Parade", to be held two blocks on each side of the parade route, beginning in Monroe at the Ouachita River on Louisville Avenue, continue on and turn right onto Walnut Street, then turn left onto Washington Street, then turn left onto 3rd Street, then turn right on to Louisville Avenue. The termination point is Louisville Avenue at Oliver Road. The parade is Saturday, February 15, 2025 at 6pm, and the exception is from 10am until 11pm. This Resolution shall act as an exception only to the open container for said event pursuant to Monroe City Code Sec. 12-231 D.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared ADOPTED on the _____ day of _____, 2025.

CHAIRMAN

CITY CLERK



Twin Cities' Krewe of Janus

February 15, 2024

Monroe City Council
Post Office Box 123
Monroe, LA 71210

RE: Exception to Alcohol Open Container Law

Council Chairman:

The Krewe of Janus is requesting an exception to the alcohol open container law for the Mardi Gras Parade on February 15, 2025. We are requesting this exception be valid all day, February 15, 2025, as there are a lot of people who come from out of town and set up on the route in recreational vehicles.

We are requesting that the area for the permit include two blocks on each side of the Parade route.

The Parade route is as follows: Beginning in Monroe at the Ouachita River on Louisville Avenue, continue on and turn right onto Walnut Street, then turn left onto Washington Street, then turn left onto 3rd Street, then turn right onto Louisville Avenue. The termination point is Louisville Avenue at Oliver Road. The floats will exit the Parade route onto Oliver Road.

We appreciate your consideration in granting this exception.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carolus Riley".

Captain

email: Carolus Riley carolus.riley@ci.monroe.la.us



POLICE DEPARTMENT
CHIEF VICTOR ZORDAN

*P.O. Box 1581
700 Wood Street
Monroe, LA 71210-1581
office: 318-329-2600
fax: 318-329-2610*

To: Chief Victor Zordan

From: Cpl. Kwasic Heckard

Re: Krewe of Janus Mardi Gras Parade

Sir,

The Krewe of Janus is hosting the Annual Mardi Gras Parade on Saturday, February 15, 2025. The parade is scheduled for the hours of 6:00 – 10:30 pm. This is a community event. Alcohol will be consumed at this event. I will have this added to the council's agenda for the open container exemption letter. This will be an all hands-on deck event, and we will have several outside agencies assisting with this parade.

Respectfully submitted,
Cpl. Heckard



RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was introduced by Mr. _____ who moved for its adoption and was seconded by Mr. _____.

RESOLUTION GRANTING AN EXCEPTION TO THE OPEN CONTAINER ORDINANCE TO THE TWIN CITIES KREWE DE RIVIERE (MARDI GRAS PARADE) PURSUANT TO MONROE CITY CODE SEC. 12-231 D. (OPEN CONTAINER ORDINANCE), AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, The Twin Cities Krewe de Riviere has applied to the Monroe City Council pursuant to Monroe City Code Sec. 12-231 D., for a permit for a special event, "the Mardi Gras Parade", starts at West Monroe High School two block on each side of the of the parade route, travels down 7th Street, left on Mill Street over the Lea Joyner Bridge into Monroe down Louisville and terminates at the intersection of Louisville Avenue and Washington Street. The parade is Saturday, February 8, 2025, at 5pm and the exception is from 10am until 10pm, and is for the purpose of obtaining the exception to the Open Container Ordinance for said event, and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the Twin Cities Krewe de Riviere, be and is hereby granted a permit for a special event, "the Mardi Gras Parade", starts at West Monroe High School two blocks on each side of the parade route travels down 7th Street, left on Mill Street over the Lea Joyner Bridge into Monroe down Louisville and terminates at Louisville Avenue and Washington Street. The parade is Saturday, February 8, 2025, at 5pm and the exception is from 10am until 10pm. There will be off duty officers assisting with the event. This Resolution shall act as an exception only to the open container for said event pursuant to Monroe City Code Sec. 12-231 D.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared ADOPTED on the _____ day of _____, 2025.

CHAIRMAN

CITY CLERK



FROM THE OFFICE OF
MAYOR FRIDAY ELLIS

January 9, 2025

To Whom It May Concern:

It is my understanding that Krewe de Riviere will be hosting an event, "Krewe de Riviere Parade Out of This World" on Saturday, February 8, 2025, from 5:00pm-11:00pm. The event will begin in West Monroe, Louisiana and ending in Monroe, Louisiana. Alcohol will be served at the event.

Krewe de Riviere will apply for the required special event permit issued by the state. The City of Monroe has no objection to said activities.

Sincerely,

Friday Ellis
Mayor



POLICE DEPARTMENT
CHIEF VICTOR ZORDAN

P.O. Box 1581
700 Wood Street
Monroe, LA 71210-1581
office: 318-329-2600
fax: 318-329-2610

To: Chief Victor Zordan

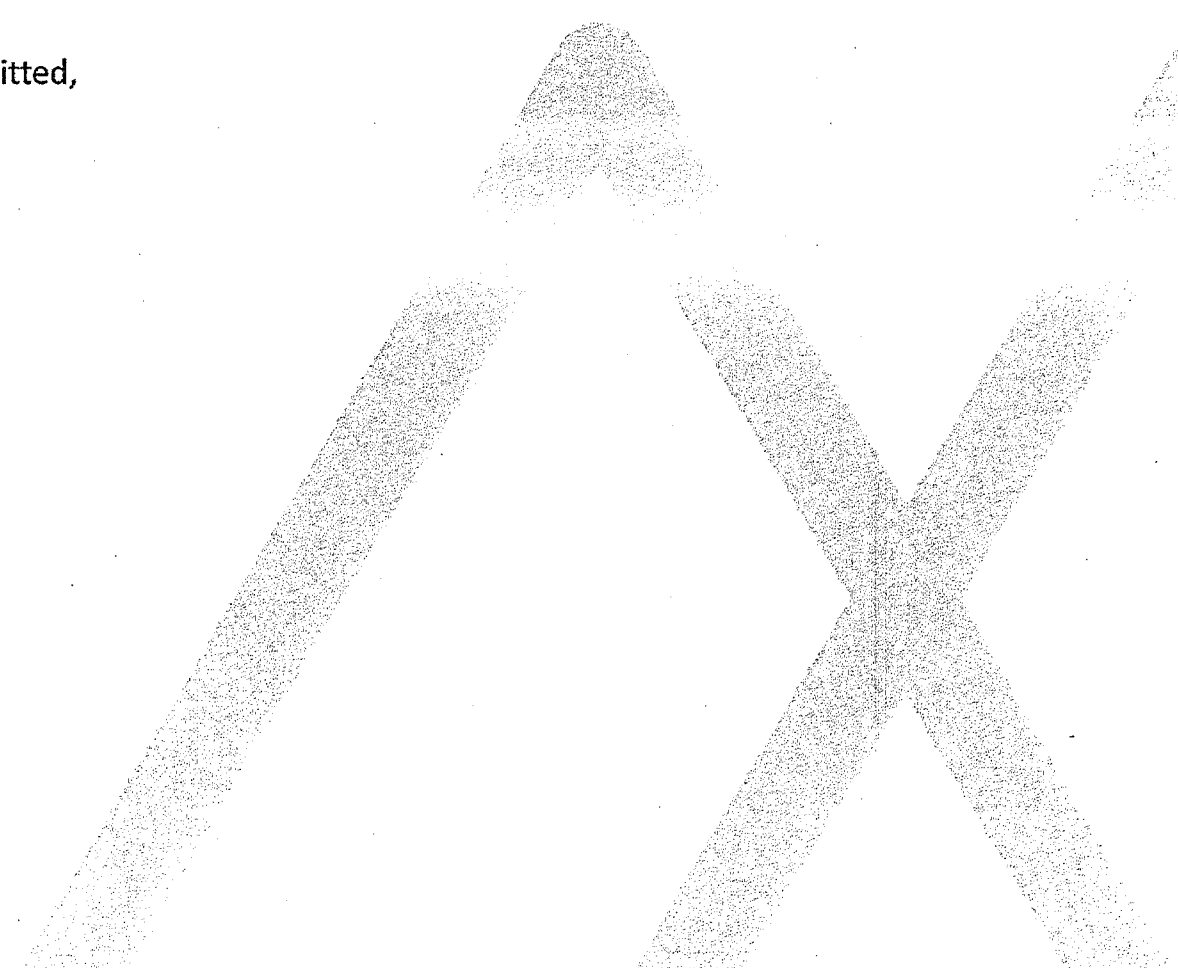
From: Cpl. Kwasic Heckard

Re: Twin Cities Krewe De Riviere Mardi Gras Parade

Sir,

The Twin Cities Krewe De Riviere Mardi Gras Parade will be on Saturday, February 8, 2025. The parade will have 40 to 50 trucks, 13 tractors, and 10 side by sides and 10 cars. The parade will start at 5:00 pm, and it should be over by 8:00 pm. This event will need to be added to the city council's agenda for the open container exemption letter. I will have traffic control in place for this event. I will reach out to the surrounding agencies for assistance with the parade like we've done in the past. I'm currently waiting on the certificate of insurance for the parade.

Respectfully submitted,
Cpl. Heckard





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945		CONTACT NAME: Will Maddux PHONE (A/C No. Ext): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com		FAX (A/C. No):
INSURED Twin Cities Krewe de Riviere c/o Judy Babb 504 Finks Hideaway Rd Monroe LA 71203		INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 35378

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability	Y	N	3DS5475-M3020990	02/08/2025 12:01 AM	02/09/2025 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (other than fire) \$ 1,000,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE \$ 2,000,000	
AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$	
UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 5000, Event Type: Parade.

CERTIFICATE HOLDER City of Monroe Louisville Ave Monroe LA 71201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

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COMMERCIAL GENERAL LIABILITY
POLICY NUMBER: 3DS5475-M3020990

EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

<p>Name Of Additional Insured Person(s) Or Organization(s):</p> <p>City of Monroe Louisville Ave Monroe, LA 71201</p>
--

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

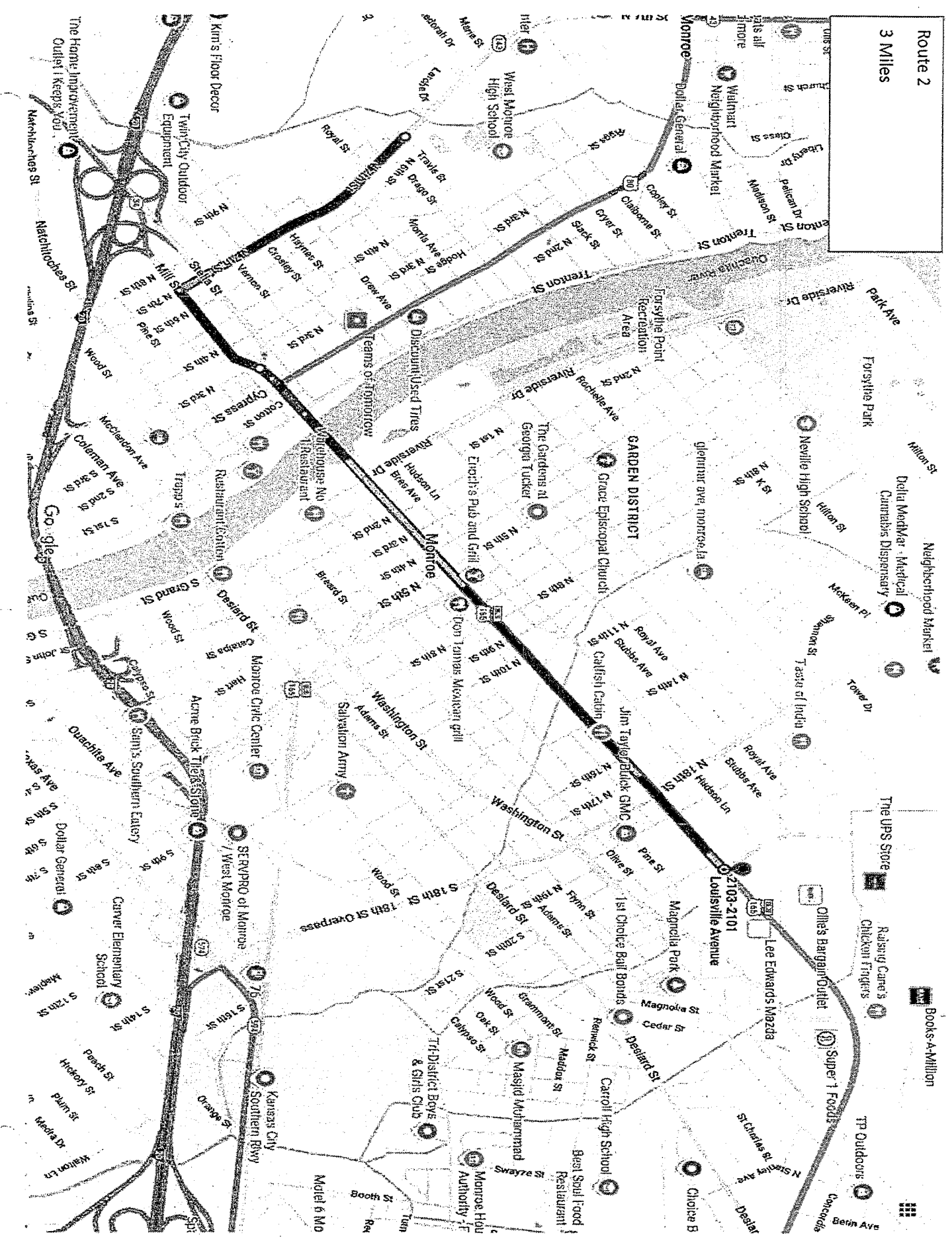
If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

Route 2
3 Miles



The following resolution was offered by _____, and seconded by _____:

RESOLUTION NO. _____

A RESOLUTION PROVIDING FOR CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE SPECIAL ELECTION HELD BY THE CITY OF MONROE, STATE OF LOUISIANA, ON SATURDAY, DECEMBER 7, 2024 AND TO PROMULGATE THE RESULTS THEREOF.

BE IT RESOLVED, by the Mayor and City Council, acting as of governing authority (the "Governing Authority"), of the City of Monroe, State of Louisiana (the "City") that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held by the City on Saturday, December 7, 2024 (the "Election") and said Governing Authority does further proceed to examine and canvass the returns and declare the results of the Election.

SECTION 2. Procès Verbal. A *Procès Verbal* of the canvass of the returns of the Election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of Ouachita, State of Louisiana (the "Parish") who shall record the same in the Mortgage Records of the Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

SECTION 3. Promulgation of Election Results. The results of the Election shall be promulgated by publication in the manner provided by law.

SECTION 4. Election Cost. The estimated costs of the Election as determined by the Louisiana Secretary of State was \$7,000.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

And the resolution was declared adopted on this the 14th day of January, 2025.

Printed Name: Carolus S. Riley
Title: Clerk

Printed Name: Juantia Woods
Title: Chairman

PROCÈS VERBAL AND PROCLAMATION OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN THE CITY OF MONROE, STATE OF LOUISIANA, ON SATURDAY, DECEMBER 7, 2024.

BE IT KNOWN AND REMEMBERED that on January 14, 2025 at Six O'clock (6:00) p.m., at its regular meeting place, City Hall, Monroe, Louisiana, the Mayor and City Council, acting as the governing authority (the "**Governing Authority**"), of the City of Monroe, State of Louisiana (the "**City**") and being the authority ordering the election held therein on Saturday, December 7, 2024 (the "**Election**"), did, in open and public session, examine the official certified tabulations of votes cast at the Election, and did examine and canvass the returns of the Election, there having been submitted at the Election the following propositions, to wit:

**CITY OF MONROE,
STATE OF LOUISIANA**

(1% SALES TAX EXTENSION)

Shall the City of Monroe, State of Louisiana (the "City") be authorized to extend the levy and collection of an existing sales tax of one percent (1%) (the "Sales Tax"), previously authorized at an election held on May 5, 2001 for a period of twenty-five (25) years commencing January 1, 2026 (an estimated \$18,813,045 reasonably expected to be collected from the levy of the Sales Tax for an entire year), upon the sale at retail, the use, the lease or rental, the consumption, and storage for use or consumption, of tangible personal property and on sales of services in the City, with the proceeds of the Sales Tax, collected previously and in the future, to be rededicated for the purposes of acquiring, extending, improving, implementing, supporting, operating and maintaining (i) sewers and sewerage disposal works, (ii) waterworks improvements and facilities, (iii) streets and bridges, (iv) drains and drainage facilities (v) police stations, (vi) fire stations, trucks and apparatus and (vii) public buildings and facilities (including all necessary land, equipment and furnishings for any of said public works)?

**LOUISIANA DEPARTMENT OF ELECTIONS & REGISTRATION
PRECINCTS LOCATION REPORT FOR THE CITY**

PRECINCT	POLL PLACE NAME	POLL PLACE LOCATION	CITY	VOTE TABULATION	
				YES	NO
00/01 (In-Part)	Ouachita Christian School	7065 Hwy 165 N	Monroe	10	4
00/03 (In-Part)	Jack Hayes Elementary School	3631 Old Sterlington Rd	Monroe	0	0
00/04 (In-Part)	Ouachita Christian School	7065 Hwy 165 N	Monroe	2	0
00/05 (In-Part)	Osterland Recreational Center	710 Holland Dr	Monroe	1	2
00/07 (In-Part)	Swartz Recreation Center	701 Lincoln Hill Dr	Monroe	0	0
00/08 (In-Part)	Louise Williams Branch Library	140 Bayou Oaks Dr	Monroe	0	0

00/09A (In-Part)	Ouachita Parish High School	681 Hwy 594	Monroe	0	0
00/10	Ouachita Parish Courthouse	300 St John St	Monroe	5	16
00/11	Jefferson Upper Elementary School	1001 Pecan Street	Monroe	15	37
00/12	Barkdull Faulk Elementary School	2110 Jackson Street		11	37
00/13 (In-Part)	Benoit Recreation Center	1700 Oaklawn Dr	Monroe	11	54
00/14 (In-Part)	Benoit Recreation Center	1700 Oaklawn Dr	Monroe	18	104
00/15 (In-Part)	Henrietta Johnson Rec Center	2800 Burg Jones Ln	Monroe	4	29
00/16	Emily P. Robinson Rec Center	3504 Jackson St	Monroe	12	50
00/17 (In-Part)	Emily P. Robinson Rec Center	3504 Jackson St	Monroe	9	27
00/19 (In-Part)	Robinson Elementary School	5101 Burg Jones Ln	Monroe	0	0
00/21 (In-Part)	Shady Grove Elementary School	2204 Ticheli Rd	Monroe	0	0
00/22	Jefferson Upper Elementary School	1001 Pecan Street	Monroe	14	69
00/23	Henrietta Johnson Rec Center	2800 Burg Jones Ln	Monroe	13	56
00/24 (In-Part)	Mw Prince Hall Grd Masonic Ldg	402 Baylor Dr	Monroe	18	90
00/59	Neville Junior High School	1600 North 19th St	Monroe	53	27
00/60	Saul Adler Recreation Center	3900 Westminister Ave	Monroe	134	80
00/61 (In-Part)	American Legion Hall	401 Forsythe Ave	Monroe	132	8
00/62	Neville Junior High School	1600 North 19th St	Monroe	34	25
00/63	J S Clark Magnet School	1202 Breard St	Monroe	49	24
00/64	Saul Adler Recreation Center	3900 Westminister Ave	Monroe	80	15
00/65	Carroll High School	2939 Renwick St	Monroe	3	8
00/65A	Carroll High School	2939 Renwick St	Monroe	5	14
00/66 (In-Part)	Sherrouse School	300 Sherrouse Ave	Monroe	9	32
00/67	Cypress Point University Elementary Sch	6701 Mosswood Dr.	Monroe	13	16
00/68 (In-Part)	Ouachita Parish Jr High School	5500 Blanks Ave	Monroe	10	12
00/69 (In-Part)	Carroll High School	2939 Renwick St	Monroe	11	41
00/70 (In-Part)	Roy Neal Shelling, Sr. Elem School	4200 Elm St	Monroe	6	19
00/71	St Paul's United Methodist Chu	1901 Lexington Ave	Monroe	284	29
00/72 (In-Part)	Lakeshore Elementary School	550 Balboa Dr	Monroe	0	0
00/73 (In-Part)	Cypress Point University Elementary Sch	6701 Mosswood Dr.	Monroe	56	91
00/74	Roy Neal Shelling, Sr. Elem School	4200 Elm St	Monroe	9	37
00/75 (In-Part)	St Alban's Episcopal Church	2816 Deborah Dr	Monroe	290	39
00/76 (In-Part)	Saul Adler Recreation Center	3900 Westminister Ave	Monroe	108	22
00/77	Lexington Elementary School	1900 Lexington Ave	Monroe	117	33
00/78	Neville High School	600 Forsythe Ave	Monroe	73	11
00/79 (In-Part)	Roy Neal Shelling, Sr. Elem School	4200 Elm St	Monroe	12	52
			Early Voting	857	518
			TOTAL	2488	1728

The polling places above specified being the only polling places designated at which to hold Election, it was therefore shown that there was a total of 2,488 votes cast **IN FAVOR OF** the Proposition and a total of 1,728 votes cast **AGAINST** the Proposition as hereinabove set forth. **THE PROPOSITION DULY PASSED.**

Therefore, this Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that Propositions as hereinabove set forth **DULY PASSED** by a majority of the votes cast by the qualified electors voting at the Election held in the City on Saturday, December 7, 2024.

THUS DONE AND SIGNED at Monroe, Louisiana, on this the 14th day of January, 2025.

**CITY OF MONROE,
STATE OF LOUISIANA**

By: _____
Printed Name: Juanita Woods
Title: Chairman

By: _____
Printed Name: Carolus S. Riley
Title: Clerk

PROCLAMATION

I, the undersigned Mayor of the City of Monroe, State of Louisiana (the "**City**"), do hereby declare, proclaim and announce the results of the following propositions submitted at the special election held by the City on Saturday, December 7, 2024, all as described and set out in the above *Procès Verbal*:

Proposition DULY PASSED by a majority of the votes cast.

THUS DONE AND SIGNED at Monroe, Louisiana, on the 14th day of January, 2025.

Printed Name: Friday Ellis
Title: Mayor

ATTEST:

Printed Name: Carolus S. Riley
Title: Clerk



CITY OF MONROE

TAXATION & REVENUE

*City of Monroe, Louisiana
MAYOR- COUNCIL GOVERNMENT*

MEMO

To: *City Council
Carolus Riley*

From: *Tim Lewis
Director of Tax & Revenue*

Re: *Alcohol Renewals (For January 14, 2024, Meeting)*

Date: *January 6, 2025*

*CLASS A - \$500 RESTAURANTS (LIQUOR)
CLASS B - \$500 CONVENIENT STORES (LIQUOR)
CLASS C - \$75 (BEER ONLY)
CLASS D - \$60 (BEER -OFF PREMISES)*

*CLASS E - \$500 PRIVATE CLUBS
CLASS G - \$500 WHOLESALE (LIQUOR ONLY)
CLASS H - \$100 WHOLESALE (BEER ONLY)*

RENEWAL ALCOHOL LICENSE

Class A (9)

1. Sippers Sports Bar -100 Sterlington Rd., Owner- Willie Goodin
2. Monroe's -1301 N 19th St., Owner- 19th Street Dining LLC
3. Nell's Airport Lounge -812 n 3rd St., Owner- Nell Rose Rachal Wade
4. Sidelines Sports Lounge -227 Desiard St., Owner- Makaria Atkins
5. Washington St Jazz Key Club -800 Washington St. Ste B-3, Owner- Otis Jones
6. Javi P's Fresh Mex -2020 Tower Dr. Ste 104, Owner- Francisco Aviles
7. Bourbon Bar and Lounge -5203 Desiard St., Owner- Anthony Merrells & Sandra Bush
8. Longhorn Steakhouse -4461 Pecanland Mall Dr., Owner- Rare Hospitality International Inc

9. The Lotus Club -130 Desiard St. Ste 900, Owner- Troy B. Lizenby

Class B (6)

1. Bootleggers Louisiana LLC -4326 Sterlington Rd., Owner- Cynthia Holladay
2. Missile Mart Monroe -3200 Louisville Ave., Owner- Missile Mart Monroe LLC
3. Tonore's Wine Cellar -801 Louisville Ave., Owner- Kicey Holdings LLC
4. Quickway Truck Stop -3019 Highway 165 Bypass, Owner- Quickway LLC
5. CVS Pharmacy #5344 -2901 Sterlington Rd., Owner- Louisiana CVS Pharmacy LLC
6. CVS Pharmacy #5513 -1710 Louisville Ave., Owner- Louisiana CVS Pharmacy LLC

Class E (2)

1. Bayou Desiard Country Club -3501 Forsythe Ave., Owner- Bayou Desiard Country Club Inc.
2. F D Thompson Post 521 -1211 Powell Ave., Owner- American Legion

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by Mr. /Ms. _____ who moved for its adoption and was seconded by Mr. /Ms. _____.

A RESOLUTION APPROVING CLOSE-OUT CHANGE ORDER NO. ONE (1) FOR THE LAKESIDE DRIVE WATER IMPROVEMENTS PROJECT AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Change Order No. 1 will decrease the contract amount for the Lakeside Drive Water Improvements Project by \$33,074.92; and

WHEREAS, Change Order No. 1 is attached hereto and made part hereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened that Change Order No. 1 for the Lakeside Drive Water Improvements Project is hereby approved, and Stacey Rowell, Director of Administration, be and is hereby authorized to execute said change order.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on January 14, 2025.

CHAIRPERSON

CITY CLERK

CHANGE ORDER

Order No. 1
Date: October 12, 2024
Agreement Date: June 5, 2024

NAME OF PROJECT: City of Monroe
- Lakeside Drive
Water Distribution System Improvements
Project No. 1180608

OWNER: City of Monroe

CONTRACTOR: Don M. Barron Contractor, Inc.

The following changes are hereby made to the **CONTRACT DOCUMENTS**:

Owner requested changes for realignment of water line, repairs to sprinkler and "as-built" quantities.

JUSTIFICATION: See Above

CHANGE TO CONTRACT PRICE:

Original **CONTRACT PRICE** \$308,511.25 .

Current **CONTRACT PRICE** adjusted by previous **CHANGE ORDER** \$ NA .

The **CONTRACT PRICE** due to this **CHANGE ORDER** will be decreased by \$ 33,074.92 .

The new **CONTRACT PRICE** including this **CHANGE ORDER** will be \$ 275,436.33 .

CHANGE TO CONTRACT TIME:

The **CONTRACT TIME** will be unchanged by 0 calendar days.

The date for completion of all work will be October 12, 2024 .

APPROVED BY:

RECOMMENDED BY: Chris W. Patrick 11/25/2024
Chris W. Patrick, P.E. Date
Volkert, Inc.

ORDERED BY: _____ Date
Authorized Representative
City of Monroe

ACCEPTED BY: David C. Farrar 11-25-2024
David C. Farrar Date
Don M. Barron Contractor, Inc.

CITY OF MONROE
LAKESIDE DRIVE
WATER DISTRIBUTION SYSTEM IMPROVEMENTS
PROJECT NO. 1180608

ATTACHMENT FOR CHANGE ORDER NO. 1

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT PRICE	DECREASE AMOUNT	INCREASE AMOUNT
2.	8" DR11 HDPE (Open Cut)	6	L.F.	\$211.75		\$1,270.50
3.	8" DR11 HDPE (Jack & Bore)	12	L.F.	\$71.75	\$861.00	
4.	8" DR11 HDPE (Directional Bore)	135	L.F.	\$85.25		\$11,508.75
5.	6" C900 DR25 PVC (Open Cut)	158	L.F.	\$52.75	\$8,334.50	
6.	6" C900 DR25 PVC (Jack & Bore)	6	L.F.	\$53.00	\$318.00	
8.	6" Gate Valve, Box, & Concrete Pad	1	EA.	\$2,000.00	\$2,000.00	
9.	6" Tie-In	1	EA	\$4,830.00	\$4,830.00	
10.	1" Service Reconnection	6	EA	\$1,225.00		\$7,350.00
11.	5/8" X 3/4" Service Reconnection	3	EA	\$955.00	\$2,865.00	
12.	1" PE Service Line	252	L.F.	\$16.00		\$4,032.00
13.	3/4" PE Service Line	20	L.F.	\$15.00		\$300.00
14.	Relocate Existing Water Meter	9	EA	\$1,010.00	\$9,090.00	
15.	Remove and Relocate Existing Fire Hydrant W/ New 6" Gate Valve	1	EA	\$5,520.00		\$5,520.00
18.	Maintenance Gravel	75	C.Y.	\$150.00	\$11,250.00	
19.	Asphalt Repair	75	S.Y.	\$110.00	\$8,250.00	
20.	Concrete Repair	23.44	S.Y.	\$190.00	\$4,453.60	
22.	Construction Allowance	JOB	LS	\$20,000.00	\$20,000.00	
S-001	Repairs to Sprinkler System in Public ROW	JOB	LS	\$2,746.20		\$2,746.20
<u>Adjustments for Tie In:</u>						
S-002	8" C900, DR25 PVC Pipe	60	L.F	\$9.00		\$540.00
S-003	8" Foster Adapters	2	EA.	\$444.50		\$889.00

ITEM NO.	DESCRIPTION OF ITEM	QUANTITY	UNIT	UNIT PRICE	DECREASE AMOUNT	INCREASE AMOUNT
S-004	8" MJ 90 Degree Bend w/ Access	1	EA.	\$469.68		\$469.68
S-005	8" X 8" X 8" MJ Tee w/ Access	1	EA.	\$701.85		\$701.85
S-006	6" MJ Plug	1	EA.	\$77.55		\$77.55
S-007	Labor	JOB	L.S.	\$1,812.50		\$1,812.50
S-008	Contractor Markup	JOB	L.S.	\$828.83		\$828.83
S-009	Bond Premium	JOB	L.S.	\$95.32		\$95.32
S-010	Equipment	JOB	L.S.	\$1,035.00		\$1,035.00
TOTAL CHANGE ORDER AMOUNTS					\$72,252.10	\$39,177.18

THIS CHANGE ORDER RESULTS IN A NET DECREASE TO THE CONTRACT AMOUNT OF

(\$33,074.92)

Kimberly Patrick

From: Chris Patrick
Sent: Monday, September 16, 2024 3:54 PM
To: Kimberly Patrick
Subject: FW: Lakeside Drive Water Distribution Improvements, City of Monroe, LA/Cost Breakdown for Tie-In Modifications

Sincerely,



Chris W. Patrick, P.E.

Senior Engineer/Project Manager | [Volkert, Inc.](#)

114 Venable Lane | Monroe, LA 71203

Office: 318-388-1422 | Direct: 318-388-1424 | Cell: 318-376-1558

Chris.patrick@volkert.com

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From: Brian Harrell <brian.harrell@volkert.com>
Sent: Monday, September 16, 2024 7:36 AM
To: Chris Patrick <chris.patrick@volkert.com>; Brian Roberts <brian.roberts@volkert.com>
Subject: RE: Lakeside Drive Water Distribution Improvements, City of Monroe, LA/Cost Breakdown for Tie-In Modifications

Yes this is approved. This was for the tie-in at Country Club Road. Yes, Arthur knows about this and Blake knows about this.

What you don't see is that we eliminated 45 linear feet of 8" HDPE, Jack and Bore (45)(\$71.75) = \$3,228.75 and we eliminated two (2) 6" gate valves. (2)(\$2,000)=\$4,000

Therefore, this is actually going to end up being a cost savings of \$779.02

In the field, when Arthur and Blake met us out there, we all discussed that this change for this tie-in would roughly be a wash-out with the original design costs.

Sincerely,

Brian Harrell, P.E.
Engineer Supervisor Monroe
Volkert, Inc.
P.O. Box 8460
Monroe, Louisiana 71211
Ph: 318-388-1422 (ext. 4111)
brian.harrell@volkert.com

VOLKERT

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From: Chris Patrick <chris.patrick@volkert.com>
Sent: Saturday, September 14, 2024 11:43 AM
To: Brian Roberts <brian.roberts@volkert.com>; Brian Harrell <brian.harrell@volkert.com>
Subject: Fwd: Lakeside Drive Water Distribution Improvements, City of Monroe, LA/Cost Breakdown for Tie-In Modifications

Is this approved? What was it for? Does Arthur know it cost this much? Just need a little info.

Sincerely,

Chris W. Patrick, P.E.

From: David Farrar <David.Farrar@dmbarron.com>
Sent: Monday, September 9, 2024 5:33 PM
To: Brian Harrell <brian.harrell@volkert.com>; Chris Patrick <chris.patrick@volkert.com>
Cc: porterroadboring@att.net <porterroadboring@att.net>
Subject: FW: Lakeside Drive Water Distribution Improvements, City of Monroe, LA/Cost Breakdown for Tie-In Modifications

EXTERNAL EMAIL. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Brian/Chris,
See attached breakdown for change order purposes regarding change in tie-in schematic as discussed at the jobsite with engineers and City of Monroe officials.
Thanks,

David C. Farrar
Executive Vice President
Don M. Barron Contractor, Inc.
P.O. Drawer 399

Farmerville, LA 71241
Phone: (318) 368 2622 Ext. 33
Mobile: (318) 548 2559

-----Original Message-----

From: Scanner <scanner@dmbarron.com>
Sent: Monday, September 9, 2024 5:52 PM
To: David Farrar <David.Farrar@dmbarron.com>
Subject: Message from "RNP5838793AB2C0"

This E-mail was sent from "RNP5838793AB2C0" (IM C3500).

Scan Date: 09.09.2024 17:52:24 (-0500)
Queries to: scanner@dmbarron.com

RESOLUTION

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Resolution was offered by Mr. /Ms. _____ who moved for its adoption and was seconded by Mr. /Ms. _____.

A RESOLUTION APPROVING CLOSE-OUT CHANGE ORDER NO. ONE (1) FOR THE 1401 STUBBS AVE OFFICE RENOVATIONS PROJECT AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Change Order No. 1 will increase the contract time for the 1401 Stubbs Ave Office Renovations Project by 41 days; and

WHEREAS, Change Order No. 1 is attached hereto and made part hereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened that Change Order No. 1 for the 1401 Stubbs Ave Office Renovations Project is hereby approved, and Stacey Rowell, Director of Administration, be and is hereby authorized to execute said change order.

This Resolution was submitted in writing and was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on January 14, 2025.

CHAIRPERSON

CITY CLERK

CHANGE ORDER

Project Name:	STUBBS AVENUE OFFICE COMPLEX ALTERATIONS FOR THE CITY OF MONROE	Change Order #:	One (1)
Address:	1401 Stubbs Avenue Monroe, LA 71201	Initiation Date:	August 1, 2024
Contractor:	James L. Davis Construction, LLC. 146 Redemption Lane Ruston, LA 71270	Architect's Project #:	2195
		Contract for:	Construction
		Contract Date:	April 4, 2024

You are directed to make the following changes to the Contract as indicated by the following:

SCOPE

1. Sheets A1.1

- a. Provide 12 additional electrical outlets & 2 switches in Lobby 100 and Cashiers 103, as requested by the owner. **Add \$1,975.00**
- b. At Cashiers 103 change plastic laminate counter tops to solid Surfacing, as requested by the owner. **Add \$3,000.00**
- c. At Cashiers 103 provide Sneeze Guard over "Low Wall", as requested by the owner. Provide additional Base Cabinet @ Office 111, as requested by the owner. **Add \$3,375.00**
- d. At Office 111 add Sliding Window, as requested by the owner. **Add \$2,750.00**
- e. Change exterior letters as shown on the attached, as requested by the owner. **Add \$2,400.00**
- f. Move Door Mark 4 to position of Door Mark 2. **No Charge**
- g. Delete Bronze Plaque, as requested by the owner. **Deduct (\$3,500.00)**

2. Section 01 21 00 Allowances – Project Allowance.

Deduct (\$10,000.00)
Total Add \$0.00

3. Section 00 02 00 – Supplementary Conditions – Add forty-one (41) days to the project for Project Scope changes.

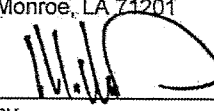
*Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.*

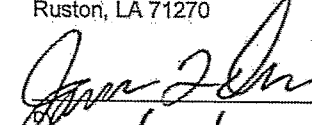
The original Contract Sum was	\$ 247,000.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 247,000.00
The Contract Sum shall remain the same.	\$ 0.00
The new Contract Sum shall be	\$ 247,000.00
The Contract Time shall be increased by forty-one (41) days. The new Date of Substantial Completion shall be September 21, 2024.	

Architect
LAND 3 ARCHITECT INC
1900 Stubbs Ave., Suite A
Monroe, LA 71201

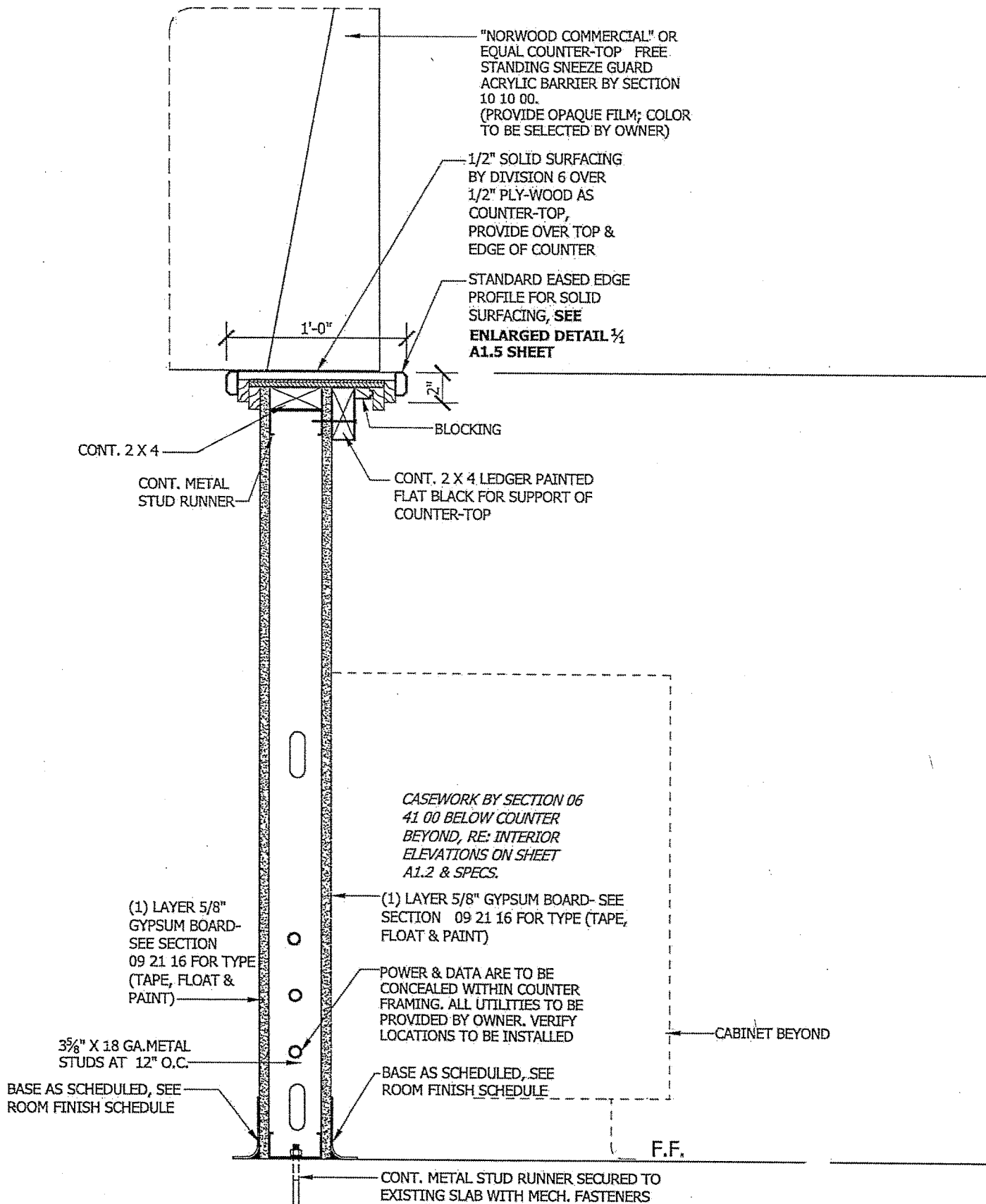
Contractor
JAMES L. DAVIS CONTRRUCTION, LLC.
146 Redemption Lane
Ruston, LA 71270

Owner
CITY OF MONROE
P.O. Box 123
Monroe, LA 71210-0123


by _____
12-17-24
date


by _____
12/18/24
date

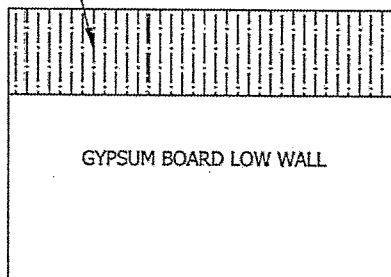
by _____
date



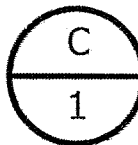
D COUNTER SECTION @ SLIDING WINDOW MARK "A" SCALE: 1 1/2" = 1'-0"

AT LOW WALL PROVIDE "NORWOOD
COMMERCIAL" OR EQUAL COUNTER-TOP
FREE STANDING SNEEZE GUARD
ACRYLIC BARRIER.
(PROVIDE OPAQUE FILM; COLOR
TO BE SELECTED BY OWNER)

ALIGN TOP OF SNEEZE GUARD WITH
TOP OF PERPENDICULAR
SNEEZE GUARD



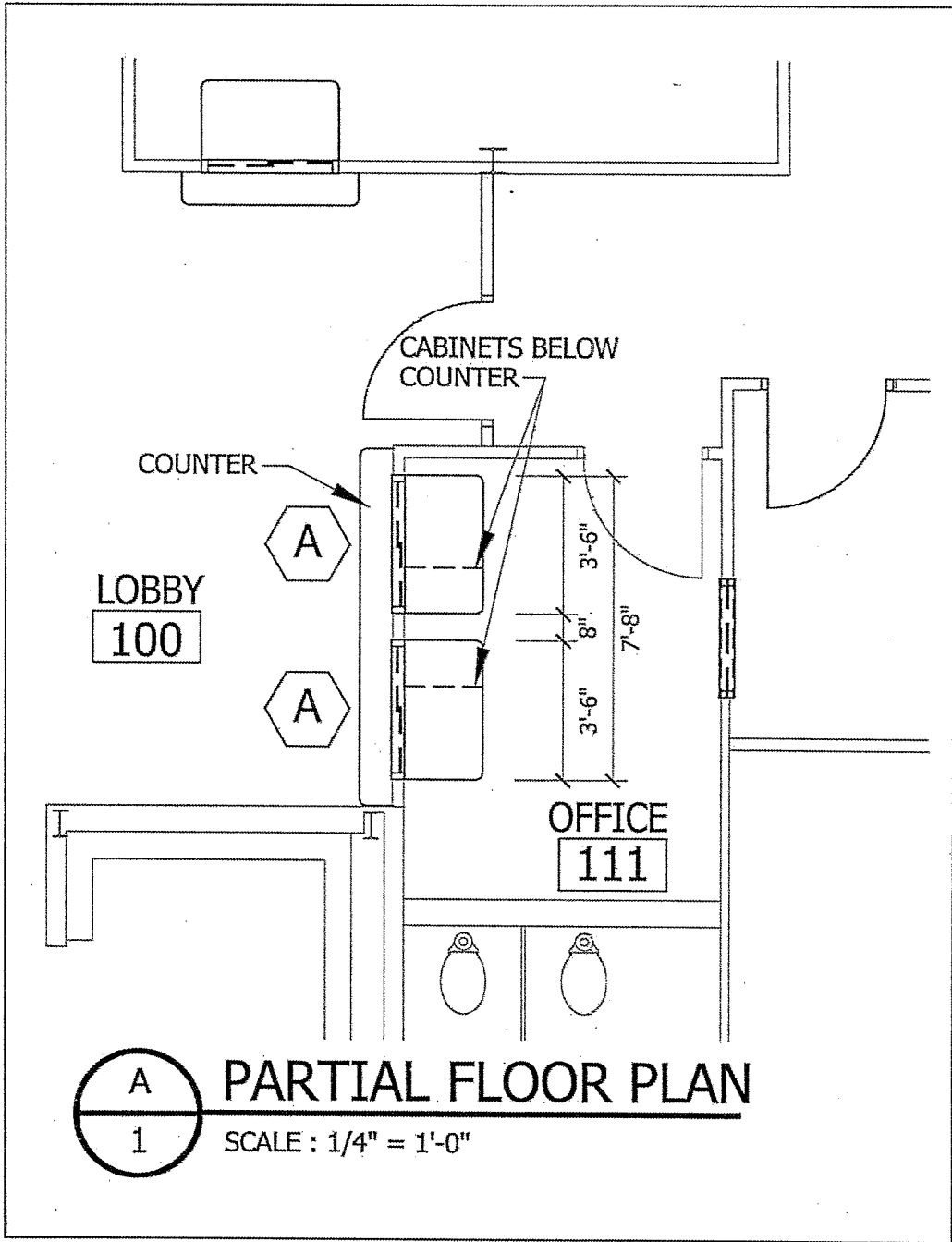
GYPSUM BOARD LOW WALL



ELEVATION OF LOW WALL

LOBBY 100

SCALE : 1/4" = 1'-0"



ORDER# 6919057 PO/REF#: 2024-019BX PATTERN TYPE: Drilling Pattern VERSION 1 8/27/2024 2751523

ORDER NEEDS APPROVAL

Please reply with Approval or Changes. Order will not be Produced until Approval is received.

FORMED PLASTIC

"MONROE BUSINESS HUB"

Flat Face ; 1" Depth
16" Montserrat Medium
2025 Black
Stud Mount-Standard

"1401 STUBBS AVENUE"

Flat Face ; 3/4" Depth
12" Montserrat Medium
2025 Black
Stud Mount-Standard

16.4" ^{16"} MONROE BUSINESS HUB
292.3"

12.3" ^{12"} 1401 STUBBS AVENUE
188.4"

ORDINANCE

**STATE OF LOUISIANA
CITY OF MONROE**

NO. _____

The following Ordinance was introduced by _____ who moved for its adoption and was seconded by _____:

AN ORDINANCE DECLARING A ± 0.146 ACRE TRACT OF IMMOVABLE PROPERTY (NORTH ½ of A REVOKED PORTION OF GRAMMONT STREET) NO LONGER NECESSARY FOR PUBLIC USE AND AUTHORIZING SAID PROPERTY TO BE SOLD AT PRIVATE SALE TO CHOICE BRANDS, INC. AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, by Ordinance No. 12,216, the City of Monroe revoked an approximately 60' wide by 201.11' to 244.89' long portion of Grammont Street from its dead end to Stanley Avenue;

WHEREAS, upon revocation, the south one-half portion of the revoked roadway (±0.161 acres) reverted to the ownership of its adjacent property owner, Choice Brands, Inc., and the north one-half of the revoked roadway (± 0.146 acres) reverted to its adjacent property owner, the City of Monroe;

WHEREAS, Choice Brands, Inc. desires to purchase the north one-half of the revoked roadway for development and expansion of its business operation;

WHEREAS, Choice Brands, Inc. has agreed to purchase the property for the sum of \$12,500.00, which includes the appraised value of the property, the cost of the appraisal, and filing fees, and the City Council deems said proposal to be in the best interest of the City of Monroe; and

WHEREAS, the property is no longer necessary for public use.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that:

Section 1. The City Council does hereby declare the following ± 0.146 acre tract of land as no longer necessary for public use:

A 0.146 Acre, more or less, tract or parcel of land situated in Section 42, Township 18 North, Range 4 East of the Louisiana Principal Meridian, Land District North of Red River, Ouachita Parish, Louisiana and is more particularly described as follows:

COMMENCE at a point marking the Southeast corner of Square 14, Morningside Extension as shown in Plat Book 1, Page 45, of the Records of Ouachita Parish, Louisiana, said point being at the intersection of the Westerly right-of-way line of Collier Avenue and the Northerly right-of-way line of Grammont Street, said point also being the Southeast corner of that certain tract of land acquired by Sylvia Detiege, by deed recorded in Conveyance Book 2631, Page 811, of the records of Ouachita Parish, Louisiana; thence, proceed S62°13'45"W, along the South line of Square 14 of said Morningside Extension, and the South line of said Detiege tract, and the Northerly right-of-way line of said Grammont Street, a distance of 100.00 feet to a set 1/2" iron rod marking the Southeast corner of that certain tract of land acquired by the City of Monroe, by deed recorded in Conveyance Book 503, Page 504, of the records of Ouachita Parish, Louisiana, said point also being the Southwest corner of said Detiege tract and the POINT OF BEGINNING; thence, proceed S27°46'15"E a distance of 30.00 feet to a set cotton spindle; thence, proceed S62°13'45"W, parallel to the Northerly right-of-way line of said Grammont Street and the South line of said City of Monroe tract, a distance of 223.00 feet to a set 1/2" iron rod on the Westerly right-of-way line of said Grammont Street; thence, proceed

N08°20'43"E, along the Westerly right-of-way line of said Grammont Street, a distance of 37.14 feet to a set 1/2" iron rod on the South line of said City of Monroe tract and the Northerly right-of way line of said Grammont Street; thence, proceed N62°13'45"E, along the South line of said City of Monroe tract and the North right-of-way line of said Grammont Street, a distance of 201.11 feet back to the **POINT OF BEGINNING** and containing 0.146 acres, more or less, and being subject to any and all rights-of-way, easements, or servitudes that may affect the above-described property.

All as more fully shown as the North 1/2 of the Portion of Grammont Street to be Revoked on plat of survey by Jacob D. Korn, La. Professional Land Surveyor No. 6152, dated December 20, 2024, Drawing Number 235532-2, attached hereto and made a part hereof.

Section 2. the City of Monroe is hereby authorized and empowered to sell said property, without warranty, as-is, for cash at private sale, to Choice Brands, Inc, with the City retaining all rights-of-way, easements, or servitudes that may affect the above-described property.

Section 3. Mayor Friday Ellis is hereby authorized and empowered to execute all documents necessary to effectuate such sale, including the attached Cash Sale Deed.

Section 5. In compliance with the provisions of La. R.S. 33:4712, prior to the final adoption hereof, notice of this Ordinance was published in the official journal three (3) times within fifteen (15) days, one week apart.

This Ordinance was introduced on the _____ day of January 2025.

Notice published on the _____ day of _____, 2025.

This Ordinance having been submitted in writing, introduced, and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on _____ day of _____, 2025.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

**STATE OF LOUISIANA
PARISH OF OUACHITA**

CASH DEED

BE IT KNOWN AND REMEMBERED that before the undersigned Notary Public, duly commissioned and qualified in and for the Parish of Ouachita, State of Louisiana, and in the presence of the undersigned competent witnesses, personally came and appeared:

CITY OF MONROE, LOUISIANA (“Seller”), a Louisiana political subdivision operating under home rule charter in Ouachita Parish, Louisiana, with the permanent mailing address of P.O. Box 123, Monroe, LA 71210, represented herein by Stacey Rowell, Director of Administration, pursuant to authorization by Ordinance No. _____ of the Monroe City Council adopted _____, 2025, a copy of which is annexed hereto,

who declared that it do by these presents grant, bargain, sell, convey, transfer, assign, setover, abandon, and deliver, without warranty whatsoever, even for the return of the purchase price, but with full substitution and subrogation in and to all the rights and actions it has or may have against all preceding owners and vendors unto:

CHOICE BRANDS, INC. (“Purchaser”), a Louisiana corporation (TIN:XX-XXX2175), whose mailing address is 310 Powell Avenue, Monroe, LA 71201, represented herein by Jeffrey A. Elkins, Vice-President

here present, accepting and purchasing for themselves, their successors and assigns, acknowledging due delivery and possession thereof, all and singular, the following described property, to-wit:

SEE ATTACHED EXHIBIT “A”

A 0.146 Acre, more or less, tract or parcel of land situated in Section 42, Township 18 North, Range 4 East of the Louisiana Principal Meridian, Land District North of Red River, Ouachita Parish, Louisiana and is more particularly described as follows:

COMMENCE at a point marking the Southeast corner of Square 14, Morningside Extension as shown in Plat Book 1, Page 45, of the Records of Ouachita Parish, Louisiana, said point being at the intersection of the Westerly right-of-way line of Collier Avenue and the Northerly right-of-way line of Grammont Street, said point also being the Southeast corner of that certain tract of land acquired by Sylvia Detiege, by deed recorded in Conveyance Book 2631, Page 811, of the records of Ouachita Parish, Louisiana; thence, proceed S62°13'45”W, along the South line of Square 14 of said Morningside Extension, and the South line of said Detiege tract, and the Northerly right-of-way line of said Grammont Street, a distance of 100.00 feet to a set 1/2" iron rod marking the Southeast corner of that certain tract of land acquired by the City of Monroe, by deed recorded in Conveyance Book 503, Page 504, of the records of Ouachita Parish, Louisiana, said point also being the Southwest corner of said Detiege tract and the POINT OF BEGINNING; thence, proceed S27°46'15”E a distance of 30.00 feet to a set cotton spindle; thence, proceed S62°13'45”W, parallel to the Northerly right-of-way line of said Grammont Street and the South line of said City of Monroe tract, a distance of 223.00 feet to a set 1/2" iron rod on the Westerly right-of-way line of said Grammont Street; thence, proceed N08°20'43”E, along the Westerly right-of-way line of said Grammont Street, a

distance of 37.14 feet to a set 1/2" iron rod on the South line of said City of Monroe tract and the Northerly right-of-way line of said Grammont Street; thence, proceed N62°13'45"E, along the South line of said City of Monroe tract and the North right-of-way line of said Grammont Street, a distance of 201.11 feet back to the POINT OF BEGINNING and containing 0.146 acres, more or less, and being subject to any and all rights-of-way, easements, or servitudes that may affect the above-described property.

All as more fully shown as the North 1/2 of the Portion of Grammont Street to be Revoked on plat of survey by Jacob D. Korn, La. Professional Land Surveyor No. 6152, dated December 20, 2024, Drawing Number 235532-2, attached hereto and made a part hereof.

TO HAVE AND TO HOLD the above-described property unto the said Purchaser, itself, its successors and assigns forever.

This sale is made and accepted subject to the following:

- This sale is made without any warranties of title whatsoever, whether expresses or implied, not even for return of the purchase price, or any part thereof, but with full substitution and subrogation in and to all the rights and actions of warranty which Seller has or may have against all preceding owners and Sellers; this sale is made without any warranty whatsoever as to the condition or fitness of the property for any purpose, whether expresses or implied, not even for the return of the purchase price, or any part thereof, including, but not limited to, any warranties against redhibitory defects; and the Purchaser hereby expressly waives the benefit of any and all such warranties.
- Purchaser hereby acknowledges and recognizes that this sale is in "As-Is" condition and, accordingly, hereby relieves and releases Seller and all previous owners from any and all claims for any vices or defects in said property, whether obvious or latent, known or unknown, easily discovered or hidden; from all claims in redhibition pursuant to Louisiana Civil Code, Articles 2520, *et seq.*; or for diminution of purchase price pursuant to Louisiana Civil Code, Articles 2541, *et seq.* Purchaser acknowledges it understands that Louisiana redhibition law enables it to hold Seller responsible for any obvious or hidden defects in the property existing on the act of sale date and is waiving that right.

PURCHASER ACKNOWLEDGES THAT THE ABOVE HAS BEEN EXPLAINED AND THAT BUYER HAS READ AND UNDERSTANDS THE TERMS AND AGREES TO BE BOUND BY THIS WAIVER OF WARRANTY.

CHOICE BRANDS, INC.
By: Jeffrey A. Elkins, Vice-President

- This sale is made and accepted for and in consideration of the price and sum of **12,500.00 DOLLARS, CASH**, which said Purchaser has well and truly paid in ready and current money to the Seller who hereby acknowledges the receipt thereof and grants full acquittance and discharge therefor.
- All taxes up to and including the taxes due and owing in 2024 are paid, and taxes for the current year, to the extent they are assessed, have been prorated between the parties hereto. Purchaser shall be responsible for all property taxes and assessments from and after the date hereof and all property tax and assessment notices are to be mailed to Purchaser at the address set forth above.
- Seller represents and warrants: (1) that no other sale or grant of interest in said property has been or will be made by Seller, and (2) that the said property is not and will not become subject any lien or encumbrance by act of omission of Seller or claim against Seller, except as otherwise noted or excepted.

- The Seller and Purchaser waive production of mortgage and conveyance certificates and relieve and release me, Notary, from all responsibility and liability in connection therewith.

THUS DONE AND PASSED in the Parish of Ouachita and the State of Louisiana on _____, in the presence of the undersigned competent witnesses, who hereunto sign their names with the said Appearer and me, Notary, after due reading of the whole.

WITNESSES

CITY OF MONROE, LOUISIANA

Print: _____

By: _____

Friday Ellis, Mayor

Print: _____

THUS DONE AND PASSED in the Parish of Ouachita and the State of Louisiana on _____, in the presence of the undersigned competent witnesses, who hereunto sign their names with the said Appearer and me, Notary, after due reading of the whole.

WITNESSES

CHOICE BRANDS, INC.

Print: _____

By: _____

Jeffrey A. Elkins, Vice-President

Print: _____

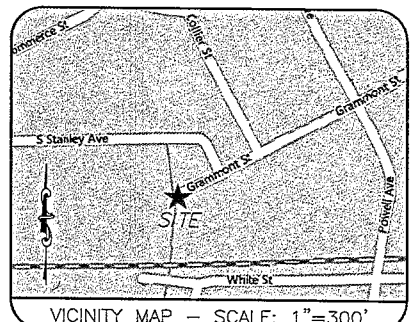
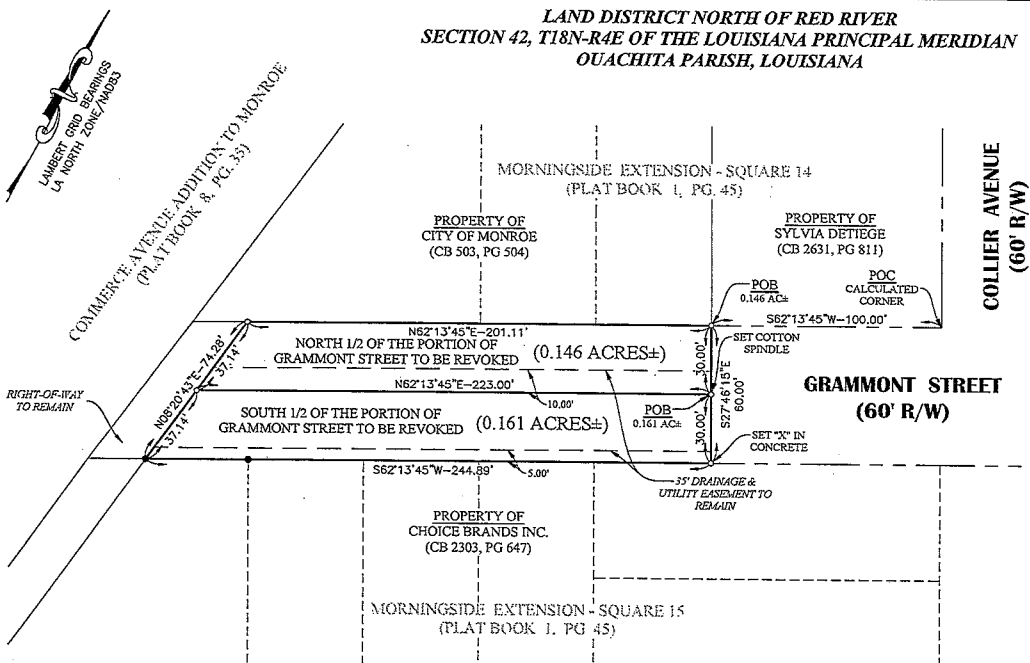
LEGAL DESCRIPTION
(0.146 Acres±)

A 0.146 Acre, more or less, tract or parcel of land situated in Section 42, Township 18 North, Range 4 East of the Louisiana Principal Meridian, Land District North of Red River, Ouachita Parish, Louisiana and is more particularly described as follows:

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All as more fully shown as the North 1/2 of the Portion of Grammont Street to be Revoked on plat of survey by Jacob D. Korn, La. Professional Land Surveyor No. 6152, dated December 20, 2024, Drawing Number 235532-2, attached hereto and made a part hereof.

LAND DISTRICT NORTH OF RED RIVER
SECTION 42, T18N-R4E OF THE LOUISIANA PRINCIPAL MERIDIAN
OUACHITA PARISH, LOUISIANA

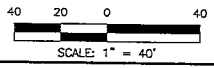


SURVEY NOTES

- 1) LEGEND:
- - FOUND IRON ROD (UNLESS NOTED OTHERWISE)
 - - SET 1/2" IRON ROD (UNLESS NOTED OTHERWISE)
 - POC - RECORD POINT OF COMMENCEMENT
 - POB - RECORD POINT OF BEGINNING
 - INTERIOR LOT LINES
 - - - ROAD RIGHT-OF-WAY

- 2) REFERENCED PLAT OF RECORD:
- A) Morningside Extension, being an extension to Morningside Addition Subdivision, Recorded in Plat Book 1, Page 45 of the Records of Ouachita Parish, Louisiana.
 - B) Commerce Avenue Addition to Monroe, LA, in Sections 43 & 44, T18N-R4E, Ouachita Parish, Louisiana, Recorded in Plat Book 8, Page 35 of the Records of Ouachita Parish, Louisiana

3) LEGAL DESCRIPTION:
See Attached



APPROVED & ACCEPTED
MONROE, LOUISIANA
BY:

CITY ENGINEER
CITY OF MONROE

DATE

MONROE PLANNING
COMMISSION CHAIRMAN

DATE



CERTIFICATION

This is to certify that the survey depicted hereon is in accordance with the applicable standards of practice as stipulated in Chapter 29 of Title 46, State of Louisiana Professional & Occupational Standards, Part LXI, Professional Engineers and Surveyors, Subpart 1, based on a current CLASS "B" survey classification.

Jacob D. Korn
JACOB D. KORN, PLS. No. 5261

CITY OF MONROE

PLAT OF SURVEY
PORTION OF GRAMMONT STREET
TO BE REVOKED

REVOKED BY
SECTION 42, T18N-R4E, OUACHITA PARISH, LA.

S. E. Huey Co.
Engineering - Surveying

1111 N. 19th St. MONROE, LA. 71201 PH. 338-325-1791

SCALE: 1" = 40' DRAWN BY: JJK CHECKED BY: DLE
DATE: 12/20/24 TRACED BY: APPROVED BY:
DRAWING NO. 235532-2

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was offered by _____ who moved for its adoption and was seconded by _____:

AN ORDINANCE AUTHORIZING THE CITY OF MONROE TO TAKE CORPOREAL POSSESSION OF AND SELL TO KEVIN LEE, ALL RIGHTS, TITLE, AND INTEREST THAT THE CITY MAY HAVE ACQUIRED TO LOT 3, N2 OF LOT 4, SQUARE F, LOVERS LANE ADDITION, OUACHITA PARISH, 2705 LEE AVE, DISTRICT 4, MONROE, LA, BY ADJUDICATION AT TAX SALE DATED MAY 29th & 30th, 2019, AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS the property described as

**Lot 3 & N2 OF LOT 4, Square F, Lover's Lane Addition
2705 Lee Ave.
Ouachita Parish, Monroe, Louisiana
District 4
Parcel #64090**

was adjudicated to the City of Monroe, Louisiana, for non-payment of 2018 Ad Valorem Taxes by Adjudication Deed dated and filed June 12, 2019, in Conveyance Book 2584 at page 893 of the Records of Ouachita Parish, Louisiana;

WHEREAS, the 2018 Ad Valorem Taxes forming the basis for the described adjudication were validly assessed by the City of Monroe against Jimmy Dean Lawrence;

WHEREAS, the City of Monroe has made efforts to contact Jimmy Dean Lawrence by registered mail and notification published in the News Star with no response;

WHEREAS, Kevin Lee wishes to purchase said property from the City of Monroe;

WHEREAS, pursuant to the provisions of La. R.S. 47:2238.1 *et seq.*, property adjudicated to the City of Monroe for more than five (5) years may be sold to a specific named individual who has paid all taxes and other costs associated with the transfer of the property by the City of Monroe to the named individual; and

WHEREAS, Kevin Lee has paid Two Thousand Twenty and 82/100 Dollars (\$2,020.82), which includes One Thousand Three Hundred Fifty-eight and 82/100 (\$1,358.82) in City and Parish taxes, the remainder being legal fees for the City of Monroe and the Parish of Ouachita, advertising costs, mailing cost, and filing and recordation of all documents necessary to accomplish the acquisition of the property and then transfer from the City to the new owner.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, in legal session convened, that the City of Monroe is authorized to take corporeal possession of the property; the property is not needed for public purposes; the City of Monroe has made efforts to contact Jimmy Dean Lawrence by registered mail and publication in the News Star with no response; and the City of Monroe desires to sell to Kevin Lee the property described as follows:

**Lot 3 & N2 OF LOT 4, Square F, Lover's Lane Addition
2705 Lee Ave.
Ouachita Parish, Monroe, Louisiana
District 4
Parcel #64090**

BE IT FURTHER ORDAINED that a designated City representative is authorized to execute all documents necessary to effectuate said sale.

This Ordinance was introduced on the _____ day of January 2025.

Notice published on the _____ day of January 2025.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on the _____ day of _____ 2025.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was introduced by _____, who moved for its adoption and was seconded by _____:

AN ORDINANCE AMENDING SECTION 36-23(a) (WATER RATES) OF THE CITY OF MONROE CODE AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Ordinance No. 12,242 (September 24, 2024) amended Section 36-23 of the City of Monroe Code to establish new water rates for consumers and to provide an annual process for reviewing and implementing new water rates;

WHEREAS, in accordance with Section 36-23(d), on December 23, 2024, the Director of Administration submitted the annual report on the water system and recommended that the City Council implement a 2.7% increase in the water rate for consumers inside the City limits, with a corresponding increase in rates for consumers outside the City limits and those consumers qualifying for lifeline rates; and

WHEREAS, the City Council desires to implement the recommended 2.7% increase, effective May 1, 2025.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Monroe, in legal and regular session convened, that Section 36-23(a) of the Code of Ordinances of Monroe, Louisiana, is hereby amended to read as follows:

Sec. 36-23. Water Rates

(a) Water rate for consumers shall be:

(1) For consumers inside the City limits:

0-1,000,000 gallons (per 1,000 gallons)	\$4.95
> 1,000,000 gallons (per 1,000 gallons)	\$4.45

(2) For consumers outside the City limits:

0-1,000,000 gallons (per 1,000 gallons)	150% of the respective rates inside the City limits
> 1,000,000 gallons (per 1,000 gallons)	

(3) For consumers qualifying for lifeline rates:

0-1,000,000 gallons (per 1,000 gallons)	85% of the respective rate of inside the city limits
> 1,000,000 gallons (per 1,000 gallons)	

(4) Water rates shall be reviewed and adjusted annually, as necessary, based on the financial condition of the water system, including its assets and liabilities, and any debt obligations or covenants secured by the water system or its operations.

BE IT FURTHER ORDAINED that the increase in water rates implemented by this amendment shall be effective May 1, 2025.

This Ordinance was introduced on January _____, 2025.

Notice published on January _____, 2025.

This Ordinance having been submitted in writing, introduced, and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on January ____, 2025.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Ordinance was introduced by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____:

AN ORDINANCE ESTABLISHING COMPREHENSIVE VIOLENT CRIME VICTIMS' RIGHTS AND A NOTIFICATION SYSTEM FOR THE CITY OF MONROE AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Monroe City Council recognizes the critical importance of addressing violent crime and supporting crime victims in our community; and

WHEREAS, timely notification and ongoing communication are essential for both City officials and crime victims; and

WHEREAS, other cities have implemented successful notification systems and victim support programs;

NOW, THEREFORE, BE IT ORDAINED by the City Council, in legal and regular session convened, that:

Section 1. Councilmember Notification. The Councilmember for each respective Council District shall be notified as soon as reasonably practical when a violent crime has been committed within the Councilmember's District; provided, however, that nothing in this Section shall be construed to require prioritization of this notification requirement over the investigation of violent crime or require the dissemination of confidential or sensitive information related to an investigation. For purposes of this Ordinance, "violent crime" shall have the same meaning as "crime of violence" as defined in La. R.S. 14:2(B).

Section 2. Victim's Rights. Victims of violent crime have the right to reasonable, accurate, and timely information involving the crime and the right to be notified of the status of the investigation. The victim has the right to designate themselves or a family member as the single point of contact for information related to the crime, and in instances where the victim is unavailable, deceased, or a minor, the victim's family, if available, shall designate a single point of contact for information related to the crime. For purposes of this Ordinance, "family" means a spouse, parent, child, stepchild, sibling, or legal representative of the victim, except when that person is in custody for an offense, is the defendant, or has been identified as the perpetrator, regardless of whether the person is in custody.

Section 3. Notification. To ensure that crime victims are provided reasonable, accurate, and timely information involving the crime, the City of Monroe shall establish and maintain a victim notification system or policy that provides for updates on case status changes, including case number assignment, incident report creation, the identity of the investigator, arrests of suspects, significant advancements in the case, and the availability of arrest records. The City may require that the victim, or the designated family member, complete a "Louisiana Victim Notice and Registration Form" to receive notifications under this Ordinance. The victim, or the designated family member, shall have the right to request that notifications be provided by telephone, email, text message, or letter.

Section 3. Victim's Rights Advisory Board. There is hereby created a "Victim's Rights Advisory Board." The Advisory Board shall be charged with determining the effectiveness of this Ordinance, including the City's enforcement of victim's rights and the dissemination of notifications and information required by this Ordinance. The Advisory Board shall be comprised of six members, each of whom shall serve two-year terms: one member shall be appointed by each Councilmember from among the residents of their District; and one member shall be appointed by the Mayor. The Chief of Police, or his designee, shall serve as an ex-officio member of the Advisory Board.

Section 4. No Cause of Action. Nothing in this Ordinance shall be construed to authorize a cause of action for damages or to create, to enlarge, or to imply any duty or obligation to any victim or other person for the breach of which the City of Monroe or any of its officers or employees could be held liable in damages.

This Ordinance was introduced on December 23, 2024.

Notice Published on the _____ day of _____ 2024.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on January 14, 2025.

CHAIRPERSON

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Ordinance was introduced by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____:

AN ORDINANCE RENAMING EAST STREET TO COACH RAY GAMBINO WAY AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Wossman High School Class of 1984 filed an application (DED 102-24) with the City of Monroe’s Planning and Zoning Division seeking the renaming of East Street to Coach Ray Gambino Way;

WHEREAS, East Street is approximately ±1,621 feet in length, and is comprised of two parts, the first being located north of Ruffin Drive, east of Parkview Drive, and west of Martin L. King, Jr. Drive, and the second part being located north of Center Street, south of Century Boulevard, and east of Martin L. King, Jr. Drive;

WHEREAS, to facilitate the renaming, the City requests that the name change be updated in all GIS and CAD systems with Ouachita 911 to minimize the impact and affect on emergency service responders; and

WHEREAS, the City of Monroe Planning Commission has recommended that the requested be approved, with a 2-1-2 vote.

NOW THEREFORE, BE IT ORDAINED, by the City Council, in legal and regular session convened, that the entire length of East Street (1,621’ total) is hereby renamed to Coach Ray Gambino Way.

This Ordinance was introduced on the _____ day of September 2024.

Notice Published on the _____ day of September 2024.

This Ordinance having been submitted in writing, introduced and published, was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared **ADOPTED** on _____ day of October, 2024.

CHAIRPERSON

CITY CLERK

MAYOR’S APPROVAL

MAYOR’S VETO

PUBLIC HEARING
CITY OF MONROE ZONING COMMISSION

September 9, 2024

City Hall

Monroe, Louisiana

RE: DED 102-24

APPLICANT: Wossman High School Class of 1984

MOTIONED BY: Mrs. Pamela Hill

SECONDED BY: Mr. Earnest Muhammad

I move that the Planning Commission advise the City Council that after Public Hearing the Commission finds that changing conditions in the area are sufficient to justify the above request to change the name from East Street to Coach Ray Gambino Way, located between Southern Avenue and Parkview Drive. The Monroe Planning Commission recommends this application be approved.

The vote by the Monroe Planning Commission was 2-1-2 for approval.

**City of Monroe
Planning Commission**

CASE NO.: DED 102-24
NAME OF APPLICANT: Wossman High School Class of 1984
ADDRESS OF PROPERTY: East Street to Coach Ray Gambino Way, between
Southern Avenue and Parkview Drive
COUNCIL DISTRICT: 5

REQUEST: This is a request to change a street name assignment to an existing street within the City of Monroe.

PURPOSE OF REQUEST: The purpose of this request is to change the street name from East Street to Coach Ray Gambino Way. This public right-of-way is located between Southern Avenue to Parkview Drive, from east of west.

SIZE OF PROPERTY: The approximate size of this street is 59' x 361' and 41' x 1,621' (approximately) sections of a public right-of-way.

PRESENT ZONING: N/A

PRESENT USE: A dedicated public street right-of-way.

MOST NEARLY BOUNDED BY (STREETS): North of Ruffin Drive; south of East Street; east of Parkview Drive west of Martin L. King, Jr. Drive AND north of Center Street; south of Century Boulevard; and east of Martin L. King, Jr. Drive.

SURROUNDING LAND USES: The surrounding land use consists of Wossman High School, commercial businesses and restaurants in all directions.

ADVERSE INFLUENCES: Renaming may affect emergency service responders.

POSITIVE INFLUENCES: The changing of this street's name will honor the legendary head Coach Ray Gambino Way.

**COMMENTS/
RECOMMENDATIONS:**

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The applicant wishes to rename an approximately 59' x 361' and 41' x 1,621' g section of South McGuire Avenue. The existing street lies between Southern Avenue and Parkview Drive. This request could affect businesses along this street.

The applicant would like to dedicate the street name to "Coach Ray Gambino Way", due to his tenure and significance as head coach of Wossman High School's football team. He spent 22 years as the team's coach. The crowning achievement was the 3A State Championship in 1986 and his Hall of Fame career.

Any changes in street name changes will be reported to Ouachita 911 for future updates.

Ouachita 911 has noted that one (1) address will be affected by this request (2000 East Street). Also, the street names can only be 19 characters, including the throughfare and a throughfare will be needed with this proposed name change (i.e. street, road, etc.). Most individuals do not realize that changing a street name will change the address of their residence/business and will create some issues for an unknown period. *Individuals being affected by this modification should understand the proposed changes will change the following: 1) All utilities and mailings to be updated, 2) Driver's license to be updated, 3) Checking and credit cards to be updated, 4) Voter's Registration etc. There may be mailing issues for package delivery services, online mapping services updating changes, online shopping, and food delivery services.*

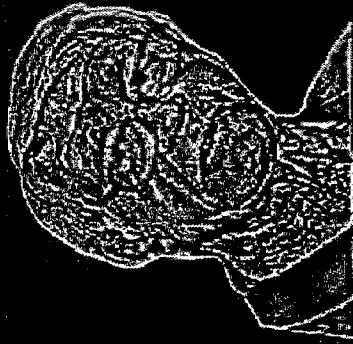
Ouachita 911 has no objections to changing the street name to East Street. At present, there are no issues with the current street name and the change most certainly will create some problems as previously stated. From the emergency response standpoint, if approved, the change would be updated on the GIS and CAD systems. There should not be any issues with the dispatching of emergency services.

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OPTIONS:

1. Approve the renaming of East Street to Coach Ray Gambino Way.
2. Deny the renaming of East Street to Coach Ray Gambino Way.

**WELCOME TO
COACH RAYMOND (RAY) GAMBINO FIELD**



Raymond Gambino came to Wossman High School as an assistant in 1967. In 1973 he became Head football coach and later retired in 1989.

His most memorable moment was when Wossman won the State Championship!

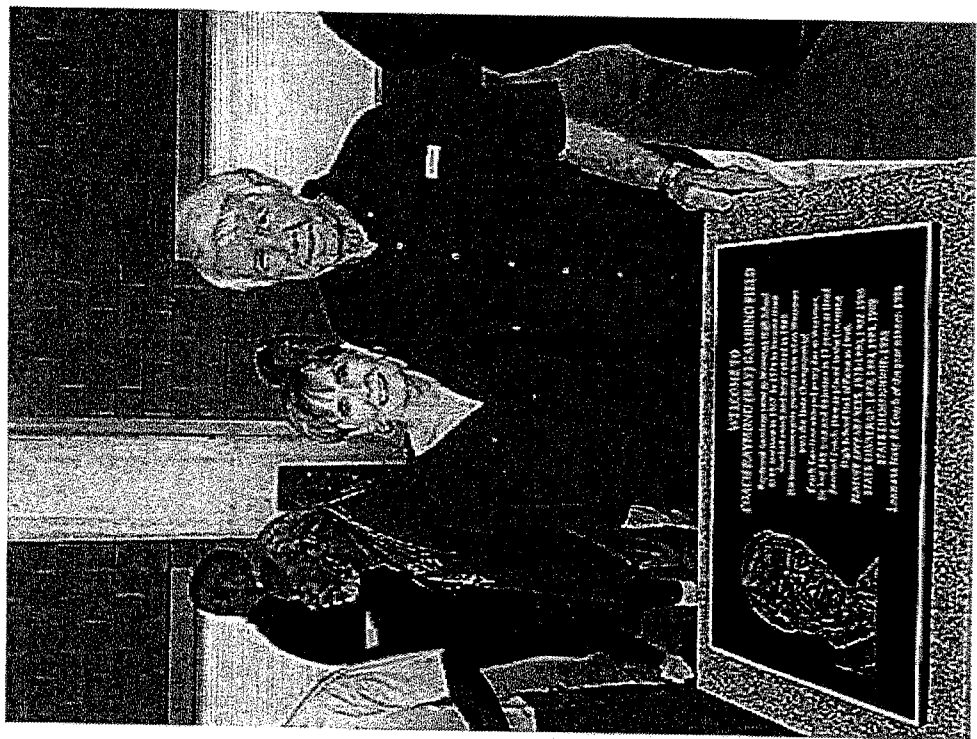
Coach Gambino enjoyed every day at Wossman. He had 149 wins and 44 losses in 17 years as Head Football Coach. He was placed in the Louisiana High School Hall of Fame in 1998.

PLAYOFF APPEARANCES: 1975-1980, 1982-1986

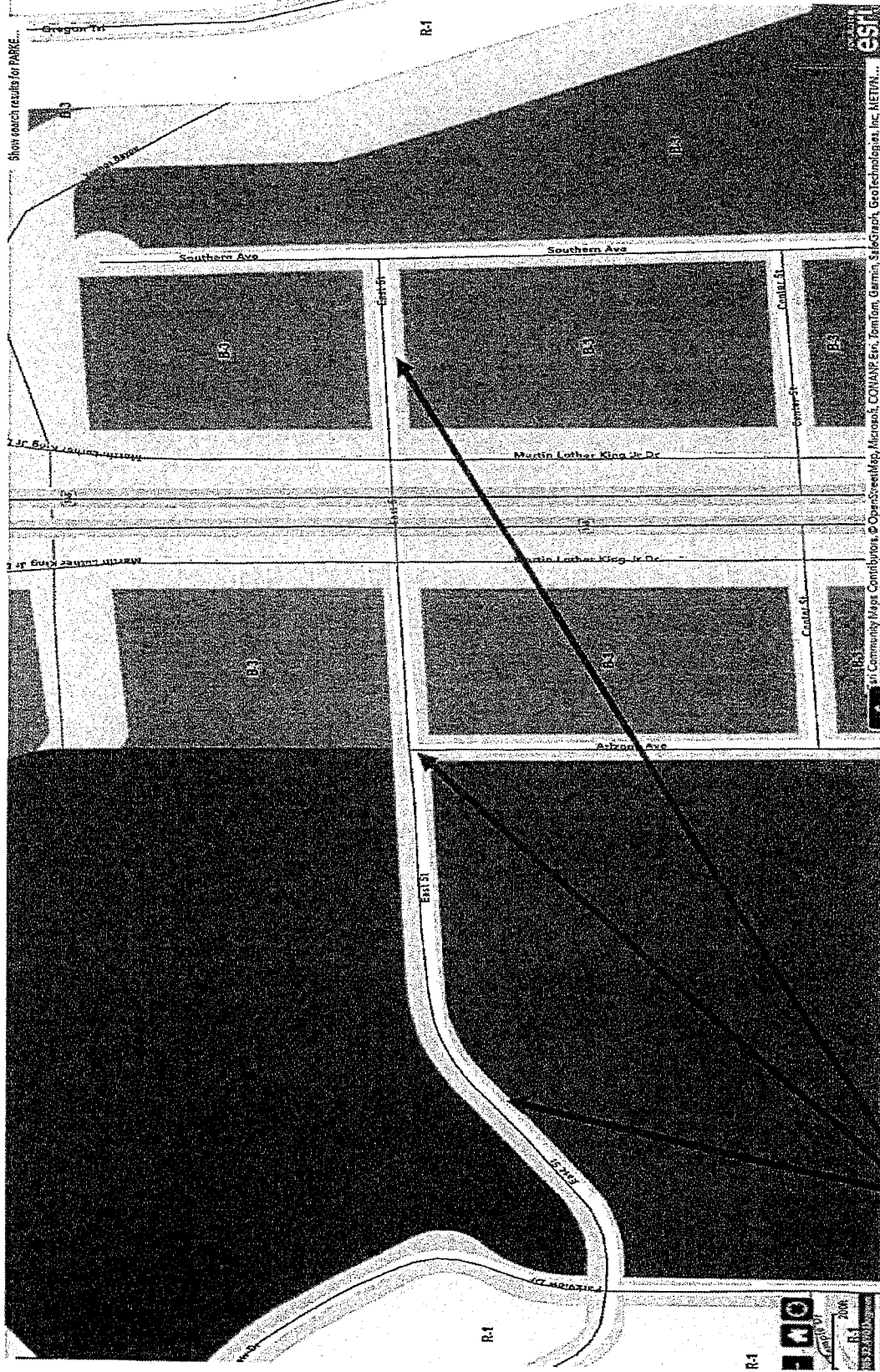
STATE RUNNER UP: 1979, 1983, 1985, 1989

STATE CHAMPIONSHIP: 1986

Louisiana State 3A Coach of the year winner: 1986



ZONING MAP



Proposed Site